

BOARD OF STUDIES FOR SOCIAL WORK

22/05/14

S. NO.	MEMBERS PRESENT	POSITION	SIGNATURE
1	D. CAROLINE NESABAI Caroline nesabai @ gmail. Com	University Nominee 9488463291	
2	Dr. D. JANET VARANTHAKUMARI	BOB CHAIRPERSON	
3	K. S. P. JANARDHAN RABU	Director - Programs M.S. Chellamurai Trust	
4	T. M. Venkatarangam	CNAB MAN	
5	Dr. M. KANNAN	Faculty, Principal	
6	D. BOJARAJ	CO-FOUNDER ON EXE. DIRECTOR TOPKIDL	
7	Dr. P. Ramelany	Asst Professor	
8	Dr. S. MURUGAN	Faculty/Member	
9	M. NIKANTH	Faculty/Member	
10	Dr. V. Lakshmanapeta	subject/Expert	
11	P. SANGEETHA	Faculty, MISS	
12	R. KAYALVIZHI	FACULTY - MISS	
13	P. PREMALATHA	HOD - BSW	

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF SOCIAL WORK

BOARD OF STUDIES MEETING MINUTES

DATE: 22.05.2014, 23.05.2014

Members Present:

University Nominee:

- Dr. Carolin Nesabai, HOD, Lady Doak College

External Experts:

- Mr. Janarthan Babu, Director, M.S.Chellamuthu Trust and Research Foundation.
- Mr.BojRaj, Director, Top Kids
- Dr. Lakshmanapathi, Associate Professor, Karaikal Govt.College.

Management Representative:

- D.V. Dharmasing, Secretary, Madurai Institute Of Social Sciences.
- Dr.M.Kannan, Principal, Madurai Institute Of Social Sciences
- Dr.S. Murugesan, Dean Of Academic Affairs, HOD HR
- Dr.Jannet Vasanthakumari, Chairman, Board Of Studies, HOD MPSW
- Mr.T.M.Venkatamurugan, COE,
- Mr. P.Ramasamy, Research Co-ordinator
- Mr.M.Nishanth, HOD Community Development
- Mrs.P.Premalatha, HOD, BSW
- Mrs.P.Sangeetha, Asst.Professor
- Ms. R.Kayal vizhi, Asst.Preofessor

Meeting started with welcome address by board of studies chairman Dr.Janet vasantha kumari which was followed by introduction of university nominee , external experts , Management Representative, Principal, Dean , Controller of Examination and faculty members of the department. Dr. M.Kannan Principal, highlighted the importance of the

course and he focused on strengthening the course by sharpening the syllabus.

Dr.S.Murugesan , Dean of Academic affairs discussed about the PG regulations.

The University nominee , External experts and faculty members suggested the following changes:

Change in Regulations:

- **In field work evaluation pattern:**

Individual Conference attendance can be changed to Individual Conference Performance.

- **Discussed about Internal and External valuation pattern:**

A candidate need to appear for all 3 internal tests out which best 2 test marks will be taken for average of 12 marks for internal valuation. All five units will be segregated into topics and it will be shared equally for all the 3 test.

- **In Research Project report:**

need to include viva voce – external for 25 marks .

- Suggested to **change the nomenclature** of MSW(HR) to MSW(HR&IR)

MSW I year –Semester I

- **In Professional Social work and social problem:**

need to include HIV/AIDS in unit IV and Role of social worker in different settings in Unit V.

- **In Understanding the Society:**

In unit II sociological theories can be changed to Introduction to sociological theories. In unit Iv Introduction to social inclusion and exclusion to be included.

- Members suggested to have Sociological theories for social work and Psychological approaches for social workers to be added in value added courses.

- **In Dynamics of Human Behaviour:**

Need to include introduction to psychological testing- Types, Characteristics and importance in Unit V. Perception, Attitude, Attitude Formation to be included in Unit IV.

- **In Social Case Work:**

In this Paper Unit II Case work Process to be remodified. Include Intake(Types), Study(Case history, Collateral Contact, Home visit), Diagnosis(Prognosis), Treatment(Direct/In Direct, Rehabilitation), Termination and Follow Up. In unit III Approaches of Social case work can be included. In unit IV transference and counter transference can be included. In unit V application of social case work – correctional setting can be included. Case History collection can be discussed in detail and in second semester field work case presentation with external experts can done for students carrying 5 marks.

- Members suggested to have 2 day workshops on Psychological Testing and Report writing.

MSW I year –Semester II

- **In Social Group work**

In Unit I- Introduction to Social Group Work to be included. In Unit II use of socio metric and matrix to be added. Programme Laboratory and its relevance to be incorporated in unit IV. Excursion to be changed into exposure.

- **In Social welfare Administration & Legislation:**

In unit IV include Sexual Harassment Act at Workplace. The Maintenance and Welfare of Parents and senior Citizens Act 2007 from unit IV can be shifted to Unit V and The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities)Act can be shifted to Unit IV. In Unit V add Free Legal AID Service.

- **In Community Organization:**

Approaches in Community Organisation include Neighborhood Development Model, System Change Model, Structural Change Model and exclude General content, specific content and process content.

- **In Social Work Research and Statistics:**

In unit II include Review of Literature and mixed methodology. In unit V Include Introduction to qualitative research: FGD and PRA and include Research ethics.

MSW II year –Specialization

MSW-Human Resource Management - Semester III

- **In Human Resource Management I :**

This paper is clubbed with Human Resource Management II and restructured as Human Resource Management. In IV semester instead of HRM II new paper is introduced. In HRM Paper Induction and Orientation need to be included in selection process. Need for psychometric test in selection process is to be included.

- **In Labour Legislation I:**

Instead of Inspectorate need to include dept. Instead of Constitution include conference.

- **In Organizational behaviour:**

In Unit V Job satisfaction can be included in Unit III

MSW-Human Resource Management - Semester IV

- In IVth Semester for instead of HRMII, IR &EW paper is split into 2 papers.

MSW- Community Development (Rural and Urban) - Semester III

- **In Rural Community Development:**

In unit III, Rural Issues include Poverty, Animal Husbandry, Migration, Water scarcity, Health and sanitation and exclude food security, water security, energy security social security. In unit I include all rural development projects. Expand all abbreviation.

- **In Urban Community Development:**

Bring slum clearance to Unit IV and add Slums in India: History, Types, Theories. In V Instead of administrative add structure and functions of policy arrangements.

- **In Introduction to livelihood**

Paper need to restructured.

MSW- Community Development (Rural and Urban)- Semester IV

- In Issues in contemporary Development include legislations in Unit III, Policy in Unit IV.

MSW-Medical and Psychiatric Social Work - Semester III

- **In Health and Hygiene**

In Unit I include Health assessment: fertility, morbidity, mortality, nuptiality, migration before health indicator. In unit II include Medical Sociology, Sociological medicine, Medical Social Work. Instead of communication add Health education.

- In unit III classify the disease into communicable and non communicable disease and add Dengue, Disease: Etiology, Symptoms, Diagnosis, and Treatment. In Unit IV add tertiary Hospital. In Unit V add Nature and functions of nongovernmental –Local, National and International Organisations for health.

- **In Mental Health paper:**

In Unit IV add Psycho Social Rehabilitation in different settings. In Unit V add District Mental Health Programmes.

- In Hospital administration add Uses of Computer in Hospital: MIS in Unit IV.

MSW-Medical and Psychiatric Social Work - Semester IV

- **In Social Work In Medical and Psychiatric Settings:**

In Unit V include Tele medicine and Tele Psychiatry.

- **In Counselling and Psychotherapy paper:**

- In unit I include therapeutic skills. Include Alternative therapy(Art, drama, Relaxation therapy). Include Trauma Counselling and Post Trauma Counselling, Victims of Natural Disaster and Manmade disaster, Suicide, PTSD, Role and relevance of counseling dealing with Person with mental disability.

- **In Disability management:**

Add Awareness Creation, Learning Disability, Early Identification, Types of Disability. Instead of HW its Transgender.

- Members suggested to have 3 units in value added course rather 5 units.
- Members also suggested to have Certificate courses.

This was followed by **Bachelor Of Social Work course- Under Graduate Programme**. The University nominee , External experts and faculty members suggested the following change:

- **In Under Graduate Regulations:**

- **Point No.11-Evaluation pattern in internal test is to be changed:**

The units for each paper shall be converted as specific topics. Equal number of topics shall be allotted for three internal tests. The candidate is expected to attend all the three test. However marks obtained in the best two tests will be taken into account and converted for 12 marks. There shall not be any retest since three opportunities has given to the students.

- Members suggested to change point 13- **failed candidates to reappearing** candidates.

- **In field work:**

Third semester field work is changed to second semester.

- **In 15.3. Research Project report:**

Research Project report changed to Project Work. The following is incorporated: Doing Project Work is compulsory for completion of BSW Course.

Each candidate is expected to select a research problem in the selected field of Social Work and prepare a research design by the end of 4th semester in consultation with the research supervisor. The project report will be submitted to Madurai Institute of Social Sciences in part fulfillment of the requirements for B.S.W. degree in Social Work. The completed project work shall be submitted to the university by the 15th of March during the 6th Semester. Three typed copies (one for candidate/ one for college library/one for university for valuation) of the Project Report shall be submitted through the Head of the Department on or before the date fixed by the concerned college. Evaluation will be done both by internal and external for (100 marks).

- **Study Tour:**

Members suggested to include study tour as separate component, so 15.4 is changed to 16- study tour.

- **Extension Activity**

Second semester Extension activity credit is removed.

- **In Introduction to Professional Social Work:**
In unit I add principles of social work. In unit II Introduction to Methods of Social work add Social Action. In unit-IV Introduction to Fields of social work is added.
- **In Introduction to Social Problems :**
In unit III include Domestic Violence – Definition, Causes, Consequence is included and In unit V add Corruption: Definition, cause, Consequence.
- **In Sociology For Social Work:**
In unit I include Society, Community, Social group, Associations, and Institution : Definition, Meaning, Characteristics, Types. In unit III add Primary & Secondary Institution.
- **In Introduction to Social Case Work & Group Work :**
In unit V application of case work add correctional setting in added.
- **In Introduction to Social Legislation:**
In unit III, Protection of Children from Sexual Offences Act, 2012(POSCO Act), Sexual harassment Act at work place is included and Right to education Act is included in unit V. Restructuring of topic are done under five units.
- **In Social Welfare Administration:**
Third objective is changed as : To enable students to understand functions of Ministries in Social Welfare departments.
Social Policy, Social welfare, Social Defence, Social Inclusion and Social Exclusion – Concept is to be included in unit I. In unit II Ministry of Social Justice and Empowerment: History, structure and Functions. Functions of Department of Social Justice and Empowerment , Department of Disability Affairs, Ministry of Women & Child Development : History, Function Structure and functions of Department of Social Welfare: Central Social Welfare Board, State Social Welfare Board and District Social Welfare Board is included.
- **In Introduction to Community Organisation:**
In Principles (12 Principles of M.G.Ross) is to be included.

- **In Social Work in Community:**

Expand the programmes. NABARD :National Bank for Agriculture and Rural Development, CAPART : Council for Advancement of People's Action & Rural Technology and DRDA: District Rural Development Agencies.
Urban development programmes- JNNURM: Jawaharlal Nehru National Urban Renewal Mission,

- **In Social Work In Health Setting:**

Abbreviations are given NHP: National Health Policy, Health Programs in India:
Include National Rural Health Mission (NRHM): Department of Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homoeopathy (AYUSH), Indian Public Health Standards(IPHS) and PRI, National Urban Health Mission (NUHM), Reproductive and Child Health Programme (RCH), National AIDS Control Programme (NACP)

- **In Social Work with Family**

In unit I and unit II is restructured.

- Skill based paper **Governmental Policies** and Programmes changed to Developmental policies and Programmes.

- **Women Development:**

Paper title is changed to Women and Development. National Commission for Women is included in unit 4.

- **In Child Protection:**

The following topics are included under unit III : Child Protection and rights of the children: United Nations Convention on the Rights of the Child (UNCRC), Policies for Children, JJAct. Unit IV: Child Protection: Role of Family (Parenting Style), Role of Teachers (Positive discipline, Mentoring style), Role Of NGO, Role of Government, Role of Social Worker in Child Protection,

Resilience : Meaning, Importance, building resilience among children

UNIT V: Agencies working for children: United Nations Children's Fund(UNICEF), CHILDLINE-1098, Integrated Child Protection Scheme (ICPS): State Child Protection Unit, District Child Protection Unit, Integrated Child Development Services(ICDS), Indian Council for Child Welfare(ICCW), Save the Children

- **In Welfare of the Disabled :**

Definition and concept is included in unit I. Unit II is restructured Causes of Disability – Genetic, environmental, Problem: Psychology nutrition etc.


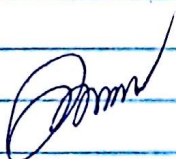

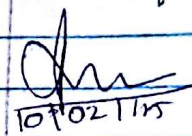
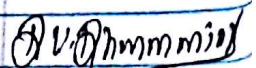
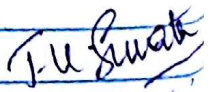

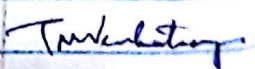
Psycho - Social problems of the disabled. Role of Govt. and NGO is included in unit V.


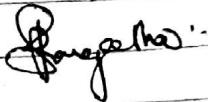

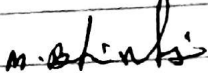

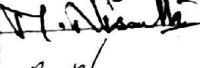
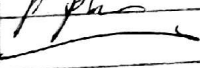
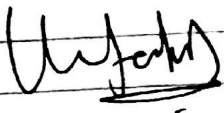
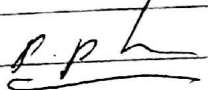
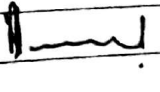
- New reference books to be updated.

The meeting was with full of academic enrichment, which brought out fruitful changes in the PG and UG social work syllabus. Vote thanks was delivered by Dr. Janet, Chairman Board of studies.

BOARD OF STUDIES FOR SOCIAL WORK

10/02/2015

S.NO	Members Present	Position & contact Number/email id.	Signature
✓ 1	Dr. J. PARANJOTHI RAMALINGAM	FORMER HEAD DEPT. OF SOCIAL WORK, AMRITA UNIVERSITY COIMBATORE 994648886 paranjothi.mamalingam @s.mail.com	
✓ 2	Dr. R. MAHAGANESWARAN	Asst. Professor Dept. of Social work Bharathidasan University, Trichy. 9443813176 eeswaran2010@ gmail.com	
3	Dr. M. KANNAN	Principal, MISS Madurai 625002	 10/02/15
4	Dr. D. Janet Vasanthakumari	Associate Professor, Madurai	 10/02/15
5	D.V. Dharmasingh		
✓ 6	TK Sumanth	President - HR TVS Sychalera Ltd, Madurai	
7	Dr. P. Muralidharan	Associate prof	
8	T.M. Venkateswaran	Associate Professor	

S.No	Members Present	Position & Contact number & email id.	Signature
9	P. Preyalatha	Asst. Prof.	
10	P. Sangeetha	Asst. Professor	
11	R. Kayalvizhi	Asst. Prof.	
12	M. Bharathi Natarajan	Asst. prof	
13	Margret Sherry A.	Asst. Professor.	
14	M. Nisanth	Asst. Professor	
15	P. Phovelom	Researcher & Counsellor 99943 52538	
	✓ K. S. P. JANARDHAN BAO.	Director - Programmes M. S. Chellamurugan 643, K. K. Nagar, Madurai - 625 000 962211343	
16	✓ P. Phovelom	Researcher & counsellor SIRD, 9A, Kamarajar 3 rd Street, Madurai-2. 99943 52538	
17	✓ DR. M. RAJIAKODI DEAN, MADURAI KAMARAJ UNIVERSITY.	MADURAI KAMARAJ UNIVERSITY - Madurai	

Board of Studies in Social Work
Courses Covered BSW, MSW, PGDC

University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
Dr.M.Rajikodi Dean Madurai Kamaraj University	Dr.J.Paranjothi Ramalingam Former, Head, Depart.of Social Work Amrita University , Coimbatore	Mr.T.K.Srinath President, HR Srichakra Tyres, Madurai	Mr.K.S.P.Janarthan Babu Asst. Director M.S.Chellamuthu Trust and Research Foundation
	Dr.R.Mangaleswaran Asst.Professor Depart. Of Social Work, Bharathidasan University, Trichy	Ms.P.Phavalam Consultant, SIRD, Madurai	
	Prof.S.Rengasamy Retired Professor Madurai Institute of Social Scinces, Madurai		

MADURAI INSTITUTE OF SOCIAL SCIENCES

Board of Studies in Social Work

Minutes of the Meeting of the Board of Studies in Social Work held on 10.02.2015

Members Present

1. D.V.Dharmasing, Secretary, Madurai Institute of Social Sciences.
2. Dr.M.Kannan, Principal, Madurai Institute of Social Sciences.
3. Dr.S.Murugesan, Dean of Academic Affairs, HOD MSW-HR
4. Dr.Janet Vasanthakumari, Chairman, Board of Studies, HOD MSW-MPSW
5. Mr.T.M.Venkatamurugan, COE
6. Mr.P.Ramasamy, Research Co-coordinator
7. Mr.M.Nishanth, HOD MSW-Community Development
8. Mrs.P.Premalatha, HOD, BSW
9. Mrs.P.Sangeetha, Asst.Professor
10. Ms.R.Kayal vizhi, Asst.Professor
11. Mrs.A.Margret Sherly, Asst.Professor
12. Mr.M.Barathy Natrajan, Asst.Professor

Dr.Janet Vasantha Kumarai, Chairman, Board of Studies in Social Work welcomed the gatherings. The members of the board went through the syllabus and made the following recommendations.

Dr.M.Kannan, Principal, highlighted the importance of the course and he focused on strengthening the course by sharpening the syllabus. Dr.S.Murugesan, Dean of Academic affairs discussed about the PG regulations.

The following resolutions were made in the meeting

MSW I YEAR-- I semester

Paper:1. Professional Social Work and Social Problems

- It was decided to include Indian Society of Professional Social Work (ISPSW) in unit V
- Need to include Racial prejudice, Transgender and Regional Disparity in unit IV
- Members suggested conducting "Society and Social Problems" as a value added course or can conduct two days seminar on Social Problems an overview.

Paper:2. Understanding the Society

- It was decided to change "Introduction to Sociological Theories" into "Introduction, Meaning, Concept of Sociological theories"

- It was decided to include: Relevance of Sociological theories in Social Work and Mr.Narayana Guru as Indian Social Thinker in unit II.

Paper3::Dynamics of Human Behaviour

- It was decided to reorganize the units.
- Need to include, Social Psychology in unit I, Theories of Human Development, Emotional Quotient in unit III, Relevance of psychology in unit V.

Paper 4::In Social Case Work

- Need to include History of Social Case Work India & Abroad in Unit I
- It was decided to include the components of 5P's in the principles and process in Unit I.
- It was decided to Change the “ Application of Social Work in **Medical** settings to Application of Social Work in **Hospital** settings in Unit V

MSW I YEAR

II Semester

In Social Group Work

- Need to include Models of Group Work in the Unit II
- It was decided to delete the word “work” in the Title of unit II.

In Social Welfare Administration and Legislation

- It was decided to included “Right of Children to free education and compulsory Education Act 2009” in Unit V and delete “Right to Consolation” in same .
- Decided to add “Legal Services Authority Act 1987” in Unit V and “Legal Aid” in same unit has to be deleted.
- Decided to add “Person with Disabilities Act 1995” and to delete” Indecent Representation of Women Act 1986” in Unit IV

In Community organization

- It was decided to included elements of social action , Forms of social action, contributions of Meta batkhar, Neradhar Thabulkar, Jothiba pulae in unit IV.
- Community Organization -Thomas Williams- book has been added reference.

In Social work Research& statistics

- It was decided to include introduction to qualitative research and delete FGD, PRA and mixed methodology .

Value added course

- It was decided to bring into 3 units from 5 units for all the papers under Value added course.

MSW II YEAR –Specialization

MSW-HRM & IR- Semester –III

Experts from the field Mr. Srinath suggested the following:

- Gap between MSW HR and MBA HR.
- In Social work there is little thrust on HR and more on Social work.
- Need to impart business communication skills . Can get additional faculties from industry for more inputs on HR.

Labour Law-I

- It was Decided to add “PF for International Workers” in Unit I

MSW-HRM & IR- Semester-IV

- Decided to add “Sexual Harassment at Workplace” in Unit II and delete “Sales promotion of Employers (condition) of Society Act” of Labour Law II

MSW- Community Development(Rural and Urban)- Semester III

In Rural Community Development

- It was decided to include Role of Social Worker and NGO in UnitIII

In Urban Community Development

- Decided to include Characteristics of Slums in Unit IV and HUDCO-Housing and Urban Community Development in Unit III

In Issues in Cotemporary Development

- Decided to include Consumer Protection Act in Unit V

MSW- Community Development (Rural & Urban) -Semester IV

Introduction to Social Entrepreneurship

- It was decided to include Third Sector Relationship to State and Civil Society in Unit I and in Unit II Case Studies of “Jockin Arputham” “Shantha Sinha”and “Aruna Roy” are included.

In Participatory Program Planning and Management

- Decided to include PRA- (Participatory Rural Appraisal) Methods and Trends and The Barriers and Limitations of PRA

MSW- Medical and Psychiatric Social Work- Semester III

In Health and Hygiene

- It was decided to include issues related to Recent Neonatal Deaths: Causes, Consequences and Prevention, include chickenpox instead of smallpox, include children with specific development disorders: Muscular Dystrophy in unit III.
- Decided to include Common Health Hazards caused by Infection and Accidents in Unit IV
- Decided to include WHO, ICMR in Unit V.

In Mental Health

- Decided to include Measurement of Psychiatric Disability: DAS/IDEAS and Indian Disability Evaluation Assessment Scale: Dr. Nambi in unit IV.
- Decided to include HUDAS- ethical issues.

In Hospital Administration

- Decided to include Management Information System in Hospital instead of uses of computers in unit IV.
- Decided to include Rights of the Patient and delete Mental Health Act in Unit V.

MSW- Medical and Psychiatric Social Work- Semester IV

In Social Work in Medical and Psychiatric Settings

- Decided to rectify typographical error in unit I- Goods technology as Goals technology.

In Counselling And Psychotherapy

- Decided to include Rational Emotive Behaviour Therapy in unit II.
- Decided to include NLP, Grief therapy, Hypnotherapy in unit III.
- It was decided to include Mental Disorder, Palliative Care, Counselling for persons with Mental disability and role of family members in unit IV.
- Decided to include Role of Counselor, Psychotherapist and burnout among these professionals.

In Disability Management

- Decided to change the objective 3: To help the students to understand the social work methods in Disability Management.
- Decided to delete "Group Welfare Programs" in Unit II.

BSW

It was decided to change the evaluation pattern for Skill based paper, value education, NME, GK and Environmental Studies. Internal 40 marks and External 60 Marks.

Internal Assessment : 40 Marks

Internal Test	25Marks
Assignment	5Marks
Seminar	5 Marks
Attendance	5 Marks

External Assessment: 60 Marks

Question Pattern.

PART A (6x5= 30Marks)

Answer any 6 Questions out of 10 Questions.

PART B (10x3=30 Marks)

Answer any 3 out of 5 Questions.

It was decided to include Introduction or Basics or Foundation before the title of the paper in Under graduation level in Social Work-BSW.

Semester I

Introduction to Professional Social Work (BSW C11)

It was decided to Include: Developmental Approach in Unit II , Health instead of medical in Unit IV

New Reference:

1. HARRIS, JOHN 2013, Dictionary of Social Work and Social Care , Oxford University Press
2. Martin Thomas, John Pierson Dr, Thomas, 2010, Dictionary of Social Work , PiersonMcGraw-Hill Education
3. Johnson Louise C; Yanca Stephen J; 2011, Social Work Practice: A Generalist Approach (English) 10th Edition , Prentice-Hall
4. Sheafor Bradford W; Horejsi Charles R; 2011, Techniques And Guidelines For Social Work Practice (English) 9th Edition (Paperback) , Prentice-Hall
5. M.S. Gore,2011, Social Work And Social Work Education , Rawat Publications

Introduction to Social Problems(BSWC12)

It was decided to change commercial sex worker instead of the word Prostitution and Delete: Lorry in Unit III (Printing error)

Sociology for Social Workers(BSWA11)

It was decided to change the paper tittle Sociology for Social workers to Basics of Sociology for social workers. And Include : Difference between basic Concepts- Society, Community, Associations and Institution in Unit I, Cultural Lag in Unit II, Concepts : Social Inclusion and Exclusion in Unit IV and add

As it is an allied paper it contains credit 5 and 6hrs per week.

New reference: 1. Rajan.R. 2011, Cast Class and Power, Centurmpress

Semester II

Introduction to Social Case Work & Group Work(BSWC21)

Include : Treatment (Direct & Indirect) in Unit II, Basics of Programme Laboratory (Art, Music, Story telling, Group Discussion, Play) in unit IV,

Reference:

1. Misra(PD), 2008, Social Group Work, New Royal Book.
2. Siddiqui, 2008, Group Work, Rawat.
3. Charles H.Zastrow, 2010- Social Work with Groups.
4. Gautasm, PR,2011, Social Work: Method Practices and Perspectives.
5. by Helen Harris, 2011, Social Casework: A Problem-Solving Process, Rawat Publications
6. Richmond, mary Ellen, 2010, What Is Social Case Work?; An Introductory Description , Cambridge Scholars Publishing

It was decided to Delete: Treatment (Methods and Techniques) in Unit II.

Psychology For Social Workers (BSWA21)

It was decided to change the paper tittle Psychology For Social Workers to Basics of Psychology For Social Workers Include Personality – Definition, Introduction to Theories of Personality in unit III, Introduction to psychological testing, Types of motives and delete Social and Psychological motives in unit V .

BSW II Year

Semester III

Introduction to Social Legislation(BSWC31)

Include: Juvenile Justice Care & Protection Act 2000 and Recent Amendments, The Prohibition of Child Marriage Act, 2006 in unit III, Instead of Legal Aid Clinic include Legal Service Authority Act, Right to Education Act in Unit V.

Social Welfare Administration(BSWC32)

It was decided to change paper title Social Welfare Administration to Introduction to Social Welfare Administration and Include : New reference Books:

1. Goel(SL),2010, Social Welfare Administration- Vol1 & Vol 2 Deep & Deep.
2. Sanjay Bhattacharya,2009, Social Work Administration and Development Raul Jaipur.
3. Krishnakanth Singh, 2011, Social work Administration and Development, ABD Publishers.

Objective 3: To enable students to understand the functions of social welfare ministries.

Delete: Social Inclusion and Social Exclusion- Concept & Meaning from unit I. Objective 3: To enable functions of ministries in social welfare departments

3. Communication Skills For Social Work Practice (BSWS31)

It was decided to change paper title Communication Skills For Social Work Practice to Basic Communication Skills For Social Work Practice and Include zone's of communication in unit I and Mime, Puppet Show unit IV

Add New reference:

1. Juliet Koprowska, 2007, communication and Interpersonal skills in social work, Learning.
2. Dean H. Hebworth, 2010, Theory and skills in social work, Cengage.
3. Datar, sudha; Bawikar, Ruma; Rao, Geeta; Nagmani; Masdekar, Ujwala; 2010, Skill Training For Social Workers : A Manual First Edition, SAGE Publications India Pvt Ltd

Semester IV

1. Introduction to Community Organization(BSWC41)

Include : community Development, Community Organization- meaning, Definition, Difference between community development and community Organization in Unit II, Tools and methods in community organization and models of community organization in unit III,

conflict resolution- meaning, definition, methods in Unit IV, Skills of community organizer in unit V and add new reference such us:

1. Janagamika,2010-Social Problems: Community Policy and Social Action, Nauguge.
2. Patel(AK),2010, Methods of Social Work, Crescent, New.
3. Pradeep Kumar Johri, 2005, Social Work for Community Development, Anmol.
4. Kumarjha, 2002- Encyclopaedia of Social Work : Social Work and Community Development.
5. Yadav .C.P- 2012- Encyclopaedia of Social Work : Social Work & Community Organization, Anmol, New Delhi.
6. Asha Ramagonda Patil,2013 Community Organization and Development: An Indian Perspective , PHI Learning

2.Social Work Research(BSWC42)

It was decided to change the paper title Social work Research to Social work research for Beginners/ Foundations in social Work Research and Include: new reference:

1. Allen Rubin, 2010, Methodology for Social Work Research, Cengage.
2. Jeffrey Longhofer, Jerry Floersch, Janet Hoy, Qualitative Methods for Practice Research , Oxford University Press.

BSW III Year **Semester V**

Social Work In Community (BSWC51)

It was decided to change the paper title Social work in Community to Introduction to Social Work Community. And Include : New reference books :-V Semester:

1. Gangrade(KD), 2005, Gandhian approach to development and Social Work, Gandhi Smriti.
2. Pradeep Kumar Johri, 2005, Social Work for Community Development, Anmol.
3. Kumarjha,2002, Encyclopaedia of Social Work: Social Work and Community Development.

Delete : Community – meaning, definition and types.

Social Work In Health Setting(BSWC52)

It was decided to change the paper title Social work in Health setting to Introduction to Social Work Health Setting. And Include: communicable disease and Non Communicable disease- Concept and Types, Dengue in unit II and Mental Retardation- Causes, Mental Illness – Causes in Unit III. Shift Hospital Administration to unit 1 and add difference between General Administration and Hospital Administration And new reference books:

1. Patel(AK), 2010, Clinical Social Work, Crescent, New.

Social work with family (BSWC53)

It was decided to change the paper title Social work with Family to Introduction to Social Work with Family . Include : Family as change agent for individuals in unit III.

Add new reference books:

1. Sid Lowe, 2010, Managing in Changing Times, Response Book.
2. Cottringer, 2009, Dowhat matters Most Simplify your Overload, Response Book.
3. Vosler, Vosler, New Approaches to Family Practice: Confronting Economic Stress

Basics Of Counseling(BSWA51)

Include chronic counseling in unit V and Response- Probing, Understanding, supportive, evaluative and Interpretation.(order Change) in unit IV in the paper– V Semester.

Development Policies and Programmes

Change the Subject Code(BSWC52 as BSWS51)(Typological Error).

Semester VI

Participatory Rural Appraisal(BSWS61)

Include or inter change the content in unit II to Unit III and Unit III to unit II.

Delete: Focus Group Discussion in unit II.

Value Education

It was decided to change the syllabus of value education- Culture and Heritage to value education and convert into 3 units.

Board of Studies in Social Work

✓ **Resolved to change the course structure in BSW**

✓ To Change the Extension Activity in Third Semester

Resolved to introduce Extension Activity in fourth semester instead of third semester

✓ **To change the course structure-Ratio of Marks in Internal and examinations**

Resolved to change the ratio of marks to be allotted to continuous internal assessment and to end semester examination for the following paper .i.e. skill based, NME, Value education, General Knowledge, Environmental Studies is 40:60.

✓ **To Revised the Syllabus of Value Education in BSW**

✓ **Resolved to approve the change made in the Value education paper in BA English**
To Approve the Question Paper Patten for Skill based, NME, Value Education, General Knowledge, Environmental Studies

Resolved to change the Question paper pattern for Question Paper Patten for Skill based, NME, Value Education, General Knowledge, and Environmental Studies is as follows

Part-A (6 X 5 =30 Marks)

Answer Any 6 Questions out of 10 Questions

Part-B (3 X 10 =30 Marks)

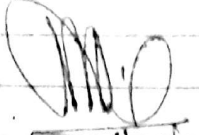
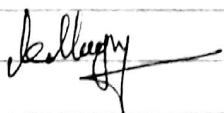

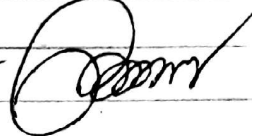
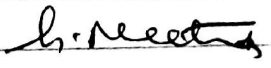
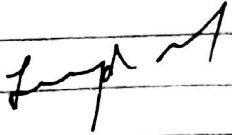
Answer Any three out of 5 Questions

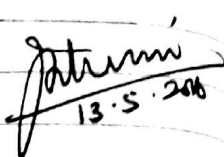
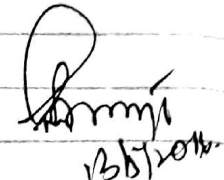
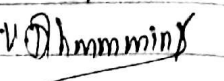
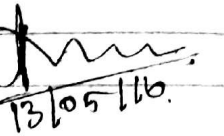
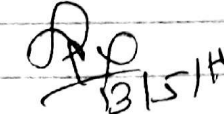


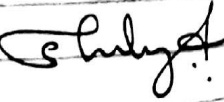
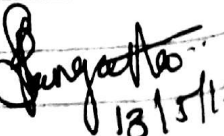


Dr. D. Ganesh-Vasanthi Kanni
Chairman
Board of Studies.

BOARD OF STUDIES FOR SOCIAL WORK

13/05/2016

S.No	Members Present	Position & Contact Number & email id.	Signature
1	Dr. M. KANNAN	Principal, MISS dr_nahaliganKannan@ rediffmail.com +919894009300	 13/05/16
2	Dr. K. NAGARAJU	Associate professor & Head Department of Social work Sri Ramakrishna Mission Vidyalaya College of Arts & Science, Coimbatore - 641 020	
03	IV. MUTHUVELANATHAN	Secy. - CCO ccdmadurai@gmail.com	
04	Dr. R. MANJALESWARI	Asst. Professor, Dept. of Social work, Bharathidasan University Tiruchirappalli - 620023	
05	Dr. G. METTALA BUVANESWAR	Asst. Professor, Cannery College for women, Tiruchy - 620 018	
6.	Dr. J.O. JERYDA GNANAJANE ELJO	Assistant prof., Dept. of Social work - Bharathidasan University Kharjimalai Campus Tiruchirappalli - 620023 Mobile No: 9443922703 email id: jerydaanand@gmail.com	

Members Present	Position & Contact Number & Email id	Signature
7. Dr. J. Godwin Prem Singh	Associate Professor in Social Work Bishop Heber College Umichappalli - 620 017 (mobile) 9842471015 godwinpremsingh@gmail.com	 13.5.2016
8. G.K. Sathyanarayan	Vice President - IMA TVS Srichakra Ltd Vellaiipatti Madurai Mobile +91. 8220045179 Sathyanarayana.g@TVSgroup.com	 13/5/2016
9. P. Dharmalingam	Secretary - Home Dept.	 13/5/2016
10. Dr. D. Janet Vasanth Kumar	Dean of Academic Affairs. Madurai Instn of Social Sci. 1. Phipple Road Madurai - 2. janetsarbr@yahoo.co.in 9489719172	 13/05/16
11. Dr S. Murugesan	Associate Professor	 13/5/16
12. M. NISANTH	Assistant Professor. Madurai Institute of Social Sciences	 13/5/16
13. P. Prevalatha	Asst. Professor in Social Work Madurai Institute of Social Sciences.	 13/5/16
14. A. Margaret Shery	Asst. Professor. Dept. of Social work, Madurai Institute of Social Sciences.	 13/5/16
15. P. Sangeetha	Asst. Professor, Dept. of Social work, MISS	 13/5/16

S.No	Members Present	Position & Contact Number & email id	Signature
16.	R. RAJA RAJENDRAN (Dept of SW) Madurai Institute of Social Sciences Madurai	Asst. Professor, Dept of Social Work M.D.S	Rajendran 13/5/16
17	R. Ramaprasath,	Librarian, Madurai Institute of Social Sciences	R. Ramaprasath 13/5/16
	P. Ramabharani	Asst. Professor	P. Ramabharani

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF SOCIAL WORK**

**Minutes of the Board of Studies in Social Work held on 13-05-2016 by 11.30 AM at Library
Hall**

Members Present

1. Dr.K.Nagaraj, Associate Professor, Department of Social Work, Sri Ramakrishna MissionVidhyalaya, Coimbatore.
2. Dr.J.Godwin Prem Singh, Associate Professor, Department of Social Work, Bishop Heber College, Trichy.
3. Dr. R.Mangalegeswaran, Assistant Professor, Department Of Social Work, Bharithidasan University, Trichy
4. Dr. J.Jeryda, Assistant Professor, Department Of Social Work, Bharithidasan University, Trichy
5. Dr. G.Mettilda Asst. Professor, Cauvery College for Women, Trichy
6. G.K.Sathyanaraya, Vice President- HR, TVS Srichakra Ltd, Madurai
7. Mr.Muthuvelayutham, Secretary CCD
8. Dr.M.Kannan, Principal, Madurai Institute of Social Sciences.
9. Dr.Jannet Vasanthakumari, Dean of Academic Affairs, Chairman, Board of Studies, HOD MPSW
10. Dr.S.Murugesan, HOD HR, IQAC Director
11. Dr.P.Ramasamy, Research Co-coordinator
12. Mr.M.Nishanth, HOD Community Development, Controller of Examination
13. Mrs.P.Premalatha, HOD, BSW
14. Mrs.P.Sangeetha, Asst.Professor
15. Mrs.A.Margret Sherly, Asst.Professor
16. Mrs. R.Rajalakshmi, Asst.Professor
17. D.V.Dharmasing, Secretary, Madurai Institute of Social Sciences

Dr.D.Janet Vasantha Kumari, Chairperson, Board of Studies Social Work welcomed the gathering. Dr.M.Kannan, Principal, highlighted the importance of the course and the need for strengthening the course by sharpening the syllabus.

Minutes of the previous BOS was read and approved.

1. Resolved to introduce Pandit Deendayal Upadhyay under the Social thinkers category in Unit-II of Understanding the Society
2. Resolved to delete Role of Social Worker in Unit V and complete the sentence as Relevance of Psychology in social work practice in Dynamics of Human Behaviour paper.
3. Resolved to introduce socio drama and psychodrama in unit II of Social Group Work
4. Resolved to include POCSO Act 2012 in Social Welfare Administration and Legislation.
5. Resolved to include qualitative research: FGD, PRA and delete previous studies in unit V of Social work Research & statistics.
6. Resolved to introduce application oriented value added courses in the second semester

6.a. Industrial Social Work, 6.b. Therapeutic Skills

7. Resolved to introduce Compensation Management Systems: Wage & Salary, Wage Structure, Wage Survey, Impact on Industry, Bonus & Profit Sharing in Unit-I of Human Resource Management –II.
8. Resolved to delete the portion: CSR & Organizational Culture since the both the topics are repeated in the syllabus.
9. Resolved to delete the portion: Job Satisfaction in Unit:3. and Elton Mayo's Human Relations model in the Paper ,Organizational Climate since the both the topics are repeated in the syllabus.
10. Resolved to split the HRM paper into two papers as Human Resource Management Paper I in third and Paper –II in fourth semester because it was heavily loaded.
11. Resolved to introduce Introduction to MS office and HTML as Non Major Elective offered by the department of Computer Science. Since the Contents in the Paper namely Introduction to Information Technology are rudimentary in nature.

12. It was decided to change the NME paper from Human Rights to Professional social work for Human Profession offered by the department of Social Work to department of computer science.
13. Resolved to introduce Employee welfare not discussed in labour law can be added and include it in HRM Paper –II .
14. It was decided that Preparation and filling out forms can be given a assignment.
15. Resolved to introduce Employment Exchange Act can be included and delete the Sales Promotion (Conditions of Service) Act.
16. It was decided to include Tribal Development and change the paper title to Rural and Tribal Community development
17. It was decided to include Broken family in unit 2, Communication patterns of interaction among family members and role of non governmental organization in family welfare in unit 3 , shift government programmes for the welfare of the family to unit 3 from unit 5 of Family Welfare Management
18. It was decided to include Definition: Child, Child Welfare in Unit 1, Women's movement in Abroad, Feminism: Concept and Types, Women empowerment in unit 3. of Women & Child Welfare

BSW

19. It was decided to add Illiteracy -causes/effects, population / Family planning/ Role of civil society in unit 2, Female infanticide /feticides violence against women in Unit 3:, of Introduction to social problems (BSW C12)
20. It was decided to introduce Crime: Concept, Characteristics of crime, causes Unit 4: Unit 4:. of Introduction to social problems (BSW C12)
21. It was decided to delete Domestic Violence in Unit 3: of Introduction to social Legislation paper in III semester since the contents are repeated.
22. It was decided to add Meaning and Characteristics of Culture- in Unit 2:

Social Stratification- Definition, Meaning, Characteristics, Types. Class, Caste: Definition, Meaning, Characteristics- Unit 4: of paper Basics of Sociology.

23. It was decided to delete Cultural Lag, Concept and meaning of culture in unit 2: &

Social Stratification Concept and forms- caste/class/race, Unit 4: of Basics of Sociology.

24. It was decided to add

- Types of family, Changing trends , Ideal family – Characteristics, Family as Socializing Agent in Unit 1:
- Status role – Family as an association, Status & Roles of members of family. role conflict, generation gap in Unit 2:
- Marriage, Types of Marriage in Unit 3:.
- Family life Education- 8 stages in Unit 4
- Parenting Style in Unit 5:
- Counselling: family counseling/ Pre marital counseling in paper Understanding Family (BSW N21)

25. It was decided to delete: Origin /Role of family in the development of members in in Unit 1 , full unit in II Unit , Changes in Indian family system in Unit 3: and full portion in Unit 4 & 5.

26. It was decided to add in Unit 1:Concept, Meaning & Definition of Legislation Unit 3: JJ act recent Amendment in Introduction to social legislation (BSW C31)

27. It was propose to delete in Unit 1: Type of legislation

28. It was decided to add in Unit1: History of Community organization In USA, UK, India, Unit2: method (12 methods) of Community organization, Unit3:Social action – Definition, Meaning, Forms, Unit4: Community Leadership – definition, Meaning, Types, Function, Qualities of Social leader, Unit5: Power: Type, Power structure

It was decided to delete in Unit1:Difference between rural, urban, tribal communities,

Unit2:Community organization as a method of social work, Unit4:Barriers and challenges to community leadership

It was decided to shift Methods in Community organization(social action, social analysis) from Unit3 to unit 2. Of the paper Introduction to community organization (BSW C41)

29. It was decided to change the paper title as Social Work with communities instead of Introduction to social work in community (BSW C51 and add

Unit5: Introduction to AMRUT- Atal mission for urban remunerative & Transformation function of NABARD, DRDA

30. It was decided to delete Unit5: JNNURM, Voluntary agencies and Role of Government RCDP in the paper Social Work with communities.

31. It was decided to add

Unit2: Alcoholism and order the disease into communicable and non communicable disease.

Unit3: Developmental disorders MR/ADHD/CP/AUNISM in the paper Social Work in Health setting (BSW C52)

It was decided to Remove Unit5: AYUSH, IPHS, PRI in the paper Social Work in Health setting (BSW C52)

32. It was decided to add Unit3: Integrated child protection scheme, Juvenile Justice Act 2015, Unit V: NCPCR in the paper Child protection (BSW E64)

33. It was decided to add corruption in unit 3 of the paper Value Education as per UGC circular.

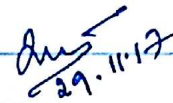
Madurai Institute of Social Sciences
 Department of CS & IT
 Board of Studies (2017-2018)

Date: 29.11.2017

place: Library Hall

Member's Present:

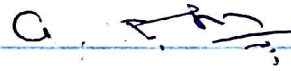
1) D.Ms. L. Vanathi


29.11.17

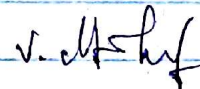
2) Prof. V.R. Soundaram

VR. Soundaram

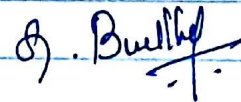
3) Dr. A. Manimuthu



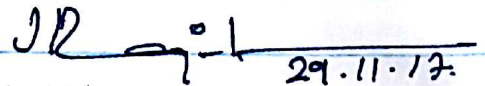
4) Mr. S. Manikandan



5) Mrs. Brindha

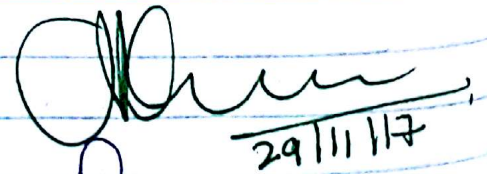


6) Mr. J. Rajendran



29.11.17

Special invite

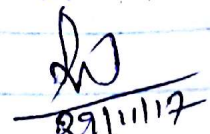
Dr. D. Janet Vasantha Kumar


29/11/17

Dr. S. Murgesan


29-11-17

Mr. M. Nisanth


29/11/17

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF SOCIAL WORK
BOARD OF STUDIES IN COMPUTER SCIENCE&INFORMATION
TECHNOLOGY**

MINUTES OF THE MEETING HELD ON 29-11-2017 AT 10.00 AM in Library Hall

Members Present

1. **Ms.S.Vanathi**, Head, Department of Computer Science, Govt.Arts College Melur.as University Nominee
2. **Er. J.Rajendran**, Head, Department of Computer Science, Madura College, Madurai as External Subject Expert
3. **Dr.G.Marimuthu**, Head, Department of Computer Science, Yadava College, Madurai as External Subject Expert
4. **Prof. V.R Soundaram** Head, Department of Information Technology, Mannar Thirumalai Naicker College, Madurai.as External Subject Expert
5. **Mr.S.Manikandan** of I MSW as Alumni

Faculty Members:

- 1.S.Brindha HOD CS&IT

Special Invitee:

1. Dr. D. Janet Vasanthakumari, Principal, Madurai Institute of Social Sciences
2. Dr.S.Murugesan, HOD HRM, IQAC Co-ordinator
- 3..Mr.M.Nishanth, HOD Community Development, Controller of Examinations.

Meeting started with welcome address by Board of studies chairman S.Brindha which was followed by introduction of university nominee, external experts, Management Representative, Principal, Dean, Controller of Examination.

The Board went through the syllabus and made the following recommendations

B.Sc(Computer Science)

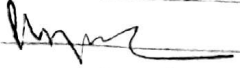
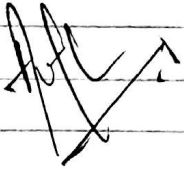
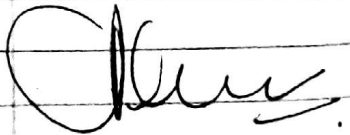
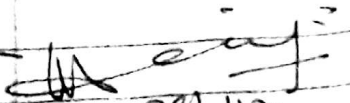
- 1.Resolved to add the Elective paper named VB.NET in fifth semester and EMBEDDED SYSTEM in sixth semester as fourth elective paper


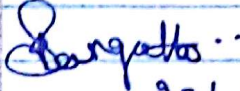




B.Sc(Information Technology)

- 1.Resolved to add the Elective paper named VB.NET in fifth semester and EMBEDDED SYSTEM in sixth semester as fourth elective paper

Mrs S.Brindha HOD Department of CS&IT proposed a vote of thanks and conclude the Board of Studies meet 2017

Board of Studies for Social work - 28.11.2014

Sl NO	Members present	position/contact number / Email id	Signature
	Dr. C. KARUPPIAL	Head & Chairperson School of Social Science Madurai Kamaraj University Madurai-2.	 28/11/2014
	Dr. T. AUGUSTUS JULIAN LAZARUS	HEAD DEPT OF SOCIAL WORK, THE AMERICAN COLLEGE MADURAI-2	
	R. ROHINI	Assistant Professor Dept. of Social Work The American College Madurai 625 002	Rohini
	Dr. D. Janet Vasanthkum.	PRINCIPAL Madurai Institute of Social Science. MDU-2	
	T. SUNDARAVALLI	Asst. Professor in Psychology T.V.S. TTA, Madurai	T. Sundaravalli 28.11.14.
	DR. P. THOMAS HILLAN	Dean Academic Amal Amal College Kannur Madurai	 28/11/14

ST NO	Members present	position / contact number / email id	Signature
	Dr P Mungasur	Associate Prof	 28-11-12
	P. SANGAETHA	HOD, Bachelor of social work	 28/11/12
	R. RAJAKALATHA	Assistant professor of Social work	 28/11/12
	M. NISANTH	HOD, Community Development, Social work	 28/11/12
	K. Indira	Asst. Professor in Dept of Soc. Work	 28/11/12
	S. Joyce Jeyarani.	Asst. Professor, Dept. of Social Work, MISS	 28-11-12

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF SOCIAL WORK
BOARD OF STUDIES IN SOCIAL WORK
MINUTES OF THE MEETING HELD ON 28-11-2017 AT 2.30 PM in Library Hall**

Members Present

1. Dr.C. Karupiah Assoc. Prof. &Head ,Dept. Of Sociology, Madurai Kamaraj University as University Nominee
2. Dr. Thomas William, Associate. Professor Dept. of RDS, Arul Anandar College, Karumathur ,Madurai as External Subject Expert
3. Dr.Augustus Julius Lazme, Associate Professor, Department Of Social Work, The American College, Madurai as External Subject Expert
4. Mrs. T. Sundaravali, Assistant Professor, in Psychology, TVS Teacher Training Academy, Madurai as External Subject Expert
5. Mrs. Rohini, Assistant. Professor, Department of Social Work, The American College, Madurai as External Subject Expert

Faculty Members:

6. Dr. D. Janet Vasanthakumari, Principal, Madurai Institute of Social Sciences
7. Dr.S.Murugesan, HOD HRM, IQAC Co-ordinator
8. Dr.P.Ramasamy, Research Co-coordinator, HOD MPSW
9. Mr.M.Nishanth, HOD Community Development, Controller of Examinations.
10. Mrs. P.Sangeetha, HOD, BSW, Field work Co ordinator
11. Mrs. R.Rajalakshmi, Asst. Professor,
12. Mrs.S.Joyce Jeyarani, Asst. Professor
13. Mr. S.Charles, Asst. Professor
14. Mrs.K.Indira, Asst. Professor

Dr.S.Murugesan. Chairman, Board of studies in Social Work welcomed the members of the board of Studies and Dr. D. Janet Vasantha Kumari, Principal, highlighted the importance of the course and stressed the strengthening the course by sharpening the syllabus.

The board went through the syllabus and made the following recommendations

BACHELOR OF SOCIAL WORK

1. In Understanding Family (BSW N21), It was decided to

- include **Intergenerational Bonding, Family Life Cycle: Meaning, concept in Unit V**

- Also add Positive parenting instead of Parenting Style, In Unit V.

Update books with Indian Authors

2. In Introduction to Social legislation (BSW C31) It was decided to include

1. Divorce, Maintenance, Guardianship and Succession In Unit II in addition to Hindu, Christian and Muslim Marriage legislations, can also be included are there, an orientation related to shall be included.

2. There are repetitions in Child Marriage Restrain Act and Prohibition of child marriage act 2006. It can be replaced with Child Marriage Act 2006.

4. In V unit legislations related to Public Good, The Human Rights Act 1993 shall be included.

Delete – History of Indian Constitution in Unit I

Add year of the act in all acts.

Interchange Unit III to Unit II and vice versa

Elaborate MTP as Medical Termination of Pregnancy Act (MTP)

5. Along with Medical Termination of Pregnancy Act, it was decide to include Prenatal Diagnostic Technique Act.

6. The Prohibition of Employment as Manual Scavengers and Rehabilitation Act 2013 and Maintenance of Senior Citizen Act 2007 shall be included in Unit V

*(Legislations Related to Children, Women, Elders, Physically and Intellectually Challenged / Can include “Subjected to changes and Amendments”)

Following reference books can be updated

- Velayutham, K.Shanmuga 1998. Social Legislation and Social Change. Vazhga Valamudan Publishers, Chennai
- Gangrade K.D (2010), Social Legislation in India, D.K.publishers, New Delhi.
- Raj Singh (2000), rural development and social legislation, World Bank service, Delhi.
- Add Book titled: Health and Human Rights, Political Science and Health Care Policy

3. In Communication Skills for Social Workers (BSW S31)

It was decided to

Unit I: Replace Interpersonal Communication and Intrapersonal Communication with Types of Communication: Group Communication, Mass Communication.

Add Communication Culture, Sociological view of Communication

Unit V: Add Advertise Script writing, Report writing,

Following reference books can be updated

- Kumar, Keval, 2004 : Mass Communication in India, Jaco Publishing House, Delhi
- Allan Pease, 2006 : Body Language , Pease International, Australia

4. In General Knowledge(BSW S41)

Can add 12 types of tenses, Active and Passive voice instead of Correct tenses, Correct voices in unit-I

5. In Introduction to Social Work in community(BSW C51)

In Unit: 5

Swaranjayanti Gram Swarozgar Yojana, National Rural Livelihood Mission, Provision of Urban Amenities in Rural Areas (PURA) [2004-05], National Social Assistance Programme, Indira Awaas Yojana In addition to urban development programmes to SMART cities, SWATCH BHARAT, National Urban Livelihood mission can be included.

In Unit: 5 NABARD, CAPART, DRDA can be deleted.

Add website for reference and updates.

6. In Introduction to Social Work In Family(BSW C53)

In **Unit IV** Family welfare programmes can be included.

Following reference books can be updated

- Sharon Ballord ,(2012),Family life Education with diverse population Publication,New Delhi
- Murali Desai (2000),Family and interventions, Tata institute of social Institutions, Mumbai
- Usha .S (2009), Family Law, Usha pulicatons.
- Tulsi Patel(2005),The Family in India ,Vel publishers ,Madurai

- Shankar Pathak ,(2012),Social Work and Social welfare ,Nirmal publications,New Delhi.

- **In Child protection (BSW 64)**

7. Add “The procedure to rescue and rehabilitate the affected child” and delete Parenting Style in Unit IV.

8. In Government Policies and Programmes (BSW S51)

In Unit V agencies like ICDS & ICPS Working for Children can be deleted since it is already exist in Child Protection Paper. Instead, can include agencies like UDAY foundation, Save the Children, CASA.

Have Policies (in caps)

Following reference books can be updated,

- Agarwal, A.N, 2001: Indian Economy: Nature, Problem & Progress, Vikas Publishing House, New Delhi.

9. Introduction to Social Work in Health Setting (16 BSWC52)

In Unit – II, add Tele Medicine

In Unit II, have Communicable and Non – Communicable diseases separately mentioned.

Delete Concept of each disease

In Unit – III, In Developmental Disorder, MR can be deleted as Mental Retardation is given in the same unit. Down syndrome, Learning Disabilities, School Mental Health and Community Mental Health can be added.

In Unit IV, add Community Psychiatry and Tele Psychiatry

In Unit V- Reproductive and Child Health Programme can be deleted since it is repeated in Government Policies and Programmes. Add, National Mental Health Program (NMHP)

Add reference books for Unit V

In Unit V, delete Department of

10. Introduction to Social Work Industries (BSWC61)

- Unit IV- Employee welfare – Corporate Social Responsibility is included which is not a benefit of employees and inappropriate in the head of labour welfare. Rather we can include welfare benefits in Factories Act, Social

security Benefits., Industrial Accidents, Occupational Diseases (Reference to I, II & III schedules of Factories Act), Safety Administration.

- Related to CSR we can include as a separate chapter which is contemporary need after mandatory impact of The Companies Act 2013, Clause 135 and Schedule VII. Case studies of successful implementation of CSR initiatives like- Wipro, Saint Gobin, Sesa Sterlite etc.
- Digitalization in Industries and role of social worker in educating the workers (Concept of Workers Education).
- Welfares in IT industries and MNC's.
- TamilNadu Safety Officers Rules 2005 and The TamilNadu Welfare Officers Rule 1953 can be included.

Add, Technology Addiction in Unit II

Add, Role of Trade Union in resolving the Labour issues instead of *Other problems related to industries.*

11. In Basics of Psychology (BSW A21)

Following reference book can be updated, which is titled as

- **James W. Kalat(2013)Introduction to Psychology, Wadsworth Publishing**

Need more updated books

12. In Introduction To Social Case Work &Group Work (BSWC21)

Following reference book can be updated, which is titled as

- Bhattacharya. S (2009), Social Case Work Administration & Development, Rawat Publications, New Delhi.
- Charles. H. Zastrow (2009) Social Work with Groups, Cengage Learning, New Delhi
- H.Y. Siddiqui (2008), Group Work: Theories and Practices, Rawat Publications, Jaipur.

13. In Value Education (BSW V31)

Following reference books can be updated

- G.R.Madan, Indian social problems (2009) Allied publishers pvt. Ltd.
- Mohammed Kamalun Nabi, Kishore C. Raut , Consumer Rights and Protection in India, New Century Publications (2015)

14. In Basics of Counseling (BSW A31)

Following reference books to update,

- Vishala, (2012) Guidance & Counselling, Bloomsbury Book, New Delhi
- Richard Nelson (2003), Basic Counseling Skills, Sage Publication, New Delhi

15. In Youth Development (BSWE63)

Following reference books can be updated,

- Sankar Deha (2010), Indian Youth in Transforming World, Sage Publication, New Delhi.
- Usha S. Naidu (2010), Health Situation of Youth in India, Sage publication, New Delhi.
- Bula Bhadra (2014), Sociology of Childhood & Youth, Sage Publication, New Delhi.

PGDC

It was decided to change the evaluation pattern for Counselling skill lab in Post Graduate Diploma in Counselling

Evaluation Pattern for Counseling Skills Lab (Internal Valuation)

Criteria	Marks
Study Tour and Reporting	30 Marks
Psychological Testing	10 Marks
Two Case Studies	10 Marks
Book Review – Reading Reaction Report	15 Marks
Verbatim Reports of 2 Peer Counseling Session	15 Marks
Viva Voce	20 Marks
Total	100 marks

Mrs.P.Sangeetha Asst.Professor proposed vote of thanks

Board of Studies in Social Work 63

Date = 31-10-2018 Time = 3:30 PM

Place :- Library Hall

Members Present

- 1) Dr. C. Karuppiah, Professor & Head
University Nominee - MKU Chyona
- 2) Dr. Thomas Williams, Associate Professor
Dept. of RDS, Arul Ananda College Thomas
- 3) Dr. Augustus Julius Lazme, Assoc. prof. & Head
Dept. of Social Work, American College
- 4) Mrs. Rohini, Assistant Professor
Dept. of Social Work, American College Rohini
31/10/18
- 5) Dr. D. Janet Vasanthakumari
Principal, Madurai Institute of Social Sciences Janet
- 6) Dr. S. Murugesan, Asst. Prof. S
- 7) Dr. P. Jaya Lakshmi, Asst. Professor P. Jayalakshmi
- 8) Dr. GURUMOORTHY V, Assistant Professor V. Gurumoorthy
31/10/18
- 9) Dr. Cynthia Mary Matthew, Associate Professor,
Lady Doak College. Cynthia Mary Matthew
- 10) Mrs. R. Rana Lalchandani, Asst. Professor R. Rana
31/10/18
- 11) M. NISANTHI N. Nisanthi
31/10/18
- 12) S. CHARLES Assistant Professor HOD - BSW S. Charles
31/10/18
- 13) Dr. P. Ramelany, Assistant Professor, HOD P. Ramelany
31/10/18
- 14) Dr. J. Joseph Anandha Raj, Asst. Professor J. Joseph Anandha Raj
31/10/18
- 15) S. Joyce Jeyarani, Asst. Professor S. Joyce
31.10.18
- 16) H. Thikra Haska Begum H. Thikra
31.10.18

11. R. ROMANI, Assistant Professor,
Dept. of Social Work,
The American College, Madurai

Rohini
3/10/18

Madurai Institute of Social Sciences, Madurai
Post Graduate Department of Social Work

Board of Studies in Social Work

Minutes of the meeting held on 31-10-2018 at 3 PM in Library Hall

Members Present

1. Dr.C.Karuppiah, Professor & Head, Dept of Sociology, Madurai Kamaraj University, Madurai-21
2. Dr.Thomas Williams, Associate Professor, Dept of RDS, Arul Andavar College, Karumathur.
3. Mrs.Rohini, Asst.Professor, Dept of Social Work, American College, Madurai-2.
4. Dr.Synthia Mary Mathew, Associate Professor, Lady Doak College, Madurai-2

Faculty Members

5. Dr. D. Janet Vasantha kumari – Principal , MISS
6. Dr. S. Murugesan – Associate Professor, MISS
7. Mr. M. Nisanth – Controller of Examinations, MISS
8. Dr.P.Ramasamy, Asst.Professor, MISS
9. Dr.P.Jayakumar, Asst.Professor, MISS
10. Dr.V.Gurumoorthi, Asst.Professor, MISS
11. Mrs.R.Ramalakshmi, Asst.Professor, MISS
12. Mr.S.Charles, Asst.Professor, MISS
13. Dr.J.Joseph Ananda Raj,, Asst.Professor, MISS
14. Mrs.S.Joyce Jeyranai, Asst.Professor, MISS
15. Miss.H.Thika Masha Begum, Asst.Professor,
16. Dr.Arun Rajkumar, Asst.Professor, MISS

Dr.S.Murugesan, Chairman, Boards of Studies in Social Work welcomed the members and Dr.D.Janet Vasantha Kumari, Principal narrated the importance of BOS.

The board went through the syllabus and made the following recommendations.

Master of Social Work

MSW-HRM & IR

HUMAN RESOURCE MANAGEMENT Paper I & II

It was decided to introduce Preparation and filling out forms under the various labour legislations as a assignment.

HR Analytics can be included in Unit-III

ORGANISATIONAL BEHAVIOUR

It was suggested to remove Use of psychological test from the Organisational Behaviour because the contents are already there in Human Resource Management Paper-I.

It was suggested to remove Job Satisfaction- factors affecting job satisfaction and remedial measure from Unit-III, and Job satisfaction –Determinants- measurement, influence on behaviour from Unit V can be removed and placed in Unit-III.

Employee Morale - definitions, concepts and effects. Can be included

Emotional Intelligence concepts and theories can be included in UNIT-V of HRM II

Use of Apps in HR Administration in Unit-III of HRM II

MSW-CD

RURAL AND TRIBAL COMMUNITY DEVELOPMENT

In UNIT – III, it is suggested to include

Schemes by Ministry of Rural Development - Pradhan Mantri Awas Yojana- (PMAY), Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDUGKY), Gram Swaraj Abhiyan (GSA), Mission Andhoydaya

UNIT-V

Rights of Tribal under Forest Rights Act

URBAN COMMUNITY DEVELOPMENT

UNIT III

Smart Cities Mission, Atal Mission For Rejuvenation And Urban Transformation (AMRUT), Swachh Bharat Mission

INTRODUCTION TO LIVELIHOOD PROMOTION

UNIT I

Income Generation Program - IGP and Livelihood, Equity, Empowerment, Approaches of Livelihood – Spatial, Segmental, Sectoral and Holistic – TRAIID

UNIT II

Exploring External Environment – 3E tool

UNIT III

Business plan development

UNIT V

Design and Formulation of Livelihood Interventions and Producer Companies
Government and Livelihoods – schemes – State Rural Livelihood Mission- SRLM, National Rural Livelihood Mission NRLM, National Urban Livelihood Mission - NULM, Rural Self Employment Training Institutes - RSETI
National Skill Development Mission

It is suggested to remove

UNIT I

Understanding of livelihood framework -Assets/capitals – Natural, Physical, Financial, Human and Social

ISSUES IN CONTEMPORARY DEVELOPMENT

It is suggested to include

UNIT III

Child protection Mechanisms – District Child Protection Unit -DCPU, CWC, JJB

Integrated Child Protection Scheme (ICPS), Issues of old age people and policies and programs for their welfare

PARTICIPATORY PROGRAMME PLANNING & MANAGEMENT

UNIT III

Participatory Impact Pathways Analysis (PIPA), RBM – Result Based Management

INTRODUCTION TO SOCIAL ENTREPRENEURSHIP

UNIT II

Harish Hande

UNIT III

HR in Social enterprises, Sources of Social enterprises, Challenges, type of registration of social enterprises,

MSME act 2006, India Government and social enterprises, Govt. supported institutions promoting Social Enterprises, Inclusive Innovation Fund, ASPIRE Scheme for Promoting Rural Area Entrepreneurship

MSW- MPSW

HEALTH AND HYGIENE

The following modifications were suggested by the experts with regard to health and hygiene paper hypertension, kidney dysfunction, myocardial infarction and swine flu were added. These diseases were added because of their high prevalence and need for intervention. So cholera, malaria and chicken box were suggested for removal. Because they are not much serious now due to advancement in medical treatment.

MENTAL HEALTH

With regard to mental health subject in unit -2, conversion reaction is to be order. Convulsive disorder is to be removed, because same topic is repeated as convulsion and epilepsy. In unit- 5, Mental health care act 2017 is to be added.

SOCIAL WORK IN MEDICAL AND PSYCHIATRIC SETTINGS

Hospital as a formal organization, goal and function was suggested to be removed. This is because the topic is already covered in Hospital administration.

COUNSELLING AND PSYCHOTHERAPY

There is no change in Counselling and Psychotherapy.

DISABILITY MANAGEMENT

In unit -4, Functions of D.D.A.W.O (District Differently Abled Welfare Office) is to be added.

MSW- FAMILY AND CHILD WELFARE - Semester III

1. Family Welfare Management MSWFC 31 - (P.NO . 31)

- It was suggested to delete - government programmes for welfare of the family in the III unit
- It was suggested to add impact of migration and urbanization on family in the II unit
- It was suggested to include laws related to Hindu, Muslim ,Christian ,Inter country Adoption (Guardianship and wards act) & In Country Adoption in the unit V

Following books can be included

1. Social work and social welfare – Shankar pathak- 2012 – Nirmal publication (New Delhi)

Women Child Welfare- MSWFC 32 - (P.NO .32)

It was suggested to include mentally challenged children in the unit I

It was suggested to include gender justice and CEDWA (Convention on the Elimination of all forms of Discrimination against women) in the unit II

It was suggested to include National Commission for Protection of Child Rights, State Commission for Protection of Child Rights , National and state commission for women, role of NGOs in the unit V and also it was suggested to include creative use of play therapy, drama, dance, art, mediums helping children in the unit V

3. Youth and Marginalized Section – 17MSWFC33

It is suggested to include Challenges and Opportunities of Youth in the II Unit

- It was suggested to include handicapped term changed into Differently Abled in the unit III

MSW- Family and Child Welfare -SEMESTER IV

2. Family and Marital Counseling – 17MSWFC42 (P.NO .48)

- It was suggested to shift the Principles of Counseling – Participation, Individualization, Confidentiality ,Communication, Acceptance, Self awareness, Nonjudgmental from the II Unit to Unit I.
- From the IV Unit skills of counselor- listening – interviewing, rapport building, encouraging, characteristics of counsellor will be shifted to the II Unit

- It was suggested to include as IV Unit as follows the natural process of marital & family life cycle ,managing conflicts :in laws, parents ,couple, children, causes and effects of extra marital relationship in the life of the children :single parenting ,understanding the real sexual life
- In the V unit- it was suggested to add - Divorce :grounds for getting divorce under different legislations and process in the Family court, role of Social Worker
- Suggested to include the following book :
1.Pluralistic Counseling and Psychotherapy – Milk Cooper -2011- Sage publications

5. Counselling and Psychotherapy – 17MSWFC43 (P.NO .49)

It was suggested to include the grief counselling and suggested to delete Mental disorders and counselling into counselling the family members of mentally ill patients .

BACHELOR OF SOCIAL WORK

1. 17BSWC12 : Introduction to social Problems

UNIT VI: It was suggested to include Cyber Crime meaning, concept, Psycho- social problems related to technology.

UNIT V: It was suggested to include Social Media- Depression, Victimization and Role of social worker.

2. 17 BSWC32: Introduction to Social Welfare Administration

UNIT III: It was proposed to include Registration of NGO through Societies and Trust Act.

3. 17 BSWS31: Basic Communication for Social Work Practices

UNIT I: It was proposed to include Media Literacy Education

4. 17BSWC53: Introduction to social work with family

UNIT – IV: It was proposed to include family and emotional bonding

5. 17 BSWC61: Introduction to social work in Industries

UNIT – V: It was proposed to include CSR Strategic development philanthropic to strategic perspective.

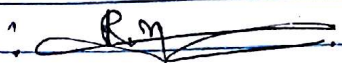

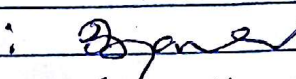
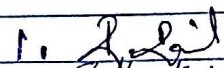
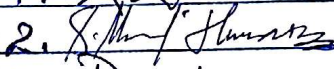

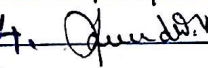

6. 17BSWE63: Youth Development

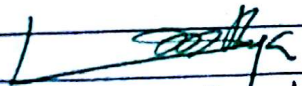
UNIT- II: It was proposed to include technological aspects of youth development


MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF MANAGEMENT STUDIES


Minutes/ Resolution of the meeting of Board of Studies in Management Studies held on 21/05/2014

MEMBERS PRESENT

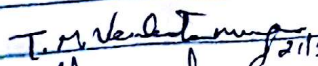
- 1. Chairman : 
- 2. University Nominee : 
- 3. External Subject Expert :  (R. JAYARAMAN)
ms yardh ~~Dr. M. JEFARATHAN~~
- 4. Internal (Faculty Members):
 - 1. 
 - 2. 
 - 3. 
 - 4. 
 - 5. 
- 5. Industrial Experts :



Chairman & Founder


Principal


Secretary

Special Invities


Controller of Examination


Dean (SF)

MADURAI INSTITUTE OF SOCIAL SCIENCES (AUTONOMOUS)

Department of Management Studies

The Board of Studies

The Board of Studies for Department of Management Studies convened on 21/05/2014 at 11.00 am. Dr.R.Manikandan, Director of Department of Management Studies given the outline of previous Board of Studies. Discussion Started over the subjects and its syllabus. The syllabus of Finance Specialization has been modified. Based on the suggestion given by the field and Industrial Experts, the following resolutions were passed.

1. Resolved to approve the modifications in the syllabus for II year MBA (Finance Specialization) from June 2014 onwards and thus the revised syllabus is approved.
2. Dr.R.Manikandan, Director of the Department of Management Studies came out with a suggestion of shifting the finance elective subject "Portfolio Management" to Third Semester by way of eliminating the subject "Money and Capital Management".
3. He also insisted to include the subject "Tax Planning" in Fourth Semester instead of "Portfolio Management".
4. Discussions underwent regarding certain modifications in the content of the subject "Working Capital Management".

Sl.No	Course	Semester	Subject
1	MBA	III	Portfolio Management
		IV	Tax Planning
2		III	Money and Capital Management
		IV	Portfolio Management

5. Dr.R.Jayaraman, Subject Expert suggested to include basic courses for First semester, Functional courses for second Semester and Advance and Elective courses for Third and Fourth Semester.

6. He also suggested to send the students to internship training on continuous basis atleast a month. He added that sending the students to internship training for weekly 2 days would be beneficial for the students only but not for the company.

The meeting was concluded by the secretary, Mr.R.Dharmasingh with the aspect of welcoming all the suggestions given by the experts and also insisted the Director of Department of Management Studies to implement all the decisions taken by the session.

**Master of Business Administration
COURSE STRUCTURE**

Course Code	Course Title	Hrs/week	Credits	Marks		
				Internal	External	Total
FIRST SEMESTER						
14MBAC11	Principles of Management	5	4	25	75	100
14MBAC12	Accounting for Managers	5	4	25	75	100
14MBAC13	Quantitative Methods	5	3	25	75	100
14MBAC14	Business Economics	5	3	25	75	100
14MBAC15	Organizational Behavior	5	3	25	75	100
14MBAO11	Viva-voce		1	100	0	100
	Total	25	18	225	375	600
SECOND SEMESTER						
14MBAC21	Human Resource Management	5	4	25	75	100
14MBAC22	Marketing Management	5	4	25	75	100
14MBAC23	Financial Management	5	4	25	75	100
14MBAC24	Operations Management	5	3	25	75	100
14MBAC25	Research Methods for Managers	5	3	25	75	100
14MBAO21	Viva-voce	0	1	100	0	100
14MBAI21	Internship Summer Project	5	4	100	0	100
	Total	30	23	325	375	700

THIRD SEMESTER						
14MBAC31	Strategic Management	5	4	25	75	100
14MBAC32	Operations Research	5	4	25	75	100
14MBAM31	Elective M1 (Sales and Distribution)	5	4	25	75	100
14MBAM32	Elective M2 (Advertising Management)	5	4	25	75	100
14MBAH31	Elective H1 (Training and Development)	5	4	25	75	100
14MBAH32	Elective H2 (Compensation Management)	5	4	25	75	100
14MBAF31	Elective F1 (Project Finance)	5	4	25	75	100
14MBAF32	Elective F2 (Portfolio Management)	5	4	25	75	100
14MBAS31	Elective S1 (Windows & Operating System)	5	4	25	75	100
14MBAS32	Elective S2 (Computer Networks)	5	4	25	75	100
14MBAO31	Viva-voce		1	100	0	100
	Total	30	25	250	450	700

FOURTH SEMESTER						
14MBAC41	International Business Management	5	4	25	75	100
14MBAC42	Entrepreneurial Skills	5	3	25	75	100
14MBAM41	Elective M1 (Retail Management)	5	4	25	75	100
14MBAM42	Elective M1 (Supply Chain Management)	5	4	25	75	100
14MBAH41	Elective H1 (Industrial Relations)	5	4	25	75	100
14MBAH42	Elective H2 (Organizational Development)	5	4	25	75	100
14MBAF41	Elective F1 (Working Capital Management)	5	4	25	75	100
14MBAF42	Elective F2 (Corporate Tax Planning)	5	4	25	75	100
14MBAS41	Elective S1 (Emerging Trends in IT)	5	4	25	75	100
14MBAS42	Elective S2 (Business Application Software)	5	4	25	75	100
14MBAP41	Research Project	5	4	0	100	100
14MBAO41	Viva-voce	0	1	0	100	100
	Total	35	28	150	650	800
	Grand Total	120	94	950	1850	2800

NOTE: C - Core; O - Viva - voce; M - Marketing; H - Human Resources; F - Finance; S - Systems; P - Project; I - Internship summer Project

VALUE ADDED COURSE

Course Code	Course Title	Hrs/week	Credits	Marks		
				Internal	External	Total
FIRST SEMESTER						
14MBAV11	Business Environment and Law	3	2	25	75	100
14MBAV12	Skills Lab I	3	2	25	75	100
14MBAV13	Computing Skills and Lab	3	1	25	75	100
	Total	9	5	75	225	300
SECOND SEMESTER						
14MBAV21	Skills Lab- II	3	2	25	75	100
14MBAV22	IT Applications in Business	3	1	25	75	100
	Total	6	3	50	150	200
THIRD SEMESTER						
14MBAV31	Skills Lab- III	3	1	25	75	100
14MBAV32	Business Ethics and Corporate Social Responsibility (CSR)	3	2	25	75	100
	Total	6	3	50	150	200
FOURTH SEMESTER						
14MBAV41	Management Information System	4	2	25	75	100
14MBAV42	Skills Lab- IV	2	1	25	75	100
	Total	6	3	50	150	200
	Grand Total	27	14	225	675	900

NOTE: V- Value Added

MBA II Year	Theory	Elective – Finance	Problem	Max. Marks 100 Int: 25 Ext: 75
	30%		70%	
Semester – 4	CORPORATE TAX PLANNING			5 hrs week
14MBAF42				4 Credits

Objectives:

To understand the concept of direct and indirect Tax law and practice, for individual income and company tax and direct and indirect tax for the effective functioning of finance department.

Unit – I Direct Tax Laws:

A comprehensive study of the Income-tax act, 1961, Wealth-tax act, capital and revenue expenditure, deemed income, residence concept. Special Problems Centering on the concept of assesses, registered Firm, Hindu Undivided family, Companies, Association of persons and trust, minors, Cooperatives, non-resident Indians and avoidance of double taxation.

Unit – II Heads of Income:

Salaries, perquisites, gratuity and retirement benefits, income from house property, capital gains, income from other sources, Income from business and profession, problems arising from aggregation of income and set off and carry forward of losses. Computation of income and Return of Income Tax, Filing procedure.

Unit – III Tax Management:

Filing of Returns and Assessments, Penalties and Prosecutions, Appeals and Revisions, Advance Tax, TDS, Advance Rulings, Avoidance of Double Taxation Agreements.

Unit – IV Indirect Tax:

Indirect Tax Laws, administration and relevant procedures. The central Excise including Central Value Added Tax (CENVAT); The Central Sales Tax Act, 1956 (74 of 1956); The Customs Act, 1962 (52 of 1962); and Excise audit.

Unit – V Taxation of Companies:

Special Provisions in Computation of Profits from Business, Deductions from Gross Total Income, Amalgamations of Companies and fiscal Incentives, Minimum Alternate Tax on Companies, Special Provisions relating to Tax on Distributed Profits of Domestic Companies.

References:

1. Vinod K. Singhania, students guide to income tax, Taxman's New Delhi
2. Bhagavathi Prasad, Income Tax Law & Practice, Sultan Chand & Sons, New Delhi.
3. B.B.Lal, Income Tax Law and Practice, S Chand, New Delhi.







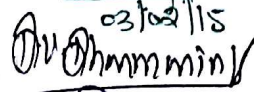

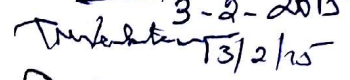
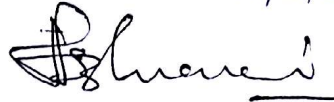
23

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF MANAGEMENT STUDIES

Minutes of Board of Studies Meeting held by Management studies on
3/02/2015.

Members Present

S. No	Name	Signature
1.	Dr. R. Jayaraman	
2.	Dr. V. CHANNIOTH	
3.	Dr. A. AHAMED ANSARI	
4.	Dr. M. JEYARATHNAM	 3/2/15
5.	DR (CASA) DPPRaja	
6.	Dr. M. KANNAN	
7.	J.V. Dharmalingh	 03/02/15
8.	Dr S Murugesan	
9.	T.M Venkatarangam	 3-2-2015
10.	M. J. Bhuvaneshwari	
11.		

MEMBERS OF BOARD OF STUDIES : DEPARTMENT OF MANAGEMENT STUDIES

Board of Studies in Management Studies			
University Nominee	External Subject Experts	Industry / NGO / Representative	Meritorious Alumni
Dr. V.Chinniah Head – Associate Professor, Department of Management Studies, Madurai Kamaraj University, Palkalai Nagar, Madurai – 21.	Dr. R. Jeyaraman, Member Secretary, CED, Madurai.	Mr. B.T. Bangera, Managing Director, Hi-Tech Arai Ltd, Madurai.	Mrs. M.J. Bhuvaneshwari, HR-Admin Capital One Ltd, Madurai.
	Dr. A. Ahmed Ansari, Director, AR Business School, Dindigul		

MADURAI INSTITUTE OF SOCIAL SCIENCES

Board of Studies in Management Studies

Date: 3/2/2015

Time: 11.30am

Venue: NAAC Meeting Hall

Members Present:

Sl.No	Name	Designation
1.	Dr.V.Chinniah	University Nominee
2.	Dr.R. Jayaraman	Subject Expert
3.	Dr.M. Jeyarathnam	Subject Expert
4.	Dr.A. Ahmed Ansari	Subject Expert
5.	Dr.D.V.P.Raja	Founder & Chairman
6.	Dr. M.Kannan	Principal
7.	D.V. Dharmasingh	Secretary
8.	Prof. S. Murugesan	Dean
9.	Prof. T.M. Venkatamurugan	Controller of Examination
10.	Mrs M.J. Bhuvaneswari	Alumni

Dr.R.Manikandan, Chairman, Board of Studies in Management welcomed the members of Board of Studies and read out the Minutes of previous Board of Studies meeting held on **21/5/2014** and it was unanimously approved. The board went through the syllabus and made the following recommendations.

1. Resolved to delete "Methods of generation ideas – Linear and Institutional Techniques" from Unit three and to add " Steps of starting a small industry- Incentives and subsidies – Central and state Government" in Unit three of the subject **Entrepreneurship Skills**.
2. Resolved to delete "Organizational planning, institutionalization of innovation at work place" from unit five and to add "Exploring export possibilities – Incentives for Exports and Imports of capital goods and raw materials" in fifth unit of the subject **Entrepreneurship Skills** at fourth semester.
3. Resolved to delete, "School of thought in Organizational development" and to add, "Organization change- Meaning- Types and forms of Organization change, Organization Design" in Second Unit of **Organizational Development** (HR Specialization) in Fourth semester and decided to include Organization Interventions instead of Quality of Work life in Fifth Unit. Prof. S. Murugesan suggested to include the topic "Quality of Worklife

in any one of the subjects that is either "Organizational Development" or "Human Resource Management". Dr. M. Jayarathnam, Emeritus Fellow (UGC), Department of Management Studies came out with the suggestion of including the topic Change Agent under Organizational Change in the subject "Organizational Development". She also insisted to provide Case Studies and Class Discussion for the students.

4. Resolved to delete the contents "Compensation policy – Perks & Benefits – CTC, Executive Compensation & Indirect Compensation, Group Incentive, Competency Mapping" in Second Unit as the same is repeated in Fifth Unit of **Human Resource Management**. Dr.Ahmed ansari, Director of AR Business School suggested to include computer applications in the subject "Human Resource Management".
5. And also to include "Staffing" before "Directing and Co-ordination" in fourth unit of **Principles of Management** at first semester as per the suggestion given by Dr. M. Jayarathnam. Dr.R.Jayaraman, Chair person of CED suggested to include general Organization structure and Universal Structure of Management in the subject "Principles of Management". He also insisted the faculty members to develop practical oriented skills.

The external subject experts and the Industrial experts suggested the following views:

- Dr.V.Chinniah, University Nominee suggested the faculty members of management studies to have the discussion with Industrial Experts and Alumni students might be necessary to bring out the relevant modifications in the syllabus.
- Dr.M.Kannan, Principal of MISS college suggested to include measurable concepts in the syllabus for the purpose of using in research projects.
- Prof. S. Murugesan, Dean of MISS College suggested visiting "Twelve Manage" Website for the purpose of Managerial reference.
- The vote of thanks was proposed by Ms.T.S.Priyadarshini, Assistant Professor of Department of Management Studies to the members of Board of studies for their valuable ideas.



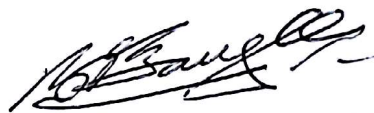
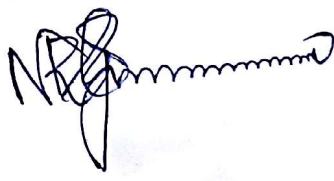



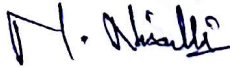


MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF MANAGEMENT STUDIES

BOARD OF STUDIES MEETING - MEMBERS PRESENT 2016

MADURAI INSTITUTE OF SOCIAL SCIENCES
(AUTONOMOUS)

Minutes of Board of studies meeting held by management studies on 01/04/2016



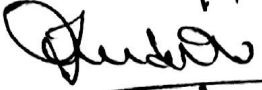





Members present

S.NO	NAME	SIGNATURE
1.	Dr. V. CHINNIAH (Prof. & Head, Doms, MKU)	
2.	Dr. R. JAYARAMAN Member Secretary CED (Tamil Nadu), Madurai	
3.	B.T. Rangiah HI-TECH PRAJ LTD	
4.	Dr. N. Rajesh Kumar, Associate professor & Head AR School of Business, Dindigul	
5.	Dr. S. CHANDRA BOSE Director, Sri Kaliswari Institute of Management & Technology, Sivakasi	
6.	Dr. D. Janet Vasanth Kumar	
7.	Dr. P. Mungesan	
8.	M. NISANTH	
9.	D.V. Dharmasinh	
10.	DR (Capt) DVP. RAJA	

**MADURAI INSTITUTE OF SOCIAL SCIENCES
(AUTONOMOUS)**

Minutes of Board of studies meeting held by management studies on 01/04/2016

Members present

S.NO	NAME	SIGNATURE
11.	Dr. M. KANNAN	 01/04/16
12.	Dr. R. Manikandan	R M  14/16
13.	V. Anandhi	 01/04/16
14.	Parkari . P	 01/04/2016
15.	S. MOHAMED HUSSAIN	 01/04/16
16.	J.Pandi Lakshmi	 14/16.
17.	J SARANYA	 J Saranya 1/4/16.
18.	Dr. Mrs. M. JEHARATHNAM. Emeritus Professor, MISS.	 002 yuett

NOMINEE / EXPERTS / NGO / ALUMNI - LIST 2016

MEMBERS OF BOARD OF STUDIES DEPARTMENT OF MANAGEMENT STUDIES

Board of Studies in Management Studies

University Nominee	External Subject Experts	Industry / NGO / Representative	Meritorious Alumni
Dr.V. Chinniah Head – Professor, Department of Management Studies, Madurai Kamaraj University, Palakalai Nagar, Madurai – 21.	Dr. R. Jeyaraman , Member Secretary, CED, Madurai.	Mr.B.T. Bangera , Managing Director, Hi-Tech Arai Ltd, Madurai.	Pattabiraman.C Executive, Aparajitha Pv.Ltd., Madurai.
	Dr.N.Rajeshkumar , Head – Associate Professor, AR Business School, Dindigul		
	Dr.S.Chandrabose , Director, Srj Kaliswari Institute of Management & Tech, Sivakashi.		

MADURAI INSTITUTE OF SOCIAL SCIENCES

Board of Studies in Management Studies

Date: 01/04/2016

Time: 10.30 am

Venue: Library

S.NO	Name	Designation	Position
1	Dr. V. Chinniah	Head Professor	University nominee
2	Dr. R. Jayaraman	Member Secretary CED	Subject expert
3	Dr. N. Rajeshkumar	Head Associate Professor	Subject expert
4	Dr. S. Chandrabose	Director	Subject expert
5	Mr. B. T. Bangera	Managing Director	Industrial expert
6	Dr. D. V. P. Raja	Chairman	Special invitee
7	Dr. M. Kannan	Principal	Special invitee
8	Mr. D. V. Dharmasingh	Secretary	Special invitee
9	Dr. S. Murugesan	IQAC Coordinator	Special invitee
10	Dr. D. Janet Vasantha kumari	Dean	Special invitee
11.	Dr. S. Nishanth	Controller of Examination	Special invitee
12.	Dr. R. Manikandan	Vice Principal	Chairman Board of studies

Dr. R. Manikandan, Chairman, Board of Studies in Management welcomed the members of Board of Studies and read out the minutes of previous Board of Studies meeting held on 01/04/2016 and it was unanimously approved. The board went through the syllabus and made the following recommendations.

1. Resolved to approve new versions of References, Text Books and along with the Websites are added for the MBA program.
2. Resolved to approve the course structure and syllabus for the M.Phil program.
3. Under skill paper special skills have to mention for each semester such as Interpersonal Skill/ Team Building/ Problem Solving/ Managerial Skill/ Skill Development.
4. In M.Phil Program paper 2 may be in specific functional areas such as CSR, Social Audit, Social Entrepreneurship, and HRM.

venue: Library

Wednesday

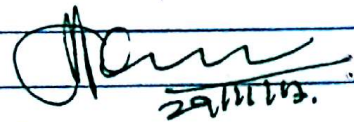
2.00 P.M.

Members present

S.No.	Name	Signature
1.	Dr. K. P. Ganesan	
2.	Dr. D. Ramkumar	D. Ramkumar 29/11/2017
3.	Dr. C. Kavitha	C. Kavitha 29/11/17
4.	Dr. N. Rajasekaran	N. Rajasekaran 29/11/17
5.	Mr. M. Samuel Timothy	
6.	Mr. S. Amarnath	S. Amarnath 29/11/17
7.		

8 Special invite

9 Dr. D. JANET VASANTHA KUMARI



29/11/17

10 Dr. S. Murugesan



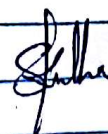
11

Internal faculty:

Mrs. Gayathri

J. Gayatri

Mrs. S. Kirubha



DEPARTMENT OF BUSINESS ADMINISTRATION

Madurai Institute of Social Science
9, Alagar Kovil Road, Madurai-2.

Minutes of Board of Studies convened at 2:00 pm, nov 29,2017 in the library Hall

I. MEMBERS PRESENT

1. **Dr. K.P. Ganesan**, University Nominee, Associate Professor in BBA, Sourashtra College, Madurai.
2. **Dr. C. Kavitha**, Associate Professor, Department of BBA, Sri Meenakshi Government College for Women, Madurai.
3. **Dr. D. Ramkumar**, Assistant Professor, PG Department of Business Administration, Government Arts College, Paramakudi.
4. **Dr. N. Rajasekaran**, Assistant Professor, Department of BBA, NMS SVN College, Madurai.
5. Mr. Samuel Timothy, Corporate Representative, Amazon, Bangalore.
6. Mr. Amarnath, Student Representative, Alumini, MISS, Madurai.

II. INTERNAL FACULTY

1. **Mrs. J. Gayathri**, Assistant Professor, HOD, Department of BBA, MISS College, Madurai.
2. **Mrs. S. Kirubha**, Assistant Professor, Department of BBA, MISS College, Madurai.

III. SPECIAL INVITIES

1. **Dr. D. Janet Vasantha Kumar**, Principal MISS Madurai.
2. **Dr. S. Murugesan**, HOD, HRM, IQAC Director, MISS Madurai.
3. **Mr. Nishanth**, Controller of Examinations, MISS Madurai.

The Board went through the syllabus and made the following recommendations:

Regarding Principles of Management:

It was suggested to add the Concepts of functions of management in Unit I

Regarding Business Statistics:

It was suggested to remove the concepts of sampling in unit I and to combine the concepts of classification, frequency distribution and graphs of unit II in Unit I.

Also the concepts of unit III is splitted into Unit II & II.

Regarding Managerial Economics Subject:

It was decided to combine the contents of unit II & III as unit II and Unit III is being updated by the supply analysis and concepts and law of supply – factors affecting supply.

Regarding Communication Skills Subject:

It was decided to the remove the contents of Unit IV like Antonyms, Suffixes, Prefixes, Cross word puzzles. Instead to include Business letters – Types – Examples – Resume – Curriculum Vitae – Bio – Data.

It was proposed to move the contents of the whole paper strategic management from IIIrd Semester to Vth Semester and the investment management subject from Vth Semester to IIIrd Semester.

Also, Regarding financial Management:

Unit V is remove and the contents of Unit III Capital budgeting and Capital structure is splitted into 2 Units as Unit III and Unit IV.

finally vote of thanks is delivered by Mrs J. Gayathri, Head of the Department , BBA MISS Madurai.

MADRURAI INSTITUTE OF SOCIAL SCIENCE COLLEGE

Venue Library,

Monday,
3.00 Pm.

Sl. No. Members Present

Name

Signature

1. Dr. K. P. Ganesan

2. Dr. P. Murugesan.

P. M.

3. Mrs. P. Jeebin Rupa

P. Jeebin

4. Mrs. Krishna Veni. V.

V. Krishna

Special Invited:

5. Dr. D. Jenet Vasantha Kumari.

9. Dr. S. Murugesan

S. Murugesan
29.10.18

10. Nishanth,

Nishanth
29/10/18

Internal Faculty Members

1. Mrs. Amarnath,

J. Amarnath
29.10.18

2. Mrs. Ponmalan.

Ponmalan
29/10/18

3. Mrs. C. Malliga.

C. Malliga
29/10/18

MADURAI INSTITUTE OF SOCIAL SCIENCES COLLEGE

BOARD OF STUDIES IN DEPARTMENT OF BUSINESS ADMINISTRATION

MINUTES OF THE MEETING HELD ON 29-10-2018 AT 3.00 P.M in PTR Hall

Members Present:

1. Dr. K. P. Ganesan, Associate Professor, Department of Business Administration, Sourashtra College, Madurai – University Nominee
2. Dr. P. Murugesan, Associate Professor, Department of Business Administration, Madurai Kamaraj University College, Madurai – External Subject Expert
3. Mrs. Jerlin Rupa, Assistant Professor, Department of Business Administration, Arul Anandhar College, Karumathur, Madurai - External Subject Expert
4. Mrs. Krishna Veni, Assistant Professor, Department of Business Administration, CSI Arts & Science college, Madurai - External Subject Expert

Faculty Members:

1. Dr. J. Amarnath, HOD – BBA
2. C. Malliga
3. R. Ponmalar

Special Invitee:

1. Dr. D. Janet Vasantha Kumari, Principal, Madurai Institute of Social Sciences College
2. Dr. S. Murugesan, HOD (HR), IQAC Co – Coordinator, Madurai Institute of Social Sciences College
3. Mr. M. Nisanth, HOD (Community Development), Controller of Examinations, Madurai Institute of Social Sciences College

Meeting started with welcome address by Board of Studies chairman Dr. J. Amarnath which was followed by Introduction of University Nominee, External Experts, Principal, IQAC Director, Controller of Examination, and Management Representatives.

The Board went through the syllabus and made the following recommendations:

Regarding Principles of Management:

It was suggested to remove Concepts of Recruitment and they suggested the text book for Principles of Management "L.M Prasad (2013)", "Management Theory & Practice" "Sultan & Chand".

Regarding Principles of Accounting:

It was suggested to rename the Course as "Fundamentals of Accounting" instead of Principles of Accounting

Regarding to Managerial Economics:

It was suggested to remove the "Pricing Methods" from Managerial Economics because this particular concept is repeated in "Marketing Management" and they suggested a text book by "Dr. N. Srinivasan", "Managerial Economics"

Regarding to Business Mathematics:

It was suggested to add a textbook on "Business Mathematics", "Sundaraesan Jayaseelan"

Regarding to Entrepreneurial Development:

It was suggested to add a textbook on "Entrepreneurial Development", "Gordon Natarajan"

Regarding to Banking Theory & Practice:

It was suggested to add concepts on Opening of Minor, Joint, Orphan and Lunatic Accounts in "Unit 2" ^{account for}

Regarding to Human Resource Management:

It was suggested to add a textbook on "Human Resource Management", "C.B. Gupta, and Sushl. K. Gupta"

Regarding to Investment Management:

It was suggested to remove the concepts on "New Developments" from "2 Unit" and instead they suggested to add "Mutual Funds"

Regarding to Communication Skills:

It was suggested to add a textbook on "Communication Skill", "Dr. Nageshwar Rao, Dr. Rajendra. P. Das", "Himalayan Publishing Housings Pvt Ltd" and they ask to rearrange the syllabus completely and it was made and for further reference kindly see the annexure.

Regarding to Management Information System:

It was suggested to remove the "Unit 2" Completely and instead split the "Unit 3 as a two Units"

Unit 2:

Transaction Support – Introduction – Objective – Elements of Transaction – Decision Support system – Introduction – objectives – Understanding of Decision Support System – Components – Function – Application

Unit 3:

Planning and Control Support system – Introduction – Features – Function – tools of New Planning Support System – Development of Control Support system – DBMS – Introduction – Types of Database Users – Types of DBMS – Designing of DBMS

Unit 4 & 5: No Change

Regarding to Principles of Cost Accounting:

It was suggested to add a textbook on "Cost Accounting", "Dr. Srinivasan"

Regarding to Organization Behaviour:

It was suggested to add a textbook on "Organization Behaviour", "Roshi & Joshi", "Kalyani Publications"

Regarding to Environment of Business:

{It was suggested to change the title of the Course into "Business Environment"} and they gave suggestion to add according to

Unit 1: Factor Influencing Business Environment

Unit 4: Liberalization – Objective, Need, Concept, Origin, growth, Impact of Liberalization, New trends on Liberalization

Regarding to Organization Development:

(It was suggested to remove the entire course and instead they suggested to add course on "Export Documental Procedures" and the syllabus) was made for further reference kindly see the annexure.

Regarding to Production Management:

It was suggested to add a textbook on "Production Management", "C. P. Gupta"

Regarding to Financial Management:

It was suggested to add a textbook on "Financial Management", "Sharma & C. P. Gupta", "Kalyani Publication"

Regarding to Business Law:

It was suggested to add a textbook on "Business Law", "N. D. Kapoor"

Regarding to Introduction to Research Methodology:

It was suggested to rename the course as "Research Methodology"

Regarding to Strategic Management:

It was suggested to add

Unit 2: Vision

Unit 4: Role of Leadership in Strategy Implementation

It was suggested to remove

Unit 2: Social Responsibility of Business – Social Audit

Unit 3: Relating SW and OT *SWOT analysis*

Unit 4: Resource allocation, Development of Policies, Organizational Implementation, Evaluation and Control, Approaches to Strategy Implementation.)

It was suggested to add a textbook on "Strategic Management", "Azar Kazmi", "Tata McGraw-Hill Pvt., Ltd."

Regarding to Marketing Management:

It was suggested to add a textbook on "Rajan Nayar", "Marketing Management", "PHI Publishing Pvt., Ltd"

Regarding to Operations Research:

It was suggested to add a Concept on "Game Theory" in Unit 4

Regarding to Advertisement and Sales Management:

It was suggested to rename the course as "Advertising and Sales Management" and they suggest a textbook on "Advertising Theory & Practice", "Kumar, and Chunnawalla", "Himalaya Publishing Housing"

Regarding to Service Marketing:

It was suggested to remove the entire "Unit 5" due to irrelevant concepts for Undergraduate students

And they suggest to Split Unit 2 into two Units

Unit 2: Service Marketing Mix – Meaning – Definitions – Service Product Pricing – Promotion – Meaning – Definitions.

Unit 3: Place in Service – Place in People

Unit 4: They suggested to made "Unit 3" as "Unit 4"

Unit 5: They suggested to made "Unit 4" as "Unit 5"

Regarding to Personality Development:

It was suggested to rearrange the Units and according to that

Unit 1: They suggested to made "Unit 5" as "Unit 1"

Unit 2: They suggested to made "Unit 1" as "Unit 2"

Unit 3: They suggested to made "Unit 2" as "Unit 3"

Unit 4: They suggested to made "Unit 3" as "Unit 4"


Unit 5: They suggested to made "Unit 4" as "Unit 5"

And they suggested to add a textbook on "Personality Development", "L. M. Prasad", "Sultan Chand Publishing"

J. Amel.

HOD i/c.

J. AMAR NATH


24/11/18
PRINCIPAL

[DR. D. JANET VASANTHA KUMARI]

Madurai Institute of Social Sciences

Department of Computer Science & Information Technology

Resolution of the Board of Studies meeting in
Computer Science & Information Technology held
at 21/05/2014

Courses Included :


1. Bachelor of Science (Computer science)
2. Bachelor of Science (Information Technology)
3. M.Sc (Computer Science & Information Technology)
4. P.G.D.C.A (Post Graduate Diploma in Computer Application)

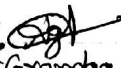
Members present

Chairman, Board of studies : 


University, Nominee :



External subject Experts : J. John Jeya Kumaraj
(J. John Jeya Kumaraj)

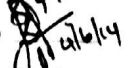

NADIVELMURUGAN.P


Representation from Industry :  (A. THIRUMALAIAPPAN)
i-Grandee Software Technologies PVT LTD.

Meritorious Alumni :

Internal faculty members : 1. Mr. S. Thirunavukarasu 

2. Mrs. Sulochana  5: Ms. Seetha 

3. Mrs. Bhuvanaswari 

4. Ms. Gayathri 
T.M. Venkatesh

Secretary

Dean

COE


PRINCIPAL
21/05/14

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

Mr.T.Kumaresh, Chairman, Board of Studies for Computer Science & Information Technology presided over the meeting held on 21/05/2014 at NAAC room.

The following members were present:

1. Mr. J.John Jeya Kamaraj, Asst.Prof, Dept. of M.C.A of American College, Madurai as External Subject Expert
2. Mr.P.Vadivel Murugan, Asst.Prof, Dept. of Mathematics of Thiyagarajar College, Madurai as External Subject Expert
3. Mr.A.Thirumalaippan, Project Manajer, I – Grandee Software Technolgies Pvt Ltd, Madurai as Industrial Expert
4. Mr.S.Thirunavukarasu, Asst.Prof, Dept. of C.S & I.T of M.I.S.S, Madurai as Internal Subject Expert
5. Mrs.Sulochana, Asst.Prof, Dept. of C.S & I.T of M.I.S.S, Madurai as Internal Subject Expert
6. Mrs.Bhuvaneswari, Asst.Prof, Dept. of C.S & I.T of M.I.S.S, Madurai as Internal Subject Expert
7. Ms.GayathyriDevi, Asst.Prof, Dept. of C.S & I.T of M.I.S.S, Madurai as Internal Subject Expert
8. Ms.Seetha, Asst.Prof, Dept. of C.S & I.T of M.I.S.S, Madurai as Internal Subject Expert
9. Dr.S.Murugesan, Dean of M.I.S.S, Madurai as a Special Invitee.
10. Mr.T.M.Venkatamurugan, COE of M.I.S.S, Madurai as a Special Invitee.
11. Dr. M.Kannan, Principal of M.I.S.S, Madurai as a Special Invitee.

Courses included:

1. Bachelor of Sciences(Computer Science)
2. Bachelor of Sciences(Information Technology)
3. M.Sc(Computer Science & Information Technology)
4. P.G.D.C.A(Post Graduate Diploma in Computer Application)

The Board of Studies Meeting for Computer Science & Information Technology started at 3.05 p.m on 21/05/2014. The Board of Studies chairman welcomed the members of the Board of studies and explained about the responsibilities of staff members who involved in modifications of curriculum for the courses. The Principal briefed about the importance of modifications and improvement of syllabus according to the industrial requirements.

The Board of Studies Chairman placed the modifications in the Board and the members discussed in depth and based on the discussions, the following resolutions were passed.

1. Resolved to approve the course structure and syllabus for PGDCA.

Modifications In (M.Sc C.S & I.T)

2. According to the suggestion given by the external subject expert Mr. John Kamaraj the syllabus of following paper of the M.Sc C.S & I.T in III Semester, "Mobile Computing" was modified.
3. Resolved to modify and approve the name and syllabus of the "Database Management System" as "Advanced Relational Database Management System" in II Semester.
4. Resolved to introduce a new paper "Cryptography" instead of "Principles of Information Technology" in II Semester.(Elective1a)
5. Resolved to introduce a new paper "Data Mining" instead of "Resources Management Techniques" in III Semester.(Elective2b)

Modifications in B.Sc (C.S)

6. Resolved to change the name of the "Mathematical foundation – I" as "Mathematical Foundations" in I Semester.
7. Resolved to change the name of the "Mathematical foundation – II" as "Statistics" in I Semester.
8. Resolved to introduce a new paper "An Introduction to Data Mining" instead of "Computer Algorithm" in VI Semester.(Elective2a)

Modifications in B.Sc (I.T)

9. Resolved to change the name and the syllabus for "C++ Lab" as "C & C++ Lab" in II Semester.
10. Resolved to introduce a new paper "Basic Internet Programming Lab" instead of "Fundamentals of Data Structures" in III Semester.(Skill Based)
11. Resolved to change the name of the "Mathematical foundation – I" as "Mathematical Foundations" in I Semester.
12. Resolved to introduce a new paper "An Introduction to Data Mining" instead of "Client Server Computing" in VI Semester.

Mr.S. Thirunavukarasu, Proposed Vote of Thanks and the Board of Studies Meeting for Computer Science & Information Technology came to an End.

P.G.DIPLOMA IN COMPUTER APPLICATIONS

ELIGIBILITY

A Graduate in any discipline of MADURAI KAMARAJ UNIVERSITY OR ANY OTHER UNIVERSITY recognized equivalent degree is eligible for admission to this course.

DURATION

The course shall extend over a period of one full academic year.

MEDIUM OF INSTRUCTION

The medium of instruction is ENGLISH only.

SCHEME OF EXAMINATION	MAX- MARKS	DURATION
Paper I-Fundamentals of computers	100	40 hours
Paper II-Principles of Information Technology	100	40 hours
Paper III-Software Engineering	100	40 hours
Paper IV-Object-Oriented Programming with C++	100	40 hours
Paper V-Database Management Systems	100	40 hours
Paper VI- Visual Programming	100	40 hours
Paper VII – Computer Programming Lab-1(C++)	100	40 hours
Paper VIII- Computer Programming Lab-II (ORACLE & VISUAL BASIC)	100	40 hours
Paper IX- Office Automation Lab-III (MS OFFICE – WORD, EXCEL, POWERPOINT)	100	40 hours

PASSING MINIMUM

Candidates will be declared to have passed the examination if they secure 40% of marks in each paper. The failed candidates shall appear for the paper(s)/practical in the subsequent appearances.

CLASSIFICATION OF SUCCESSFUL CANDIDATES

Candidate who obtain 40% but below 50% of marks shall be placed in the Third class. Those who obtain 50% but below 60% of marks shall be placed in the Second class. Candidates securing not less than 60% of the total marks shall be declared to have passed the P.G. Diploma examination in First class. Candidates passing the course by taking the examination in more than one appearance will also be eligible for the classification of classes. But such candidates are not eligible for rank if any.

M.Sc (CS & IT) IIYear	CORE	Max Marks 100 Int: 25 Ext: 75
Semester – III	MOBILE COMPUTING	5 hrs week
14MCSC31		Credits: 5

OBJECTIVES:

- To help the students to acquire knowledge of mobile computing.
- To enable them to understand concepts of GSM & GPRS.
- To make them become familiar with WAP.

UNIT I

Mobility of Bits and Bytes – Wireless – Mobile computing – Dialogue Control – Networks – Middle Ware & Gate ways – Applications & Services - Developing mobile computing applications – security in mobile computing – standards – why it is necessary – Standard bodies – players in the wireless space. **Mobile Computing Architecture:** Three-tier Architecture – Design Consideration – mobile computing through Internet.

UNIT II

Mobile computing through telephony – Evolution – multiple access procedures – mobile computing through telephone – developing an IVR application – Voice XML – Telephony application programming interface. **Emerging technologies:** Bluetooth – radio frequency identification – Wireless broadband – mobile IP – Internet Protocol version 6 – Java Card

UNIT III

Global system for mobile communications – GSM Architecture – GSM Entities – Call routing in GSM – PLMN allocation – authentication and security. SMS , short message service, value added services through sms..**General Packet Radio Service:** GPRS & Packet data Networks – GPRS Network Architecture – Operations – Data Servicing GPRS – Application – Limitation– Billing & Charging in GPRS

UNIT IV

Wireless Application Protocol - WAP-MMS-GPRS applications. CDMA & 3G: Spread spectrum technology – Is95- CDMA versus GSM- wireless Data – third generation networks – applications on 3G

UNIT V

Wireless LAN: Advantages- IEEE 802.11 standards – Architecture – mobility in wireless LAN- deploying wireless, LAN- mobile adhoc networks & sensor networks - security – WiFi versus 3G Internet. **Internet:** Fundamentals of call processing, Intelligence in the networks – SS#7 signaling – IN conceptual model- soft switch- programmable networks.

Reference books:

1. Asoke K talukder, Roopa R yavagal, 2005 Mobile computing, Technology applications and service creation, TMH publishing company New Delhi.

M.Sc (CS&IT) Year	CORE	Max Marks 100 Int: 25 Ext:75
Semester - II	ADVANCED RELATIONAL DATABASE MANAGEMENT SYSTEM	5 hrs week
14MCSC23		Credits: 4

OBJECTIVES:

1. To expose the students to the concepts of database management system and its architecture.
2. To enrich their knowledge about secondary storage devices, database security and types of databases.

UNIT I

Critical Database Concepts: Sharing Knowledge and success –The Dangers in a Relational Databases – The Basic Parts of Speech in SQL – The Basics of Object – Relational Databases – Introduction to Web – Enabled Databases.(1,2,3,4,5)

UNIT II

SQL and SQL*PLUS: Basic Sql*Plus Reports and Commands – Getting Text information and changing it – Playing the numbers – Dates: Then, Now, and the Difference – Conversion and Transformation functions – Grouping Things Together.(6,7,8,9, 10,11)

UNIT III

One Query Depends Upon Another – Some Complex Possibilities – Building a Report in SQL*PLUS- Changing Data: insert, update, merge, and delete – Advanced use of functions and variables – Decode and Case: if, then, and else in SQL.(12,13,14,15,16,17)

UNIT IV

Creating, Dropping, and Altering Tables and Views – By what Authority –Changing the Oracle Surroundings – Accessing Remote Data – Using Oracle Text for Text Searches.(18,19,20,22,24)

UNIT V

PL/SQL: An Introduction to PL/SQL – Triggers- Procedures, Functions, and Packages (27,28,29)

Reference books:

1. Kevin Loney, George Koch, Oracle Press, Oracle 9ⁱ The Complete Reference, Tata McGraw-Hill Edition,2009
2. Alexis Leon, Mathews Leon, Vijay Nicole, (2006), Essentials of Data base Management systems imprints pvt. Ltd,.
3. Abraham Silberschatz, Henry F. Korth, S.Sudarshan, (2006), Database system concepts- Fifth edition- "TMH,

M.Sc (CS&IT) Second Year	ELECTIVE	Max Marks 100 Int: 25 Ext:75
Semester – III	Cryptography	5 hrs week
14MCS		Credits: 5

OBJECTIVES:

- To acquire students with the knowledge of Information Security.
- To expose them to the cryptography and security in complex software systems.
- To understand the various issues involved in computer based symmetric key cryptography.

UNIT I

Attacks on Computers and Computer Security: Need for Security – Security Approaches – Principles of Security – Types of Attacks – Cryptography Concepts and Techniques: Plain Text and Cipher Text – Substitution Techniques – Transposition Techniques.

UNIT II

Encryption and Decryption – Symmetric and Asymmetric Key Cryptography – Steganography – Key Range and Key Size – Possible Types of Attacks – Symmetric Key Algorithms and AES: Algorithm Types and Modes – An overview of Symmetric Key Cryptography.

UNIT III

Data Encryption Standards (DES) – International Data Encryption Algorithm (IDEA) – RC4 - RC5 – Blow fish – Advanced Encryption Standard(AES). Asymmetric Key Algorithms, Digital Signatures and RSA : Brief History of Asymmetric Key Cryptography – An overview of Asymmetric Key Cryptography.

UNIT IV

RSA Algorithm – Symmetric and Asymmetric Key Cryptography Together – Digital Signatures – Knapsack Algorithm – Internet Security Protocols: Basic Concepts – Secure Socket Layer(SSL) – Transport Layer Security(TLS)-Secure Hyper Text Transfer Protocol(SHTTP) – Time Stamping Protocol(TSP).

UNIT V

User Authentication and Kerberos: Authentication Basics – Passwords – Authentication Tokens- Certificate based Authentication – Biometric Authentication –Kerberos- Key Distribution Center(KDC).

Reference books:

1. Atul Kahate, 2008, *Cryptography and Network Security*, Tata McGrawHill .
2. William Stallings, 2013, *Cryptography and Network Security Principles and Practice*, Pearson Education Limited.
3. Atul Kahate, 2013. *Cryptography And Network Security*, Tata McGraw Hill Publishing Co,
4. Jaydip Sen, 2012, *Applied Cryptography and Network Security*, In Tech.
5. Behrouz A. Forouzan, 2008, *Cryptography and Network Security*, Tata McGrawHill.

M.Sc (CS&IT) II Year	ELECTIVE	Max Marks 100 Int: 25 Ext: 75
Semester – III	Data Mining	5 hrs week
Code: 14MSC		Credits: 4

Objectives:

1. To acquire knowledge about data mining.
2. To understand process of data mining.
3. To understand the future of data mining.

UNIT I

Introduction: Data mining process - Data mining applications – Data mining techniques – Data mining case studies - future of data mining – Guidelines for successful data mining - data mining software- Case study Data mining techniques for optimizing inventories for electronic commerce.

UNIT II

Association Rules mining: Basics – Task and Naïve Algorithm – Apriori Algorithm – Improving the Efficiency of the Apriori Algorithm –Direct Hashing and Pruning(DHP)– Dynamic Itemset Counting(DIC)- Mining Frequent Patterns without candidate generations(FP –growth)-Performance Evaluation of Algorithms-Software for Association Rule Mining- Case Study Mining Customer Value: From Association Rules to Direct Marketing.

UNIT III

Classification: Decision Tree – Building a Decision Tree – The Tree Induction Algorithm – Split Algorithm based on Information Theory - Split Algorithm based on the Gini Index – Overfitting and Pruning- Decision Tree Rules-Decision Tree Summary – Naïve Bayes Method- Estimating predictive Accuracy of Classification methods- Improving Accuracy of Classification of Classification methods – other evaluation criteria for classification methods- Classification Software.

UNIT IV

Cluster Analysis: Desired features of Cluster Analysis – Types of Data – Computing Distance – Types of Cluster Analysis Methods- Partitional methods – Hierarchical methods – Density based methods- dealing with large databases – Quality and validity of cluster analysis methods - cluster Analysis software.

UNIT V

Web Data Mining: Web Terminology and characteristics– Locality and Hierarchy in the Web – Web Content Mining – Web Usage Mining – Web Structure Mining – Web Mining Software – Case study Lessons and Challenges from Mining Retail E- Commerce Data .

Reference books:

1. G.K Gupta, Introduction to Data Mining with Case Studies, 2nd Edition ,PHI, 2011.

Reference books:

1. David Hand, Heikki Mannila, Padhraic Smyth, Principles of Data Mining, PHI, 2008.
2. Jiawei Han, Micheline Kamber, Data Mining Concepts and Techniques, Morgan Kaufmann Publishers, 2006.
3. Gordon S.Linoff, Michael J.A. Berry, Data Mining Techniques, 3rd Edition. Wesley, 2009.

COURSE STRUCTURE - B. Sc (COMPUTER SCIENCE)

Part	Course Code	Course Title	Credit	Hours	Marks		
					Internal	External	Total
First Semester							
I	14BSCCSL11	Tamil	3	6	25	75	100
II	14BSCCSL12	English	3	6	25	75	100
III	14BSCCSC11	Programming in C	4	6	25	75	100
III	14BSCCSC12	C Lab	4	6	40	60	100
III	14BSCCSA11	Mathematical Foundations	5	4	25	75	100
IV	14BSCCSN11	Fundamentals of Computer	2	2	25	75	100
		Total	21	30			
Second Semester							
I	14BSCCSL21	Tamil	3	6	25	75	100
II	14BSCCSL22	English	3	6	25	75	100
III	14BSCCSC21	C++ & Data Structures	4	6	25	75	100
III	14BSCCSC22	C++ & Data Structures Lab	4	6	40	60	100
III	14BSCCSA21	Statistics	5	4	25	75	100
IV	14BSCCSN21	Introduction to Internet	2	2	25	75	100
		Total	21	30			
Third Semester							
I	14BSCCSL31	Tamil	4	6	25	75	100
II	14BSCCSL32	English	4	6	25	75	100
III	14BSCCSC31	Visual Programming	4	5	25	75	100
III	14BSCCSC32	Visual Programming Lab	4	5	40	60	100
III	14BSCCSA31	Operational Research	5	4	25	75	100
IV	14BSCCSS31	Office Automation Lab	2	2	40	60	100
IV	14BSCCSV31	Value Education	2	2	25	75	100
		Total	26	30			

6 - B.Sc(CS)

B.Sc (C.S) III Year	Elective	Max Marks 100 Int: 25 Ext: 75
Semester – VI	An Introduction to Data Mining	5 hrs week
Code: 14BSCCSE61		Credits: 5

Objectives:

1. To acquire knowledge about data mining.
2. To understand process of data mining.
3. To understand the future of data mining.

UNIT I

Introduction: Data mining process - Data mining applications – Data mining techniques, future of data mining – Guidelines for successful data mining - data mining software.

UNIT II

Association Rules mining: Basics – Task and Naïve Algorithm – Apriori Algorithm – Improving the Efficiency of the Apriori Algorithm – Direct Hashing and Pruning (DHP) – Dynamic Itemset Counting (DIC) – Mining Frequent Patterns without candidate generations (FP-growth).

UNIT III

Classification: Decision Tree – Building a Decision Tree – The Tree Induction Algorithm – Split Algorithm based on Information Theory - Split Algorithm based on the Gini Index – Overfitting and Pruning- Decision Tree Rules- Estimating predictive Accuracy of Classification methods- Classification Software.

UNIT IV

Cluster Analysis: Features of Cluster Analysis – Types of Data – Computing Distance – Types of Cluster Analysis Methods- Partitional methods – Hierarchical methods – Density based methods- cluster Analysis software.

UNIT V

Web Data Mining: Web Terminology and characteristics– Locality and Hierarchy in the Web – Web Content Mining – Web Usage Mining – Web Structure Mining – Web Mining Software.

Text book:

1. G.K Gupta, Introduction to Data Mining with Case Studies, 2nd Edition, PHI, 2011.

Reference books:

1. David Hand, Heikki Mannila, Padhraic Smyth, Principles of Data Mining, PHI, 2008.
2. Jiawei Han, Micheline Kamber, Data Mining Concepts and Techniques, Morgan Kaufmann Publishers, 2006.
3. Gordon S. Linoff, Michael J.A. Berry, Data Mining Techniques, 3rd Edition. Wesley, 2009.

Course Structure: B.SC (INFORMATION TECHNOLOGY)

Part	Course Code	Study Component	Credit	Hours	Internal	External	Total
First Semester							
I	14BSCITL11	Tamil	3	6	25	75	100
II	14BSCITL12	English	3	6	25	75	100
III	14BSCITC11	Principles of Information Technology	4	6	25	75	100
III	14BSCITC12	Office Automation Lab	4	6	40	60	100
III	14BSCITA11	Mathematical Foundations	5	4	25	75	100
IV	14BSCITN11	Introduction to I.T	2	2	25	75	100
		Total	21	30			
Second Semester							
I	14BSCITL21	Tamil	3	6	25	75	100
II	14BSCITL22	English	3	6	25	75	100
III	14BSCITC21	Programming in C & C++	4	6	25	75	100
III	14BSCITC22	C & C++ Lab	4	6	40	60	100
III	14BSCITA21	Micro Processor	5	4	25	75	100
IV	14BSCITN21	HTML Programming	2	2	25	75	100
		Total	21	30			
Third Semester							
I	14BSCITL31	Tamil	4	6	25	75	100
II	14BSCITL32	English	4	6	25	75	100
III	14BSCITC31	Database Management System	4	5	25	75	100
III	14BSCITC32	DBMS Lab	4	5	40	60	100
III	14BSCITA31	Operations Research	5	4	25	75	100
IV	14BSCIT31	Basic Internet Programming Lab	2	2	25	75	100
IV	14BSCITV31	Value Education	2	2	25	75	100
V	14BSCITX31	Extension Activities: NSS/RRC/Sports	1	0	25	75	100
		Total	26	30			

B.Sc (IT) III Year	Elective	Max Marks 100
Semester – VI	An Introduction to Data Mining	Int: 25 Ext: 75
Code: 13BSCITE62		6 hrs week
		Credits: 5

Objectives:

1. To gain an exhaustive knowledge on the fundamentals of Client server computing.
2. To gain knowledge on the fundamentals of Networks.
3. To understand the client server techniques.

Unit I

Introduction to Client/Server Computing – What is Client/Server Computing – Benefits of Client/Server Computing – Evolution of C/S computing – Hardware Trends – Software Trends – Evolution of Operating Systems – Networking (N/W) Trends – Business Considerations.

Unit II

Overview of c/S Applications: Components of C/S Applications – Classes of C/S applications – Categories of C/S Applications. Understanding C/S Computing: Dispelling the Myths – Obstacles – Upfront & Hidden – Open Systems & Standards – Standards – Setting Organizations – Factors for Success.

Unit III

The Client Hardware & Software : Client Component – Client Operating Systems – What is GUI – Database Access – Client Software products: GUI Environments – Converting 3270/5250 Screens – Database Tools – Client Requirements : GUI Design Standards – Open GUI Standards – Interface Independence – Testing Interfaces.

Unit IV

The Server : Categories of Servers – Features of Server Machines – Classes of Server Machines – Server Environment : N/W Management Environment – N/W Computing Environment – Extensions – Network Operating System – Loadable Module.

Unit V

Server Operating System :Windows New Technology – Unix Based OS – Server Requirements : Platform Independence – Transaction Processing – Connectivity – Intelligent database – Stored Procedure – Triggers – Load Leveling – Optimizer – Testing and Diagnostic Tools – Backup & Recovery Mechanisms.

Text book:

1. Dawna Travis Dewier, Client/Server Computing, Tata McGraw Hill, New Delhi, 1994.
2. Patrick Smith and Steve Guengerich, Client/Server Computing, 2nd Edition, Prentice Hall of India, 1997.

Reference book:

1. Chris Loosley, Frank Douglas, High Performance Client/Server, John Wiley & Sons, 1998.
2. David Linthicum, Guide to Client/Server and Intranet Development, John Wiley & Sons, 1997.
3. Robert Orfali, T.Hudson, Dan Harkey, Client/Server Survival Guide, 3rd Edition, John Wiley & Sons, 1999.

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

(2015-2016)

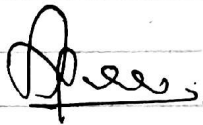
29-01-2015

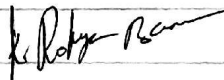
Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at NAC room

Courses Included:

1. Bachelor of science (Computer science)
2. Bachelor of science (Information Technology)
3. M.Sc (Computer Science & Information Technology)


Members Present:


Dean, Academic Affairs :  29-15

Chairman, Board of Studies :  (K. ROKYA BANU)

University Nominee :  (DR. M. THANGARAS)

External subject Experts :  (J. RAJENDRAN)


 (B. RAJASEKAR)


 (A. ARUNMOZHI)

Representation from Industry :  (A. ARUNMOZHI)


Internal Faculty Members :  (K. ROKYA BANU)

 (K.S. GOPALAKRISHNAN)

 (N. RADHA KRISHNAN)

 (P. Gayathri Devi)

ALUMNI :

 (V. Haripavan Murthy)

Board of Studies

Minutes of the Meeting.

The Board of Studies meeting for Department of CS & IT started at 11:00 a.m on 29/1/15.

The University Nominee, External Subject Experts, Industry experts suggested to

Revise the Syllabus for Post Graduation (M.Sc. CS & IT).

COURSE STRUCTURE - MSc(CS &IT)

Course Code	Course Title	Hrs/week	Credits	Marks		
				Internal	External	Total
FIRST SEMESTER						
15MCSC11	Mathematical Foundation	5	4	25	75	100
15MCSC12	Operating System	5	4	25	75	100
15MCSC13	Object Oriented Programming With C++	5	4	25	75	100
15MCSC14	Data Communication And Networking	5	4	25	75	100
15MCSL11	C++ Programming Lab	5	4	40	60	100
15MCSL12	Advance Visual Programming Lab	5	4	40	60	100
	Total	30	24	180	420	600
SECOND SEMESTER						
15MCSC21	Data Structure	5	4	25	75	100
15MCSC22	Advance Java Programming	5	4	25	75	100
15MCSC23	Unix Programming	5	4	25	75	100
15MCSE21/ 15MCSE22	Elective 1 : Computer Graphics (or) Data Mining	5	5	25	75	100
15MCSL21	Data Structure Using C++ Lab	5	4	40	60	100
15MCSL22	Advance Java Programming Lab	5	4	40	60	100
	Total	30	25	180	420	600
THIRD SEMESTER						
15MCSC31	Software Engineering	5	4	25	75	100
15MCSC32	Advance Relational Database Management System	5	4	25	75	100
15MCSE31 15MCSE32	Elective 2 : COMPUTER ORGANIZATION (or) MOBILE COMPUTING	5	5	25	75	100
15MCSN31	Introduction to Information Technology	5	4	25	75	100
15MCSL31	RDBMS LAB	5	5	40	60	100
15MCSL32	PHP LAB	5	4	40	60	100
	Total	30	26	180	420	600
FOURTH SEMESTER						
15MCSP41	Project & Viva		15	40	60	100
	Total		15	40	60	1900

NOTE: C - Core; N - Non Major Elective; E- Elective; L – Lab; P –Project

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF CS & IT

Minutes of the Board of Studies in CS & IT

(Applicable W.E.F. 2015 – 2018 Batch)

Mrs.K.Rokya Banu, Chairman, Board of Studies in CS & IT presided over the meeting held on 29.1.2015 at our college NAAC Room.

The following members were present


1. **Dr.M.Thangaraj**, Associate Professor, Department of Computer Science, Madurai Kamaraj University, Madurai, Member nominated by the University.
2. **Er.J.Rajendran**, Head of the Department, Department of CS & IT, Madura College, Madurai, Member as External Subject Expert.
3. **Mr.B.Rajasekar**, Assistant Professor, Department of CS & IT, M.S.S.Wakf Board College, Madurai, Member as External Subject Expert.
4. **Mr.A.Arunmozhi**, Senior Software Developer, DOTCOM INFOWAY, Madurai, Member as Industrial Expert.
5. **Mr.V.Karpaga Moorthy**, Alumni.
6. **Mr.T.M.Vengatamurugan**, COE & Associate Professor, Department of Social work, MISS, Madurai.
7. **Mr.S.Murugesan**, DEAN & Associate Professor, Department of Social work, MISS, Madurai.
8. **Mr.R.Manikandan**, Vice Principal & Director of Management Studies, MISS, Madurai.
9. **Mrs.K.Rokya Banu**, Assistant Professor, Department of CS & IT, MISS, Madurai.
10. **Ms.P.Gayathri Devi**, Assistant Professor, Department of CS & IT, MISS, Madurai.
11. **Mr.K.S.Gopala Krishnan**, Assistant Professor, Department of CS & IT, MISS, Madurai.
12. **Mr.N.Radha Krishnan**, Assistant Professor, Department of CS & IT, MISS, Madurai.

The board went through the MSc(CS&IT) syllabus and made the following recommendations:

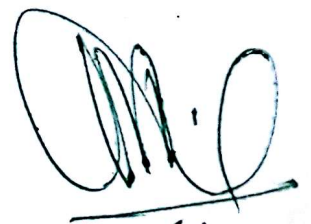
- ✓ Resolved to introduce the paper "**Mathematical Foundation**" along with the syllabus in First semester for MSC(CS & IT) students.
- Resolved to realign the content of the paper "**Operating System**" along with the syllabus in First semester, for MSC(CS & IT) students.
- ✓ Resolved to introduce the paper "**Data Communication and Networking**" along with syllabus instead of "**Wireless Communication and Network**" in First semester, for MSC(CS & IT) students.
- Resolved to realign content of the paper "**Object Oriented Programming With C++**", along with the syllabus in First semester, for MSC(CS & IT) students.

- Resolved to split the paper “C++ and Data Structure Lab” along with the syllabus in First semester as “C++ Programming Lab” in first semester and “Data Structure Using C++ Lab” in Second semester, for MSC(CS & IT) students, in order to acquire the depth knowledge of OOPs concept and data structure implemented in C++.
- ✓ Resolved to realign the paper “Advance Visual Programming Lab” along with the syllabus in First semester instead of Third semester, for MSC(CS & IT) students, to enhance the students technical knowledge.
- ✓ Resolved to realign the paper “Data Structure” along with the syllabus in Second semester, instead of First semester, for MSC(CS & IT) students
- Resolved to realign the paper “Advance JAVA Programming” along with the syllabus in Second semester, instead of “JAVA Programming “ in Second semester, for MSC(CS & IT) students, for better enhancement.
- ✓ Resolved to introduce the paper “UNIX Programming” along with the syllabus in Second semester, for MSC(CS & IT) students.
- ✓ Resolved to introduce the paper “Software Engineering” along with the syllabus in Third semester instead of “Structured System Analysis and Design” in Second semester, for MSC(CS & IT) students.
- Resolved to realign the paper “Advance Relational Database Management System” along with the syllabus in Third semester instead of in Second semester, for MSC(CS & IT) students.
- Resolved to introduce the Elective paper “Data Mining” along with syllabus in Second semester instead of “Cryptography”, for MSC(CS & IT) students.
- ✓ Resolved to introduce the Elective paper “Computer Organization / Mobile Computing” along with syllabus in Third semester instead of “Software Project Management / Data Mining”, for MSC(CS & IT) students.
- Resolved to introduce the paper “RDBMS Lab” along with the syllabus in Third semester instead of “Client/Server Lab” in Second semester, for MSC(CS & IT) students.
- Resolved to introduce the paper “PHP Lab” along with the syllabus in Third semester instead of “Web Designing Lab” in Third semester, for MSC(CS & IT) students.

Mr.K.S.Gopala Krishnan, Assistant Professor, Department of CS & IT , proposed a vote of thanks and conclude the Board of Studies meet 2015.


Chairman
Board of Studies in Human
Resource Management


Chairman
Board of Studies
Computer Science & Information
Technology



- ✓ **Resolved to change the course structure for BSC (CS) & BSc (IT)**
- ✓ **To Change the Extension Activity in Third Semester in BSC IT**
- ✓ **Resolved to introduce Multi Media and Its Applications as a skill paper in third semester instead of Extension activities**
- ✓ **To change the course structure-Ratio of Marks in Internal and examinations**
- ✓ **Resolved to change the ratio of marks to be allotted to continuous internal assessment and to end semester examination for the following paper .i.e. skill based, NME, Value education, General Knowledge, Environmental Studies is 40:60.**
- ✓ **To Revised the Syllabus of Value Education in BSC (CS) & BSc (IT)**
- Resolved to approve the revision of syllabus in the Value education paper in BSC (CS) & BSc (IT)**
- ✓ **To Approve the Question Paper Patten for Skill based, NME, Value Education, General Knowledge, Environmental Studies**
- ✓ **Resolved to change the Question paper pattern for Question Paper Patten for Skill based, NME, Value Education, General Knowledge, Environmental Studies is as follows**
 - Part-A (6 X 5 =30 Marks)**
Answer Any 6 Questions out of 10 Questions
 - Part-B (3 X 10 =30 Marks)**
Answer Any three out of 5 Questions

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY


Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at Library on 16.03.2016 at 10.00 A.M.

Courses Included:-

1. Bachelor of Science (Computer Science)
2. Bachelor of Science (Information Technology)
3. Master of Science (Computer Science & Information Technology)

Members Present:


Principal

:  16/03/16

Secretary

: 

Controller of Examinations

: 

Dean, Academic Affairs

:  16/03/16.

Chairman, Board of Studies

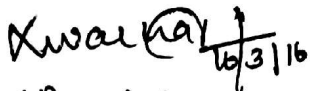
:  16/03/16

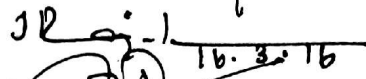
University Nominee

:  16/03/16.

External Subject Experts

: 1.  16/3/16.

2.  16/3/16.


3.  16.3.16

Representation from Industry

: 

Internal Faculty Members

: 1. 

2. 

3.

4.

Alumni

:  16/3/16

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF CS&IT
Minutes of the Board of Studies in CS&IT
(Applicable W.E.F 2016-2019 Batch)

Mr.P.Manikam,Chairman,Board Of Studies in CS&IT presided over the meeting held on 16.3.2016 in our college library.

The following members were present

- 1.**Dr.M.Thangaraj** Associate Professor,Department of Computer Science Madurai Kamaraj University
Member nominated by the university.
- 2.**Er. J.Rajendran** Head of the Department ,Department of CS&IT, Madura College, Madurai, Member as External Subject Expert.
3. **Mr.T.Guru Baskar** Asst.Professor (Selection Grade) & Head Department of Applied Sciences Sethu Institute of Technology as External Subject Expert
4. **Ms.R.S. Swarna Devi** Asst. Professor & Head Department of Master of Computer Applications, Sourashtra college, Madurai, as External Subject Expert
5. **Mr.B.Sharan Prabhakaran** Senior Web Programmer/ Project Leader DOTCOM INFOWAY(P) Ltd., Madurai, as Industrial Expert.
6. **Mr.Ranjith Kumar** as Alumni.
7. **Dr.M.Kannan** Principal Madurai Institute of Social Sciences
8. **Mr.D.V.Dharma Singh Raja** Secretary Madurai Institute of Social Sciences Madurai
9. **Mr. M.Nisanth** Controller of Examination, Madurai Institute of Social Sciences, Madurai
9. **Dr.D.JanetVasanthaKumari** Dean, Academic Affairs Madurai Institute of Social Sciences, Madurai
- 10.**Mrs.S.Brindha** Asst.Professor Department of CS&IT Madurai Institute of Social Sciences, Madurai

B.Sc(Computer Science)

The board went through the B.Sc(Computer Science) Syllabus and made the following recommendations.

1. Resolved to realign the Lab Office Automation along with the syllabus in semester I instead of Semester III.
2. Resolved to realign Internet Application lab in Semester II instead of Semester V.
3. Resolved to introduce the Extension Activity in Semester III instead of Semester IV.
4. Resolved to realign the subject System Software as Allied Subject in Semester IV instead of having Skilled Subject in semester V.
5. Resolved to realign the subject Digital principles & Applications in semester III instead of Semester IV.
6. Resolved to introduce the lab Multimedia in Semester IV.
7. Resolved to realign the subject Software Engineering in Semester V instead of Semester VI.
8. Resolved to introduce the Elective Subjects along with the syllabus such as Client /Server Computing, Android Programming and Visual Programming in Semester V.
9. Resolved to introduce the subject Numerical Methods as Skill based Subject in Semester V.
10. Resolved to introduce lab Networking along with the syllabus as Skill based Lab in Semester V.
11. Resolved to introduce the elective subjects along with the syllabus such as Computer Graphics, Compiler Design and Information Security in Semester VI.

12. Resolved to Introduce the Subject Quantitative Aptitude as Skill based Subject in Semester VI.

B.Sc(Information Technology)

The board went through the B.Sc(Information Technology) Syllabus and made the following recommendations.

1. Resolved to introduce the subject Introduction to IT & HTML in Semester I instead of Subject Principles of IT.
2. Resolved to introduce the lab HTML Programming in Semester II.
3. Resolved to Split the Subject titled Programming in C & C++ in Semester II as Programming in C in Semester II and Programming in C++ & Data Structure in Semester III.
4. Resolved to realign Internet Application lab in Semester II instead of Semester V.
5. Resolved to realign the subject Digital principle & Application in semester II instead of Semester IV.
6. Resolved to introduce the Extension Activity in Semester III instead of Semester IV.
7. Resolved to introduce the subject along with the syllabus Operating System in Semester IV.
8. Resolved to realign the subject RDMS in semester IV instead of Semester VI.
9. Resolved to realign the lab Multimedia in Semester IV instead of Semester VI.
10. Resolved to realign the subject Computer Networks in Semester V instead of having in Semester VI.
11. Resolved to realign the subject Software Engineering in Semester V instead of Semester VI.
12. Resolved to introduce the Elective Subjects along with the syllabus such as Mobile Computing Information Security and Visual Programming in Semester V.
13. Resolved to introduce the subject Numerical Methods as Skill based Subject in Semester V.
14. Resolved to introduce Networking Lab along with the syllabus as Skill based Lab in Semester V.
15. Resolved to introduce the elective subjects along with the syllabus such as Data Mining, Compiler Design and Cryptography & Network Security in Semester VI.
16. Resolved to Introduce the Subject Quantitative Aptitude as Skill based Subject in Semester VI.

M.Sc(Computer Science)

The board went through the M.Sc(CS) Syllabus and made the following recommendations.

1. Resolved to realign the Lab title Advance Visual Programming Lab as Visual Programming Lab in Semester I.
2. Resolved to interchange the subject Data Structure in II Semester to I Semester and DC&CN in I Semester to Semester II.
3. Resolved to realign the subject Title Advance Java Programming as Java Programming in Semester II.
4. Resolved to introduce the subject Computer Graphics as Core subject instead of Elective in Semester II.
5. Resolved to realign the subject Title Advance RDMS as RDMS in Semester II.
6. Resolved to introduce the subject Multimedia along with the syllabus as Elective II in Semester III.
7. Resolved to introduce the subject Multimedia Lab along with the syllabus instead of PHP lab in Semester III.

COURSE STRUCTURE - B. Sc (COMPUTER SCIENCE)

Part	Course Code	Course Title	Hours	Credits	Marks		
					Int	Ext	Total
First Semester							
I	16BSCCSL11	Tamil	6	3	25	75	100
II	16BSCCSL12	English	6	3	25	75	100
III	16BSCCSC11	Programming in C	5	4	25	75	100
IV	16BSCCSC1P	Lab 1 : Programming in C	5	4	40	60	100
V	16BSCCSA11	Mathematical Foundations	4	4	25	75	100
VI	16BSCCSS1P	Lab 2: Office Automation	2	2	40	60	100
VII	16BSCCSN11	Fundamentals of Computers	2	2	25	75	100
		TOTAL	30	22			
Second Semester							
I	16BSCCSL21	Tamil	6	3	25	75	100
II	16BSCCSL22	English	6	3	25	75	100
III	16BSCCSC21	Object Oriented Programming using C++&Data Structure	5	4	25	75	100
IV	16BSCCSC2P	Lab 3: Object Oriented Programming using C++	5	4	40	60	100
V	16BSCCSA21	Statistics	4	4	25	75	100
VI	16BSCCSS2P	Lab 4: Internet Application Lab	2	2	40	60	100
VII	16BSCCSN21	Introduction to Internet	2	2	25	75	100
		TOTAL	30	22			
Third Semester							
I	16BSCCSL31	Tamil	6	3	25	75	100
II	16BSCCSL32	English	6	3	25	75	100
III	16BSCCSC31	Digital Principles & Applications	6	5	25	75	100
III	16BSCCSC3P	Lab 5 : Data Structures using C++	6	5	40	60	100
III	16BSCCSA31	Resource Management Techniques	4	4	25	75	100
IV	16BSCCSV31	Value Education	2	2	40	60	100
IV		Total	30	22			100
Fourth Semester							
I	16BSCCSL41	Tamil	6	3	25	75	100
II	16BSCCSL42	English	6	3	25	75	100
III	16BSCCSC41	Java Programming	5	5	25	75	100
III	16BSCCSC4P	Lab 6: Java Programming	5	5	40	60	100
III	16BSCCSA41	System Software	4	4	25	75	100
IV	16BSCCSS41	General Knowledge	2	2	25	75	100
IV	16BSCCSS42	Environmental Studies	2	2	25	75	100
V	16BSCCSX31	Extension Activity		1	25	75	100
		Total	30	25			

Fifth Semester

I	16BSCCSC51	Relational Database Management System	6	5	25	75	100
II	16BSCCSC52	Software Engineering	6	5	25	75	100
III	16BSCCSC5P	Lab 7 : Relational Database Management System	6	4	40	60	100
IV	16BSCCSE51 16BSCCSE52 16BSCCSE53	<u>Electives</u> 1. Client Server Computing 2. Android Programming 3. Visual Programming	6	4	25	75	100
V	16BSCCSS51	Numerical Methods	2	2	25	75	100
VI	16BSCCSS51P	Lab 8 Networking	2	2	40	60	100
VII	16BSCCSS52P	Lab 9:Multimedia	2	2	40	60	100
		Total		30	24		

Sixth Semester

III	16BSCCSC61	Operating System	6	5	25	75	100
III	16BSCCSC62	Data Communication and Computer Networks	6	5	25	75	100
III	16BSCCSC6P	Lab 10 : Web Technology	5	4	40	60	100
III	16BSCCSE61 16BSCCSE62 16BSCCSE63	1. Computer Graphics 2. Compiler design 3. Information Security	5	4	25	75	100
III	16BSCCSP61	Project Work / Viva-Voce	6	5	25	75	100
IV	16BSCCSS61	Quantitative Aptitude	2	2	25	75	100
		Total		30	25		

NOTE: C - Core; A - Allied; N - Non Major Elective; L - Language; X - Extension; S - Skill based; E - Elective

COURSE STRUCTURE - B. Sc (INFORMATION TECHNOLOGY)

Part	Course Code	Course Title	Hours	Credits	Marks		
					Int	Ext	Total
First Semester							
I	16BSCITL11	Tamil	6	3	25	75	100
II	16BSCITL12	English	6	3	25	75	100
III	16BSCITC11	Introduction to IT and HTML	5	4	25	75	100
IV	16BSCITC1P	Lab 1 : HTML Programming	5	4	40	60	100
V	16BSCITA11	Mathematical Foundations	4	4	25	75	100
VI	16BSCITS1P	Lab 2 : Office Automation	2	2	40	60	100
VII	16BSCITN11	Introduction to Information Technology	2	2	25	75	100
		Total	30	22			
Second Semester							
I	16BSCITL21	Tamil	6	3	25	75	100
II	16BSCITL22	English	6	3	25	75	100
III	16BSCITC21	Programming in C	4	4	25	75	100
IV	16BSCITC2P	Lab 3: Programming in C	6	4	40	60	100
V	16BSCITA21	Digital Principles	4	4	25	75	100
VI	16BSCITS2P	Lab4 : Internet Application Lab	2	2	25	75	100
VII	16BSCITN21	HTML Programming	2	2	25	75	100
		Total	30	22			
Third Semester							
I	16BSCITL31	Tamil	6	3	25	75	100
II	16BSCITL32	English	6	3	25	75	100
III	16BSCITC31	Object Oriented Programming using C++ and Data Structure	6	5	25	75	100
III	16BSCITC3P	Lab 5: Programming using C++	6	5	40	60	100
III	16BSCITA31	Resource Management Techniques	4	4	25	75	100
IV	16BSCITV31	Value Education	2	2	40	60	100
IV		Total	30	22			100
Fourth Semester							
I	16BSCITL41	Tamil	6	3	25	75	100
II	16BSCITL42	English	6	3	25	75	100
III	16BSCITC41	Relational Data Base Management Systems	5	5	25	75	100
III	16BSCITC4P	Lab 6: RDBMS	5	4	40	60	100
III	16BSCITA41	Operating Systems	4	4	25	75	100
IV	16BSCITS41	General Knowledge	2	2	25	75	100
IV	16BSCITS42	Environmental Studies	2	2	25	75	100
V	16BSCITX31	Extension Activity		1	25	75	100
		Total		30	24		

Fifth Semester							
I	16BSCITC51	Software Engineering	6	5	25	75	100
II	16BSCITC52	Java Programming	6	5	25	75	100
III	16BSCITC5P	Lab 7 : Java Programming	6	5	40	60	100
IV	16BSCITE51	1. Mobile Computing	6	5	25	75	100
	16BSCITE52	2. Visual Programming					
	16BSCITE53	3. Information Security					
V	16BSCITS51	Numerical Methods	2	2	25	75	100
VI	16BSCITS5P	Lab 8 :Networking	2	2	40	60	100
VII	16BSCITS4P	Lab 9:Multimedia	2	2	40	60	100
			Total	30	26		

Sixth Semester							
I	16BSCCIT61	Computer Graphics	6	5	25	75	100
II	16BSCCIT62	Data Communication and Computer Networks	6	4	25	75	100
III	16BSCITC6P	Lab 10 : Web Programming	6	4	40	60	100
IV	16BSCITE61	1. Data Mining	5	4	25	75	100
	16BSCITE62	2. Compiler Design					
	16BSCITE63	3. Cryptography & Network Security					
V	16BSCITP61	Project Work / Viva-Voce	5	5	25	75	100
.I	16BSCITS61	Quantitative Aptitude	2	2	40	60	100
			Total	30	24		

NOTE: C - Core; A - Allied; N - Non Major Elective; L - Language; X - Extension; S - Skill based; E - Elective

COURSE STRUCTURE - MSc(CS)

Course Code	Course Title	Hrs/week	Credits	Marks		
				Internal	External	Total
FIRST SEMESTER						
16MCSC11	Mathematical Foundation	5	4	25	75	100
16MCSC12	Operating System	5	5	25	75	100
16MCSC13	Object Oriented Programming With C++	5	5	25	75	100
16MCSC14	Data Communication And Networking	5	4	25	75	100
16MSCC14	Data Structure					
16MCSL11	C++ Programming Lab	5	4	40	60	100
16MCSL12	Visual Programming Lab	5	4	40	60	100
	Total	30	26			600
SECOND SEMESTER						
16MCSC21	Data Communication And Networking	5	4	25	75	100
16MCSC22	Java Programming	5	5	25	75	100
16MCSC23	Computer Graphics	5	4	25	75	100
16MCSE21/ 16MCSE22	Elective 1 : Data Mining (or) Unix Programming	5	5	25	75	100
16MCSL21	Java Programming Lab	5	4	40	60	100
16MCSL22	PHP Lab	5	4	40	60	100
	Total	30	26			600
THIRD SEMESTER						
16MCSC31	Software Engineering	5	5	25	75	100
16MCSC32	Relational Database Management System	5	4	25	75	100
16MCSE31 16MCSE32	Elective 2 : Multimedia (Or) Mobile Computing	5	4	25	75	100
16MCSN31	Introduction to Information Technology	5	4	25	75	100
16MCSL31	RDBMS LAB	5	5	40	60	100
16MCSL32	Multimedia Lab	5	4	40	60	100
	Total	30	26			600
FOURTH SEMESTER						
16MCSP41	Project & Viva		16	40	60	100
	Total		16			1900

NOTE: C - Core; N - Non Major Elective; E- Elective; L - Lab; P -Project

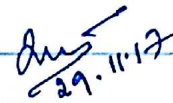
Madurai Institute of Social Sciences
 Department of CS & IT
 Board of Studies (2017-2018)

Date: 29.11.2017

place: Library Hall

Member's Present:

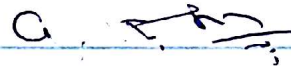
1) D.Ms. L. Vanathi


29.11.17

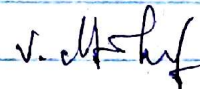
2) Prof. V.R. Soundaram

VR. Soundaram

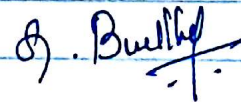
3) Dr. A. Manimuthu



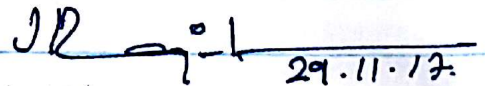
4) Mr. S. Manikandan



5) Mrs. Brindha

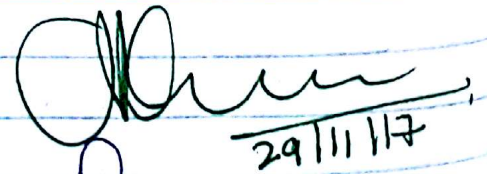


6) Mr. J. Rajendran



29.11.17

Special invite

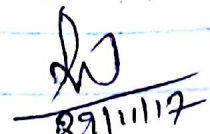
Dr. D. Janet Vasantha Kumar


29/11/17

Dr. S. Murgesan


29-11-17

Mr. M. Nisanth


29/11/17

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF SOCIAL WORK
BOARD OF STUDIES IN COMPUTER SCIENCE&INFORMATION
TECHNOLOGY**

MINUTES OF THE MEETING HELD ON 29-11-2017 AT 10.00 AM in Library Hall

Members Present

1. **Ms.S.Vanathi**, Head, Department of Computer Science, Govt.Arts College Melur.as University Nominee
2. **Er. J.Rajendran**, Head, Department of Computer Science, Madura College, Madurai as External Subject Expert
3. **Dr.G.Marimuthu**, Head, Department of Computer Science, Yadava College, Madurai as External Subject Expert
4. **Prof. V.R Soundaram** Head, Department of Information Technology, Mannar Thirumalai Naicker College, Madurai.as External Subject Expert
5. **Mr.S.Manikandan** of I MSW as Alumni

Faculty Members:

- 1.S.Brindha HOD CS&IT

Special Invitee:

1. Dr. D. Janet Vasanthakumari, Principal, Madurai Institute of Social Sciences
2. Dr.S.Murugesan, HOD HRM, IQAC Co-ordinator
- 3..Mr.M.Nishanth, HOD Community Development, Controller of Examinations.

Meeting started with welcome address by Board of studies chairman S.Brindha which was followed by introduction of university nominee, external experts, Management Representative, Principal, Dean, Controller of Examination.

The Board went through the syllabus and made the following recommendations

B.Sc(Computer Science)

- 1.Resolved to add the Elective paper named VB.NET in fifth semester and EMBEDDED SYSTEM in sixth semester as fourth elective paper

B.Sc(Information Technology)

- 1.Resolved to add the Elective paper named VB.NET in fifth semester and EMBEDDED SYSTEM in sixth semester as fourth elective paper

Mrs S.Brindha HOD Department of CS&IT proposed a vote of thanks and conclude the Board of Studies meet 2017

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at PTR hall on 29.10.2018 at 3.00 P.M.

Courses Included:-



1. Bachelor of Science (Computer Science)
2. Bachelor of Science (Information Technology)

Members Present:



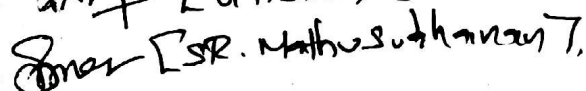
Chairman, Board of Studies :

University Nominee :

External Subject Experts :

- 29.10.18
1.  29.10.18
 2.  29.10.18
 - 3.

Internal Faculty Members :

1.  [S. BRUNDHA]
2.  [G. ABINAYA]
3.  [S. R. MATHUSUTHANAN]
- 4.

Alumni :

Special Invitees:

Principal :

Secretary :

Controller Of Examination :

 (Dr. A. Lenin) Asst. Prof & Asst. COE.

Dean, Academic Affairs :

**MADURAI INSTITUTE OF SOCIAL SCIENCES
BOARD OF STUDIES IN COMPUTER SCIENCE & INFORMATION TECHNOLOGY**

MINUTES OF THE MEETING HELD ON 29-10-2018 AT 3.00 PM in PTR Hall

The Board went through the syllabus and made the following recommendations

B.Sc(Computer Science)

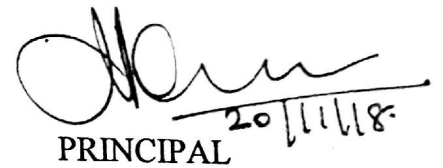
1. Resolved to insert Asp.net as Vth unit in . Net Programming paper in semester V

B.Sc(Information Technology)

1. Resolved to insert Asp.net as Vth unit in .Net Programming paper in semester V


HOD 29/10/18

[U.Satchithanantham]


20/11/18
PRINCIPAL

[Dr.D.Janet Vasantha kumari]

MADURAI INSTITUTE OF SOCIAL SCIENCES, MADURAI,
DEPARTMENT OF COMMERCE.

Minutes / Resolutions of the Meeting of the
Board of Studies in Commerce held on
22nd May 2014.

Courses Covered: 1. Bachelor of Commerce (B.Com)
2. Bachelor of Commerce
with Computer Application
3. Bachelor of Business Administration

Members Present:

1. Chairman : ~~K. Aravindan~~ (K. Aravindan)
2. University Nominee :
3. External Subject experts : 1. ~~ANNA~~
2. ~~Abraham~~
4. Representation from Industry : 2.
M. Jayalalitha
5. Meritorious Alumni :
6. Internal Faculty Members : 1. T. Sufyanah
2. S. Indumathi
3. K. BAGAVATHI. ABJ - ~~thi~~
4. B. JAGADEESWARI B. Jini
5. P. SELVAKUMAR (PP)
6. Dr. R. Manikandan
7. S. MOHAMED HUSSAIN
- Special Invited : 1. Mr. T. KUMARESH. ~~thi~~ Dean (E.F)
2.

MADURAI INSTITUTE OF SOCIAL SCIENCES

Mr. K. Atheeswaran, Chairman Board of Studies in Commerce presided over the meeting held on 22/05/2014 at our college library

Courses Included

1. B.Com (Bachelor of Commerce)
2. B.Com(Computer Application)
3. BBA (Bachelor of Business Administration)

The following members were present in the meeting of board of studies for Commerce.

1. Dr. S. Raja, Professor, Vivekananda College, Madurai.
2. Dr. Sahul Ibrahim, Professor, Wakfboard College, Madurai.
3. Mr. M. Jeyakumar, Industrial Expert from TACED.
4. Dr. M. Kannan, Principal, MISS.
5. Dr. S. Murugesan, Dean, MISS.
6. Mr. T.M. Venkatamurugan, Controller of Examination, MISS.
7. Mr. T. Kumaresh, HOD, (CS & IT) MISS.
8. K. Atheeswaran, HOD, (Commerce) MISS.
9. Dr. R. Manikandan HOD, (Management) MISS.
10. P. Selvakumar, Assistant Professor, MISS.
11. T. Sukumaran, Assistant Professor, MISS.
12. K. Bagavathy, Assistant Professor, MISS.
13. S. Indumathi, Assistant Professor, MISS.
14. B. Jegadeeswari, Assistant Professor, MISS.
15. S. Mohamed hussain, Assistant Professor, MISS.

The board discussed about the modification of syllabus. The following resolutions were passed based on the discussion.

All the members were accepted to incorporate the changes & Modification.

Modification's in B.Com

1. Resolved to change in "Financial Management" paper V Semester.
2. Resolved to modify in "Operations Research" paper in VI Semester.
3. Resolved to change in "Business Statistics" paper in III Semester.
4. Resolved to introduce new paper "Human Resource Management" Instead of "Corporate Accounting – II" in V Semester.
5. Resolved to change in "Financial Accounting – II" paper in II Semester.

Modification's in B.Com (CA)

1. Resolved to modify in "Operations Research" paper in VI Semester.
2. Resolved to change in "Business Statistics" paper in III Semester.
3. Resolved to introduce new paper "Human Resource Management" Instead of "Corporate Accounting – II" in V Semester.
4. Resolved to change in "Financial Accounting – II" paper for B.Com (CA) in II Semester.
5. Resolved to introduce new paper "Multi Media Theory & Lab" Instead of "Java Theory and Lab".

Modification's in BBA

1. Resolved to change in "Financial Management" paper in V Semester.
2. Resolved to modify in "Operations Research" paper in VI Semester.
3. Resolved to change in "Business Statistics" paper in III Semester.
4. Resolved to change in "Business Mathematics" in II Semester.
5. Resolved to modify in "Principles of Accounting" in I Semester.

Mr. T. Kumaresh proposed vote of thanks and the Board of studies meeting for Commerce came to an end.

B.Com (Reg) II Year	Allied	Max Marks 100 Int: 25 Ext: 75
Semester – 3	Business Statistics	6 hrs week
Code: 14BCOMRA31		Credits: 5

OBJECTIVES:

1. To help the students to conduct a statistical investigation
2. To apply statistical tools for analysis of data
3. To equip the students to draw inferences charts

Unit I:

Introduction: Meaning – Scope – Functions – Importance – Limitations – Statistical Enquiry – Planning and Execution – Collection of Data - Primary – Secondary data – Methods –scrutinizing and editing data –Source of data –Sampling design – Sampling method – Need for Sampling –Methods of sampling – Merits and demerits

Unit II:

Measures of Central Tendency: Meaning – Types – Arithmetic mean –Median –Mode for discrete series and continuous series – Choice of appropriate average – Geometric mean – harmonic mean.

Unit III:

Dispersion – Meaning –Importance – Range –Quartile Deviation – Mean Deviation – Standard Deviation – Co-efficient Variation. Measures of Skewness – Karl Pearson's and Bowley's Co-efficient of Skewness.

Unit IV:

Correlation & Regression: Meaning – Definitions – Types of Correlation – Uses – Co-efficient of Correlation –Rank Correlation – Concurrent Deviation – Regression Equations – Method of Least square estimation.

Unit V:

Index Numbers: Meaning – Definition - Problems of Constructing of Index numbers (All Methods) – Time and Factor Reversal Test – Price index – Family Budget. Time series – secular trend – seasonal variation – method of least square – semi and moving average method only

Text Book:

1. R.S.N. Pillai & V. Bhagavathi, Statistics, Sultan Chand, New Delhi, 2000

Reference Book:

1. Richard I Levin & David S. Rubin, Statistical for Management, Prentice Hall of India Private limited, New Delhi, 1999.
2. S.C. Srivastava & Sangya Srivastava, Fundamentals of Statistics, Anmol Publications Private limited New delhi, 2003
3. S.P. Gupta, Statistical Methods, S. Chand & Co., New Delhi, 2001.

B.Com (Reg) II Year	Allied	Max Marks 100 Int: 25 Ext: 75
Semester – 3	Business Statistics	6 hrs week
Code: 14BCOMRA31		Credits: 5

OBJECTIVES:

1. To help the students to conduct a statistical investigation
2. To apply statistical tools for analysis of data
3. To equip the students to draw inferences charts

Unit I:

Introduction: Meaning – Scope – Functions – Importance – Limitations – Collection of Data - Methods – Source of data –Sampling – Methods of sampling .

Unit II:

Measures of Central Tendency: Meaning – Types – Arithmetic mean –Median –Mode for discrete series and continuous series –Geometric mean – harmonic mean.

Unit III:

Dispersion – Meaning –Importance – Range –Quartile Deviation – Mean Deviation – Standard Deviation – Co-efficient Variation. Measures of Skewness – Karl Pearson's and Bowley's Co-efficient of Skewness.

Unit IV:

Correlation & Regression: Meaning – Definitions – Types of Correlation – Uses – Co-efficient of Correlation –Rank Correlation – Regression Equations – Method of Least square estimation.

Unit V:

Index Numbers: Meaning – Definition - Problems of Constructing of Index numbers (All Methods) – Price index – Time series – secular trend – seasonal variation – method of least square – semi and moving average method only.

Text Book:

1. R.S.N. Pillai & V. Bhagavathi, Statistics, Sultan Chand, New Delhi, 2000

Reference Book:

1. Richard I Levin & David S. Rubin, Statistical for Management, Prentice Hall of India Private limited, New Delhi, 1999.
2. S.C. Srivastava & Sangya Srivastava, Fundamentals of Statistics, Anmol Publications Private limited New delhi, 2003
3. S.P. Gupta, Statistical Methods, S. Chand & Co., New Delhi, 2001.

B.Com (Reg) III Year	Elective	Maximum Marks 100 Int: 25 Ext: 75
Semester – 5	Financial Management	6 hrs week
Code: 14BCOMRE51		Credits: 5

OBJECTIVES:

- 1) To enable the students to understand the concept of financial management
- 2) To enable the students to understand the various source of finance
- 3) To develop the skills to understand financial data and problems to make better financial decisions.

Unit I:

Introduction to Financial Management: definition meaning –finance function-financial Management: definition & meaning-functions of financial management –objectives of financial management –role of a finance manager –time value of money-Indian financial system

Unit II:

Source of Finance: Long-term source of finance – borrowings from lending institution – short term financing through money market-gilt funds – international source of financial management.

Unit III:

Capital budgeting: meaning & definition- need and significance – kinds - non-discounted cash flow techniques – discounted cash flow techniques. Capital structure: meaning& definition- optimal capital structure- factors determining optimal capital structures- theories of capital structure.

Unit IV:

Cost of capital: meaning definition- and concept- significance of cost of capital- computation of specific costs – computation of over all cost of capital. Leverage: meaning & definition – types of leverage –EBIT- EPS analysis.

Unit V:

Working capital : meaning & definition – concepts – types – need – excess (or) inadequate working capital – working capital policy – factors determining working capital requirements – management of cash – determination of optimum cash balance – Inventory Management.

Text Book:

1. S.N. Maheswari, Financial Management- Sultan Chand& Sons, 1998.

Reference Books:

1. Sharma Gupta, Financial Management, Kalyani Publishers; New Delhi, 2000.
2. Financial Management- I. M .Pandey, Vikas Publishing House Pvt Ltd,
3. R.K.Sharma & Gupta Shashi, Financial Management, Kalyani Publishers, Chennai,2008

B.Com (Reg) III Year	Elective	Maximum Marks 100 Int: 25 Ext: 75
Semester – 5	Financial Management	6 hrs week
Code: 14BCOMRE51		Credits: 5

OBJECTIVES:

- 1) To enable the students to understand the concept of financial management
- 2) To enable the students to understand the various source of finance.
- 3) To develop the skills to understand financial data and problems to make better financial decisions.

Unit I:

Introduction to Financial Management: - finance - definition meaning –function of finance - financial Management: definition & meaning-functions of financial management –objectives of financial management - Source of Finance- Long term and Short term Source of finance.

Unit II:

Capital structure: meaning& definition- optimal capital structure- factors determining optimal capital structures- theories of capital structure.

Unit III:

Cost of capital: meaning definition- and concept- significance of cost of capital- computation of specific costs – computation of over all cost of capital. Leverage: meaning & definition – types of leverage –EBIT- EPS analysis.

Unit IV:

Capital budgeting: meaning & definition- need and significance – kinds - non-discounted cash flow techniques – discounted cash flow techniques.

Unit V:

Working capital : meaning & definition – concepts – types – need – excess (or) inadequate working capital – working capital policy – factors determining working capital requirements .

Text Book:

1. S.N. Maheswari, Financial Management- Sultan Chand& Sons, 1998.

Reference Books:

1. Sharma Gupta, Financial Management, Kalyani Publishers, New Delhi, 2000.
2. I. M .Pandey, Financial Management- Vikas Publishing House Pvt Ltd,
3. R.K.Sharma & Gupta Shashi, Financial Management, Kalyani Publishers, Chennai,2008

B.Com (Reg) III Year	Elective	Max Marks 100 Int: 25 Ext: 75
Semester – 6	Operations Research	6 hrs week
Code: 14BCOMRE61		Credit: 5

OBJECTIVES:

- 1) To understand the concepts and methods of operation research
- 2) To apply operation research techniques in managerial decision making.
- 3) To enable the students to understand the various operations research models.

Unit I

Operations research –Introduction – History of Operations Research Meaning – Definitions – Nature – Characteristics – Scope – Modeling – Limitations – Uses.

Unit II

Linear Programming – Mathematical formulation – Graphical method – Standard form only – Simplex method (Problems involving – Constraints only and including degeneracy) – Optimal solutions – Limitations of Linear Programming Techniques.

Unit III

Transportation – Assignment – Unbalanced Degeneracy – Maximization of profits – Transportation Vs Assignment.

Unit IV

Queuing theory – Introduction – Definitions – Meaning Elements – Single channel model – M/MI – FCFS/ infinite Model only.

Unit V

Network analysis – PERT – CPM – Objectives – Advantages – Limitations – Similarities and Dissimilarities (Excluding crash cost method)

Text Book:

1. V.K. Kapoor, Operations Research, Sultan Chand, New Delhi, 2000.

Reference Books:

1. H.M. Wagner, Operations Research, Himalaya Publishing House, New Delhi, 2008.
2. J.K. Sharma, Operations Research, Tata McGraw Hill, New Delhi, 2000.
3. C.R. Kothari, Quantitative Techniques, Sultan Chand, New Delhi, 2000.

B.Com (Reg) III Year	Elective	Max Marks 100 Int: 25 Ext: 75
Semester – 6	Operations Research	6 hrs week
Code: 14BCOMRE61		Credit: 5

OBJECTIVES:

- 1) To understand the concepts and methods of operation research
- 2) To apply operation research techniques in managerial decision making.
- 3) To enable the students to understand the various operations research models.

Unit I

Operations research –Introduction – History of Operations Research Meaning – Definitions – Nature – Characteristics – Scope – Modeling – Limitations – Uses.

Unit II

Linear Programming – Mathematical formulation – Graphical method – Standard form only – Simplex method (Problems involving – Constraints only and including degeneracy) – Optimal solutions – Limitations of Linear Programming Techniques.

Unit III

Transportation model – Initial basic feasible solution – North West corner rule method – Least cost method – Vogel's approximation method – Optimum solution – MODI method – steps and simple problems.

Unit IV

Assignment problems – Introduction – Hungarian model – steps and problems – Travelling salesman problems – steps and simple problems.

Unit V

Game theory – Saddle point – Value of game – Dominance rule – Applications of game theory and simple problems.

Text Book:

1. V.K. Kapoor, Operations Research, Sultan Chand, New Delhi, 2000.

Reference Books:

1. H.M. Wagner, Operations Research, Himalaya Publishing House, New Delhi, 2008.
2. J.K. Sharma, Operations Research, Tata McGraw Hill, New Delhi, 2000.
3. C.R. Kothari, Quantitative Techniques, Sultan Chand, New Delhi, 2000.

Minutes / Resolutions of the meeting of the Board of studies in commerce held on 29th January 2015.

Courses covered: 1. Bachelor of Commerce (Regular)
2. Bachelor of Commerce with Computer Applications
3. Bachelor of Business Administration

[FOR 2015-2018 BATCH]

Members present:-

1. Chairman : J. Gayathri *Jayanti*

2. University Nominee : DR. T. N. BABUJAL *Manoj*

3. External Subject Experts: 1. DR. S. A. N. SHAZULI IBRAHIM
S. Ibrahim

2. DR. RAJA

3. MR. N. POORNA CHELVAN *NLV*

4. Representation from Industry : Stock Broker & Financial Secy
Praneen Chakravarthy

5. Meritorious Alumni : Q. Balaji / R. BALAMURUGAN

6. Internal Faculty Members : 1. J. GAYATHRI *Jayanti*
2. K. BAGAVATHI *KB - Thi*
3. B. JAGADEESWARI
4. S. INDUMATHI *S. Indumathi*
5. P. SIVARAJANI
6. G. MANUEL GONARAJA

SPECIAL INVITEES:-

1. PRINCIPAL :

2. VICE-PRINCIPAL :

3. CONTROLLER :

4. DEAN :

Raj
T. N. BABUJAL 29/01/2015
29/1/15

Prep
29-1-15

MADURAI INSTITUTE OF SOCIAL SCIENCES

Department of Commerce

Minutes of the Board of Studies in Commerce

(Applicable W.E.F 2015-2018 Batch)

Mrs. J. Gayathri, Chairman, Board of Studies in commerce presided over the meeting held on 29/01/2015 at our college library.

The following Members were present

1. Dr. T.N. Babulal, Associate Professor, Department of Commerce, Sourashtra College, Madurai, Member nominated by the university
2. Dr. Shazuli Ibrahim, Associate Professor, Department of Commerce, Wakf Board College, Madurai, Member as Subject expert.
3. Mr. Praveen chakravarthy, Business Manager, Religare Commodities Ltd., Madurai, Member representing the industry.
4. Mr. R. Balamurugan, Process Executive, Infosys, Chennai, Member representing the Alumni.
5. Mr. T.M. Venkatamurugan, COE & Associate Professor, Dep. of Social work, MISS, Madurai.
6. Mr. S. Murugesan, Dean & Associate Professor, Dep. of Social work, MISS, Madurai.
7. Mr. R. Manikandan, Vice Principal & Director of Management Studies, MISS, Madurai.
8. Mrs. J. Gayathri, Asst. Professor, Dep. of Commerce, MISS. Madurai.
9. Mrs. K. Bagavathy, Asst. Professor, Dep. of Commerce, MISS. Madurai.
10. Ms. S. Indumathi, Asst. Professor, Dep. of Commerce, MISS. Madurai.

The board went through the syllabus and made the following recommendations.

- ✓ Resolved to introduce the submission of the Project proposal in V Unit of Entrepreneurship Development for B.Com (R) students in fourth semester.
- ✓ Resolved to introduce the assessment of 5 marks for Project proposal in the V unit in the subject of Entrepreneurship Development for B.Com (R) students in fourth semester.
- ✓ Resolved to modify the contents of syllabus into 25 programs in the subject of "Commerce practical" for B.Com (R) & (CA) in Sixth Semester.

- ✓ Resolved to modify the assessment for the paper on Commerce Practical for B.com(R) & B.com (CA) in Sixth Semester.
40 marks for Written Examination, 30 marks for submission of Practical note book and another 30 marks for Viva voice Examination.
- ✓ Resolved to introduce the paper "Introduction to cost accounting" along with syllabus instead of Advertising and salesmanship as NME in second semester for B.sc(CS & IT) in order to acquire the knowledge very easily by the students.
- ✓ Resolved to delete the following contents in unit V in the subject of Business Maths in Third semester for B.Com (R) & (CA)
 1. Derivative of the Quotient of a two function
 2. Derivative of the Function of a Function
 3. Derivative of Trigonometric Function
 4. Derivative of Logarithmic Function and Differentiation by the method of substitution
- ✓ Resolved to delete the following contents in unit V in the subject of Environment of Business in Fourth semester for B. Com (R)
 1. Understanding MNC's
 2. WTO - merits and demerits of MNC's.
 3. Regulation of globalization
- ✓ Resolved to add Role of MNC's in globalization in unit V in the subject of Environment of Business in Fourth semester for B.Com(R).
- ✓ Resolved to introduce the Elementary level of Triggers and Cursors in unit V in the syllabus of Oracle Theory in fourth Semester for B.Com (CA).
- ✓ Resolved to change the topic Career Development (CD) in to Organization Development (OD) in I unit and add organizational life cycle in II unit in Fourth semester for BBA.
- ✓ Resolved to introduce the paper DTP ^{lab} along with syllabus instead of Project in Sixth semester for B.Com (CA).

Mrs. K. Bagavathy, Asst. Professor, Department of Commerce, Proposed a vote of thanks and conclude the Board of studies meet 2015.

J. Jayath
 (J. GAYATHRI)
 Chairman
 Board of Studies in Commerce

12-2-2015


 16/02/15

Dr. M. KANNAN
 Principal
 Madurai Institute of Social Sciences
 Autonomous
 Reaccredited with 'A' Grade by NAAC
 Affiliated to Madurai Kamaraj University
 9, Alagar Koil Road, MADURAI-625 002

MADURAI INSTITUTE OF SOCIAL SCIENCES, MADURAI.


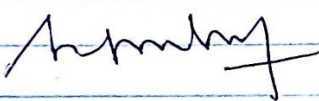


DEPARTMENT OF COMMERCE

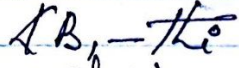

Minutes / Resolutions of the meeting of the Board of studies in commerce held on 9th March, 2016 (Wednesday).

- Courses covered :
1. Bachelors of Commerce (Regular)
 2. Bachelors of Commerce with computer application
 3. Bachelors of Business Administration


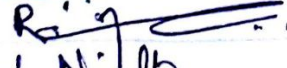
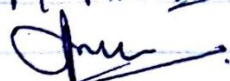
[FOR 2016 - 2019 BATCH]

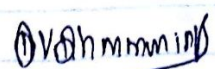
Members Present :-

1. Chairman : J. GAYATHRI 
2. University Nominee :  (F.N. BABULAL)
3. External subject Experts: 1.  (S. RAJA)
- 2.
3.  (N. POORNACHELVAN)
4. Representation from Industry :
5. Meritorious Alumni :

6. Internal Faculty Members :
- | | |
|---------------------------------|---|
| 1. K. Bagarathi |  |
| 2. C. Dhivya Jayanthi | C. Dhiji |
| 3. K. Anandha Jothi Jayalakshmi |  |
| 4. G. KANIMOZHAI | C. Koush. |
| 5. S. INDUKATHI | S. Induman. |
| 6. | |

Special Invitees :-

1. PRINCIPAL : 
2. VICE-PRINCIPAL : 
3. CONTROLLER : M. Nishanth
4. DEAN : 


SECRETARY

MADURAI INSTITUTE OF SOCIAL SCIENCE COLLEGE

Department of commerce

Minutes

(W.E.F 2016 – 2019 Batch)

Mrs. J.Gayathri, chairman, board of studies in commerce presided over the meeting held on 09/03/2016 at our college library.

The following members were present *in the meeting*

- Dr.T.N.Babulal, Associate professor, department of commerce, Sourashtra College, Madurai, members nominated by the university.
- Dr.s.Raja, Associate professor, department of commerce, Vivekananda College, Madurai, member as subject expert. *expert*
- Mr. Poornachelvan, associate professor, department of management studies, N.M.S.SVN College Madurai. Member as subject expert. *expert*
- Mr.Dhrama Singh, secretary, Madurai Institute of social sciences, Madurai.
- Dr.M.Kannan, principal, Madurai Institute of Social Science College Madurai.
- Dr.R.Manikandan, vice principal, department of management studies, Madurai Institute of Social Science College, Madurai.
- Mr.M.Nishanth, control of Examination, department of Social Work, Madurai Institute of Social Science College, Madurai.
- Dr.Jannet vasantha kumari, Dean (Academic affairs) department of Social Work, Madurai Institute of Social Science College, Madurai.

The board went through the syllabus & made the following recommendations:

- ❖ Resolved to modify the following contents *in the subject of "Oracle & its Applications "in 4th semester for (CA).*

To remove: *the topic*

Unit 3 – data models & classification of data models.

Unit 5 – BCNF, fourth normal forms.

To add: *Instead of that we it was decided to introduce*

Unit 3 – Introductions – Oracle & its version.

Unit 5 – Limit the portion of triggers- type of triggers- trigger syntax-cursor-cursor operations-cursor position-updating a row and deleting a row.

- ❖ Resolved to modify the following contents in the subject "Introductions to computer" in 3rd semester for B.COM (R).

To remove:

Unit 3 - MS - DOS.

Unit 5 - Explores.

To add:


Unit 3 - Microsoft windows & versions


Unit 5 - Browsers - Internet Explorer, Mozilla Firefox, Google Chrome

- ❖ Resolve to remove the topic channels push technology in unit 5 in the subject "Fundamentals of Internet & Web Technology" & to mentions the protocols available in WAP - WAE, WSP, WTP, WTLS, WDP.
- ❖ Resolve to update the recent (2016) Edition of the text books for the subjects "Introductions to Computer", "Fundamentals of Internet & Web Technology" with verifying ISBN No.
- ❖ Resolved to specify the topics payback, NPV & IRR in Unit 4th instead the topics non-Discounted cashflow, Discounted Cashflow Technichqes.
- ❖ Resolved to change the "RDBMS LAB - ORACLE" Practical programs as follows:
 1. DDL commands in Oracle
 2. DML commands in Oracle
 3. Logical operators in SQL
 4. Aggregate for in SQL
 5. Set operates & joins [self, equi, outer, cross] in SQL
 6. Oracle functions (date, number, string)
 7. Implementing the constraints in SQL
 8. Range searching & Pattern matching in SQL
 9. Implementing PL/SQL programs to find biggest of 3N
 10. PL SQL - Sum of N Numbers.
 11. Fibonacci Series
 12. Prime & Perfect Numbers
 13. Palindrome (both number & string)
 14. Finding factorial using procedure & function
 15. NCR value, sum of digit procedure & function

Dr. Jannet, Dean (Academic Affairs), Madurai Institute of Social Science College
proposed a vote of Thanks & concludes the BOS meet 2016.


09/03/16


Dr. M. KANNAN
Principal
Madurai Institute of Social Sciences
Autonomous
Reaccredited with 'A' Grade by NAAC
Affiliated to Madurai Kamaraj University


J. Jayapathi
(J. GAYATHRI)
Chairman
Board of Studies in Commerce

MADURAI INSTITUTE OF SOCIAL SCIENCES MADURAI
DEPARTMENT OF COMMERCE


Minutes / Resolution of the meeting of the Board of studies in commerce held on 30th November 2017 [Thursday]

Courses Covered : 1. Bachelor of Commerce [Regular]
2. Bachelor of Commerce with Computer application

[For 2017 - 2020 BATCH]

Members Present :-

1. Chairman : R. DHARANI -  30/11/17

2. University nominee : DCS SRULAPPAN  30/11/17


3. External Subject Experts : Dr. N. POORNA CHELVAN.  30/11/17

2.

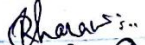
3.


4. Representation from Industry :

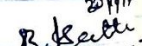
5. Meritorious Alumni :

6. Internal Faculty members : 1. R. S. Murali Mohan. 

1.1


2. R. Dharani 

3. S. Poornima 

4. B. Seethalakshmi 

30/11/17

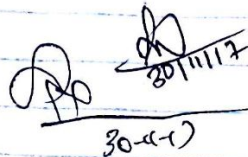
Special Invitees :-

1. Principal : Dr. D. Janet-Vanthulam. 

2. Vice-Principal :

3. Controller :

4. Dean Bank :

 30-11-17

MADURAI INSTITUTE OF SOCIAL SCIENCES

Department of Commerce

Minutes of the Board of Studies in Commerce Held on

(W.E.F 2017-2020 Batch)

Ms.R.Dharani, chairman, board of studies in commerce presided over the meeting held on (30/11/2017) at our college library

Members Present

External Subject Expert

1. **Dr.S.Irulappan**, Principal, Madurai Kamaraj University College, Madurai as External Subject Expert.
2. **Dr.N.Poornachelvan**, Assistant Professor, Department of Management of Studies, N.M.S.S.V.College, Madurai as External Subject Expert

Faculty Members

3. **Ms.R.Dharani**, Assistant. Professor, Dep. of Commerce, MISS. Madurai as Chairman, Board of studies.
4. **Mr.R.S.Murali Mohan**, Assistant Professor, Dep. of Commerce, MISS. Madurai.
5. **Ms.S.Poornima**, Assistant Professor, Dep. of Commerce, MISS. Madurai.
6. **Mrs.B.Seethalakshmi**, Assistant Professor, Dep. of Commerce, MISS. Madurai

Special Invitees

7. **Dr.Janet Vasantha Kumari**, Principal, Madurai Institute of Social Sciences, Madurai.
8. **Dr.M.Murugesan**, IQAC Coordinator, Department of Social Work, Madurai. Institute of Social Sciences, Madurai.
9. **Mr.M.Nisanth**, Controller of Examination, Department of Social Work, Madurai Institute of Social Sciences, Madurai.

The board went through the syllabus and made the following recommendations:

1. It is suggested to include updated reference books for all subjects.
2. It is proposed to modify Object Oriented Programming in C++ and Object Oriented Programming in C++ programming from semester III to semester II for B.Com (CA)
3. It is proposed to modify Visual Basic theory and Visual basic programming from Semester III to Semester II for B.Com (CA)

Financial Accounting-II

4. It is suggested to include preparation of account current under product method in unit – I in second the semester for B.Com (R) & (CA).
5. It is decided to remove the preparation of account current under forward and backward methods in unit – I in the second semester for B.Com (R) & (CA).

6. It is decided to remove the sub-lease in unit – V in the second semester for B.Com (R) & (CA).

Object Oriented Programming in C++

7. It is suggested to include the following contents in the third semester for B.Com (CA)

- ❖ unit- I : Loop structure and encapsulation
- ❖ unit- II : Elements in C++ and Data hiding.
- ❖ unit IV : Function overloading,
- ❖ unit-V : Iterators

Partnership Accounting

8. It is suggested to remove the Past adjustment and guarantees in unit – I in third semester for B.Com (R) & (CA)

Corporate Accounting-1

9. It is decided to remove the Underwriting of debentures in unit – I in fourth semester for B.Com (R) & (CA)

Cost Accounting

10. It is suggested to include the Reconciliation statement of cost & financial book in unit – V in the fourth semester for B.Com (R) & (CA)
11. It is decided to remove the Equivalent production in unit – V in the fourth semester IV for B.Com (R) & (CA)

Entrepreneurship Development

12. It is suggested to include the Objectives and phases of entrepreneurship in unit – I in the fourth semester for B.Com (R)
13. It is decided to remove the Theory of need achievement in unit – II in the fourth semester IV for B.Com (R)

Environment of Business

14. It is decided to remove the following contents in the fourth semester IV for B.Com (R)
- unit – 1 Changing business objectives
 - unit-IV Impact of ecological environment on Industrial Establishment Environment

Management Accounting

15. It is suggested to include the following contents in the sixth semester for B.Com (R) & (CA)
- unit-1: Merits of management accounting
 - unit-4: Application of marginal costing – Make or buy decision; selection of suitable product mix, key factor-time
16. It is decided to remove the following contents in the sixth semester for B.Com (R) & (CA)
- unit-2: Common size statement, comparative statement, inter & intra firm comparison.
 - unit-5: Master Budget

Mr. R.S.Murali Mohan, Asst. Professor, Department of Commerce, Proposed a vote of thanks and concluded the Board of studies meet 2017.

Madurai institute of social sciences
Board of studies in commerce on 30-10-2018

Board of Studies			
Courses covered B.Com, B.Com (CA)			
University Nominee	External Subject Experts	Industry / NGO/ Representative	Meritorious Alumni
Dr. V. Chinniah, Professor & Head, Department of Management studies, School of Business Studies, Madurai Kamaraj University Madurai - 625021	Mr. N. Poornachelvan,, Assistant Professor, Department of Management studies, N.M.S.S.V.N College, Madurai	Mr. Praveen Chakaravarthy Business Manager Adhitya Birla Group Madurai	Mr. R. Balamurugan Team Leader Infosys, Chennai
	Dr. S. Muthukaruppan,, Assistant Professor, Department of Commerce, Madurai Kamaraj University College, Madurai		
	Dr. Shazuli Ibrahim Associate professor Department of Commerce M.S.S. Wakf Board College, Madurai		

Minutes / Resolution of the meeting of the Board of Studies in Commerce, held on 30th October 2018 [Tuesday].

Courses Covered: 1. Bachelor of Commerce
2. Bachelor of Commerce with computer Application

[For 2018-2021 BATCH]

Members Present:

1. Chairman: Dr. ^{30/10/18} [E. DHARAN]

2. University Nominee:

3. External Subject Experts:

1. Dr. S. Muthu Kampan ^{S. Muthu}

2. Dr. N. Poorna Chelvan. ^{N. Poorna Chelvan}

3.

4. Representation from Industry

5. Meritorious Alumni

6. Internal faculty Members: 1. S. Sivasakthi: ^{S. Sivasakthi}

2. R. Abirami: ^{R. Abirami}

3. A. Deepa: ^{A. Deepa}

4. M. Roobiniya: ^{M. Roobiniya}

5. B. Amutha: ^{B. Amutha}

Special Invitees:

1. Principal: Dr. D. Janet Vasanthakumari: ^{J. Vasanthakumari}

2. Vice Principal:

3. Controller: M. Nisarth

4. Dean: ^{Dr. S. Murugesan}

Dr. S. Murugesan

³⁰⁻¹⁰⁻¹⁸

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE**

**Minutes of board of studies in commerce held on
(W.E.F 2018-2021 Batch)**

Dr. R. Dharani, Chairman, board of studies in commerce presided over the meeting held on (31-10-2018) at our college library,

MEMBERS PRESENT

External Subject Expert

1. **Dr. N. Poornaselvan**, Assistant professor, N.M.S.S.V.N College, Madurai as external subject expert
2. **Dr. S. Muthukaruppan**, Assistant professor, Madurai Kamaraj University College, Madurai as external subject expert

Faculty Members

3. **Dr. R. Dharani**, Head of the Department, Department of Commerce, MISS, Madurai as Chairman, Board of studies.
4. **Mrs. S. Sivasakthi**, Assistant Professor, Department of Commerce, MISS, Madurai
5. **Ms. R. Abirami**, Assistant Professor, Department of Commerce, MISS, Madurai
6. **Mrs. A. Deepa**, Assistant Professor, Department of Commerce, MISS, Madurai
7. **Ms. M. Roobiniya**, Assistant Professor, Department of Commerce, MISS, Madurai
8. **Mrs. B. Amutha**, Assistant Professor, Department of Commerce, MISS, Madurai

Special Invitees

9. **Dr. D. Janet Vasantha Kumari**, Principal, MISS, Madurai
10. **Dr. S. Murugesan**, IQAC Coordinator, MISS, Madurai
11. **Mr. M. Nisanth**, Controller of examination, Department of Social Work, MISS

The board of studies went through the syllabus and made the following recommendations:

It is suggested to include, updated reference books and text books for all subjects

1. *Fundamentals of Internet and Web Technology*

It is decided to include in Unit – IV “Java Scripts (basics only)” in the third semester for B.Com (CA)

2. *Marketing Management*

It is decided to include in Unit – V “Green Marketing (Basics theory only)” in the third semester for B.Com (R)

3. *Human Resource Management*

It is decided to change the title in Unit – II “Man power resource planning to Human Resource Planning” in the fifth semester for B.Com (R) and B.Com (CA)

4. *Income Tax law and practice – I*

It is decided to include in Unit – III “Association of persons vs. Body of Individual (Basic theory concept only)” in the fifth semester for B.Com (R) and B.Com (CA)

5. *Computerized Accounting – Tally*

It is decided to remove in unit-I “Concepts of groups” in the fifth semester for B.Com (R) and B.Com (CA).

Dr. R. Dharani, Assistant professor, Department of Commerce, proposed a vote of thanks and concluded the board of studies meet 2018.


PRINCIPAL

[Dr. D. JANET VASANTHA KUMARI]

Madurai Institute of Social Sciences

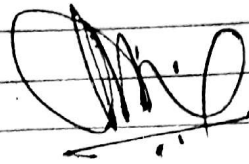
Minutes

DATE : 23/5/14 Board of Studies [ENGLISH]

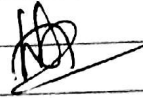
MEMBERS PRESENT

1. Chairman :

2. Principal :
(Dr. M. Kannan)



3. Prof. D. Kumaresh :
(Dean Academic)



4.

4. Prof. Vengadamurugan :
(COE MISS)

5. University Nominee :

6. Prof. R.N. Kalpana Devi :
Subject Expert

Rull
23/5/14

7. Prof. Sumitha Ramesh :
Subject Expert

Sumitha

8. Prof. Vincent S
Industrial Subject Expert

Vincent

9. Prof. Kudha Khan :

Kudha Khan

10. Miss. Elanathi :
(Faculty MISS)

Elanathi

11. Alumni Representative :

(Sivakumar)

(K. Sivakumar)

BOARD OF STUDIES-DEPARTMENT OF ENGLISH 2014

SEMESTER	TITLE OF THE PAPER	UNITS	ADDED	REMOVED
I	PART II ENG	I	I HAVE A DREAM-MARTIN LUTHER KING	1.GLORY HAS DEPARTED 2.DUTY OF THE SOCIETY TO THE ARTIST 3.TREE SPEAKS
		II	DAFFODILS-WORDS WORTH, LA BELLE DAME SANS MERCY-KEATS	1.SONNET , 2.GOODMORROW 3.O'CAPTAIN MY CAPTAIN
		III	1.ASTROLOGERS DAY 2.THE NECKLACE_MAUPASSANT	1.GAMES AT TWILIGHT 2.THE GATES MAN'S GIFT 3.THE OPEN WINDOW
		IV	SPEAKING SKILLS,READING SKILLS,WRITING SKILLS,	NOUNS,PRONOUNS,TRANSITIVE AND IINTRANSITIVE
		V	PARAGRAPH WRITING,LETTER WRITING	VERB,PARTICIPLES,GERUNDS,INFINITIVES,ACTIVE AND PASSIVE VOICE
I	AGE OF SHE & MILTN	III	OF LOVE,OF MARRIAGE,OF STUDIES-BACON	OF TRUTH,OF NATURE IN MEN,OF FRIENDSHIP
		V	THE WHITE DEVIL	THE DUCHESS OF MALFI
II	PART II_ENGLISH	I		DISCIPLINE IS THE GREAT TEACHER,MY VISIONS FOR INJIA

		<p>II</p> <p>1. THE QUALITY OF MERCY- SHAKESPEARE</p> <p>1. SOLITARY REAPER- W REFUND- FFITZ KARINTHY</p> <p>2. HOW MUCH LAND DOES A MAN NEED- LEO TOLSTOY</p> <p>ORDSWORTH</p> <p>1. REFUND- FFITZ KARINTHY</p> <p>2. HOW MUCH LAND DOES A MAN NEED- LEO TOLSTOY</p> <p>III</p> <p>REVISION OF TENSES, INFINITIVES, GERUND, SENTENCE PATTERN ,NOUNS ,PRONOUNS,VERBS,PARTICIPLES</p> <p>IV</p> <p>ESSAY WRITING</p> <p>V</p>	<p>THE ROAD NOT TAKEN,COROMANTAL FISHERS,THE UNKNOWN CITIZEN</p> <p>SOME WORDS WITH A MUMMY,THE ANT AND THE GRASSHOPPER,THE DYING DETECTIVE</p> <p>ASSERTIVE,TRANSFORMATION OF SENTENCES:INTERCHANGE OF AFFIRMATIVE NEGATIVE SENTENCES,REPORTED SPEECH,PHRASAL VERBS</p> <p>IDIOMS,EXPANSION OF PROVERB,</p>
III	P-ZENG	<p>I</p> <p>WINGS OF FIRE_A.B.J.</p> <p>II</p> <p>NIGHT OF THE SCORPION-NISSIM EZEKIEL</p> <p>2.WHERE THE MIND IS WITHOUT FEAR-TAGORE T OF THE SCORPION,</p> <p>III</p> <p>1.KARMA-KUSHWANT SINGH 2.TWO GENTLE MEN OF VERONA- A.J CRONIN</p>	<p>SCIENCE THE DESTROYER OR CREATOR,LIFE CAN BE WORTH LIVING,UNIVERSITY DAYS</p>

		IV	DIRECT AND INDIRECT SPEECH, DEGREES OF COMPARISON, CONJUNCTION, ADVERB, ADJECTIVES	PHRASES, CONDITIONAL CLAUSES
		V	NOTEMAKING, ESSAY WRITING, DESCRIBE A PLACE, PERSON AND INCIDENT, LETTER WRITING, DIALOGUE WRITING	DIALOGUE – MAKING, PUBLIC SPEAKING, INTERVIEW, GD
	THE AGE OF TENNYSON	I	THE LADY OF SHALLOT, MENDING WALL	ULLYSES, MY LAST DUCHESS,
		III	THE IDEA OF A UNIVERSITY- NEWMAN	SESAME AND LILLIES
IV	INDIAN WRITING IN ENGLISH	I	A.K. Ramanujan - Snakes Nissim Ezekiel -Enterprise	R. Parthasarathy - River, Once Nissim Ezekiel -Night of the Scorpion
IV	INTRODUCTION TO LITERARY CRITICISM	V	Introduction to Five Approaches	Cleanth Brooks- The Language of Paradox
V	Shakespeare	I	Hamlet	Othello
V	American Literature	III	Emerson – Self Reliance	Emerson - The American scholar

MADURAI INSTITUTE OF SOCIAL SCIENCES (AUTONOMOUS)
MADURAI - 625 002.

DATE : 31.01.2015
TIME : 11:00 a.m.

BOARD OF STUDIES (ENGLISH)

MEMBERS PRESENT

1. CHAIRMAN
(MS. R. RAJA SHUNMUGAPRIYA)

Rajabhyap
31/01/15

2. PRINCIPAL
(DA. M. KANNAN)

3. DEAN ACADEMIC AFFAIRS
(DY. MURUGESAN)

Deen
31/01/2015

4. COE, MISS
(DY. VENKATA MURUGAN)

5. UNIVERSITY NOMINEE
(DY. V. SUBATHRA DEVI)

V. Subathra Devi

7. SUBJECT EXPERTS.
(DY. KALPANA DEVI)

Kallu

8. SUBJECT EXPERTS
(DY. SUMEETHA RATHEESH)
SOMITHA

Sumeetha

9. INDUSTRY EXPERT
MS. LYDIA
(TIMES OF INDIA)

Lydia

10. FACULTY MEMBERS.

i) MS. HEERAMALAR

Heera
31/01/2015

ii) DR. N. MEENAKSHI

Meenaxhi

iii) MRS. V. SHANTHIMALAR

Shanthi

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF ENGLISH
BOARD OF STUDIES 2015 – 2018**

Conducted On: 31.01.2015
Time: 11:00 a.m. to 12.30 p.m.
Venue: NAAC Room, MISS College, Madurai

MEMBERS PRESENT

Ms. Raja Shunmugapriya R.	Chairman, Head i/c, Assistant Professor, Dept. of English, MISS College, Madurai
Mr. D. V. Dharma Singh	Secretary, MISS College, Madurai
Dr. M. Kannan	Principal, MISS College, Madurai
Dr. Murugesan	Dean of Academic Affairs, Head, Associate Professor, Dept. of Social Work, MISS College, Madurai
Dr. V. Subathra Devi	University Nominee, Head, Associate Professor, Dept. of English, Thiagarajar College of Arts and Science, Madurai
Dr. Kalpana Devi	Subject Expert, Head, Assistant Professor, Dept. of English, Sourashtra Women's College, Madurai
Dr. Sumitha Rathiesh	Subject Expert, Head, Assistant Professor, Dept. of English, Sourashtra College, Madurai
Ms. Lydia	Industry Expert Assistant Manager, Times of India, Madurai
Ms. V. Heera Malar	Faculty Member, Assistant Professor, Dept. of English, MISS College, Madurai
Dr. N. Meenakshi	Faculty Member, Assistant Professor, Dept. of English, MISS College, Madurai
Mrs. Santhi Malar	Faculty Member, Assistant Professor, Dept. of English, MISS College, Madurai

The Board of Studies meeting began sharply by 11:00 a.m. at the NAAC room, MISS College, Madurai on 31.01.2015. The Chairman welcomed the University Nominee, External Subject Experts, Industrial Expert, Secretary, Principal, Dean of Academic Affairs, and the Faculty Members. The Chairman explained how the internal staff shared the responsibilities in preparing the draft syllabus for the courses come under the board.

The Board went through the syllabus and made the following recommendations,

1. It is resolved to include the following Sonnets of William Shakespeare under Unit – II of the Paper **THE AGE OF SHAKESPEARE AND MILTON** in Semester – I.
 - a. Sonnets 18 (Shall I compare thee to a summer's day?)
 - b. Sonnet 37 (As decrepit father takes delight)
 - c. Sonnet 64 (When I have seen by time's fell hand defaced)
 - d. Sonnet 116 (Let me not to the marriage of true minds)
2. In Semester – III, under the paper **THE AGE OF TENNYSON**, it is resolved to include,
 - a. Lord Tennyson's "Tithonus", and Robert Browning's "My Last Duchess" under Unit – II
 - b. Elizabeth Barret Browning's "A Song for the Ragged Schools of London" under Unit – III.
3. In Semester – IV, under the paper **PART – II: ENGLISH** (Novel and English for Competitive Examination), it is resolved to include,
 - a. R. K. Narayan's The English Teacher under Unit – I.
 - b. Prefix, Suffix, Idioms and Phrases (50 nos.) under Vocabulary of Unit – II
 - c. Paragraph Writing and Expansion of Proverbs (25 nos.) under Composition – I of Unit – IV
 - d. Book Review (or) Film Review under Composition – II of Unit – V
4. In the paper **INDIAN WRITING IN ENGLISH** of Semester – IV, it is resolved to include,
 - a. A. K. Ramanujam's "River Vaigai" under Unit – II
 - b. Girish Karnad's Tughlaq under Unit – III
 - c. Mulkraj Anand's Tow Leaves and a Bud and Nayantara Sehgal's Storm in Chandigarh, Novels and Sashi Deshpande's "Why a Robin?" and Arun Joshi's "The Only American from our Village" Short Stories. Under Unit – V.
5. It is resolved to include the topic Air-Stream Mechanism under Unit – I of the paper **PHONETICS AND SPOKEN ENGLISH** in Semester – IV.
6. In Semester – IV, under the paper **INTRODUCTION TO LITERARY CRITICISM**, It is resolved to include
 - a. Aristotle's Poetics and Plato's The Republic – Book X under Unit – I
 - b. Wilber Scott's Five Approaches to Literary Criticism under Unit – V
7. In Semester – V **SHAKESPEARE'S** paper, it is resolved to include,
 - a. Shakespeare's Macbeth under Unit – I
 - b. Shakespeare's As You Like It under Unit – II
 - c. Shakespeare's The Winter's Tales under Unit – III

8. It is resolved to include, Maya Angelou's "Touched by an Angel" poem under Unit – II of the paper **NEW LITERATURES IN ENGLISH** in Semester – V.
9. In Semester – V, in the paper, **TEACHING OF ENGLISH**, it is resolved to include the reframed and the rearranged Units,

- a. **Principles of Language Teaching**
 - i. Aims of Teaching
 - ii. Principles of Language Learning and Teaching
- b. **Approaches to Teaching**
 - i. Different Approaches to Teaching
- c. **Teaching Methodology**
 - i. Teaching of Prose and Poetry
 - ii. Teaching of Fiction and Drama
 - iii. Teaching of Grammar and Composition
- d. **Teaching Aids**
 - i. Instructional Aids
 - ii. Study Aids
 - iii. Computer Assisted Instruction
- e. **Practise Teaching**
 - i. Classroom Teaching – Micro Teaching

10. In Semester – VI, in the paper **WOMEN WRITERS**, it is resolved to include,

- a. Sarojini Naidu's "Palanquin Bearers" and Gwendolyn Brooks' "The Life of Lincoln West" under Unit – II.
- b. Sashi Deshpande's "Telling Our Own Stories" under Unit – I.
- c. Jhumpa Lahari's The Namesake under Unit – IV.
- d. Alice Munro's "The Photographer" (An Extract from Lives of Women and Girls) and Margaret Laurence's "The Man from Mars" under Unit – V.

11. In Semester – VI, in the paper **WORLD CLASSICS AND LITERATURE IN TRANSLATION**, it is resolved to include,

- a. Illiad's "A Shield of Achilles" and J. B. Priestly's "In Praise of Normal Woman" under PROSE of Unit – I.
- b. The Kuran – Surah (Part IV), The Bible – Sermon on the Mount V, VI, VII and The Bhagavad Gita – The Blessed Lord's Song (chapter III, IV, XII) in Unit – II. (NOTE: In the existing (2014-2017) syllabus, The Kuran and The Bible are given in Unit – II)
- c. Gordon Daviot's Remember Caesar under DRAMA of Unit – III
- d. Lakshmi Kannan's "Muniyakka", Ambai's "The Broken Wings" and Tolstoy's "God Sees the Truth but Waits" under SHORT STORIES of Unit – IV
- e. Veeramamunivar's Story of Paramarthaguru (10 nos.) in Unit – V

12. In Semester – VI, in the paper **TWENTIETH CENTURY LITERATURE**, it is resolved to include,

- a. Robert Frost's "Mending Wall", D. H. Lawrence's "Snake" in Unit – II.
- b. George Bernard Shaw's Arms and the Man in Unit – III.

For,
Rajabharathi
(HOD)





Board of Studies in English

- ✓ Resolved to change the course structure in BA English

~~(To Change the Extension Activity in Third Semester)~~

~~Resolved to introduce Extension Activity in fourth semester instead of third semester~~

It is resolved ~~To change the course structure-Ratio of Marks in Internal and examinations~~ ^{tests external} as 40:60 for
~~Resolved to change the ratio of marks to be allotted to continuous internal assessment and to end~~
~~semester examination for the following paper i.e. skill based, NME, Value education, General~~
~~Knowledge, Environmental Studies is 40:60.~~

- ✓ To Revised the Syllabus of Value Education in BA English
- ✓ Resolved to approve the change made in the Value education paper in BA English
To Approve the Question Paper Pattern for Skill based, NME, Value Education, General Knowledge, Environmental Studies

Resolved to change the Question paper pattern for ~~Question Paper Pattern~~ for Skill based, NME, Value Education, General Knowledge, Environmental Studies ~~is~~ as follows

Part-A (6 X 5 =30 Marks)

Answer Any 6 Questions out of 10 Questions

Part-B (3 X 10 =30 Marks)

Answer Any three out of 5 Questions

Now I move the Regulation, course structure and syllabus ^{for B.A. English} and place before the Academic Council (the Regulation, course structure and syllabus) for approval...

Thank you. This will come into effect from the Academic year 2015-2016.

MADURAI INSTITUTE OF SOCIAL SCIENCES (AUTONOMOUS)

MADURAI - 625002


DATE: 16.3.2016

BOARD OF STUDIES (ENGLISH)

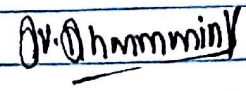
TIME: 3.00 p.m.

MEMBERS PRESENT

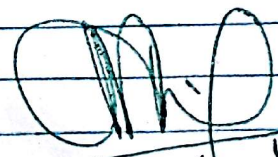
1. CHAIRMAN
(MRS. S. VIDHYA)


16/3/16

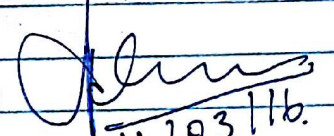
2. SECRETARY
(MR. D. V. DHARMASINGH)



3. PRINCIPAL
(DR. M. KANNAN)

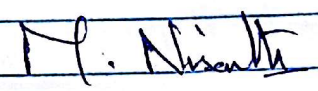

16/03/16

4. DEAN ACADEMIC AFFAIRS
(DR. D. JANET VASANTHAKUMARI)

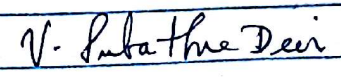

16/03/16

5. VICE PRINCIPAL
(DR. R. MANIKANDAN)

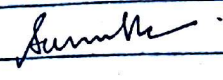
6. COE, MISS
(MR. M. NISANTH)



7. UNIVERSITY NOMINEE
(DR. V. SUBATHRA DEVI)




8. SUBJECT EXPERT
(DR. SUMITHA RATHIESH)



9. IQAC CO-ORDINATOR
S. Murugesan



- 10. FACULTY MEMBERS
 - i) Mrs. H. AROCKIA NIRMALA
 - ii) Mr. G. KARTHIKEYAN
 - iii) Ms. M. SANGEETHA
 - iv) Ms. J. SUTITHA


16/3/16
16/3/16

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF ENGLISH

BOARD OF STUDIES 2016 – 2019

Conducted On:	16.03.2016
Time:	3:00 to 4.30 p.m.
Venue:	Library, MISS College, Madurai
Members Present:	
Chairman	Mrs.S.Vidhya., Head i/c, Assistant Professor, MISS College, Madurai
Secretary	Mr.D.V.Dharmasingh., MISS College, Madurai
Principal	Dr. M. Kannan, MISS College, Madurai
Dean of Academic Affairs	Dr.D. Janet Vasanthakumari., Head, Associate Professor, Dept. of Social Work, MISS College, Madurai
COE	Mr.M.Nisanth., Head, Associate Professor, Dept. of Social Work, MISS College, Madurai
IQAC co-orninator	Dr.S.Murugesan., Head, Associate Professor, Dept. of Social Work, MISS College, Madurai
University Nominee	Dr. V. Subathra Devi, Head, Associate Professor, Dept. of English, Thiagarajar College of Arts and Science, Madurai
Subject Experts	Dr. Sumitha Rathiesh , Head, Assistant Professor, Dept. of English, Sourashtra College, Madurai

The Board of Studies meeting started by 3.00 p.m. at the LIBRARY,MISS college, Madurai on 16.03.2016,the chairman welcomed the university Nominee;-External subject Expert, Secretary, Principal, Dean Academic Affairs and the faculty members. The chairman explained how the internal staff shared the responsibilities in preparing the draft syllabus for the courses come under the board.


The board went through the syllabus and made the following recommendations,


1. It is resolved to include Essays of Bacon under Unit-I and John Milton's The Paradise lost Book-IX under Unit-III of the Paper. **THE AGE OF SHAKESPEARE AND MILTON** in Semester-I
 - a) Of Parents and Children under Unit-I
 - b) Of Boldness under Unit-I
 - c) Of studies under Unit-I
 - d) Of Ambition under Unit-I
 - e) The Paradise lost Book-IX under Unit-III
2. In Semester-II Under the paper **PART-II ENGLISH** (Prose, Poetry, Short Stories, Grammar and Composition-II). It is resolved to include
 - a) Stephen Leacock's My Lost dollar under Unit-I (Prose)
 - b) O'Henry's-The Gift of Magi under Unit-III (Short Stories)
3. In Semester-II under the paper **THE AGE OF DRYDEN AND POPE**, it is resolved to include
 - a) Addison and Steele's-Sir Roger at home, Of the club and Death of Sir Roger. Under unit-I
 - b) John Dryden's-An essay of Dramatic Poesy Under unit-II
4. In semester-III under the Paper **FICTION**, it is resolved to include
 - a) Charles Dickens's Great Expectations under Unit-~~C~~ **P**
6. In Semester-IV under the Paper. **INDIAN WRITING IN ENGLISH** it is resolved to include
 - a) Manjula Padmanabhan's Harvest, under unit-IV
7. In Semester-IV under the Paper **JOURNALISM AND MASS COMMUNICATION**, it is resolved to include.
 - a) Radio as mass media and television as mass media under Unit-IV
 - b) Internet, Film review, Advertisement and Photo Journalism under Unit-V

At the end of the session Our Dean Mrs. Janet Vasantha Kumari, proposed vote of thanks. She thanked the members from the Board of Studies for their valuable suggestions and guide lines. She thanked the faculty members for their co-operation and team work.

Finally the board of studies was ended successfully.

I place this before the authorities for approval.



15/4/16
(S. VIDHYA)


15/04/16
(Dr. D. Janet Vasantha Kumari)

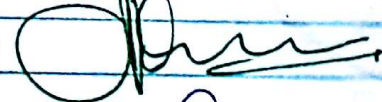
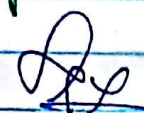
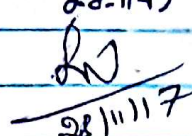

(D. M. KANNAN)

Board of Studies in English
 Date : 28.11.2017 , 11 AM
 Place : Library Hall

Members Present

- 1) Dr. N. Velmani — N. Velmani
28.11.17
- 2) Prof. S. Vincent — 
- 3) Miss. J. Sujatha — J. Sujatha / 28/11/17
- 4) Mrs. V. Shanmuga priya — N. Shy

Special Invites

- 1) Dr. D. Janet Vasanthakumari
Principal 
- 2) Dr. S. Mungesan — 
28.11.17
- 3) Mr. M. Nisankan — 
28/11/17

49

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF ENGLISH
BOARD OF STUDIES IN ENGLISH
MINUTES OF THE MEETING HELD ON 28-11-2017 AT 11 AM in Library Hall**

Members Present

1. **Dr.N. Velmani.-**
Assoc. Prof. &Head ,Dept. Of English, V.V.V College in Virudhu Nagar as
University Nominee
2. **Dr. S. Vincent-**
Accent Centre of Spoken English, Madurai as External Subject Expert
3. **Ms. J. Sujitha**
Head i/c. Asst. Professor, Chairman of Board of Studies, MISS
4. **Ms.V. Shenmuga Priya -**
Asst. Professor, Dept of English

Special Invites:

5. **Dr. D. Janet Vasanthakumari**, Principal, Madurai Institute of Social Sciences
6. **Dr.S.Murugesan**, HOD HRM, IQAC Co-ordinator
7. **Mr.M.Nishanth**, Controller of Examinations.

J. Sujitha, Chairman, Board of Studies in English welcome the members in Board of Studies and Dr. D. Vasantha kumari, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus.

The Board went through the Syllabus and made following Recommendations,

Semester I

1. **PART II ENGLISH(Prose, Poetry, Short Stories, Grammar & Composition)**
- **BAEL L 12**

It was decided to Introduce in Unit IV – Grammar- The Bridge and to remove the following content

- i) Listening Skill
- ii) Speaking Skill
- iii) Writing Skill

And It was decided to shift Unit IV and Unit I

Semester II

2. **PART II ENGLISH(Prose, Poetry, Short Stories, Grammar & Composition)**
- **BAEL L 22**

It was Proposed to Introduce in Unit III Leo Tolstoy's Little Girls Wiser Than Men

Instead of Leo Tolstoy's How Much Land does a Man Need

Semester III

3. PARTII ENGLISH(Prose, Poetry, Short Stories, Grammar & Composition)

- **BAELL 32**

It was decided to Include

- i) Preposition under Unit IV (Grammar)

Semester V

4. JOB SEEKING SKILLS

BAEL S 53

It was decided to add topic in Unit I- Goal Setting – taken from Unit V

Semester VI

5. WORLD CLASSICS AND LITERATURE IN TRANSLATION. BAEL C 63

It was proposed to Introduce in Unit I

- Aristotle's Poetics (Chapter I - X) Instead of Illiad's A Shild of Achilles
- Socrates Instead of J.B. Priestly's In Praise of Normal Woman

In Unit V It was decided to Introduce

- Samuel Vedanayagam pillai's Prathapa Mudaliar Charithram
instead of Veeramunivar's Story of Paramarthaguru

Semester VI

6. TWENTITH CENTURY LITERATURE.

BAEL E 61

It was decided to Introduce in Unit III

- George Bernard Shaw's Candida Instead of George Bernard Shaw's Arms and Man

Ms.V.ShenmugaPriya, Asst. Professor, Department of English, Proposed a Vote of thanks and concluded the Board of Studies meet 2017.

Board of Studies in English

Date :- 30/10/2018

Time :- 3.30 pm

place :- PTR Hall.

Members present :-

1. Chairman

J. Sujitha

: J. Sujitha / 30/10/18

2. Principal

Dr. D. Janet Vasantha Kumari

:  / 30/10/18

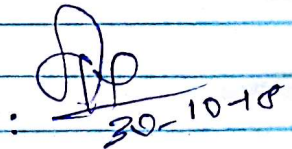
3. COE, MISS

M. Nisanth

:  / 30/10/18

4. IQAC Co-ordinator

Dr. S. Murugesan

:  / 30-10-18

5. University Nominee

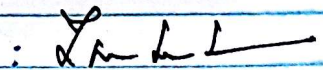
Dr. N. Velmani

At.

: N. Velmani

6. Subject Experts

Dr. Zahida Banu

: 

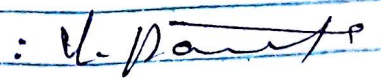
7. Subject Experts

Mrs. N. S. Sri Rekha

: Sri Rekha.

Faculty members

i) V. Paul Pradeep Kumar

: 

ii) G. Melwin Deepak

: 

Composition of Board of Studies

University Nominee	Subject Experts	Industry/ NGO/Representative	Meritorious Alumini
Dr. N. Velmani Asso. Professor Dept. of English V.V.V College Virudhunagar	Dr. Zahira Banu Asst. Professor Sri Meenakshi Govt. Arts College for Women, Madurai	Prof. S. Vincent Director, Accent Centre for Spoken English, Madurai	
	Mrs. N. S. Sri Rekha Asst. Professor MGNMRS Collge Madurai		

A warm greeting to all

I pleased to present here the minutes of the Board of Studies meeting held on 30/10/18.

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF ENGLISH
BOARD OF STUDIES**

MINUTES OF THE MEETING HELD ON 30/10/18 AT 3.30 PM in PTR Hall

Members Present

1. **Dr. N. Velmani**
Assoc. Prof. Head, Department of English, V.V.V College in Virudhu Nagar as University Nominee
2. **Dr.S. Zahira Banu**
Asst. Prof, Department of English, Sri Meenakshi Govt. Arts & Science College, Madurai
3. **Mrs. N.S. Sri Rekha**
Asst. prof, Department of English, Madurai Gandhi N.M.R. Subbraman Collge, Madurai

Faculty Members

4. **Ms. J.Sujitha**
Head i/c, Asst. Prof. Chairman of Board of Studies, MISS
5. **Mr. V. Paul Pradeep Kumar**
Asst. Prof. Department of English, MISS
6. **Mr. G. Melwin Deepak**
Asst. Prof. Department of English, MISS

Special Invites:

7. **Dr. D. Janet Vasanthakumari**, Principal, Madurai Institute of Social Sciences
8. **Dr. S. Murugesan**, HOD HRM, IQAC Co-Ordinator
9. **Mr. M. Nisanth**, Controller of Examinations

J. Sujitha, Chairman, Board of Studies in English welcomed the members in Board of Studies and Dr. D. Janet Vasanthakumari, Principal, highlighted the importance of the course and she focused on Strengthening the course by sharpening the syllabus

The Board went through the Syllabus made following Recommendations,

Semester I

1. PART II ENGLISH (Poetry, Prose, Short Stories, Grammar & Compositions)
BAEL L12

It was Proposed to modify in Unit I – Grammar- Conversation Skills along with Grammar

In Unit III It was decided to add Stephen Leacock's Photographer

x 2. SOCIAL HISTORY OF ENGLAND BAEL A 11

It was decided to include in Unit I Puritanism

Semester III

x 3. FICTION BAEL C 31

It was proposed to introduce in Unit III

- Thomas Hardy Tess of the D'Urbervilles Instead of Thomas Hardy's Far From The Madding Crowd

3. AGE OF TENNYSON BAEL C 32

✓ It was decided to introduce in Unit I

- John Ruskin's Sesame Lilies Instead of Newman's The Idea of A University

✓ In Unit II It was decided to Introduce

- Tennyson's Ulysses Instead of Tithonous

In Unit III it was Decided to Introduce

- Thomas Hardy's Thy Dynasts Instead of Elizabeth Barret Browning's A song for the Ragged Schools of London

And its applicable for 2018 - 2019

Semester IV

4. INDIAN WRITING IN ENGLISH

BAEL C 41

It was decided to Introduce

- Girish Karnad's Hayavadana Instead of Tughlaq

It was Decide to Make

- Fiction in Unit IV and Short stories as Unit V

It was suggested to deleting Unit IV Drama

5. PHONETICS AND SPOKEN ENGLISH

BAEL C 42

In Unit IV It was decided to change

- The Transcription: of Passages to Transcription of Words
- Specified Situation should be given to the syllabus (10 Situations)

6. SHAKESPAERE

Semester V

BAEL C 51

✓ It was decided to

✓ In Unit III

- Interchange the positions of Unit I and Unit V

In Unit IV

- Tempest Instead of The Winters Tale
- Julius Caesar Instead of Henry IV

Semester V

7. NEW LITERATURES IN ENGLISH

BAEL C 52

It was decided to Modify

- Manju Kapoor's The Home Instead of Chettan Bhagat's Three Mistakes of life

Semester VI

8. JOURNALISM AND MASS COMMUNICATION

BAEL C 61

In Unit V

- It was decided to be more practical learning than Theoretical learning

i.e. Short Film, Own Newspaper, Photo Essay

These are all conducts under the club activities through 'Elrond'.

9. WOMEN WRITERS

BAEL C 62

It was proposed In Unit I

- ✓ • Virginia Woolf's profession for Women instead of A Room of One's Own
- It was decided to be Sahshi Despande's Why I Am Feminist instead of Shirley Geok-Lin Lim's Why do I Write

10. TWENTIETH CENTURY LITERATURE


BAEL E 61

- It was decided to Introduce Metaphysical Poetry instead of Functions Of Poetry

Mr. V. Paul Pradeep kumar, Asst. Prof, Department of English, proposed a Vote of

Thanks and concluded the Board of Studies meet 2018

J. Sujitha
(J. Sujitha)
[HOD i/c].


20/11/18
Principal
[Janel Vasanthakumari]

minutes