



Madurai Institute of Social Sciences

**Academic Council/BOS meetings highlighting the list of name of the new
courses introduced**

2019-2020

**Board of Studies in Social Work
Subjects Covered MSW & BSW**

University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
<p>Dr. P. Rajkumar Professor Department of Sociology School of Social Sciences Madurai Kamaraj University Madurai-21</p>	<p>Dr. Thomas Williams Associate Professor Department of RDS Arul Anandar College Madurai-21</p>	<p>Mr. S.Suresh Vice President HR TVS Srichakara limited Vellaripatti Madurai.</p>	<p>Mrs. Rohini Assistant Professor Department of Social Work The American College Madurai.</p>
	<p>Dr. Augustus Julia Lazmey Associate Professor Department of Social Work The American College Madurai.</p>		


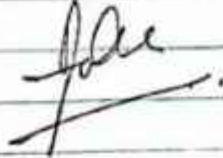


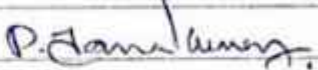
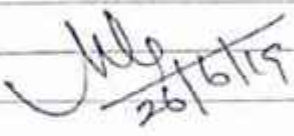
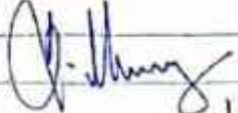
Board of Studies in Social Work

Date: 26.06.2019.

Time: 10.30am.

Venue: Library Hall.

Members Present:

1. DR. A. THOMAS WILLIAM
Dean Academic Affairs

2. Dr. T. AUGUSTUS JULIAN LARMLEY
DIRECTOR
DEPT OF Social WORK.
THE AMERICAN COLLEGE.

3. Mrs. R. ROHINI
ASSISTANT PROFESSOR
DEPARTMENT OF SOCIAL WORK
THE AMERICAN COLLEGE

4. M. NISANTH
Principal/c

5. Dr. P. JAYA KUMAR
Asst. Professor, BOD-MSW(MA), MISS.

6. Dr. A. Ajeen Rajkumar
Asst. Prof & COE/c
MISS, Madurai-02

7. Mr. S. CHARLES
ASSISTANT PROFESSOR
P.G. & RESEARCH DEPT. OF Social Work
MADRAS Institute of Social Science

26/06/2019

8. R. Rajalakshmi
Assistant Professor in Social Work
Madurai Institute of Social Sciences
Madurai
A
26/6/19
9. P. Meenaloshini
Assistant Professor in Social Work
Madurai Institute of Social Sciences
Madurai
P
26/6/19
10. Dr. GURUMURTHI V
Assistant Professor in Social Work
Madurai Institute of Social Sciences
Madurai - 625002
V. Gurumurthi
26/6/19
11. Dr. Jobi Babu
Assistant Professor in Social Work
Madurai Institute of Social Sciences
Madurai. 625002
J
26/6/19

Minutes of Board of Studies of Social Work

Dated: 26/06/2019 @ 11.00 am

Held at: Library, MISS

Members Present

1. Dr. Thomas William, Associate Professor Dept. of RDS, Arul Anandar College, Karumathur, Madurai as External Subject Expert
2. Dr. Augustus Julius Lazme, Associate Professor, Department Of Social Work, The American College, Madurai as External Subject Expert
3. Mrs. Rohini, Assistant Professor, Department of Social Work, The American College, Madurai as External Subject Expert

Faculty Members:

4. Mr. M. Nishanth, Principal i/c
5. Dr. P. Jaya Kumar, HOD MSW (HRM)
6. Dr. A. Arun Rajkumar, HOD MSW (CD) & Controller of Examinations i/c
7. Mrs. R. Rajalakshmi, HOD FCW
8. Dr. Gurumoorthi. V., Asst. Professor
9. Mr. S. Charles, Asst. Professor
10. Mrs. P. Meenaloshni, Asst. Professor
11. Dr. Jobi Babu, Asst. Professor
12. Dr. Sherly Gnanasathya, Asst. Professor
13. Mrs. G. Krishnaveni, Asst. Professor
14. Ms. Mythili, Asst. Professor

Special Invitee:

15. Mr. D.V. Dharmasingh, Secretary, Madurai Institute of Social Sciences

The BoS of Social Work department of Madurai Institute of Social Sciences held on 26/06/2019 at 11.00 am. Mr. Nisanth M, the Principal i/c welcomed the gathering.

The board went through the syllabus and made the following recommendations

Master of Social Work – I Year

II. Understanding the Society (19MSWC12)

Unit II- Remove the sociological theories-Weber, Durkheim, Simmel

Unit II- Change the content to Social Reformers and their contribution

Unit III- Remove the concept Culture and personality, Assimilation, Civilisation, Social stratification theories

III. PSYCHOLOGY FOR SOCIAL WORK (19MSWC13)

Unit IV- Remove the Personality Disorder from the syllabus

The title of the paper can be changed to Psychology for Social Work or Human Growth and Development

IV. Social Case Work (19MSWC14)

Unit I- History of Social Case Work can be removed;

Unit V- Instead of Application of Social Work in different setting, change as Social Case work in different settings

General Suggestions: The mandate of case study and case preparation can be given in starred to make as compulsory component for the assessment.

V. Social Group Work (19MSW C21)

Unit I- Group and Personality Development need to be removed

Unit II- Concept of Socio Matrix can be removed

VII. Community Organisation (19MSWC23)

General Suggestion: Change the title to Community Organisation and Social Action

MSW-HR & IR

IX. Human Resource Management I (19MSWHR31)

Unit I: Include evolution of HRM

Unit-II: It was decided to include recent trends in Human Resource Planning.

Unit III: Add process and sources of recruitment, placement and induction.

Problems in selection was deleted

Unit IV: Name Organisational goal setting process as MBO.

Unit V: It was suggested to add objectives of training.

Need for the training was removed.

X. Labour Legislation I (19MSWHR32)

General Suggestion: Case laws are only for discussion and not part of the assessment.

Unit IV: Name the act as Employee Provident Fund and Miscellaneous Provisions Act, 1952. Remove the other associated contents.

XI. Industrial Relations and Employee Welfare (19MSWHR33)

Unit III: Cases of Collective Bargaining based on Field Work experience can be removed.

It was decided to add Workers Participation in Management – Types

Unit – V: It was recommended to add Unorganised Workers Social Security Act, 2008

XII. Labour Legislation II (19MSWHR 41)

General Suggestion: Case laws are only for discussion and not part of the assessment.

XIII. Human Resource Management II (19MSWHR 42)

Unit I: It was proposed to add Salary structure, Definition of wage and salary.

It was decided to remove the wage structure, impact on industry and tax planning.

Unit – III: It was decided to include MIS, Cloud Computing and its impact

Unit - V: It was proposed to remove internal trends in HR

XIV. Organizational Behaviour (19 MSWHR 43)

Unit I: It was decided to include approaches, Nature and Scope of Organisational Behaviour and Foundation of Individual Behaviour.

It was decided to remove methods of studying behaviour, individual behaviour and group behaviour - influence of group behaviour in an organisational environment.

Unit II: It was decided to add Group formation, Group norms, Group Cohesiveness, Decision making in Groups.

Unit III: It was proposed to add Employee Engagement.

It was decided to remove Industrial Psychology, Meaning and Scope, Use of Psychological test, Role and functions of Industrial Psychologist

Unit V: It was proposed to add Workplace Ethics and Burnout.

MSW-Community Development

XIII. Rural and Tribal Community Development (19MSWCD31)

Unit I- Change to Gandhian Constructive programme

Unit II- It was recommended to Add - Local Self Governance in the content

General Suggestion: Add more references for the syllabus

XIII. Urban Community Development (19MSWCD32)

Unit I- It was decided to remove - Environmental Psychology

Unit II – It was recommended to Added Over-population and Migration

Unit III – It was recommended to Added UCD-definition, objectives and historical background

It was decided to remove - Poverty in Urban areas

Unit IV- It was decided to remove- the History and theories of slum development

XV. Introduction to Livelihood Promotions (19MSWCD33)

Unit I- Objectives can be included

Unit – II – Objectives of Livelihood Promotion can be deleted.

Unit – V - It was proposed to add - Government, Non Profit and Corporate Initiatives in livelihood promotion

XVI. Issues in Contemporary Development (19MSWCD41)

Unit I- Add introduction to contemporary development

Unit II- Include the features of Special Economic Zone Act, 2005

Unit III- Status and problems of women, children and transgender can be added

Unit V- Role of NGOs

XVII. Participatory Programme Planning and Management (19MSWCD42)

Unit – I included - Definition and concept of Program and project; Definition of Program planning Levels of participation, Conditions for facilitating participation in Development

Unit – II proposed to add, Steps in Participatory Programme Planning- Identifying needs- PRA/PLA for identifying people's needs; Determining priorities; Assessing feasibility; Specifying goals and objectives, Identifying preferred solution; Preparing action plan

Unit – IV added - Elements of Project Formulation: Feasibility analysis, techno analysis, project design and network analysis, input analysis, financial analysis, social cost benefit analysis, pre invest analysis, Preparation of cost plan, Need for cost-benefit analysis

Unit – V added - Project Scheduling: Project Scheduling –Gantt Charts, Program Evaluation and Review Technique (PERT) and Critical Path Method (CPM), Graphical evaluation and review technique (GERT), Line of Balance (LOB) - Workshop of project proposal writing and use of project evaluation tools.

General Suggestions: Change the hierarchy of the content

XVIII. Introduction to Social Entrepreneurship (19MSWCD43)

Unit – I The term 'relationship' was added [Relationship of third sector to state and civil society]

Unit – II Added Concept of entrepreneur, characteristics of an entrepreneur. Concept, functions and type of entrepreneurship. Social entrepreneurship; Seven principles of social entrepreneurship: Servant leadership, Perseverance to face challenges, urges to Experiment. Change makers, social Mission, Empowerment and Collaboration (SPEC MEC)

Unit – III added Support of Social Entrepreneurship: Corporate, Community and government support for social enterprises through Corporate Social Responsibility. Startup India- Roles and Functions, Schemes, Case Studies of changes brought through startup India. Women Start up

Unit – IV added Non Profit and public management tools, Social enterprise business plan, Social entrepreneurship and Social capital

Unit – V added Case studies of Social Enterprises: Micro finance for poor villages by Muhammad Yunus (Bangladesh). CHILDLINE, AFLATON of Jeroo Billimoria, Village based development by Joe Madiath (Orissia,India). Case studies of Indian Magsaysay Award winners as social entrepreneurs – Ela Bhatt, M.S. Swaminathan, Varghease Kurien, Aruna Roy, Hairsh Hande and Santha Singa

Training for the formulation of Social Entrepreneurship

General Suggestions: Change the sequence of the syllabus

Value Added Course- Urban Sanitation and Social Work to be included in the syllabus

MSW-Family and Child Welfare

XIX. Family Welfare Management (18MSWFC31)

It was suggested to realign the contents in Unit I. It was proposed to add the concepts boundaries, Leadership-Types-Nominal and Functional in Unit I. The term problem was replaced by the term strength and challenges in Unit I.

It was proposed to realign the contents in Unit II. It was also suggested to include Family Conflicts-Causes, impact and remedies in Unit II. It was proposed to add Role conflict, Role confusion, Generation Gap in Unit II.

It was proposed to delete Communication pattern of interaction among family members from Unit III. It was proposed to add the content Family welfare-Concepts, Family Welfare programmes and policies, Functions of National, International organisations and NGO's working for family welfare, Themes of International day of the families, Family court-Procedure and process in Unit III.

It was proposed to add Family Life Education phases, Social work with Families-Scope and importance in Unit IV. It was suggested to delete the term Family Life Management from Unit IV.

It was proposed include Role of Social Worker in Family Welfare programmes and services in Unit V.

General Suggestions: It was suggested to change the title of the paper Family Welfare Management in to Family Welfare.

XX. Women and Child Welfare (18MSWFC32)

It was proposed to add Functions of Ministry of Women and Child Welfare in Unit v.

XXI. Population Dynamics and Family Planning (18MSWFC41)

It was suggested to add meaning, Definition of Population Studies and Importance of studying population studies in Unit I.

It was proposed to include HDI in Unit II.

XXII. Family and Marital Counselling (18MSWFC42)

It was suggested to shift the concepts Skills of Counsellor-Listening, interviewing, rapport building, encouraging and characteristics of counsellor from Unit II to Unit I.

It was proposed to include determinants of healthy family relationship and functions, Family Dynamics and theoretical Model of Family functioning –Circumflex, Master Model and structural Model in Unit III.

It was proposed to delete Understanding dysfunctional family system and dysfunctional family from Unit III.

It was proposed to delete understanding natural process of marital and family life cycle, single parenting, understanding the real sexual life, managing conflicts: in-laws, parents, couple, children, causes and effects of extra marital relationship in the life of children, Single parenting from Unit IV

It was proposed to add Family and Marital Issues-Causes, Clues and impact on family functioning, Family and Marital counselling –Methods of assessment, counselling process and techniques in resolving issues, Parenting and Child development, Role of family members in caring the aged in Unit IV.

XXIII. Counselling and Psychotherapy (18MSWFC43)

It was suggested to include Counselling skills & Ethics, Approaches to counselling-Directive, Non Directive, Psychoanalytic, Humanistic, Reciprocal inhibition techniques, Elective approach in Unit I.

It was suggested to merge Unit II and Unit III.

It was suggested to add contents Understanding behavioural and mental health issues of Adult, Women, Children and Aged, Assessment Pattern, Counselling Process and Therapeutic intervention in Unit III.

XXIV. Youth and Marginalized Sections (18MSWFC33)

It was suggested to add Types of Youth in Unit I.

MSW- Medical and Psychiatric Social Work

XXVI. Mental Health (18MDSWMP32)

It was suggested to add theories of Personality in Unit I.

B.S.W

18BSWC11- Introduction to Professional Social Work

In the **unit-V** it is proposed to include Association of Social Work in India Indian Society of professional Social Work, The Asia and Pacific Association for Social Work Education, International Federation for social workers.

18BSWA21- Basics of Psychology

In the **Unit-V** it is proposed to include Intelligence: Meaning and definition of intelligence, Types of intelligence IQ and EQ

18BSWC41: Introduction to Community Organisation

It is proposed to change the title Introduction to Community Organisation and Social Action

In the **unit- II** it is proposed to include Sociological and Social work perspective of community.

In the **unit- II** it is proposed to include Values of community organization.

In the **unit- III** it is proposed to include in detail process and steps in community organization as such, Study- Analysis- Assessment- Decision Making- Organisation- Action-Evaluation-Modification.

In the same unit it is proposed to include tools of community organization, models of community organization, Locality development- Social Planning-Social action.

In the same unit in the topic types and forms of social action it is proposed to include – Rational purposeful social action, Value rational social action, Affective social action and Traditional social action.

In the **unit – IV** it is proposed to include methods of conflict resolution – Arbitration, Mediation and Conciliation.

In the **unit – V** it is proposed to include case studies of community organization practices in India and Social action movement in India.

18BSWC42 – Social Work Research for Beginners

In the **unit- I** it is proposed to include Research – Meaning and Definition. Differences between social research and social work research

In the **unit-II** it is proposed to include Types of Hypothesis

In the **unit –III** it is proposed to include Experimental, Systematic random sampling, Convenience sampling and suggested to delete survey.

In the **unit – IV** it is proposed to include sources of data collection.

In the **unit – V** it is proposed to include Calculation of Mean, Median and Mode

18BSWC51- Introduction to Social Work in Community

In the unit-V it is proposed to delete Jawaharlal Nehru National Urban Renewal Mission, PURA and Indira Awas yojana.

18BSWA31: BASICS OF COUNSELLING

In the unit-V it is proposed to include Educational counseling, Drug Abuse counseling, Counseling in legal setting and correctional setting

18BSWS51 Government Policies and Programmes

In the **unit-I** it is proposed to include Sustainable Development Goal-2015

In the **unit-II** it is proposed to include Pradhan Mantri Awas Yojana (Rural) and suggested to delete Indira Awas Yojana.

In the **unit-III** it is proposed to delete Jawaharlal Nehru National Urban Renewal Mission and to include Smart cities, Atal Mission for Rejuvenation and Urban transformation (AMRUT), Swachh Bharat Mission, National Heritage City Development and Augmentation Yojana (HRIDAY), Pradhan Mantri Awas Yojana (Urban)

In the **unit-V** it is proposed to include POSHAN Abhiyaan, Scheme for Adolescent Girls, National Creche Scheme, Pradhan Mantri Matru Vandana Yojana

18BSWE64- Child protection

In the unit –IV it is proposed to include Role Statutory body under JJ Act and to include SCPCR in unit V and in the same unit it is suggested to delete save the children.

18BSWS61 - Basics of Participatory Rural Appraisal

In the **unit- I** it is proposed to include Concept of Participation-Meaning, Definition, Types and Levels, Participatory Development and Participation in Development, Importance of People's Participation.

In the same unit it is proposed to include Historical Development of PRA- First Phase (Late 1980s and Early 1990s), Second Phase (Mid 1990s), Third Phase (Late 1990s to date)

In the **Unit- II** it is proposed to include sources and principles of PRA, Members in PRA – Roles and Responsibilities.

In the **unit-IV** it is proposed to include the other major PRA tools like tree analysis, Force field analysis, and SWOT analysis.

In the **unit-V** it is proposed to include do's and don'ts in PRA, PRA in family, CBO, village, institutional and individual levels.

In the same unit it is proposed to include report preparation and importance community presentation in PRA.

Board of Studies in Computer Science and Information Technology

University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
Dr. S. Kannan Professor Department of Computer Application School of Information Technology Madurai Kamaraj University Madurai-21	Mr. S. Nagarajan Head, Department of Computer Applications Yadhava College Madurai	Mr. B. Sharan Prabhakaran Senior Web Programmer DOTCOM Infoway Madurai	Mr. Sathiya Prakash
	Ms. K. Anuratha Assistant Professor M.T.N College Madurai		

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at HRD Hall on 26.06.2019 at 2.30 P.M.

Courses Included:-

1. Bachelor of Science (Computer Science)
2. Bachelor of Science (Information Technology)

Members Present:


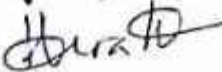
Chairman, Board of Studies :

 26/6/19

University Nominee :


 [S. KANNAN]

External Subject Experts :

1.  S. NAWAKATIAN
2.  K. ANURATHA

Internal Faculty Members :

1.

2. SR. Mathurudhany  26.6.19

3. R. Aroka Mary R. AROKA MARY

4. M. Sai Balaji M. SAIBALAJI,

5.  S. VIJAYKUMAR

Alumni :

Special Invitees:

Principal :

Secretary :

Controller Of Examination i/c :

 (Dr. Ameen Rajkumar) 26/6/19

Dean, Academic Affairs :

MADURAI INSTITUTE OF SOCIAL SCIENCES
BOARD OF STUDIES IN COMPUTER SCIENCE & INFORMATION TECHNOLOGY

MINUTES OF THE MEETING HELD ON 26-06-2019 AT 2.30 PM in HRD Hall

Members Present

1. Mr.S.Kannan, Professor ,Department of Computer Application,School of Information Technology, Madurai Kamaraj University as University Nominee
2. Mrs.K.Anuratha,Assistant Professor, Department of BCA, Mannar Thirumalai Naicker College ,Madurai as External Subject Expert
3. S. Nagarajan,Head,Department of BCA,Yadhava College ,Madurai as External Subject Expert
4. Mr.Sathiya Prakash of I MSW as Alumni

Faculty Members:

1. U.Satchithanatham, HOD CS&IT
2. S.R.Madhusuthanan
3. R.Arokia Mary
4. N.Vijaya kumar
5. M.Sai balaji

Special Invitee:

1. Mr. M. Nisanth, Principal i/c, Madurai Institute of Social Sciences
2. Dr.P.Jeyakumar,IQAC Coordinator, Madurai Institute of Social Sciences
- 3..Dr.A.Arun Rajkumar ,Controller of Examinations.

Meeting started with welcome address by Board of studies chairman U.Satchithanatham which was followed by introduction of university nominee, external experts, Management Representative, Principal, Dean, and Controller of Examination.

The Board went through the syllabus and made the following recommendations

B.Sc(Computer Science)


1. Resolved to introduce a new lab web design in semester I instead of Office Automation Lab
2. Resolved to introduce Oriented Programming using C++ as individual paper instead of Object Oriented Programming using C++ & Data Structure in semester II
3. Resolved to remove unit IV & unit V in Object Oriented Programming using C++ & Data Structure semester II
4. Resolved to realign the Lab Multimedia in semester IV into semester II instead of Internet Application lab
5. Resolved to introduce a new paper Data structure paper in semester III instead of Digital Principles and Applications

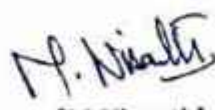
6. Resolved to inter change Relational database management system theory and RDBMS Lab from Vth Semester to IV Semester and Java programming theory and Java programming lab from IVth semester to Vth semester.
7. Resolved to realign the paper operating system from semester VIth to Semester IVth instead of System software
8. Resolved to Introduce a new lab paper Linux Programming in semester IV
9. Resolved to introduce a new paper Cloud Computing as Elective in semester V instead of Visual Programming
10. Resolved to introduce a new lab paper Dot net Programming in semester V instead of Networking lab
11. Resolved to introduce a new paper Python Programming in semester VI
12. Resolved to introduce a new lab paper PHP in semester VI instead of web programming
13. Resolved to introduce Internet of things paper as in semester VI as Elective instead of Embedded system

B.Sc(Information Technology)

1. Resolved to introduce a new lab web design in semester I instead of Office Automation Lab
2. Resolved to realign the Lab Multimedia in semester IV into semester II instead of Internet Application lab
3. Resolved to introduce Oriented Programming using C++ as individual paper instead of Object Oriented Programming using C++ & Data Structure in semester II
4. Resolved to remove unit IV & unit V in Object Oriented Programming using C++ & Data Structure semester II
5. Resolved to Introduce a new lab paper Linux Programming in semester IV
6. Resolved to introduce a new paper Data mining & ware housing as Elective in semester V instead of Visual Programming
7. Resolved to introduce a new lab paper Dot net Programming in semester V instead of Networking lab
8. Resolved to introduce a new paper Python Programming in semester VI instead of computer graphics
9. Resolved to convert the Computer graphics in semester VI as core in to Elective instead of Compiler Design
10. Resolved to introduce a new lab paper PHP in semester VI instead of web programming
11. Resolved to introduce a new paper Internet of things in semester VI as Elective instead of Embedded system
12. Resolved to introduce a new paper E-Commerce in semester VI as Elective instead of Data mining

Mr U.Satchithanatham, HOD Department of CS&IT proposed a vote of thanks and conclude the Board of Studies meet 2019


 U. SATCHITHANATHAM
 HOD


 [M.Nisanth]
 Principal i/c

BAS - Department of Commerce.

Courses Covered B.Com CA and B.Com.

Date: 26.06.2019.

Time: 2.30 pm.

Venue: PTR Hall.

Members Present:

1. Mrs. Amritha Rani,
University Nominee,
Associate Professor

C.A. 26/6/19

2. Dr. S. Nuthu Karuppan,
Assistant Professor
Dept. of Commerce
Madurai Kamaraj University College

S. Nuthu Karuppan
26.6.19

3. Dr. N. Poornachelvan,
Assistant Professor,
Dept. of night Studies,
N.M.S.S.V.N. College, Madurai

N. Poornachelvan
26/06/19

4. Mr. M. Nisanth, Principal I/c.

5. Dr. P. Jaya Kumar, In-charge Coordinator

P. Jaya Kumar

6. Dr. A. Ameen Rajkumar, COE I/c

A. Ameen Rajkumar
26/6/19

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING HELD ON 26-06-2019 AT 2.30 PM in Library Hall

Members Present

1. **Dr.Amirtha Rani** Assoc. Prof. University Nominee
2. **Dr.S.Muthukaruppan**, Assistant Professor Dept. of Commerce, Madurai Kamaraj University College, External Subject Expert
3. **Dr.N.Poornachelvan**, Assistant Professor Dept. of Management Studies , N.M.S.S.V.N. College, Madurai, External Subject Expert

Faculty Members:

1. **Ms. B.Roja**, Asst. Professor, Department of Commerce.
2. **Ms. K.Mathibala**, Asst. Professor, Department of Commerce.
3. **Ms.V.Sebastina Mary Subashini**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences
2. **Dr.P.Jayakumar**, IQAC Coordinator
3. **Dr.A.Arun Rajkumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and he focused on strengthening the course by sharpening the syllabus. Dr.P.Jayakumar, IQAC Co-ordinator of Academic affairs discussed about the UG regulations. Dr.A.Arun Rajkumar, COE I/C, discussed about the proposed changes in B.Com and B.Com (CA)

DEPARTMENT OF COMMERCE
Programmes Covered B.Com & B.Com CA

Title of the course: Vaniga kadithangal

It was suggested to change the author name as ANBAZHAGAN

Title of the course: Financial accounting - I

Unit - I

It was decided to remove Bank Reconciliation Statement.

Unit - V

It was suggested to include Bank Reconciliation Statement.

Title of the course: Azhuvalaga Melaanmai

It was suggested to change the author name as ANBAZHAGAN

Title of the course: Marketing Management

Unit - IV

It was suggested to include advertising, media and its meaning and types.

Title of the course: Corporate accounting - I

Unit - I

It was suggested to include Formation of Companies, Memorandum of Association and Articles of Associations.

Unit - II

It was suggested to include final accounts of companies.

It was decided to remove introduction and meaning.

Unit - III

It was suggested to include goodwill, valuation of shares and its methods.

It was decided to remove introduction.

Title of the course: Cost accounting

Unit - I

It was decided to remove introduction, meaning, job costing, method of costing in cost accounting.

Unit - II

It was suggested to include preparation of stores ledger.

Unit - III

It was suggested to include labour turnover.

It was decided to remove chargeable expenses its meaning and types.

Title of the course: Entrepreneurship Development.

Unit - III

It was proposed to add financial institution in IFCI.

Unit - IV

It was proposed to remove institutional support to entrepreneurs.

Title of the course: Management accounting

Unit - II

It was suggested to include financial statements, comparative and common size statements.


Unit - III

It was suggested to include preparation of cash flow statement as per accounting statement -3.



B. ROZA

Handwritten notes in Hindi:
उपरोक्त प्रस्तावों को
अनुमोदित करने
के लिए प्रस्तावित
है।


Principal

good my to all. Now, I am going to present
Board of study Minutes. Dept of Bus

Madurai Institute of social sciences

Board of studies in Department of Business Administration

Minutes of the Meeting held on 26-6-19 at 2.30 P.M at Library

Members Present:

1. DR. P. Kannadas , Associate Professor and HOD of Department of Management Studies , School of Management Studies , MKU , Madurai 21.
2. Dr. Jerlin Rupa , Assisat Professor ,Department of Business Administration , Arul Anandar college Madurai .
3. Dr. P. Murugesan, Assisat Professor, Department of Business Administration , MKU college Madurai .
4. Ms.Krishna Veni, Assisat Professor ,Department of Business Administration , CSI college of Arts and Sciences, Madurai .

Faculty Members:

1. C. Malliga , HOD
2. R.Ponmalar

Special Invitees:

1. Dr. K. Nisanth, Principal /c, MISS College.
2. Dr. P. Jeya Kumar, IQAC coordinator, MISS College.
3. Dr. A. Arun Raj Kumar, COE /c, MISS College.

Meeting started with Welcome Address by Board of Studies chairman C. Malliga which was followed by Introduction of university Nominee, external experts , Principal , IQAC director , Controller of Examination & Management representatives.

The board went through the syllabus and made the following recommendations:

Regarding Fundamentals of computer:

It was suggested to remove functional computers and its interaction in unit 1 and also suggested to remove dos commands in Unit 2 instead it was suggested to add Android OS and windows 7.

Regarding Business Statistics:

It was suggested to remove deciles in unit 2, concurrent deviation in unit 4 and also time series in unit 5.

Regarding Introduction to Business Administration:

It was suggested to remove bases, territory customers and uses of stall in Unit 2

Regarding Managerial Economics:

It was suggested to remove circular flow of income and expenditure in unit 1.

Regarding Computer Application in Business:

It was suggested to remove Protocols, FTP, Remote login and serial & Parallel Data transfer in unit 2 and also enablers of e commerce, organisational topic and implication for accounting profession in unit 4.

Regarding communication Skill:

It was suggested to remove unit 1 instead suggested to change the unit 2 as unit 1, unit 3 as unit 2, unit 4 as unit 3 and unit 5 as unit 4. It was suggested to add unit 5 as Verbal communication, email ethics, how will communicate through e-devices.

Regarding Management information system:

It was suggested to remove survey of information technology instead suggested to add role computers in MIS in unit 1. It was suggested to remove Decision support system instead suggested to types and features of transaction in unit 3.

Regarding Introduction to Research Methodology:

It was suggested to change to the title as Research Methodology instead of Introduction to Research Methodology

Regarding Operations Research:

It was suggested to remove unbalanced degeneracy instead suggested to add North West corner method, least cost method and VAM method in unit 3.

It was suggested to remove similarities and dissimilarities instead suggested to game theory in unit 5.

Regarding Services marketing:

It was suggested to remove role of computers in MIS and types of E commerce in unit 5


HOD
Mali Jan
28/6/19


Principal I/c

Now, I place this matter for the discussion.

A pleasant ^{an joying} used ~~reference~~ to all
I (would like) to present the minutes
of Board of Studies in Department of English in
26/6/19
Madurai Institute of Social Sciences

Department of English

Board of Studies

Minutes of the Meeting Held on 26/6/2019 AT 3.30 PM in PTR Hall

Members Present

1. **Dr. B. Rajasekaren**
Assoc. Prof. Dept of English, S.N. College, Madurai as University Nominee
2. **Dr. S. Zahira Banu**
Asst. Prof, Dept of English, Sri Meenakshi Govt. Arts & Science College,
Madurai
3. **Ms. I. Akiba Subahani**
Asst. Prof, Dept of English, Madurai Gandhi N.M.R. Subbraman college,
Madurai
4. **Ms. J.Sujitha**
Head, Asst.prof, Chairman of Board of Studies, MISS
5. **Mr. V. Paul Pradeep Kumar**
Asst. Prof, Dept of English, MISS

Special Invites

6. **Mr. M. Nisanth**, Principal, Madurai Institute of Social Sciences
7. **Dr. P. Jaya Kumar**, HOD HRM, IQAC Coordinator
8. **Dr. Arun Raj Kumar**, Controller of Examinations

J. Sujitha, chairman of Board of Studies in English welcomed the members in Board of Studies and M. Nisanth, Principal, Highlighted the importance of the course and he focused on Strengthening the course by Sharpening the Syllabus.

The ^{board} went through the syllabus made following Recommendations ,

Semester I

1. ✓ PART II ENGLISH (prose, poetry, short stories, grammar & composition)
BAEL L 12

It was Proposed to modify in Unit III Guy De Maupassant's Useless Beauty instead of The Necklace

2. Literary Forms BAEL C 11

It was Proposed to reduce some topics in Unit V

Semester II

1. ✓ PART II ENGLISH (prose, poetry, short stories, grammar & composition)
BAEL L 22

It was decided to Change in Unit III O' Henry's The Furnished Room instead of The gift of Magi

Semester V

1. ✓ American Literature BAEL C 53

It was decided to Add in Unit III Emily Dickinson's Success is counted Sweetest instead of Because I could not stop for death

2. Teaching of English BAEL S 51

It was decided to Add in Unit V Mobile as an Effective Tool

Semester VI

1. ✓ World Classics in Literature BAEL C 63

It was Proposed to Change in Unit IV Ambai's A Kitchen in the Corner of the House instead of Wrestling

J. S. Sujitha
(J. Sujitha)
HOD I/c.

Request the panel members
to make for the
discussion.
IT should be applicable for
2019
Mr. M. Visanthi
principal I/c

DEPARTMENT OF PSYCHOLOGY

BOARD OF STUDIES

Date: 26/6/2019

Time: 2.30PM

Venue: Library Hall.

Members Present :-

1. R. ROHINI
ASSISTANT PROFESSOR
DEPARTMENT OF SOCIAL WORK - Rohini
THE AMERICAN COLLEGE 26/6/19.
2. M. NISANTH
Principal - M. Nisanth
3. DR. P. JAYA LUMBA
IQC - Coordinator - P. Jayalamba
4. R. Rajalakshmi
HOD, Family and Child Welfare department - R
Madurai Institute of Social Sciences 26/6/19
Madurai
5. K.R. NARTHINI
Assistant Professor (Psychology) - Narthini...
Madurai Institute of Social Sciences
Madurai.

Madurai Institute of Social Sciences

Department of Psychology

Minutes of the Board of Studies held on 26.06.2019

Members Present:

1. Chairperson: Mr. M. Nishanth, Principal, MISS
2. IQAC - Coordinator: Dr.P.Jeya Kumar, Associate Professor, MISS.
3. External Expert: Mrs. Rohini, Assistant Professor, American College.
4. Member Board of Studies: Mrs.R.Raja Lakshmi, HOD in Social Work, MISS.
5. Member Board of Studies: Ms.K.R.Nanthini, Assistant Professor in Psychology, MISS.

Minutes:

The meeting of the Board of Studies for Psychology was convened by the Chairperson Mr.M.Nishanth, Principal of Madurai Institute of Social Sciences. It was started by 2.30 pm by formally welcoming the members by the chairperson.

The chairperson invited the members to reflect on the course structure and syllabus and that was circulated to all the members. Members went through all the papers meticulously and suggested few modifications in the context of syllabus.

The board member Mrs.Rohini, Assistant Professor in social work from American College, gave the following suggestions.

The board went through the
the following suggestions:

Psychology- I-Year

First Semester:

General psychology:

- ✓ It was decided to include definition, methods in psychology, definitions of perception, learning, emotion, intelligence and also suggested to re-arrange the course content.

Physiological Psychology:

- ✓ It was decided to include the definition and meaning and also suggested to re-arrange the course content.

Health Psychology I:

It was decided to include the concepts, Assumptions, models, coping with stress and also suggested to re-arrange all the course content.

Introduction to psychology:

It was decided to include the ^{methods} and also suggested to re-arrange the course content.

Second Semester :

General Psychology:

It was decided to add the hypnotic therapy, stages of sleeps like REM to Non REM sleep stages and removed the measurement of personality, eclectic approaches and also suggested to re-arrange the course content.

Basic skills in counseling:

It was decided to add the counseling definition, meaning and skills of counselor and also suggested to re-arrange the course content.

Psychology- II-Year

Third semester:

Developmental psychology 1:

It was decided to remove the piaget's cognitive developmental stages and also suggested to re-arrange the course content.

Fourth semester:

Developmental psychology 2:

It was decided to change the title of puberty into young adolescence.

Psychology- III- Year

Fifth semester:

It was decided to add the definition and various personality theories and also suggested to re-arrange the course content.

Sixth semester:

Forensic psychology:

It was decided to change the concept of role of police in forensic psychology into role of forensic psychologist.

These are the suggestions given by The board member Mrs.Rohini, Assistant Professor in social work from American College. Now I place this matter for discussion.

Nanthini K.R.
(K.R. NANTHINI)

Now this is the
final decision

M. Nanthini
27/1/19
Principal
signature

MADURAI INSTITUTE OF SOCIAL SCIENCES

Run by Capt D.V.R Foundation for HRD

(An Autonomous College Affiliated to Madurai Kamaraj University)

Re-accredited with 'A' Grade by NAAC



Tenth Academic Council Meeting

29.06.2019

OFFICE OF THE DEAN OF ACADEMIC AFFAIRS

COMPOSITION OF THE ACADEMIC COUNCIL

Chairperson	
1	Mr. M.Nis anth Principal i/c, Madurai Institute of Social Sciences
Dean: Academics (Member Secretary)	
2	Mr. M.Nisanth Principal i/c, Madurai Institute of Social Sciences
State Government Nominee	
3	Dr.R.Bhaskaran. <i>P. Perumthirakanyam.</i> Joint Director of Collegiate Education, Madurai Region Madurai-2
External Experts Nominated by Madurai Kamaraj University to College Governing Board	
4	Dr.S.Theenathayalan Associate Professor and Head Department of Economics and Centre for Research in Economics The Madura College (Autonomous) Madurai-625011
External Experts Nominated by Madurai Kamaraj University	
5	Dr.A.Jawahar Principal i/c NMS S.V.N. College, Madurai
6	Dr.P. Kannadas Associate Professor & Head Department of Management Studies School of Business Studies Madurai Kamaraj University Madurai-625021
7	Dr.J.Suresh Principal The Madura College (Autonomous) Madurai-625011
External Experts	
8	Dr.M.Lakshmanan Former Vice Chancellor, Madurai Kamaraj University
9	Prof.M.Salihu Former Vice Chancellor, Madurai Kamaraj University
10	Sri. B.T. Bangera Managing Director, Hi Tech Arai Limited, Madurai
11	Dr. R. Jayaraman Member Secretary, CED, Madurai

12	Dr. C.Chandran No.8. Vanamamalai Nagar Bye pass Road, Madurai-625010
Special Invitees	
13	Dr.S.Vincent Retired Professor of English
14	Dr.P.N.Narayana Raja Former Principal, Madurai Institute of Social Sciences
15	Prof.S.Koodalingam Former Principal, Madurai Institute of Social Sciences
16	Dr.M.Kannan Former Principal, Madurai Institute of Social Sciences
17	Dr. D.Janet Vasantha Kumari Former Principal, Madurai Institute of Social Sciences
18	Dr.S.Murugesan Former HOD, MSW Department, Madurai Institute of Social Sciences
Special Invitees- Management Representatives	
17	Dr (Capt) D.V.P. Raja, Founder & Chairman
18	Mr. D.V. Dharma Singh, Secretary, Governing Board
Heads of the Departments	
19	Dr.P.Jaya Kumar Post Graduate - Social Work :Human Resource Management
20	Dr. Post Graduate- Social Work: Medical & Psychiatric Social Work
21	Dr. A.Arun Rajkumar Post Graduate -Social Work : Community Development
22	Mr.S.Charles Under Graduate - Social Work,
23	Mrs. C. Malliga Management Studies
24	Mr.U. Satchithanantham Computer Science & Information Technology
25	Ms. B. Roja Under Graduate - Commerce.
26	Ms.J. Sujitha Under Graduate -English

27	Ms. Nandhini Sam Under Graduate –Psychology
27	Dr. K.S Rajakumari Tamil
Faculty Members from Various Departments	
28	Dr. Sherliey Gnaan Sathiya, Assistant Professor
29	Mrs. G. Krishna Veni, Assistant Professor
30	Ms. P.Mythili, Assistant Professor
31	Ms. V.Sebatina Mary Subashini, Assistant Professor
32	Ms. K.Mathi Bala, Assistant Professor
33	Mr.S.R. Madhusudhanam, Assistant Professor
34	Mr. S.Vijaya Kumar, Assistant Professor
35	Mr. Sai Balaji, Assistant Professor
36	Ms. Arokia Mary, Assistant Professor
37	Ms.P.Ponmalar, Assistant Professor
38	Ms.A.Nambi Krishnan, Assistant Professor
39	Mr. V.Paul Pradeepkumar, Assistant Professor
40	Mr.V.Nagaraj, Assistant Professor
41	Dr.Gurumoorthi. V, Assistant Professor
42	Mrs. R.Rajalakshmi, Assistant Professor
43	Mrs.P.Meenaloshni, Assistant Professor
44	Dr.Jobi Babu, Assistant Professor

Non Academic Departments	
45	Physical Education- Dr.P.Suriya Rajan
46	Administration –Mr.R.Kamaraj,
47	Library –Mr. D.Chinnadurai

Students Representatives	
48	Mr. N.Ram Kumar, MSW- HR
49	Mr. C.Karthikeyan, MSW- MPSW
50	Mrs. R.Sharumathi, MSW- FCW
51	Mr. J.Rogith Kumar, MSW- CD
52	Ms. N.Mahalakshmy, MSW- CD
53	Mr. Yabesh Raj, B.Com CA
54	Mr. Tamilsai Rajan, B.Com CA
55	Mr. J.Arun Selvam, B.Com
56	Mr. J.Dilan Justin, B.Sc Psychology
57	Mr. Arunkarthi, B.Sc CS
58	Mr. K.Manikandan, B.Sc IT

MEMBERS OF BOARD OF STUDIES OF DEPARTMENTS
Board of Studies in M.Phil Social Work

University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
Dr.P.Rajkumar Associate Professor Dept of Sociology School of Social Sciences Madurai Kamaraj University, Madurai	Dr. A. Relton Asso. Professor & Head Dept. of Social Work Bishop Heber College Tichi-017	Mr. N.Muthuvelayutham Consultant CCD, Madurai	Dr. G. Metilda Bhuveswari Kaveri College of Arts & Sciences, Trichy

Board of Studies in Social Work
Courses Covered BSW, MSW, PGDC, DHC

Board of Studies in Social Work			
Courses Covered BSW, MSW			
University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
Dr.P.Rajkumar, Professor, Dept. of Sociology, Madurai Kamaraj University	Dr. Thomas William, Associate. Professor Dept. of RDS, Arul Anandar College, Karumathur	Mr.S.Suresh Vice President HR TVS Srichakra Ltd Vellaripatti. MelurRoad, Madurai	Mrs. Rohini, Assistant Professor, Department of Social Work, The American College
	Dr. Augustus Julius Lazme, Associate Professor, Department of Social Work, The American College, Madurai		

Board of Studies in Management Studies
Courses Covered BBA, MBA, M.Phil

Board of Studies in Management Studies			
Courses Covered BBA			
University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
Dr.P.Kannadas Associate Professor and Head, Dept. of Management Studies, School of Business Studies, MK University, Madurai -01	Dr.P.Murugesan, Associate Professor, Department of Business Administration, Madurai Kamaraj University College, Madurai	Mr.M.Samuvel Tromothy Scale III Manager Amazon Bangalore	Mr.S.Amarnarth Proprietor Ayyinar Traders Madurai
	Mrs. JerlinRupa, Assistant Professor, Department of Business Administration, Arul Anandhar College, Karumathur, Madurai		
	Mrs. Krishna Veni, Assistant Professor, Depart.of Business Administration, CSI Arts & Science college, Madurai		

Board of Studies in Computer Science and Information Technology
Courses Covered B.Sc (CS), B.Sc (IT), MSc (CS & IT)

University Nominee	External Subject Experts	Industry/NGO/ Representative	Meritorious Alumni
Dr. S.Kannan Professor Department of Computer Application School of Information Technology M.K. University Madurai -021	Er.J.Rajendran, Head, Department of Computer Science Madura College, Madurai	Mr.B.Sharan Prabhakaran Senior Web Programmer DOTCOM Infoway Madurai	Mr.SathiyaPrakash
	Dr.G.Marimuthu, Head, Department of Computer Science Yadava College, Madurai		
	Prof.V.R.Soundaram Head, Department of Information Technology Mannar Thirumalai Naicker college, Madurai		

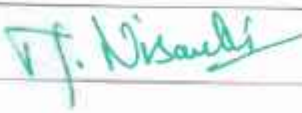
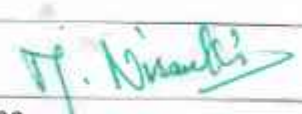



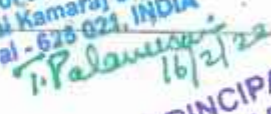

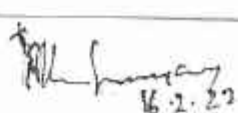






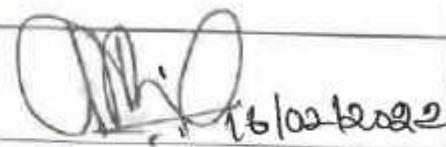
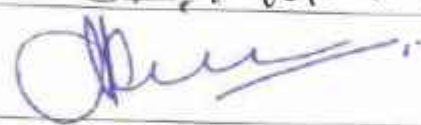
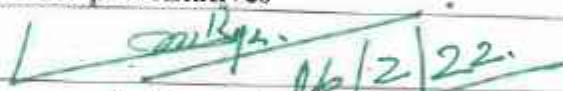

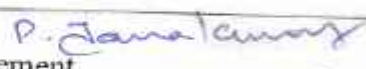

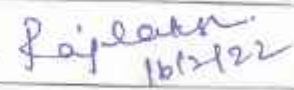

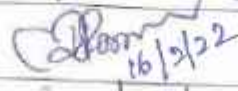
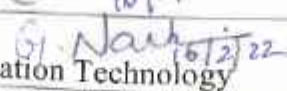
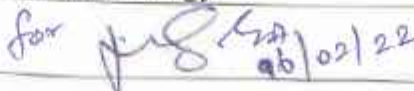

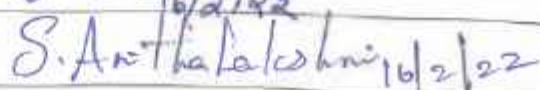
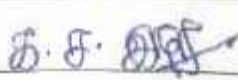
Madurai Institute of Social Sciences

**Academic Council/BOS meetings highlighting the list of name of the new
courses introduced**

2021-2022

MADURAI INSTITUTE OF SOCIAL SCIENCES
ELEVENTH ACADEMIC COUNCIL MEETING-16.02.2022 (ONLINE)
COMPOSITION OF THE ACADEMIC COUNCIL

Chairperson	
1	Dr. M.Nisanth Principal i/c, Madurai Institute of Social Sciences 
Dean: Academics (Member Secretary)	
2	Dr. M.Nisanth Principal i/c, Madurai Institute of Social Sciences 
State Government Nominee	
3	Dr. P.Ponmuthuramalingan Joint Director of Collegiate Education, Madurai Region Madurai-2 
External Experts Nominated by Madurai Kamaraj University to College Governing Board	
4	Dr.M.Ramakrishnan Professor and Head, Chairperson Department of Computer Application School of Information Technology Madurai Kamaraj University Madurai-625021  Department of Computer Applications, School of Information Technology, Madurai Kamaraj University, Madurai-625021
External Experts Nominated by Madurai Kamaraj University	
5	Dr.G.Kumaresan Professor and Head Department of Genetics Madurai Kamaraj University Madurai-625021  Dr. G. KUMARESAN Professor & Head Dept. of Genetics School of Biological Sciences Madurai Kamaraj University Madurai - 625 021, INDIA
6	Dr.T. Palaneeswari Principal The SFR College for Women (Autonomous) Sivakasi-626 123  PRINCIPAL The Standard Fireworks Rajaratnam College for Women SIVAKASI
7	Dr.B.Mayil Vaganan Professor and Head Department of Applied Mathematics School of Mathematics Madurai Kamaraj University Madurai-625021  Dr. B. MAYIL VAGANAN Professor & Head Dept. of Applied Mathematics and Statistics Madurai Kamaraj University Madurai - 625 021, India
External Experts	
8	Dr.M.Lakshmanan Former Vice Chancellor, Madurai Kamaraj University 
9	Dr. R. Jayaraman Member Secretary, CED, Madurai 

10	Dr. C.Chandran No.8. Vanamamalai Nagar Bye pass Road, Madurai-625010	 16/2/22
Special Invitees		
11	Dr.P.N.Narayana Raja Former Principal, Madurai Institute of Social Sciences	
12	Prof.S.Koodalingam Former Principal, Madurai Institute of Social Sciences	
13	Dr.M.Kannan Former Principal, Madurai Institute of Social Sciences	 16/02/2022
14	Dr. D.Janet Vasantha Kumari Former Principal, Madurai Institute of Social Sciences	
15	Dr.S.Murugesan Former HOD, MSW Department, Madurai Institute of Social Sciences	
Special Invitees- Management Representatives		
16	Dr (Capt) D.V.P. Raja, Founder & Chairman	 16/2/22
17	Mr. D.V. Dharma Singh, Secretary, Governing Board	
Heads of the Departments		
18	Dr.P.Jaya Kumar Post Graduate - Social Work :Human Resource Management	
19	Ms.P.Meenaloshini Post Graduate- Social Work: Medical & Psychiatric Social Work	 16/2/22
20	Dr. M.Nisanth Post Graduate -Social Work : Community Development	
21	Mrs.R.Rajalakshmi Post Graduate -Social Work : Family and Child Welfare	 16/2/22
22	Mr.S.Charles Under Graduate - Social Work,	 16/02/2022
23	Mrs. R.Ponmalar Management Studies	 16/2/22
24	Mrs.G.Nandhini Computer Science & Information Technology	 16/2/22
25	Mrs. Reka Priyadarshini Under Graduate - Commerce.	 16/02/22
26	Ms.J. Sujitha Under Graduate -English	 16/2/22
27	Ms. Anitha Lakshmi Under Graduate -Psychology	 16/2/22
27	Dr. K.S Rajakumari Tamil	

Faculty Members from Various Departments	
28	Dr.V.Gurumoorthi V. Gurumoorthi 16/02/2022
29	V.Nagaraj
30	J.Arul mari J. Arul Mari 16/2/2022
31	Dr.GA.Prabha G.A. Prabha 16/02/22
32	B.Mahima B. Mahima 16/02/22
33	S.Vaiyshnavy S.V. 16/02/22
34	K.Hafisha K. Hafisha 16/2/22
35	M.Sangeetha
36	P.Jansirani P. Jansirani
37	M.Siva Rama Krishnan M. S. R. K. 16/2/22
38	T.M. Muthulakshmi T. M. Muthulakshmi 16/2/22
39	S.R.Archana Devi S. R. Archana 16/02/22
40	A.Ahamed Samiullah A. Ahmed Samiullah 16/2/22

Non Academic Departments	
41	Administration -Ms.Periyanayaki G. Periyas 16/2/22
42	Library -Mr. D.Chinnadurai D. Chinnadurai

Students Representatives	
43	M.Pandiyarajan-MSW-HR M. Pandiyarajan
44	S.Rekasri-MSW-MPSW S. Rekasri
45	M.Sivasankar-MSW-CD M. Sivasankar
46	M.Deva prabhu-MSW-FCW M. Deva prabhu
47	S.Mathesh-BBA S. Mathesh
48	A.Muniesvaran-BA English A. Muniesvaran
49	A.Vaishali-B.sc Psychology A. Vaishali
50	V.Divya Shree-B.Sc (CS) V. Divya Shree
51	N.Boomika-B.sc IT N. Boomika
52	N.Raja Ram-BSW N. Raja Ram 16/2/22
53	S.Uma-B.Com (CA) S. Uma
54	R.Sobitha-B.Com R. Sobitha

MADURAI INSTITUTE OF SOCIAL SCIENCES (AUTONOMOUS)

Minutes of the Eleventh Academic Council Meeting

HELD ON 16-02-2022

The Eleventh virtual academic council meeting of Madurai Institute of Social Sciences was held on 16-02-2022 through Google Meet from 11 am. The meeting was chaired by Dr.M.Nisanth, Principal i/c of Madurai Institute of Social Sciences.

Welcome Address

Dr.M.Nisanth, Principal (i/c) of Madurai Institute of Social Sciences delivered the welcome address. In his welcome address, he talked about the importance of academic council for a higher education institution. He took the privilege of extending a warm welcome to everyone who joined in the virtual Academic Council Meeting.

BUSINESS BROUGHT FORWARD BY THE DEAN OF ACADEMICS

1.1. Confirmation of the minutes of the meeting of Board of Studies in Post Graduate Department of Social Work held on 30th April 2021

Dr.P.Jaya Kumar, the Chairman of Board of Studies in Social Work moved

1. That the minutes of the meeting of Board of Studies in Social Work held on 30th April 2021 be approved
2. That the regulation, Course structure and Syllabus of MSW be approved
3. That will come into effect from the Academic year 2021-2022

Comments

With regard to the course on Mental Health, Dr.M. Lakshmanan, Former Vice Chancellor of Madurai Kamaraj University asked about the availability of teachers to teach the neuro-biological concepts.

Adding to the comment by Dr.M. Lakshmanan, Prof. B. Mayil Vaganan, Head, Department of Applied Mathematics, Madurai Kamaraj University asked that would it be appropriate to teach those neuro-biological concepts for social workers and the availability of manpower to teach.

Dr. P.N. Narayana Raja, Former Principal of Madurai Institute of Social Sciences replied that there is a provision for Part-time staff members. Hence, part-time staff members would be invited to give ideas to the students. In his response, he has also highlighted that social work is a multidisciplinary field.

Prof. B. Mayil Vaganan, Head, Department of Applied Mathematics, Madurai Kamaraj University asked about the differences between social work and medicine.

Dr. D. Janet VasanthaKumari, Former Principal of Madurai Institute of Social Sciences said that the students of MPSW have to understand the concepts like psychosis and neurosis as they are considered as the main areas in the specialization concerned. She has also said that the subject experts will deal those concepts. Adding to it, she has pointed out the importance of including the history of psychiatric social work in India and the role of medical social workers.

Mrs. P. Meenaloshini, Assistant Professor of Social Work, Madurai Institute of Social Sciences said that as part of field practicum, students go to psychiatric settings and thereby they get the opportunity to learn and relate the theory and practice respectively. It was also mentioned that the neuro-biological concepts are included based on the feedback of the students as they wanted to gain basic knowledge. She has also mentioned that the content of the previous syllabus was retained while adding the new concepts.

Prof. B. Mayil Vaganan, Head, Department of Applied Mathematics, Madurai Kamaraj University asked about whether the learning is in between the students and the agency supervisor or the students pass the information to the patients.

Dr. Janet Vasantha Kumari, Former Principal of Madurai Institute of Social Sciences said that . is only for understanding of the students. It was also specified that those concepts are difficult to teach and need to bring the external members.

Dr. M. Lakshmanan, Former Vice Chancellor of Madurai Kamaraj University said that those neuro-biological concepts must be discussed by the masters who are experts.

Prof.B. Mayil Vaganan asked whether the institute recruits neurologists.

Dr. D. Janet Vasantha Kumari talked about the NIMHANS and field practicum. Hence the students will come to know the structure and functions of all these concepts. NIMHANS deals with neuro issues, brain anatomy and so on, she added in her statement.

Prof.B. Mayil Vaganan asked about the percent of the students who suggested to add these concepts in the syllabus.

Mrs. P. Meenaloshini said that during the last year, five students were studied MPSW. Out of five students, four students gave feedback about it. It was also specified that the alumni were also shared the importance of adding it.

Dr. M. Kannan, Former Principal of Madurai Institute of Social Sciences asked to retain the value added course on Therapeutic Skills for social workers and recommended to introduce a new valued added course on Psychometric Properties.

Dr. P.N. Narayana Raja asked about the type of technique to be followed to develop positive attitude. He discussed regarding the inclusion of National Policy of Social Work Education, the specific legislations curbing social problems and adding the references such as the social work dictionary written by Mr. S. Rengasamy, Former faculty member of Madurai Institute of Social Sciences and the text book on Medical Sociology authored by Dr. P. Ramasamy, Former faculty member of Madurai Institute of Social Sciences. He has also mentioned about adding the PRA techniques while discussing the qualitative research and adding more number of Indian based reference books to enhance the indigenous knowledge among the students. He emphasized the importance of adding New Education Policy in the course on School Social Work.

Dr. D. Janet VasanthaKumari said that the psychiatric emergencies such as COVID, traumatic issues have to be added in the syllabus.

Mrs. P. Meenaloshini said that those issues are discussed in the course on Counselling and Psychotherapy.

Dr. T. Palaneewari, Principal, SFR College for Women asked to redefine and reformulate the course objectives and outcome. She said that the course outcome should differ from the course objectives. She asked to talk about the Type I and Type II Errors in Hypothesis and also the differences between a few concepts in the course on Social Work Research and Statistics.

Dr. G. Kumaresan, Head, Department of Genetics asked to restructure the course outcome of all courses.

Dr. P. Jaya Kumar said that the suggestions will be incorporated.

Dr. P. Jaya Kumar placed the change in the question pattern of PG Diploma Course Counselling Programme offered by the Madurai Institute of Social Sciences. He said that 1 one mark questions will be included in the question pattern.

Mrs. R. Rajalakshmi seconded the motion.

The motion was passed and approved.

1.2. Confirmation of the minutes of the meeting of Board of Studies in Under Graduate Department of Social Work held on 30th April 2021

Mr. S. Charles, the Chairman of Board of Studies in UG – Department of Social Work moved

1. That the minutes of the meeting of Board of Studies in Social Work held on 30th April 2021 be approved
2. That the regulations, Course structure and and Syllabus of BSW be approved
3. That will come into effect from the Academic year 2021-2022

Comments

Dr. P. N. Narayana Raja said that it is not easy to teach 26 social legislations and asked to think about it. He has also asked whether these legislations are included for MSW students. He said that the references are found to be very less in various courses and suggested to include more number of references considering the affordability of the students. He said that the skill papers are not offered for writing exams and insisted to find the availability of measurable indicators.

Prof. B. Mayil Vaganan said that the references for UG programmes are less and asked to include the books of former faculty members of Madurai Institute of Social Sciences.

Dr. D. Janet Vasantha Kumari said that the students have to understand the types of communication through exhibition, role play and so on. She said that more activities have to be given for the course on Communication skills for social work practice and thereby the involvement of students will also be higher.

Prof. B. Mayil Vaganan asked about the availability of software in the college to teach SPSS and other IT skills.

Dr. P. Jaya Kumar said the software is available to teach.

Prof. Kudalingam asked to interlink the course objectives, outcome and the syllabus.

Mr. S. Charles said the suggestions will be incorporated.

Mrs. P. Meenaloshini seconded the motion.

The motion was passed and approved.

1.3. Confirmation of the minutes of the Board of Studies meeting in Computer Science and Information Technology held on 29th April 2021

Mrs.G.Nanthini, the Chairman of Board of Studies in Computer Science and Technology moved

1. That the minutes of the meeting of Board of Studies in Social Work held on 29th April 2021 be approved
2. That the regulations, Course structure and Syllabus of B.Sc (CS) be approved
3. That the regulations, Course structure and Syllabus of B.Sc (IT) be approved
4. That will come into effect from the Academic year 2021-2022

Mrs. G. Nanthini Placed the matter for discussion and approval.

Mrs. T. Muthulakshmi seconded the motion.

Then the motion was passed and approved.

1.4. Confirmation of the minutes of the Board of Studies meeting in Management held on 30th April 2021

Mrs. R. Ponmalar, the chairman of Board of Studies in Management moved

1. That the minutes of the meeting of Board of Studies in Management held on 30th April 2021 be approved
2. That the regulations, Course structure and Syllabus of BBA be approved
3. That will come into effect from the Academic year 2021-2022

Comments

Dr. T. Palaneeswari suggested that the concept of True Discount has to be added in the third unit of the course on Business Mathematics. It was pointed that the reference books of Business Environment was given for the course on Entrepreneurial Development. Hence the change was suggested. She has reemphasized the importance of interlinking the content, course outcome and objectives.

Prof. B. Mayil Vaganan asked to refer the Bloom's Taxonomy.

Mrs. R. Ponmalar said that the suggestions will be incorporated.

Mr. M. Sivarama Krishnan seconded the motion.

Then the motion was passed and approved.

1.5. Confirmation of the minutes of the Board of Studies meeting in English held on 29th April 2021

Ms. J.Sujitha, the Chairman of Board of Studies in English moved

1. That the minutes of the meeting on Board of Studies in English held on 29th April 2021 be approved

2. That the regulations, Course structure and Syllabus of English be approved
3. That will come into effect from the Academic year 2021-2022

Comments

Prof. B. Mayil Vaganan said that in the competitive exams, the students have to answer for the questions relating to Mathematics, General Knowledge, English and their own subject area. Hence, he asked about the feedback of the students with regard to the course on English for Competitive Exams in order to answer for the questions relating to English.

Ms. B. Mahima, Assistant Professor of English said that the course is immensely useful for the students to improve their language skill through vocabulary enrichment. She further stated that the students who are preparing for TNPSC exams gave positive sugarcoated opinion for this course.

Prof. B. Mayil Vaganan asked to conduct the practical examinations to the students to ensure whether the teachers are satisfied with the performance of the students.

Dr. M. Nisanth asked the council members whether it can be approved.

Ms. B. Mahima seconded the motion.

Then the motion was passed and approved.

1.6. Confirmation of the minutes of the Board of Studies meeting in Commerce held on 29th April 2021

Dr. G.A. Prabha, the Chairman of Board of Studies in Commerce moved

1. That the minutes of the meeting of Board of Studies in Computer Sciences held on 29th April 2021 be approved
2. That the regulations, Course structure and Syllabus of B.Com (Regular) be approved
3. That the regulations, Course structure and Syllabus B.Com (CS) be approved
4. That will come into effect from the Academic year 2021-2022

Comments

Dr. T. Palaneeswari said that in the course on Business Statistics asked to change the problems into Methods of Constructing Index number. She has asked to avoid the repetition in the Unit IV of the course on Auditing and suggested a few changes in Unit V. She has also asked to look into the content in the Unit I of the course on Research Methods in commerce with reference to the usefulness of research. She said that the references are not given in the courses and suggested to add them.

Dr. G.A. Prabha said that the suggestions will be incorporated.

Ms. K. Hashifa seconded the motion.

The motion was passed and approved.

1.7. Confirmation of the minutes of the Board of Studies meeting in Psychology held on 30th April 2021

Mrs. S. Anithalakshmi, the Chairman of Board of Studies in Psychology moved

1. That the minutes of the meeting of Board of Studies in B.sc Psychology held on 30th April 2021 be approved
2. That the regulations, Course structure and Syllabus of B.sc Psychology be approved
3. That will come into effect from the Academic year 2020-2021

Prof. B. Mayil Vaganan asked the reason for removing hypnotherapy from the syllabus.

Mrs. S. Anithalaskhmi said that the Board recommended to remove it as it is not required for UG students studying second semester.

Prof. B. Mayil Vaganan asked that whether it can be included in social work.

Dr. D. Janet VasanthaKumari replied that the psychotherapy is very important. But UG students can go with basics.

Dr. T. Palaneeswari asked to add the objectives for all the courses.

Dr. M. Kannan asked to add the psychometric tests.

Ms. S. Vaishnavy seconded the motion after the discussions.

Then the motion was passed and approved.

1.8. Confirmation on directing the students to complete the online courses

Dr. P. Jaya Kumar said that the students have the opportunity to enroll themselves in various online courses offered by different bodies such as SWAYAM NPTEL. He said that the students admitted from the academic year 2021-2022 will be directed to complete at least two courses during the tenure of the programme and it will be considered as a mandate requirement to be fulfilled for the course completion. He further stated that the completion of those courses will be reflected in the consolidated mark statement. The credits will not be considered for calculating CGPA.

This matter was placed for discussion and approval.

It was unanimously approved by the members of Academic Council.

Then the motion was passed.

Vote of Thanks

Dr Gurumoorthi V, Assistant Professor of Social work proposed vote of thanks at the end of the meeting.

The Eleventh academic council meeting came to an end at 1.40.pm

Dr. M. Nisanth

Principal i/c

Madurai Institute of Social Sciences (Autonomous)

Glimpses of Eleventh Online Academic Council Meet on 16-02-2022



Dr. P. Ponmuthu Ramalingam, Joint Director of Collegiate Education, Madurai Region and Dr. M. Lakshmanan, Former Vice Chancellor of Madurai Kamaraj University



Dr. T. Palaneeswari, Principal, SFR College for Women, Sivaksasi and Dr. C. Chandran, Director of Sri-Aurobindo Mira Group of Educational Institutions



Prof. B. Mayil Vaganan, Head, Department of Applied Mathematics and Prof. G. Kumaresan, Head, Department of Genetics, Madurai Kamaraj University



Prof. Kudalaingam, Former Principal and Dr. P. N. Narayana Raja, Former Principal of Madurai Institute of Social Sciences



Dr. M. Kannan, Former Principal and Dr. D. Janet VasanthaKumari , Former Principal of Madurai Institute of Social Sciences



Dr. M. Nisanth, Principal (i/c), Madurai Institute of Social Sciences and Dr. P. Jaya Kumar, Controller of Examinations, Madurai Institute of Social Sciences



Mrs. G. Nandhini, Head, Department of Computer Science and Technology, Mrs. R. Ponmalar, Head, Department of Management Studies, Madurai Institute of Social Sciences



Ms. J. Sujitha, Head, Department of English, Dr. G. A. Prabha, Head(i/c), Department of Commerce, Madurai Institute of Social Sciences

BOARD OF STUDIES IN SOCIAL WORK

DATE: 30-04-2021

TIME: 10.45 AM

VENUE: PTR HALL

MEMBERS PRESENT:-

1) P. Rajkumar (University Nominee)
Professor of Sociology

P. Rajkumar

2) Dr. Thomas Williams A [Ext. Expert]
Associate professor
Dept. of RDS
Arul Anandas college
Madurai-21

Thomas Williams A

3) Dr. Augustus Julian Lawrence [Ext. Exp]
Associate professor
Dept. of Social work
The American college
Madurai

Augustus Julian Lawrence

4) Ms. Alagumani K [Ind/NLD Rep]
General Manager - HR
MMHRC, Madurai

5) Mrs. J. Vennila [Meri-Alumini]
Manager
Velicham TVS counselling centre

Vennila

6) Dr. M. Nisanth
Principal (i/c)

M. Nisanth
30/4/21


7) Dr. J. Jayaraman

J. Jayaraman

1) Dr. Jobi Babu
Asst. prof in Social labok
MISS, Madurai - 2



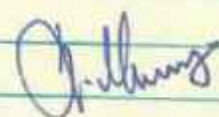
2) Dr. Gurumoorathi V
Asst prof in Social labok
MISS, Madurai - 625002



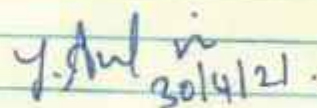
3) P. Meenaloshini
Asst professor in Social labok
MISS, Madurai - 625002



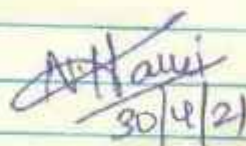
4) Mr. S. Charles
Asst professor in Social labok
MISS, Madurai - 2



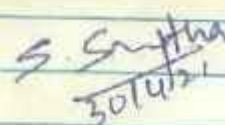
5) Ms. J. Arulmasi
Asst prof in Social labok
MISS, Madurai - 2

 30/4/21.

6) Ms. Harini N
Asst prof in Social labok
MISS, Madurai - 2

 30/4/21

7) Ms. Sangeetha. S
Asst prof
MISS, Madurai

 30/4/21

**MADURAI INSTITUTE OF SOCIAL SCIENCES
MINUTES OF BOARD OF STUDIES OF SOCIAL WORK**

Dated: 30.04.2021

Venue: PTR Hall

Time: 10.45am

Members Present:

1. **Dr. P. Rajkumar**, Professor, Department of Sociology
School of Social Sciences, Madurai Kamaraj University, Madurai.
2. **Dr. Thomas Williams A**, Associate Professor, Department of RDS
Arul Anandar College, Madurai.
3. **Dr. Augustus Julius Lazme**, Associate Professor, Department of Social Work
4. The American College, Madurai.
5. **Mr. K Alagumuni**, General Manager –HR
MMHRC, Madurai
6. **Mrs. J Vennila**, Manager,
Velicham-TVS Counseling Centre, Madurai

Faculty Members:

1. Dr.M.Nisanth, Principal I/c.
2. Dr.P.Jayakumar, HOD (MSW) ,COE i/c
3. Dr.Jobi Babu, Asst professor, Department of Social Work
4. Dr.Gurumoorthi, Asst Professor & Research Coordinator, Department of Social Work
5. Ms.R.Rajalakshmi, HOD i/c ,FCW, Department of Social Work
6. Mr.S.Charles, HOD-BSW, Department of Social Work
7. Ms.P.Meenaloshini, HOD i/c ,MPSW, Department of Social Work
8. Ms.J.Arul Mari, Asst Professor, Department of Social Work
9. Ms.N.Harini, Asst Professor ,Department of Social Work
10. Ms.S.Sangeetha, Asst Professor ,Department of Psychology

Meeting Started with Welcome Address by Board of Studies Chairman Dr.M.Nisanth, Principal i/c which was followed by introduction of external subject experts, and IQAC coordinator.

The Board went through the syllabus and made the following recommendations:

Master of Social Work –1st & 2nd Semester Paper

1. Professional Social Work and Social Problems (21MSWC11)

It has been decided to include the below concepts

Unit I: The concepts of Social Work, Social Reform, Social Defence and Social Justice, Evolution of Social Work.

Unit II: Theories/Approaches -System Approach, Ecological Theory, Eclectic Approach, Radical Approach, Values and Ethics and their application, Methods of Social work – Primary and Secondary, Philosophy of Social Work.

Unit III: Effects of Social Problems, Perspectives of Social Problems.

Unit V: Correctional Social Work, CSWE and NAPSWI, Fieldwork Training and Supervision

2. Understanding the Society (21MSWC12)

It has been decided to add the below concepts

Unit II: Relevance of the theories to social work was brought after the theoreticians, Raja Ram Mohan Roy

Unit III: Difference between Culture and Civilization

3. Social Group Work (21MSWC21)

- It has been decided to delete the group and personality development, Relationship of group work, other methods of social work.

4. Social Work Research and Statistics (21MSWC24)

It has been decided to include

Unit I: Research – Definition and objectives, Arbitrary and Scientific methods – Meaning and salient features, Differences between social research and social work research.

Unit II: Identification of Research Problem - Sources, Mode and Criteria

Unit III: Sources, Tools and Methods of data collection

Unit IV: Kruskal Wallis H Test

Unit V: Data Interpretation for Univariate and Bivariate Tables

- It has been decided to replace Corporate Social Responsibility (21MSWV21) for Industrial Social Work and School Social Work (21MSWV22) for Therapeutic skills value added courses.

MSW –HRM & IR

5. Human Resource Management (21MSWHRM21)

It has been decided to

- Merge Human Resource Management I and II as Human Resource Management and decided to have a paper titled Human Resource Development.

UNIT I

Management - Definition, Concept, Principles. Human Resource Management: Definition, Concept, philosophy, principles, role and importance in general management. Evolution of HRM, Functions, qualities, and competencies of HR Manager.

UNIT II

Human Resource Planning - Concept and Process, Recent trends in HRP. Job analysis- Job description, Job specification. Job evaluation, techniques in job evaluation, Job enrichment and Job enlargement.

UNIT III

Human Resource Acquisition: Recruitment – Concept, Process and Sources, Modern Technology & recruitment: Social Media. Selection - Process, Selection policy, Psychometric testing – Purposes, Nature, type of testing. Interview – Types, technique, Guideline for effective Interview. Placement and Induction. Attrition analysis, Retention Management: Need & objectives, method, Exit interviews.

Unit IV: It was decided to include Compensation Management System- Definition of Wage and Salary, wage theories, Salary Structure, Compensation Survey, Perks and Benefits , ESOP , Incentive and Bonus, Profit Sharing .

Knowledge Management, MIS, Business Process Outsourcing, Recent Trends, Role of Artificial intelligence in HR field, HR Analytics, Cloud computing and its impact on HR, Use of APPS in various HR administration.

6. Human Resource Development (21MSWHRM42)

Unit I

HRD Definition, Concept, Nature and Scope, aims and objectives. HRD Approaches, HRM vs HRD

Unit II

Training and Development: Definition, objectives and Scope of Training, Training Need Analysis, Assessment of Return-on- Investment (ROI) on training; Methods of training, On-the-Job Training, Coaching, Mentoring, Management Games, Case Study, Role Play, Job Rotation, Simulation Training, Training for workers, supervisors and managers. Evaluation of Training

Unit III

Performance Management: Performance Appraisal, Performance Management System – History, Concepts, Philosophy, Process – New techniques & methods of PA-360 Degree Appraisal, Competency Mapping, Skill Matrix, Balanced Score Card, Assessment Centre- MBO, Key Result Area (KRA) and Key Performance Indicator (KPI) Potential Appraisal, Performance Counselling, Mentoring and Coaching.

Unit IV

Career Planning: Definition, Concept, aim, objectives, importance, process, . Career Development: Concept, Definition, Designing effective career development systems- Succession Planning: meaning and Benefits. Employee Empowerment

Unit V

Human Resource Audit: Concept of HR audit, nature, scope, need & significance, approaches to HR audit.

Labour Legislation I & II (21MSWHRM32 & 21MSWHRM41)

- Due to changes in the labour legislation to codes, The labour laws were changed to five codes. The contents were modified accordingly

7. Labour Legislation I

Unit I

Introduction: History of Labour Legislation, Labour in the Indian Constitution, Labour Administration in Central and State, Functions of officials of labour department. Functions of Directorate of Health and Safety, Judicial set up and Legal systems.

Unit II

The Occupational Health, Safety and Working Conditions Code, 2020: Definitions, Registration, Duties of Employers and Employees, Occupational Safety and Health, Health, Safety and Working Conditions, Welfare Provisions, Hours of Work and Annual Leave with wages, Maintenance of Registers, Records and Returns, Inspectors Cum Facilitators and other Authority

Unit III

The Occupational Health, Safety and Working Conditions Code, 2020: Special Provisions relating to Employment of Women, Special Provisions for Contract Labour and Inter-State Migrant Worker, etc (Part I to VIII), Offences and Penalties, Social Security Fund and Miscellaneous Provisions

Unit IV

The Code on Social Security, 2020: Definitions, Social Security Organizations, Employee Provident Fund, Employees State Insurance Corporation, Gratuity, Maternity Benefit, Employee's Compensation

Unit V

The Code on Social Security, 2020: Social Security in respect of Building and other construction workers, Social Security for Unorganized workers, Gig workers and other platform workers, Finance and Accounts, Authorities, Assessment, Compliance and Recovery, Offences and Penalties, Employment Information and Monitoring, Miscellaneous Provisions

**Refer dailies, reports and magazines to discuss relevant Case laws and forms

8. Labour Legislation II

Unit I

The Industrial Relations Code, 2020: Definitions, Bi-Partite Forums, Trade Unions, Notice of Change, Voluntary Reference of Disputes to Arbitration, Mechanism for Resolution of Industrial Disputes

Unit II

The Industrial Relations Code, 2020: Strike and Lock-outs, Lay-off, Retrenchment and Closure, Special Provisions relating to Lay-off, Retrenchment and Closure in certain Establishments, Worker Re-Skilling Fund, Unfair Labour Practices, Offences and Penalties and Miscellaneous provisions

Unit III

- The Code on Wages, 2019: Preliminary Chapter, Minimum Wages, Payment of Wages

Unit IV

- The Code on Wages, 2019: Payment of Bonus, Advisory Board, Payment of Dues, Claims and Audit, Inspector Cum Facilitator and Miscellaneous Provisions

Unit V

Other related central and state legislation:

- The Apprentice Act, 1961
- The Child Labour Prohibition and Regulation Act, 1986
- Sexual Harassment at Work Place (Prevention, Prohibition and Redressal) Act, 2013
- The Tamil Nadu Shops and Establishments Act, 1947
- The Tamil Nadu Catering Establishments Act, 1958
- The Tamil Nadu Industrial Establishment (national and festival) Holidays Act, 1958
- The Tamil Nadu Labour Welfare Fund Act, 1972
- The Tamil Nadu Conferment of Permanent status of Workmen Act, 1981
- **Refer dailies, reports and magazines to discuss relevant Case laws and forms

8. Organisational Behaviour And Organisational Development (21 MSWHR43)

It has been decided to change the Organisational behaviour paper as Organisational Behaviour and Organisational Development.

Unit I

- Organizational Behaviour- Concepts, Definition, History, Approaches, Nature and Scope. Foundations of individual behaviour - Process of Behaviour. Models of OB

Unit II

- Group Dynamics - Formal and Informal Group - group norms, group formation; group cohesiveness, decision making in groups. Leadership in industry- Functions, types, theories. Leadership skills. Team Building: Concepts- Team effectiveness, significance of team work

Unit III

- Job Involvement and Organisational Commitment: Definition, concepts, Determinants.
- Unit IV: Stress – Meaning, causes and effects, Burnout. Organizational, Group and Individual stresses. Coping strategies. Work – Life balance. Workplace ethics. Conflict Management - definition, role, goals, types and techniques

Unit V

- Organizational Culture- concept, factors and impact- Developing sound organizational culture; Organizational change and Development- definition, concept- Organizational development approaches and techniques

MPSW-Medical and Psychiatric Social work

9. Mental Health-(21MSWMP32)

Unit I -It was proposed to introduce

- Neurobiology of Mental Disorder-Brain anatomy and functions -Central nervous system, The Peripheral nervous systems. Four lobes-Cerebrum, Cortex, Cerebellum, corpus Callosum, Thalamus. Brain stem, Limbic system, and Cortex.Brain chemicals-Neuro Transmitters, Dopamine, Oxytocin, Serotonin and Endorphins.
- It was proposed to shift International classification of mental illness Unit I to Unit II
- It was suggested to remove History of Psychiatry in India and abroad.

Unit II-It was proposed to add

- Disorders of consciousness, attention, motor behavior, orientation, speech, thought, perception, emotion, and memory. Psychosis- Schizophrenia, delusional disorders.

Unit III-No changes in Unit No III

Unit IV-It was proposed to introduce

- Psychological Assessment -Case study, Mental status examination, Observation, Rating scales, checklists, Interview schedules, Socio metry and report writing. Specific testings' and assessment tool for children, adolescent, adult and aged population.
- It was proposed to shift the below concepts from Unit IV to Unit V.
Methods of treatment - Physical methods, Pharmacological management.Psycho- social methods, indigenous methods, psycho- social rehabilitation in different settings.

Unit V-It was proposed to include

- Methods of treatment & Intervention-Psycho education, Electroconvulsive therapy, Psychotherapeutic treatments, Relaxation Techniques and training, hypnotherapy. Complementary & Alternative Treatment.

It was suggested to shift from Unit No V to Social Work in Medical and Psychiatric setting paper.

- Community Psychiatry -History, principles and practices. Primary, Secondary and Tertiary prevention. Mental Health Act-Its implication to Professional Social Work, District mental health programme-History-Importance and Applications. It was suggested to remove Common cultural beliefs - culture bound syndromes from Unit IV

10. Disability Management (21MSWMP43)

It was suggested to include

Unit I

- Understanding terminologies-Diseases, Impairment, Functional limitation and Disability. Effects of disability on PWD, Family and Society. Historical Perspective of Disability in India and abroad (UK, USA).Disability Evaluation and Certification.
- It was suggested to delete .Learning Disability: awareness creation, Societal Attitudes towards persons with disability.
- It was suggested to Shift concepts of Early identification, Prevention, Management rehabilitation of disabilities at Primary, Secondary and tertiary levels from Unit I to Unit III

It was proposed to add

Unit II

- Relevance of Social Work in the Field of Disability: Psychiatric Social Worker in Multi-Disciplinary Team. Methods of social work in the field of disability. Role of Social worker in Disability and Rehabilitation. Disability from Rights Perspective.
- It was proposed to shift Historical Perspective of Disability (Prevalence of Psychological and Sociological disability) in India and abroad (UK, USA) from Unit II to Unit I

Unit -III

- It was proposed to introduce Definition of Prevention and rehabilitation. Disability-Prevention (Primary, Secondary and Tertiary), Treatment Process, Rehabilitation-Approaches (Community based, Individual based, Outreach services).
- It was proposed to remove Rehabilitation: Role of Community involvement -Social Mobilization-Guidance-Types of Guidance-Net Working with other services organizations from Unit III

Unit-IV

- It was proposed to add Disability-Areas of Intervention (Physical, Psychological, Educational, Economical and Vocational.ICT for PWD. Social security for person with Disability India. Schemes and Programmes for Community Participation. International year of the Disabled Persons 1981.

Unit -V

- It was proposed to include Legislations for PWD-The rehabilitation Council of India Act 1992, The Person with Disabilities Act 1995, The National Trust Act, Convention on Human Rights of the PWD (UNCRPD),UN Convention on the Rights of PWD. Schemes and Programmes for PWD in India. Disability and Rehabilitation Services in India: Issues and Challenges.

11. Social Work in Medical and Psychiatric Settings (21MSWMP41)

It was proposed to add

Unit I

- Psychiatric social work -Psychosocial Foundations of Behaviour and Psychopathology-socio-cultural correlates of mental illness and mental health..Scope for Practice of Social Work Methods in Psychiatric Settings.

It was suggested to remove

- Evaluations of professional training and facilities for psychiatric social work in India.

Unit II- It was suggested to add

- Role and Functions of Psychiatric Social Workers in Prevention of Psychiatric Illnesses, Disorders and Disabilities. Functions of Medical & Psychiatric Social Worker in Health and Mental Health Delivery System of India.

Unit III- It was proposed to include

- Community Psychiatry-Mental Health Need Assessment, Intervention and Challenges. Community Mental Health programmes. Social skills training, Psycho social rehabilitation, Activities of daily living and vocational skills training. Concept of multidisciplinary approach.
- It was suggested to shift concepts Problems of Psychiatric patients during pre-hospital, post hospital phase-patient, family and community perspective, multidisciplinary approach from Unit III to Unit II

- It was proposed to delete Family potentials for psychiatric treatment and psycho-Social rehabilitation, team work from Unit III

Unit IV

- It was suggested to shift concepts social and emotional component of illness from Unit IV to Unit II.
- It was proposed to remove Role of Social worker in general and Psychiatric hospital and dealing with illness with special reference to leprosy, Cancer, Disabilities, epilepsy, sexually transmitted diseases, AIDS, Tuberculosis, physically handicapped..
- It was suggested to include Legislations in the field of Mental Health-The Mental Healthcare Act, 2017, Mental Health Act, 1987, National Mental Health Policy 2014, Indian Lunacy Act, 1912, The Narcotic Drugs & Psychotropic Substances Act, 1985, Transplantation of Human Organs Act, 1994, Rehabilitation Council of India Act, 1992, United Nations Conventions, Alma Ata Declarations, UNCRC & UNCRPD, National Rural Health Mission, National Urban Health.

Unit V

- It was suggested to add Role and Functions of Psychiatric Social Worker in Different Settings-General & Psychiatric Hospital, Special Homes, Child Guidance Clinics, Schools/Special Schools, Counselling and Psychotherapy Centres, Industrial Settings, Correctional settings, Psychiatric emergency services - Suicide Prevention Helpline, Child line, Women Helpline, Community Mental Health Care Centres.
- It was suggested to name the concept as Medical camps instead of Role of Social Worker in organising medical camps in rural and urban areas. Organisational setup required for medical camps-resource mobilization for medical camps.

Family and Child Welfare

12. Women and Child welfare (21MSWFC33)

- It was suggested to include Specific skills required for Social Work intervention with the children relevant to the content in unit 2.
- Remove the term different types of children
- A new reference was added Saurabh Sinha, (2013) Women and Children Welfare, Centrum Press, Anmol
- Technical terminologies can be used instead of terms like Marriage problem, Menopause, Wife-battering, Different forms of harassment.

13. Population Dynamics and Family Planning (21MSWFC41)

- It was suggested that Definition and scope of Indian census, Sample surveys
- It was proposed to realign the contents in Unit III. It was also suggested to include Determinants, sources and trends of demographic concepts, Population aging – meaning and definition -Demographic dividend, Sex-ratio, Sex-ratio at birth, Child-Women ratio, Age Sex Pyramid, Dependency Ratio, Child Dependency Ratio, Old Dependence Ratio, Total Dependency Ratio for making relevant to this paper
- A new Reference was added- Edited by G. Giridhar, 2014. Population Ageing in India, Cambridge University Press.
- Dudley L. Poston Jr. (2010) Population and Society: An Introduction to Demography Cambridge University Press.
- It was proposed to delete sterility social basis of biological limits, Society and sexual behaviour - social attitude towards sex, sex taboos, puberty customs, Physical maturation, and age at marriage due to repetition.

14. Youth & Marginalized Sections – 21MSWFC42

- It was proposed include Demographic Profile of Youth in India, approaches of Youth Management for providing clear background of unit I
- It was proposed add Youth Welfare policies and programmes, National Youth Policy, 2014, International & National Youth Organizations for improving positive attitude and adding relevance to the content of unit II, and proposed to delete the Challenges and opportunities of youth existing service for youth
- It was suggested to include the years of RCI Act, National Trust Act, PWD Amendment Act etc and proposed to include UNCRPD in the UNIT III
- It was suggested to remove the word five-year plans and focus on Welfare programmes for the marginalised groups
- It was proposed to include Senior citizen act in the syllabus specifically and also include Concept of geriatric social work as a field of social work

15. Counselling & Psychotherapy-21MSWFC43

- In paper Counselling and Psychotherapy, Practical sessions can be conducted through external experts as per the Course outcome related with skill development.

BSW (Bachelor of Social Work)

1. Introduction to Professional Social Work (21BSWC11)

Unit I

- It was suggested to include Social Work as Profession

Unit V

- It was suggested to add IASSW, ISPSW, INPSWA

Unit II

- It was suggested to shift "Historical Development of Social work - UK, USA and in India " from Unit II to Unit I

2. Introduction to Social Problems -21BSWC12

Unit IV

- It was suggested to shift the concepts "Crime- Meaning, Definition and Nature" from Unit IV to Unit I

Unit II

- It was suggested to include Population explosion- Causes and effects

Unit III

- It was suggested to add LBGTO and violence against women, Female infanticide, Feticides

Unit V

- It was suggested to include Psycho- social problems related to technology, Role of social worker and Civil Society Organisation.

Unit II

- It was suggested to include Effects of population

Unit III

- It was suggested to add Commercial Sex Worker: Definition and meaning, types, effects

Unit V

- It was suggested to add Social Media- Depression, Victimization and role of social worker.

3. Basics of Sociology-21BSWA11

Unit I

- It was suggested to add Sociology: Definition, Meaning, Nature and Scope. Social Work and Sociology

Unit-II

- It was proposed to shift the concepts "Customs, Folks and mores" from Unit II to Unit V.

Unit III

- Agencies of socialization, was changed as Agents of socialization

4. Introduction to Social Legislation-(21BSWC31)

Unit-III

- It was suggested to include appropriate year for Child Labour (Prohibition and Regulation) Amendment Act- 2006.

Unit-IV

- It was suggested to include Legislation related to ameliorate of social problems is changed to Social Legislations related to weaker section of the society

5. Introduction to Social Welfare Administration-(20BSWC32)

Unit-I

- It was suggested to add Social Policy, Social Welfare, Social Defence, – Meaning, Definition and Concept.

Unit-II

- Ministry of Social Justice and Empowerment included History, structure and Associated organization- Commissions, National Institutes, Corporations, Foundations *(Earlier History, structure and functions)

6. Introduction to Social Welfare Administration-(21BSWC32)

Unit-IV

- It was suggested to add Personnel Administration – Meaning, Definition, Process. Staff selection, Induction, Training, Orientation, Placement, Service conditions
- Discipline, Staff morale, Supervision and Evaluation- Performance Appraisal.

7. Communication Skills for Social Work Practice - (21BSWS31)

Unit-I

- It was suggested to add Communication- Meaning, Definition, Process, Zones, Need and importance, barriers of communication.

Unit-II

- It was suggested to include Skills for effective communication - Listening, Speaking, Writing. Concept of Symbolic Interactions is added.

Unit-III

- It was suggested to include as - Interview- Meaning, Definition, Do's and Don'ts in interview instead of interview tips, techniques, questionnaire and type.

Unit-IV

- Communication to a group and masses is changed as Tools for Communication.

It suggested to remove

- Drama: Enacting a drama on social themes.
- Scripts for public speaking documentation, awareness song- steps, principles and importance. Advertisement- script writing, report writing.

Unit V

- Rearranged as Public Speaking, Documentation, Types of Report, Advertisement- Drafting Advertisement, Drafting Letters.

Unit I

- It suggested to remove Communication, culture, sociological view of communication and media literacy education

8. IT Skills for Social Workers (21BSWS32)

- MS Office for Social Work Practices -Starting word – creating a document – saving, printing, resaving and closing a document. Editing a document – move and copy text – Formatting Text and paragraph – finding and replacing text and checking spelling – mail merge was added in Unit I.
- The fourth unit has changed to second unit and included MS Excel – getting started with Excel. Entering numbers – entering formula – editing cells and using commands and functions – moving and copying. Inserting and deleting rows and columns – creating charts – Data base in a Worksheet.
- The third unit has been bifurcated with fifth unit and third unit has been exclusively allocated for MS Power point and applications of SPSS have been included in **fifth unit**.
- The entire fourth unit has been revamped with recent ICT tools and arranged as ICT Tools for Social Work Practice- Google Forms and addons, Creating Blog, Google Classroom, e- Poster making, Canva, Whiteboard, Jam board, Render forest, Adobe Premier Pro. Cloud Storage Devices- Google Drive, One Drive, Drop Box, Sync.
- It was suggested to delete: IT and computer applications and included with recent IT and Technological up- dation.

9. Life Skill Education (21BSWS33)

Unit-I

- Rearranged as Life Skills: Meaning, Definition, Concept and Importance. Suggested to include Category of Life Skills- WHO, Superiority complex.

Unit-II

- The concept relationship management has been changed to interpersonal relationship management and interpersonal communication.
- Unit IV is changed as Unit V, and Unit-V is changed as unit-IV.
- Unit IV included Problem Solving: Meaning, Definition of Problem Solving, Steps in Problem Solving, decision making concept, Types and Steps in Decision making.

10. Value Education (21BSWV31)

Unit- II

- It was suggested to add Family Values: Structure, Components, responsibilities of families in value building

11. General Knowledge (21BSWS41)

Unit-IV

- The title Economics and Commerce is changed to Indian Economy and Commerce.

12. Introduction to Social Work in Community (21BSWC51)

Unit-I

- It was suggested to include Sustainable Development Goals- 2015 (SDG)
- The concept community organisation is rearranged as Community Development - Concept, Definition, History, Importance, Objectives.

- In community organisation and Rural community Development the word meaning is replaced with concept.

Unit-II

- It was suggested to reframe Rural development origin and background is changed to rural reconstruction efforts and included Gurgaon Experiment, Baroda Experiment, Nilokheri Experiment.
- It was suggested to include Slum - Meaning, definition, history and problems. Role of slum clearance board.

Unit-IV

- The word meaning of Tribal community is replaced with concept of tribal community development.
- The functions of governing bodies are changed to functions of local bodies.

Unit -V

- Suggested to change, earlier the programmes related to rural community and tribal community.
- Suggested to add Social Work Practice in Community. Role of Social worker in community Development-Rural, Urban and Tribal. Principles of Community Development, Skills - Advocacy, Resource Mobilisation, Networking, Research and Report writing. Government Intervention for Community Development, Role of civil society organization.

13. Introduction to Social Work in Health Setting (21BSWC52)

Unit-V -National Rural Health Mission (NRHM) and National Urban Health Mission was (NUHM) replaced with National Health Mission (NHM)

14. Introduction to Social Work in Family (21BSWC53)

Unit-III -It was suggested to add Family as change agent for individual was changed as Family as change agent.

Unit-V-The concept of Family counselling centre was changed as Role of Family counseling centre

Unit-II -It was suggested to delete Role of Family in the development of its member.

14. Basics of Counselling (21BSWA51)

Unit-III-The term Skill of counsellors is replaced with Counselling Phases.

15. Government Policies and Programmes (21BSWS51)

Unit-I

- Rearranged as Development – Meaning and concept, Development policies in India, Framing of policies. Meaning, Definition of Welfare. Concept of Good Governance.
- The Unit-II and Unit-III are merged and renamed as Community Development Policies and Programmes within the sub classifications as Rural Development Programmes and Urban Development Programmes. Included National Rural Livelihood Mission.
- The Unit-I is rearranged as Development – Meaning and concept, Development policies in India, Framing of policies. Meaning, Definition of Welfare. Concept of Good Governance.
- The Unit-II and Unit-III are merged and renamed as Community Development Policies and Programmes within the sub classifications as Rural Development Programmes and Urban Development Programmes. Included National Rural Livelihood Mission.
- In Unit- III rearranged the programme Pradhan Mantri Matru Vandana Yojana form Unit-V
- In Unit-IV included programmes such as Mission Indra Dhanush, Kisori Shakthi Yojana
- By merging Unit II and Unit-III, Unit-V is included with following changes
- UNIT- V Policies and Programmes for the marginalized Groups: Commissions, Corporations, Foundation and Institutions under Ministry of Social Justice and Empowerment.

16. Introduction to Social Work in Industries. (21BSWC61)

Unit-I -It was suggested to add Application of social case work and group work in industry with reference to absenteeism, indiscipline, and alcoholism and drug addiction.

Unit -IV-It was suggested to include Code on occupational Health and Safety- Welfare and safety provisions.

17. Women and Development (21BSWE62)

Unit-IV-It was re termed from Indian Constitution to Provisions related to women in Indian Constitution.

18. Child Protection (21BSWE64)

Unit-V

- It was suggested to add Integrated Child Protection scheme was shifted from Unit III to Unit V
- JJ Act is been mentioned as Juvenile Justice (Care and Protection) Act- 2015
- Allied and Non Major Elective papers need not to be included in the syllabus and it can be alternate as a "Certificate Course" which could be an added qualification for the students.

Post Graduate Diploma in Counselling (PGDC in Counselling)

- It was suggested to modify the semester examination question paper by giving 10 one mark equations along with descriptive type questions.

P. N. Nandy
20/11/21
PRINCIPAL
Madurai Institute of Social Sciences
Alogar Koll Road, Madurai-625 002

MADURAI INSTITUTE OF SOCIAL SCIENCES
BOARD OF STUDIES IN DEPARTMENT OF BUSINESS ADMINISTRATION
MINUTES OF THE MEETING HELD ON 30-04 2021 AT 2.00 P.M AT 1MSW

Members Present:

1. DR. P. Kannadas, Associate Professor and Head, Department of Management Studies, School of Management studies, MKU, Madurai.
2. Dr. P. Jerlin Rupa, Assistant Professor and Head, Department of Business Administration, Arul Anandar College, Madurai.
3. Mrs. K. Vijayalakshmi, Associate Professor, Department of Business Administration, Lady Doak College, Madurai.

Faculty Members:

1. R. Ponmalar, HOD
2. Dr. GA. Prabha
3. N.R.K. Vignesh
4. Dr. V. Nalini

Special Invitee:

1. Dr. Jobi Babu, Dean, Academic Affairs, MISS college.

Meeting Started with Welcome Address by Board of Studies Chairman R. Ponmalar which was followed by introduction of external subject experts, Principal and IQAC coordinator.

The Board went through the syllabus and made the following recommendations:

SEMESTER 1

1. Vanika Kadithangal - 21BBAL11

It was suggested to add

- Unit 1: "format of Business letters" 5
- Unit 3: "collection letters" 6
- Unit 5: "performance letter and report writing". 5

2. Principles of Management – 21BBAC11

It was suggested to add

- Unit 1: "14 principles of management" 5

It was suggested to remove

- Unit 1: "Hawthorne Experiment".

X 3. **Fundamentals of Computer – 21BBAC12**

It was suggested to specify the sub headings

- Unit 1: "under application of computers".

4. **Business Statistics – 21BBAA11**

It was suggested to remove

- Unit 2: "Quartile".

It was suggested to add

- Unit 5: "Price index and cost of living index".

5. **Introduction to Business Administration - 21BBAN11**

It was suggested to add

- Unit 1: "differences between management and Administration".

SEMESTER II

6. **Aluvalaga Melanmei - 21BBAL21**

It was suggested to add

- Unit 5: "Computerized statistical data generation".

7. **Managerial Economics - 21BBAC21**

It was suggested to add

- Unit 3: "features of demand forecasting".

X 8. **Computer Application in Business - 21BBAC22**

It was suggested to add

- Unit 5: "Application of computers in Share market".

X 9. **Business Mathematics - 21BBAA21**

It was suggested to add

- Unit 5: "crammer's rule".

10. **Entrepreneurial Development - 21BBAN21**

It was suggested to add

- Unit 1: "traits of entrepreneur and factors affecting entrepreneurship growth".

SEMESTER III

11. **Principles of Accounting - 21BBAC31**

It was suggested to add

- Unit 1: "meaning of accounting and accounting cycle".

X 12. **Banking theory, Law and practice - 21BBAC32**

It was suggested to remove

- Unit 1: "origin and growth of commercial banks in India."

13. **Human Resource Management - 21BBAC33**

It was suggested to add

- Unit 1: "Emerging trends in HR and role of HR"⁵
- Unit 5: "Employee welfare measures"⁵

It was suggested to remove

- Unit 5: "trade union".

14. **Investment Management - 21BBAE31**

It was suggested to add

- Unit 1: "objectives of investment"⁵.

15. **Communication Skills - 21BBAS31**

It was suggested to add

- Unit 1: "7C's of Communication"⁵.
- Unit 3: "offers and quotations"⁵.

16. **Management Information System - 21BBAS32**

It was suggested to add

- Unit 4: "Introduction to Artificial Intelligence"⁵.

X 17. **Working Capital Management - 21BBAS33**

It was suggested to add

- Unit 1: "Objectives of working capital management"⁵.

It was suggested to remove

- Unit 2: "Motive for holding cash, strategies and techniques of cash management".
- Unit 5: "factoring".

SEMESTER IV

18. **Principles of cost Accounting - 21BBAC41**

It was suggested to add

- Unit 1: "Simple problems in Cost sheet"⁵.

19. **Organization Behavior - 21BBAC42**

It was suggested to remove

- Unit 5: "Whole content"

It was suggested to make

- Unit 5: "Unit 4 as unit 5".

It was suggested to add

- Unit 4: "Motivation, theories, stress management and organization climate".

20. Business Environment - 21BBAC43

It was suggested to add

- Unit 2: "Indian Social Culture".

21. Retail Management - 21BBAC44

It was suggested to add

- Unit 2: "Retailer communication and features".

X 22. Organizational Development - 21BBAA41

It was suggested to remove

- Unit 4: "OD values".

SEMESTER V

23. Production Management - 21BBAC51

It was suggested to remove

- Unit 1: "Basic manufacturing process".

It was suggested to add

- Unit 1: "Differences between operation management and production management".

24. Financial Management - 21BBAC52

It was suggested to add

- Unit 2: "Medium term financing and types of securities debentures, equity & preferences shares".

25. Business Law - 21BBAC53

It was suggested to add

- Unit 5: "sales of good Act".

26. Research Methodology - 21BBAC54

It was suggested to add

- Unit 4: "Preliminary analysis of data-Percentage method & Weighted average method".

- Unit 5: "SPSS".⁵

X27. Strategic Management - 21BBAA51

It was suggested to remove

- Unit 1: "Introduction strategy / Strategic management, core of competence, limitation and strategic management in India".
- Unit 5: "business portfolio analysis and trends in portfolio strategy"

It was suggested to add

- Unit 5: "Merge, acquisition and joint ventures".⁵

SEMESTER VI

28. Marketing Management - 21BBAC61

It was suggested to remove

- Unit 1: "Marketing, role of marketing, types of consumers, consumer behavior model".
- Unit 5: "Whole content".

It was suggested to add

- Unit 1: "Marketing Mix- Market Segmentation, Targeting and Positioning -Consumer buying Behaviour - importance -Process".¹⁵
- Unit 5: "Recent Trends in Marketing Introduction, E-marketing, E-Retailing, Relationship marketing, Mobile marketing, Green marketing".²⁰

29. Management Accounting - 21BBAC62

It was suggested to add

- Unit 1: "characteristics of Management accounting"⁵
- Unit 3: "Cash flow statements according to AS-3 (simple problems only)"⁵

30. Industrial Law - 21BBA C63

It was suggested to add

- Unit 2: "Introduction to Bonus Act".⁵

31. Advertisement and Sales management - 21BBAE62

It was suggested to add

- Unit 1: "AIDA"⁵
- Unit 2: "functions of advertising agency"⁵

It was suggested to remove

- Unit 3: "sales and cost analysis"

32. Services Marketing - 21BBAE63

It was suggested to remove

- Unit 1: "management demand and supply"

It was suggested to specify the sub headings

- Unit 3: "factors influencing location, factors influencing people in services".

It was suggested to move

- Unit 4: "Managing service quality from unit 5 to unit 4"

It was suggested to add

- Unit 3: "process in services" ⁵
- Unit 4: "Gap Analysis" ⁵
- Unit 5: "Educational Services" ⁵

X 33. Personality Development - 21BBAS61

It was suggested to rearrange and make

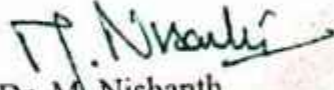
- Unit 2: "unit 5 as unit 2"
- Unit 3: "unit 2 as unit 3"
- Unit 4: "unit 3 as unit 4"
- Unit 5: "unit 4 as unit 5"

It was suggested to remove

- Unit 3: "Team Development - definition, characteristics of effective Team, Importance - Types - Techniques used in Building team performance".


R. Ponmalar

HOD


Dr. M. Nishanth
PRINCIPAL I/C

3700

Board of Studies

Date :- 29/4/2021

Time :- 10.00 AM

place :- Library Hall.

Members present :-

1. Chairman

J. SUJITHA

~ J. Sujitha

2. principal i/c.

M. NISANTH

3. Controller of Examination

Dr. P. JAYA KUMAR

~ P. Jayalaxmi

4. IBAC Co-ordinator & Dean of Academic Affairs

Dr. JOBI BABU

~ Jobi Babu
29/4/21

5. University Nominee

Dr. B. RAJASEKARAN

~ B. Rajasekaran
29/4/21

6. Subject Expert

Dr. S. ZAHIRA BANU

~ Zahira Banu
29/4/2021

7. Subject Expert

Dr. T. DEVAKI

~ T. Devaki
29.04.2021

Faculty Members

(i) M. Barveen Fathima

~

(ii) S. Nithya Sri

~

(iii) K. Selva Kumar

~ K. Selva Kumar
29.04.2021

Madurai Institute of Social Sciences

Department of English

BOARD OF STUDIES

Minutes of the Meeting on 29/4/2021 AT 10.00 AM in Library Hall

Members Present

1. **Dr. B. Rajasekaran**

Assoc. Prof. Dept of English, S.N. College, Madurai as University Nominee

2. **Dr. S. Zahira Banu**

Asst. Prof, Dept of English, Sri Meenakshi Govt Arts College for Women, Madurai as Subject Expert

3. **Dr. T. Devaki**

Asst. Prof, Dept of English, Yadava College, Thirupalai, Madurai as Subject Expert

4. **Ms. J. Sujitha**

Head, Asst. Prof, Dept of English, Chairman of Board of Studies, MISS

5. **Ms. M. Barveen Fathima**, Asst. Prof, Dept of English, MISS

6. **Ms. S. Nithya Sri**, Asst. Prof, Dept of English, MISS

7. **Mr. K. Selva Kumar**, Asst. Prof, Dept of English, MISS

Special Invites

8. **Mr. M. Nisanth, Principal i/c**, Madurai Institute of Social Sciences

9. **Dr. P. Jayakumar**, Controller of Examination, MISS

10. **Dr. Jobi Babu**,

J. Sujitha, Chairman of Board of Studies in English welcomed the members in Board of Studies and our **Principal** , Highlighted the Importance of the Course and focused on Strengthening the course by Sharpening the Syllabus.

The Board went through the Syllabus made following Recommendations,

Semester I

1. PART II ENGLISH (Poetry, Prose, Short Stories, Grammar & Compositions) BAELL12

It was proposed to introduce

- Unit-1 - Prose - Jhumpa Lahiri's Third and Final Continent

It was proposed to

- Unit III - Short Stories - O. Henry's The last leaf
Khushwant Singh's Train to Pakistan

It was suggested to delete

- Unit - III - Short Stories - Guy De Maupassant's Useless Beauty

In Unit - IV title was changed

It was proposed to

- Unit IV - Language Skills - One-word Substitute, Homophones, Spellings
Sentence Completion, Telephonic Conversation

2. AGE OF SHAKESPEARE AND MILTON

BAELC11

It was proposed to introduce

- Unit-2 Poetry - Edmund Spenser's Shepherd's Calendar(1&2), Sonnet 24

It was suggested to delete

- Unit-2 Poetry - Sonnet 64, 37&116

SEMESTER II

3. PART - II ENGLISH PROSE, POETRY, SHORT STORIES, GRAMMAR AND COMPOSITION

BAELL22

It was proposed to introduce

- Unit-1 - Prose - M. K. Gandhi's The Gospel of non - Violence

It was proposed to introduce

- Unit V - Practice - Fill the Forms (Bank, Railway, application forms govt exams.)

4. AGE OF DRYDEN AND POPE

BAELC21

It was proposed to introduce

- Unit-III - John Donne's Good Morrow

It was suggested to delete

- Unit-III - John Donne's A Valediction: forbidding mourning

It was proposed to introduce

- Unit-V - Novel - Daniel Defoe's Robinson Crusoe

5. AGE OF WORDSWORTH

BAELC22

It was proposed to introduce

- Unit - III - Poetry - Percy Bysshe Shelley's To Autumn & The Cloud

It was suggested to delete

- Unit - II - Prose - William Hazlitt's On going a Journey
- Unit - III - Poetry - John Keats's Ode on a Grecian Urn
- Unit - III - Poetry - Percy Bysshe Shelley's Ode on a Skylark

It was proposed to introduce

- Unit-V - Fiction - Walter Scott's Ivanhoe

6. LITERARY FORMS

BAELA21

It was proposed to introduce

- Unit-V Synecdoche, Transferred Epithet, Euphemism, Climax, Anticlimax, - Rhetorical Question, Hyperbole, Exclamation, Antithesis.

SEMESTER - III

7. AGE OF TENNYSON

BAELC32

It was proposed to introduce

- Unit-II - Poetry - Thomas Hardy's Thy Dynasts - (P - I)

It was suggested to delete

- Unit-II - Poetry - Thomas Hardy's Thy Dynasts

8. HISTORY OF ENGLISH LITERATURE

BAELA31

It was proposed to introduce

- Unit-II - Age of Shakespeare - Development of Drama to 1561

9. FICTION

BAELC31

It was proposed to introduce

- Unit-III - Thomas Hardy's Woodlander

It was suggested to delete

- Unit-III Thomas Hardy's Tess of the D' Urbervilles

It was proposed to introduce

- Unit-V Elie Wiesel's Night

SEMESTER IV

10. PART - II ENGLISH NOVEL AND ENGLISH COMPETITIVE EXAMINATION

BAELL42

It was suggested to delete

- Unit-V - Film Appreciation

11. INDIAN WRITING IN ENGLISH

BAELC41

It was proposed to introduce

- Unit-1 Prose - S.Radhakrishnan's An Idea Before the Youth

It was suggested to delete

- Unit-II - Poetry - K.N.Daruwella's A death of a bird

12. PRESENTATION SKILLS

BAELS42

It was proposed to introduce

- Unit - III - PowerPoint presentation

SEMESTER V

13. SHAKESPEARE

BAELC51

It was proposed to introduce

SEMESTER - VI

16. WOMEN WRITERS

BAELC62

- Guidance of Subject Expert we decided to change the title **WOMEN WRITING IN ENGLISH**

It was proposed to introduce

- Unit- 1 - Prose - Elaine Showalter's Towards a Feminist Poetics

It was suggested to delete

- Unit - 1 - Prose - Shashi Deshpande's Telling Our Own Stories

It was suggested to delete

- Unit - 2 - Poetry - Judith Wright's Woman to Man

17. WORLD CLASSIC LITERATURE

BAELC63

It was proposed to introduce

- Unit - III - Drama - Kalidasa's Shakunthala

It was suggested to delete

- Unit - III - Drama - Gordon Daviot's Remember Caesar

It was proposed to introduce

- Unit - V - Fiction - Veeramamuniver's Story of paramarthaguru

It was suggested to delete

- Unit - V - Samuel Vedanayagam Pillai's Prathapa Mudaliar Charithram

18. 20TH CENTURY LITERATURE

BAELE61

It was proposed to introduce

- Unit-1 - Prose - G.K.Cheston's Gardener and the Sea
- Unit-1 - Prose - T.S.Eliot's The Point of View

It was suggested to delete

- Unit-1 - Prose - Metaphysical Poetry

It was proposed to introduce

- Unit - 4 - Short Stories - Oscar Wilde's The Happy Princes

- Unit-V - William Shakespeare's Othello ✓

It was suggested to delete

- Unit V - William Shakespeare's Macbeth

14. NEW LITERATURE IN ENGLISH

BAELC52

It was proposed to introduce

- Unit-1 - Prose - Anitha Pratap's Island of Blood
- Unit-1 - Prose - Alice Walker's In Search of Our Mothers' Gardens

It was suggested to delete

- Unit I - Prose - Nirad C. Chaudri's The Eternal Silence of these infinite Crowds

It was suggested to delete

- Unit II - Poetry - Kirpal Singh's A Visitor to Singapore

It was proposed to introduce

- Unit V - Short Stories - Shirley Jackson's The Lottery
- Unit V - Short Stories - Salman Rushdie's Midnight's Children

It was suggested to delete

- Unit V - Fiction - Manju Kapoor's Home

15. TEACHING OF ENGLISH

BAELS51

- ✓ Guidance of Subject Expert we decided to change the title **ENGLISH LANGUAGE TEACHING**

It was proposed to introduce

- Unit - V - Using Technology - Mobile Analytics, Social Media, e-education (SWAYAM), Publications.

It was proposed to introduce

- Unit - 4 - Short Stories - H. G. Wells' The Magic Shop

It was suggested to delete

- Unit - 4 - Short Stories - Guy de Maupassant's Useless Beauty .

It was suggested to delete

- Unit - 4 - Short Stories - Kushwant Singh's Mr. Kanjoos and the Great Miracle

19. FILM APPRECIATION

BAELE63

It was proposed to introduce

- Unit - III - Types of Cinemas

20. TRANSLATION THEORY AND PRACTICE

BAELS61

It was proposed to introduce

- Unit - 1 - History of Translation

J. S. The

KOD ilc

J. Sujitha.

V. Nisanki
29/4/21
PRINCIPAL

Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002

DEPARTMENT OF PSYCHOLOGY
BOARD OF STUDIES MEETING

DATE: 30.4.2021

TIME: 2.45 PM

VENUE: PTR HALL

MEMBERS PRESENT:

1. MRS. G. KOPERUNDEVI
Asst. professor Dept. of Social sciences
Lady Doak college
Madurai
G.K. 30/04/2021
2. Dr. M. BUVANESWARAN
Asst. prof / Dept of psychology
Madurai Kamaraj University
Madurai
B. 30.04.2021.
3. Dr. P.S. SARAVANA KUMAR
Asst. professor
Anugraha Institute of Social Sciences.
Dindigul
P.S. 30/04/2021
4. Dr. P. JAYAKUMAR
Asst prof Dept of Social Work
COE (P/C)
P. Jayakumar
30/04/2021
5. Ms. P. MEENALOSHNI
Asst prof Dept of Social Work
MSS
P. Meenaloshni
30/4/2021
6. Ms. SANGEETHA
Asst prof
Dept of psychology
MSS
S. Sangeetha
7. Ms. HANNI
Asst. prof - Dept of Social Work
Hanni

8. Dr. Jobi Babu
Asst. professor
Dept. of Social Work
Dean of Acad.


Dr. Jobi Babu

Madurai Institute of Social Sciences**Department of Psychology****Minutes of the Board of Studies held on 30.04.2021****Members Present:**

1. **Chairperson:** Dr. M. Nisanth, Principal(I/C), MISS.
2. **University Nominee:** Dr. M. Buvaneshwaran, Madurai Kamaraj University.
3. **Dean of Academic Affairs:** Dr. Jobi Babu, Assistant Professor, MISS
4. **Controller of Examination:** Dr. P. JayaKumar, Assistant Professor, MISS
5. **External expert:** Mr. P.S. Saravana Kumar, Anugraha Institute of Social Sciences, Dindigul
6. **External expert:** Ms. G. Koperundevi, Lady Doak College, Madurai.
7. **Member Board of Studies:** Mrs. P. Meenaloshni, Assistant Professor, MISS
8. **Member Board of Studies:** Ms. S. Sangeetha, Assistant Professor, MISS
9. **Member Board of Studies:** Mrs.N. Harini, Assistant Professor, MISS

Minutes:

The meeting of the Board of Studies for Psychology was convened by Dr. P. Jayakumar, Controller of Examination, Madurai Institute of Social Sciences. It was started by 2.45 pm by formally welcoming the members by the controller of examination.

Dr. P.JayaKumar invited the members to reflect on the course structure and syllabus and that was circulated to all the members. Members went through all the papers meticulously and suggested few modifications in the context of the syllabus.

The members of Board of studies gave the following suggestions.

Semester I

Health Psychology

Unit III - Health Compromising behaviour and Health enhancing behaviour are suggested to add.

Semester II

General Psychology

Unit II - Concept of formation is reframed to concept formation. Creative thinking and its applications are suggested to move before language.

Unit III – Suggested to delete hypnotic therapy.

Social Psychology I

Unit I – Suggested to add Applications of Social Psychology

NME Paper

Since the content of the Basic Skills in Counselling paper is so heavy, board suggested to change the paper into Personality development paper.

Semester IV

Developmental Psychology I

Unit IV and Unit V are suggested to merge.

Unit V - Board suggested to Add Old Age: Characteristics – Developmental tasks – Adjustment to physical changes – Changes in motor and mental abilities. Changes in interests – Vocational Adjustment – Retirement – Changes in family life – loss of a spouse – Living arrangement for elderly hazards.

Counselling Psychology

Unit V – Suggested to add basic theories of counselling.

Semester V

Counselling and Psychotherapy

Unit IV and V are suggested to delete.

The board suggested dividing the contents of Unit II and Unit III into Unit IV and Unit V.

Educational Psychology

Board suggested changing the title from Cognitive psychology to Educational psychology

S. Srinivasan
5/5/21

S. Srinivasan
30/4/21
PRINCIPAL
Madurai Institute of Social Sciences
Alagar Kott Road, Madurai-625 002

Board of studies.

Date: 29/4/2021

Time: 10:00Am

place: PTR Hall

Members present

1. Chairman

K. Leo Godwin

2. principal i/c
M. Nisanth

P. Nisanth

3. controller of Examination
Dr. P. Jayakumar

P. Jayakumar

4. IQAC coordinator & DEAN
Dr. Jobi Babu

29/4/21

5. university Nominee:

6. Subject Expert:

1) Dr. S. NARAYANAN

2) Dr. K. Anurath

29/4/2021

29/4/2021

Faculty Members:-

1) K. Leo Godwin

2) R. Barathy

3) G. Nanthini

K. Leo Godwin
R. Barathy
G. Nanthini

29.4.2021

29/4/21

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN CS & IT

MINUTES OF THE MEETING HELD ON 29-04-2021 AT 10.00 AM in PTR Hall

Members Present

1. **Dr. K. Anuratha**, Assistant Professor , Department of Computer Science, Sourasdra College, Madurai as External Subject Expert.
2. **Dr. S. Nagarajan** , Head , Department of Computer Science, Yadhava College, Madurai as External Subject Expert.

Faculty Members:

1. Mr. K. Leogodwin, HoD, Department of CS & IT
2. Ms. G.Nanthini, Assistant Professor, Department of CS & IT
3. Ms. R. Barathy. Assistant Professor, Department of CS & IT
4. Mr.Karthick Saravanan, Assistant Professor, Department of Mathematics.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences.
2. **Dr. Jobibabu**, Dean, Academic Affairs, IQAC Co-coordinator.
3. **Dr. P.Jayakumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus. Dr. **Jobi babu**, Dean, Academic Affairs, IQAC Co-coordinator of Academic affairs discussed about

the UG regulations. Dr. P.Jaya kumar, COE I/C, discussed about the proposed changes in B.Sc CS and B.Sc IT

Mr. K. Leogodwin , HoD, Department of Computer Science and Information Technology, was started the Board of Studies meeting by welcoming the subject experts, invitees and faculty members.

Syllabus corrections was presented and explained in front of board members by Ms.G.Nanthini, Asst. Professor, Department of Computer Science and Information Technology and Ms. R.Barathy Asst. Professor, Department of Computer Science and Information Technology

DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

SEMESTER - I

Title of the course: Python Programming

Resolved to introduce a Programming in C in I semester instead of Python Programming Subject.

Title of the course: Python Programming Lab

Resolved to introduce a related practical paper for Python Programming.

Title of the course: Mathematical Foundations

Unit -I

Resolved to simplify the Mathematical Foundations syllabus simplify the content of Unit I.

Unit -IV

It was decided and accepted to remove the Unit IV and Split unit I content in unit IV

Title of the course: Basics of Computer Practices Lab

Resolved to simplify lab experiments in Basics of computer practices Lab

Title of the course: Fundamentals of Computers

Unit I:

It was decided and accepted to add the topic introduction to internet in unit 1

SEMESTER - II

Title of the course: Programming in C

UNIT IV:

It was decided and accepted to add Pointer Concept

Title of the course: Web Programming

Unit-V

It was decided and accepted to include the topic CSS

Title of the course: Web Design Lab

Resolved to introduce event handling method in Web Design Lab.

SEMESTER - III

Title of the course: Computer Architectures

Resolved to newly add a Computer Architectures paper in this semester.

SEMESTER – IV

Title of the course: Relational Database Management System.

Unit – I

It was decided and accepted to reduce the following contents File Systems Versus a DBMS – Advantages of a DBMS – Describing and Storing Data in a DBMS

Unit – II

It was decided and accepted to delete the contents Destroying / Altering Tables and Views.

SEMESTER - V

11. Title of the course: Software Engineering

Unit-IV

It was decided and accepted to include Software Costing method..

It was suggested to change the unit title software costing instead of software costing.

Unit-V

It was decided and includes the unit testing, black box and white boxing testing.

12. Title of the course: Computer Graphics

Unit-I

It was decided and combine content of unit I and unit V.

Unit-V

Resolved to realign and add the contents about the three dimensional projection and Transformation of object.

*****THE SAME CHANGES HAS BEEN DONE IN B.Sc IT*****

Mr. K. Leogodwin., Assistant professor, Department of Computer Science and Information Technology, proposed a vote of thanks and concluded the board of studies meets 2021.

Leogodwin.
5/5/21
HoD

M. Nisauli
5/5/21
PRINCIPAL

BOS - Department of Commerce
Courses covered B.COM CA and B.COM (R)

Date: 29.04.2021

Time: 2.30 pm

Venue: MSW Hall.

Members present:

1. ~~Dr~~ S. Muthukruppan,
Assistant Professor, Dept. of Commerce
Dept. of Madurai Kamaraj University College,

S.MW
29/4/21

2. —

3. Dr. M. Nisanth, Principal I/c,
MSS College Madurai

M. Nisanth
29/4/21

4. Dr. Jobi babu, TOAC Co-ordinator,
Dean Academic Affairs

J. Babu

5. Dr. P. Jayakumar, CCE I/c.

P. Jayakumar

Faculty members

R. Rakha Priyadharshini

Dr. V. Dalini

A. Senthil Kumar

N.R.K. Vignesh

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING HELD ON 29-04-2021 AT 2.30 PM in MSW Hall

Members Present

1. **Dr.S.Muthukaruppan**, Assistant Professor Dept. of, Madurai Kamaraj University College, as External Subject Expert

Faculty Members:

1. **Ms. R.Rekha Priyadharshini**, Asst. Professor, Department of Commerce.
2. **Dr. V.Nalini**, Asst. Professor, Department of Commerce.
3. **Mr.A.Senthikumar**, Asst. Professor, Department of Commerce.
4. **Mr.N.R.K.Vignesh**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences.
2. **Dr.Jobibabu**, Dean, Academic Affairs, IQAC Co-coordinator.
3. **Dr. P.Jayakumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus. Dr. **Johi babu**, Dean, Academic Affairs, IQAC Co-coordinator of Academic affairs discussed about the UG regulations. Dr. **P.Jaya kumar**, COE I/C, discussed about the proposed changes in B.Com and B.Com (CA).

Ms. R.Rekha Priyndharshini, Asst. Professor, Department of Commerce, was started the Board of Studies meeting by welcoming the subject experts, invitees and faculty members.

Syllabus corrections was presented and explained in front of board members by Dr. V.Nalini, Asst. Professor, Department of Commerce and Mr.A.Senthikumar, Asst. Professor, Department of Commerce.

DEPARTMENT OF COMMERCE (REGULAR)

SEMESTER - I

- 1. Vaniga Kadithangal** 21BCOMRL11
It was decided and accepted to add the following topics are changed in Vaniga kadithangal
- Unit-I - வாங்காடி கடிதங்கள் - விவரங்கள்
 - Unit-III - வாங்காடி கடிதங்கள்
 - Unit-V - வாங்காடி கடிதங்கள் கட்டுமான முறைகள்
- 2. Financial Accounting - I** 21BCOMRL12
It was decided and accepted to add
- Unit -I - Advantages and disadvantages of double entry system.
- 3. Introduction To Accounting** 21BCOMRN11
It was decided and accepted to add
- Unit V - Accounts of non trading concern theory only
- 4. Principles Of Management** 21BCOMRC12
It was decided and accepted to add
- Unit-III - Organization Structure
- 5. Managerial Economics** 21BCOMRA11
It was decided and accepted to add
- UNIT III - Characteristics of Forecasting Method

SEMESTER - II

- 6. Azhuvalaga Meluanmai** 21BCOMRL21
It was decided and accepted to include
- Unit-5 - சாமிநாட்டில் மருந்து உற்பத்தியாளர்கள் குறைந்தது கமிட்டிகள்
- 7. Company Organization** 21BCOMRC22
It was decided and accepted to include
- Unit III - E-voting
- 8. Principles And Practice Of Insurance** 21BCOMRA21
It was decided and accepted to include
- Unit - III - Industrial Life Insurance
- 9. Introduction To Cost Accounting** 21BCOMRN23
It was decided and accepted to include
- Unit-I - Elements of cost, Classification of cost.
- It was suggested to include
- Unit-I - Financial accounting Vs Management accounting and types of accounting.

SEMESTER - III

- 10. Partnership Accounting** 21BCOMRC31
It was decided and accepted to include
- Unit-I - Partnership deed
- It was suggested to include
- Unit-I - types of partners, Merits and demerits of partnership.
- 11. Marketing Management** 21BCOMRC32
It was decided and accepted to include
- Unit -I - Marketing Information System.
- It was suggested to include
- Unit -I - marketing concepts.

12. Banking Theory Law And Practice

21BCOMRC33

It was decided and accepted to include

- **Unit - I** - RBI and its functions.

13. Business Statistics

21BCOMRA31

It was decided and accepted to remove the

- **Unit - II** - Geometric mean due to irrelevant to the topic.

It was suggested to remove

- **Unit - II** - Harmonic mean due to irrelevant to the topic.

14. Introduction To Computers 21BCOMRS31

It was decided and accepted to include

- **Unit I** - Computer Generation.

It was decided and accepted to include

- **Unit-2** - Input and Output devices.

15. Computer Application In Business

21BCOMRS32

It was decided and accepted include

- **Unit I** - headers and footers - Finding and replacing text - spell check and Grammar check.

It was suggested to include

- **Unit I** - Margin setting.

It was decided and accepted to include

- **Unit III** - Adding, editing, deleting, copying, hiding slides.

It was suggested to include

- **Unit III** - blank presentation and animations.

SEMESTER - IV**16. Corporate accounting -I**

21BCOMRC41

It was decided and accepted to include

- **Unit - II** - Methods of ascertaining of profit and loss prior to incorporation.

It was suggested to include

- **Unit - II** - materials meaning and importance, FIFO, simple and weighted average method and various stock level.

17. Cost accounting

21BCOMRC42

It was decided and accepted to include

- **Unit - I** - Simple problem of cost sheet

18. Entrepreneurship Development

21BCOMRC43

It was decided and accepted to include

Unit-I - Entrepreneurship as a career and Women entrepreneurship in India.

It was decided and accepted to include

- **Unit- III** - How to start a business - product selection - Forms of ownership (Plant location -land, buildings, water & power, raw material, machinery), Manpower and other infrastructural facilities -Licensing, registration and Local bye laws

It was suggested to include

- **Unit- III** - project explanations.

It was decided and accepted to include

- **Unit-IV** - National Institute of Small Industries Extension Training, NAYE, NISJET

It was decided and accepted to include

- **Unit-V** - Entrepreneurship development in India -Sickness in small scale industries and remedial measures

It was suggested to include

- **Unit-V** - MSME 2006.

19. ENVIRONMENT OF BUSINESS

21BCOMRC44

It was suggested to include

- **Unit I** - internal and external environment.

It was decided and accepted to include

- **Unit III** - Economic Planning And Development

20. Business Mathematics

21BCOMRA41

It was decided and accepted to add

- **Unit - III** - Logarithm table

SEMESTER - V**21. Human Resource Management**

21BCOMRC51

It was decided and accepted to include

- **Unit - III** - steps in selection process in Recruitment.

22. Income Tax Law and Practice-I

21BCOMRC52

It was decided and accepted to include

- **Unit - I - the Agricultural Income**

23. Business Law-I

21BCOMRC53

It was decided and accepted to include

- **Unit-V - the Sale of Goods Act.**

It was suggested to include

- **Unit-V - types of goods, 1930.**

24. Auditing

21BCOMRC54

It was decided and accepted to include

- **Unit-I - the Routine Checking**

It was suggested to include

- **Unit-II - internal Vs external audit.**

It was suggested to include

- **Unit-V - computerized audit.**

25. Financial management

21BCOMRE52

It was decided and accepted to include

- **Unit-II - Types of securities debt equity and preference shares**

It was decided and accepted to include

- **Unit-III - Payback NPV and IRR**

It was decided and accepted to remove

- **Unit-IV - the Payback NPV and IRR and suggested to include financial leverage, operation Leverage, Combined Leverage**

SEMESTER - VI**26. Management Accounting**

21BCOMRC61

It was decided and accepted to include

- **Unit - I - Characteristics of management accounting.**

It was decided and accepted to include

- **Unit-III - Importance - Steps in Preparation - Managerial uses - Funds Flow and Cash flow statements according to AS-3**

It was decided and accepted to remove

- **Unit-III - the Changes in working capital - Preparation of funds from operation - Funds Flow statement.**

It was suggested to include

- **Unit-V - zero based budget (previous budget)**

27. Industrial Law - II

21BCOMRC62

It was decided and accepted to include

- **Unit-II - Introduction to Bonus Act**

28. Income Tax Law And Practice - II 21BCOMRC63

It was decided and accepted to include

- **Unit-I - Simple problem set of carry forward loss**

29. Advertisement And Sales Management

21BCOMRE62

It was decided and accepted to include

- **Unit-II - internet advertising, competitive advertising, media, model of internet advertising**

It was suggested to include

- **Unit-III - product life cycle and channels of distribution.**

30. Research Methods In Commerce

21BCOMRE63

It was decided and accepted to include

Mr.N.R.K.Vignesh, Assistant professor, Department of commerce, proposed a vote of thanks and concluded the board of studies meets 2021.

M. Nisanth
29/4/21

PRINCIPAL

Madurai Institute of Social Sciences
Alagar Kott Road, Madurai-625 032

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING HELD ON 29-04-2021 AT 2.30 PM in Librar Hall

Members Present

1. **Dr.S.Muthukaruppan**, Assistant Professor Dept. of, Madurai Kamaraj University College, as External Subject Expert

Faculty Members:

1. **Ms. R.Rekha Priyadarshini**, Asst. Professor, Department of Commerce.
2. **Dr. V.Nalini**, Asst. Professor, Department of Commerce.
3. **Mr.A.Senthikumar**, Asst. Professor, Department of Commerce.
4. **Mr.N.R.K.Vignesh**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences.
2. **Dr.Jobhabu**, Dean, Academic Affairs, IQAC Co-coordinator.
3. **Dr. P.Jayakumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus. Dr. **Jobi babu**, Dean, Academic Affairs, IQAC Co-coordinator of Academic affairs discussed about the UG regulations. Dr. **P.Jaya kumar**, COE I/C, discussed about the proposed changes in B.Com and B.Com (CA).

Ms. R.Rekha Priyadharshini, Asst. Professor, Department of Commerce, was started the Board of Studies meeting by welcoming the subject experts, invitees and faculty members.

Syllabus corrections was presented and explained in front of board members by Dr. V.Nalini, Asst. Professor, Department of Commerce and Mr.A.Senthilkumar, Asst. Professor, Department of Commerce.

DEPARTMENT OF COMMERCE (CA)

SEMESTER - I

1. Vaniga Kadithangal 21BCOMCL11

It was decided and accepted to add the following topics are changed in Vaniga kadithangal

- Unit-I - முடிவாகக் கொடுக்கப்பட்ட தகவல்களை - விளக்கலாம்
- Unit-III - சுயநிலை முடிவுகள்
- Unit-V - கூலியாளர்களைப் பற்றிய விவரம் மற்றும் சந்தர்ப்பம் தயாரிப்புகள்

2. Financial Accounting - I 21BCOMCL12

It was decided and accepted to add

- Unit - I - Advantages and disadvantages of double entry system.

3. Fundamentals of Computers & C Programming 21BCOMCC12

It was decided and accepted to remove

- Unit IV - the Arrays one dimensional - two dimensional and multidimensional arrays.

It was decided and accepted to add

- Unit V - Arrays one dimensional - two dimensional and multidimensional arrays

It was decided and accepted to remove

- Unit V - the pointer declaring and initializing pointers - pointer expressions - pointer and arrays - pointer and functions-Structures - Structure definition.

4. Programming in C Lab 21BCOMCA11

It was decided and accepted to remove the programs from the existing syllabus from programs no.11 to 23.

5. Introduction To Accounting 21BCOMCN11

It was decided and accepted to add

- Unit V - Accounts of non trading concern theory only

SEMESTER - II

6. Azhuvalaga Melanmai 21BCOMCL21

It was decided and accepted to include

- Unit-5 - மாண்புமிகுள்ளி மற்றும் புத்திரமீதாரர்களின் கருத்துகள் மற்றும் குறிப்புகள்

7. Object Oriented Programming In C++ 21BCOMCC22

It was decided and accepted to include

- Unit I - Operators in C++ and Operator precedence

8. Introduction To Cost Accounting 21BCOMCN23

It was decided and accepted to include

- Unit-I - Elements of cost. Classification of cost.

It was suggested to include

- Unit-I - Financial accounting Vs Management accounting and types of accounting.

SEMESTER - III**9. Partnership Accounting**

21BCOMCC31

It was decided and accepted to include

- Unit-I - Partnership deed

It was suggested to include

- Unit-I - types of partners, Merits and demerits of partnership.

10. Visual Basic Theory

21BCOMCC32

It was decided and accepted to include

- Unit I - Introduction Visual Basic - What is Visual Studio and its versions

11. E-Commerce

21BCOMCS31

It was decided and accepted to include

- Unit I - Overview of development in information technology and definition of E-commerce and Scope

12. Business Statistics

21BCOMCA31

It was decided and accepted to remove

- Unit - II - the Geometric mean due to irrelevant to the topic.

It was suggested to remove

- Unit - II - Harmonic mean due to irrelevant to the topic.

SEMESTER - IV**13. Corporate accounting -I**

21BCOMCC41

It was decided and accepted to include

- Unit - II - Methods of ascertaining of profit and loss prior to incorporation.

It was suggested to include

- Unit - II - materials meaning and importance, EOQ, simple and weighted average method and various stock level.

14. Cost accounting

21BCOMCC42

It was decided and accepted to include

- Unit - I - Simple problem of cost sheet

15. Oracle And Its Application

21BCOMCC43

It was decided and accepted to include

- UNIT I - Introduction to DBMS - Advantages of DBMS

16. Business Mathematics

21BCOMCA41

It was decided and accepted to add

- Unit - III - Logarithm table

SEMESTER - V**17. Human Resource Management**

21BCOMCC51

It was decided and accepted to include

- Unit - III - steps in selection process in Recruitment.

18. Income Tax Law and Practice-1

21BCOMCC52

It was decided and accepted to include

- Unit - I - the Agricultural Income

19. Business Law-I

21BCOMCC53

It was decided and accepted to include

- Unit-V - the Sale of Goods Act.

It was suggested to include

- Unit-V - types of goods, 1930.

SEMESTER - VI

20. Management Accounting

21BCOMCC61

It was decided and accepted to include

- **Unit - I - Characteristics of management accounting.**

It was decided and accepted to include

- **Unit-III - Importance - Steps in Preparation - Managerial uses - Funds Flow and Cash flow statements according to AS-3**

It was decided and accepted to remove the

- **Unit-III - Changes in working capital - Preparation of funds from operation - Funds Flow statement.**

It was suggested to include

- **Unit-V - zero based budget (previous budget)**

21. Industrial Law - II

21BCOMCC62

It was decided and accepted to include

- **Unit-II - Introduction to Bonus Act**

22. Income Tax Law And Practice - II

21BCOMCC63

It was decided and accepted to include

- **Unit-I - Simple problem set of carry forward loss**

23. Advertisement And Sales Management

21BCOMCE62

It was decided and accepted to include

- **Unit-II - Internet advertising, competitive advertising, media, model of internet advertising**

It was suggested to include

- **Unit-III - product life cycle and channels of distribution**

Mr.N.R.K.Vignesh, Assistant professor, Department of commerce, proposed a vote of thanks and concluded the board of studies meets 2021.

N. R. K. Vignesh
29/4/21
PRINCIPAL
Madurai Institute of Social Sciences
College Road, Madurai-625 002

MADURAI INSTITUTE OF SOCIAL SCIENCES
BOARD OF STUDIES IN DEPARTMENT OF BUSINESS ADMINISTRATION
MINUTES OF THE MEETING HELD ON 30-04 2021 AT 2.00 P.M AT IMSW

Members Present:

1. DR. P. Kannadas, Associate Professor and Head, Department of Management Studies, School of Management studies, MKU, Madurai.
2. Dr. P. Jerlin Rupa, Assistant Professor and Head, Department of Business Administration, Arul Anandar College, Madurai.
3. Mrs. K. Vijayalakshmi, Associate Professor, Department of Business Administration, Lady Doak College, Madurai.

Faculty Members:

1. R. Ponmalar, HOD
2. Dr. GA. Prabha
3. N.R.K. Vignesh
4. Dr. V. Nalini

Special Invitee:

1. Dr. Jobi Babu, Dean, Academic Affairs, MISS college.

Meeting Started with Welcome Address by Board of Studies Chairman R. Ponmalar which was followed by introduction of external subject experts, Principal and IQAC coordinator.

The Board went through the syllabus and made the following recommendations:

SEMESTER 1

1. Vanika Kadithangal - 21BBAL11

It was suggested to add

- Unit 1: "format of Business letters" 5
- Unit 3: "collection letters" 6
- Unit 5: "performance letter and report writing". 5

2. Principles of Management – 21BBAC11

It was suggested to add

- Unit 1: "14 principles of management" 5

It was suggested to remove

- Unit 1: "Hawthorne Experiment".

X 3. **Fundamentals of Computer – 21BBAC12**

It was suggested to specify the sub headings

- Unit 1: "under application of computers".

4. **Business Statistics – 21BBAA11**

It was suggested to remove

- Unit 2: "Quartile".

It was suggested to add

- Unit 5: "Price index and cost of living index".

5. **Introduction to Business Administration - 21BBAN11**

It was suggested to add

- Unit 1: "differences between management and Administration".

SEMESTER II

6. **Aluvalaga Melanmei - 21BBAL21**

It was suggested to add

- Unit 5: "Computerized statistical data generation".

7. **Managerial Economics - 21BBAC21**

It was suggested to add

- Unit 3: "features of demand forecasting".

X 8. **Computer Application in Business - 21BBAC22**

It was suggested to add

- Unit 5: "Application of computers in Share market".

X 9. **Business Mathematics - 21BBAA21**

It was suggested to add

- Unit 5: "crammer's rule".

10. **Entrepreneurial Development - 21BBAN21**

It was suggested to add

- Unit 1: "traits of entrepreneur and factors affecting entrepreneurship growth".

SEMESTER III

11. **Principles of Accounting - 21BBAC31**

It was suggested to add

- Unit 1: "meaning of accounting and accounting cycle".

X 12. **Banking theory, Law and practice - 21BBAC32**

It was suggested to remove

- Unit 1: "origin and growth of commercial banks in India."

13. **Human Resource Management - 21BBAC33**

It was suggested to add

- Unit 1: "Emerging trends in HR and role of HR"⁵
- Unit 5: "Employee welfare measures"⁵

It was suggested to remove

- Unit 5: "trade union".

14. **Investment Management - 21BBAE31**

It was suggested to add

- Unit 1: "objectives of investment"⁵.

15. **Communication Skills - 21BBAS31**

It was suggested to add

- Unit 1: "7C's of Communication"⁵.
- Unit 3: "offers and quotations"⁵.

16. **Management Information System - 21BBAS32**

It was suggested to add

- Unit 4: "Introduction to Artificial Intelligence"⁵.

X 17. **Working Capital Management - 21BBAS33**

It was suggested to add

- Unit 1: "Objectives of working capital management"⁵.

It was suggested to remove

- Unit 2: "Motive for holding cash, strategies and techniques of cash management".
- Unit 5: "factoring".

SEMESTER IV

18. **Principles of cost Accounting - 21BBAC41**

It was suggested to add

- Unit 1: "Simple problems in Cost sheet"⁵.

19. **Organization Behavior - 21BBAC42**

It was suggested to remove

- Unit 5: "Whole content"

It was suggested to make

- Unit 5: "Unit 4 as unit 5".

It was suggested to add

- Unit 4: "Motivation, theories, stress management and organization climate".

20. Business Environment - 21BBAC43

It was suggested to add

- Unit 2: "Indian Social Culture".

21. Retail Management - 21BBAC44

It was suggested to add

- Unit 2: "Retailer communication and features".

X 22. Organizational Development - 21BBAA41

It was suggested to remove

- Unit 4: "OD values".

SEMESTER V

23. Production Management - 21BBAC51

It was suggested to remove

- Unit 1: "Basic manufacturing process".

It was suggested to add

- Unit 1: "Differences between operation management and production management".

24. Financial Management - 21BBAC52

It was suggested to add

- Unit 2: "Medium term financing and types of securities debentures, equity & preferences shares".

25. Business Law - 21BBAC53

It was suggested to add

- Unit 5: "sales of good Act".

26. Research Methodology - 21BBAC54

It was suggested to add

- Unit 4: "Preliminary analysis of data-Percentage method & Weighted average method".

- Unit 5: "SPSS".⁵

X27. Strategic Management - 21BBAA51

It was suggested to remove

- Unit 1: "Introduction strategy / Strategic management, core of competence, limitation and strategic management in India".
- Unit 5: "business portfolio analysis and trends in portfolio strategy"

It was suggested to add

- Unit 5: "Merge, acquisition and joint ventures".⁵

SEMESTER VI

28. Marketing Management - 21BBAC61

It was suggested to remove

- Unit 1: "Marketing, role of marketing, types of consumers, consumer behavior model".
- Unit 5: "Whole content".

It was suggested to add

- Unit 1: "Marketing Mix- Market Segmentation, Targeting and Positioning -Consumer buying Behaviour - importance -Process".¹⁵
- Unit 5: "Recent Trends in Marketing Introduction, E-marketing, E-Retailing, Relationship marketing, Mobile marketing, Green marketing".²⁰

29. Management Accounting - 21BBAC62

It was suggested to add

- Unit 1: "characteristics of Management accounting"⁵
- Unit 3: "Cash flow statements according to AS-3 (simple problems only)"⁵

30. Industrial Law - 21BBA C63

It was suggested to add

- Unit 2: "Introduction to Bonus Act".⁵

31. Advertisement and Sales management - 21BBAE62

It was suggested to add

- Unit 1: "AIDA"⁵
- Unit 2: "functions of advertising agency"⁵

It was suggested to remove

- Unit 3: "sales and cost analysis"

32. Services Marketing - 21BBAE63

It was suggested to remove

- Unit 1: "management demand and supply"

It was suggested to specify the sub headings

- Unit 3: "factors influencing location, factors influencing people in services".

It was suggested to move

- Unit 4: "Managing service quality from unit 5 to unit 4"

It was suggested to add

- Unit 3: "process in services" ⁵
- Unit 4: "Gap Analysis" ⁵
- Unit 5: "Educational Services" ⁵

X 33. Personality Development - 21BBAS61

It was suggested to rearrange and make


- Unit 2: "unit 5 as unit 2"
- Unit 3: "unit 2 as unit 3"
- Unit 4: "unit 3 as unit 4"
- Unit 5: "unit 4 as unit 5"

It was suggested to remove

- Unit 3: "Team Development - definition, characteristics of effective Team, Importance - Types - Techniques used in Building team performance".


R. Ponmalar

HOD


Dr. M. Nishanth
PRINCIPAL I/C

3700

Board of Studies

Date :- 29/4/2021

Time :- 10.00 AM

place :- Library Hall.

Members present :-

1. Chairman

J. SUJITHA

~ J. Sujitha

2. principal i/c.

M. NISANTH

3. Controller of Examination

Dr. P. JAYA KUMAR

~ P. Jayalaxmi

4. IBAC Co-ordinator & Dean of Academic Affairs

Dr. JOBI BABU

~ J. Jobi Babu
29/4/21

5. University Nominee

Dr. B. RAJASEKARAN

~ B. Rajasekaran
29/4/21

6. Subject Expert

Dr. S. ZAHIRA BANU

~ S. Zahira Banu
29/4/2021

7. Subject Expert

Dr. T. DEVAKI

~ T. Devaki
29.04.2021

Faculty Members

(i) M. Barveen Fathima

~

(ii) S. Nithya Sri

~

(iii) K. Selva Kumar

~ K. Selva Kumar
29.04.2021

Madurai Institute of Social Sciences

Department of English

BOARD OF STUDIES

Minutes of the Meeting on 29/4/2021 AT 10.00 AM in Library Hall

Members Present

1. **Dr. B. Rajasekaran**

Assoc. Prof. Dept of English, S.N. College, Madurai as University Nominee

2. **Dr. S. Zahira Banu**

Asst. Prof, Dept of English, Sri Meenakshi Govt Arts College for Women, Madurai as Subject Expert

3. **Dr. T. Devaki**

Asst. Prof, Dept of English, Yadava College, Thirupalai, Madurai as Subject Expert

4. **Ms. J. Sujitha**

Head, Asst. Prof, Dept of English, Chairman of Board of Studies, MISS

5. **Ms. M. Barveen Fathima**, Asst. Prof, Dept of English, MISS

6. **Ms. S. Nithya Sri**, Asst. Prof, Dept of English, MISS

7. **Mr. K. Selva Kumar**, Asst. Prof, Dept of English, MISS

Special Invites

8. **Mr. M. Nisanth, Principal i/c**, Madurai Institute of Social Sciences

9. **Dr. P. Jayakumar**, Controller of Examination, MISS

10. **Dr. Jobi Babu**,

J. Sujitha, Chairman of Board of Studies in English welcomed the members in Board of Studies and our **Principal** , Highlighted the Importance of the Course and focused on Strengthening the course by Sharpening the Syllabus.

The Board went through the Syllabus made following Recommendations,

Semester I

1. PART II ENGLISH (Poetry, Prose, Short Stories, Grammar & Compositions) BAELL12

It was proposed to introduce

- Unit-1 - Prose - Jhumpa Lahiri's Third and Final Continent

It was proposed to

- Unit III - Short Stories - O. Henry's The last leaf
Khushwant Singh's Train to Pakistan

It was suggested to delete

- Unit - III - Short Stories - Guy De Maupassant's Useless Beauty

In Unit - IV title was changed

It was proposed to

- Unit IV - Language Skills - One-word Substitute, Homophones, Spellings
Sentence Completion, Telephonic Conversation

2. AGE OF SHAKESPEARE AND MILTON

BAELC11

It was proposed to introduce

- Unit-2 Poetry - Edmund Spenser's Shepherd's Calendar(1&2), Sonnet 24

It was suggested to delete

- Unit-2 Poetry - Sonnet 64, 37&116

SEMESTER II

3. PART - II ENGLISH PROSE, POETRY, SHORT STORIES, GRAMMAR AND COMPOSITION

BAELL22

It was proposed to introduce

- Unit-1 - Prose - M. K. Gandhi's The Gospel of non - Violence

It was proposed to introduce

- Unit V - Practice - Fill the Forms (Bank, Railway, application forms govt exams.)

4. AGE OF DRYDEN AND POPE

BAELC21

It was proposed to introduce

- Unit-III - John Donne's Good Morrow

It was suggested to delete

- Unit-III - John Donne's A Valediction: forbidding mourning

It was proposed to introduce

- Unit-V - Novel - Daniel Defoe's Robinson Crusoe

5. AGE OF WORDSWORTH

BAELC22

It was proposed to introduce

- Unit - III - Poetry - Percy Bysshe Shelley's To Autumn & The Cloud

It was suggested to delete

- Unit - II - Prose - William Hazlitt's On going a Journey
- Unit - III - Poetry - John Keats's Ode on a Grecian Urn
- Unit - III - Poetry - Percy Bysshe Shelley's Ode on a Skylark

It was proposed to introduce

- Unit-V - Fiction - Walter Scott's Ivanhoe

6. LITERARY FORMS

BAELA21

It was proposed to introduce

- Unit-V Synecdoche, Transferred Epithet, Euphemism, Climax, Anticlimax, - Rhetorical Question, Hyperbole, Exclamation, Antithesis.

SEMESTER - III

7. AGE OF TENNYSON

BAELC32

It was proposed to introduce

- Unit-II - Poetry - Thomas Hardy's Thy Dynasts - (P - I)

It was suggested to delete

- Unit-II - Poetry - Thomas Hardy's Thy Dynasts

8. HISTORY OF ENGLISH LITERATURE

BAELA31

It was proposed to introduce

- Unit-II - Age of Shakespeare - Development of Drama to 1561

9. FICTION

BAELC31

It was proposed to introduce

- Unit-III - Thomas Hardy's Woodlander

It was suggested to delete

- Unit-III Thomas Hardy's Tess of the D' Urbervilles

It was proposed to introduce

- Unit-V Elie Wiesel's Night

SEMESTER IV

10. PART - II ENGLISH NOVEL AND ENGLISH COMPETITIVE EXAMINATION

BAELL42

It was suggested to delete

- Unit-V - Film Appreciation

11. INDIAN WRITING IN ENGLISH

BAELC41

It was proposed to introduce

- Unit-I Prose - S.Radhakrishnan's An Idea Before the Youth

It was suggested to delete

- Unit-II - Poetry - K.N.Daruwella's A death of a bird

12. PRESENTATION SKILLS

BAELS42

It was proposed to introduce

- Unit - III - PowerPoint presentation

SEMESTER V

13. SHAKESPEARE

BAELC51

It was proposed to introduce

SEMESTER - VI

16. WOMEN WRITERS

BAELC62

- Guidance of Subject Expert we decided to change the title **WOMEN WRITING IN ENGLISH**

It was proposed to introduce

- Unit- 1 - Prose - Elaine Showalter's Towards a Feminist Poetics

It was suggested to delete

- Unit - 1 - Prose - Shashi Deshpande's Telling Our Own Stories

It was suggested to delete

- Unit - 2 - Poetry - Judith Wright's Woman to Man

17. WORLD CLASSIC LITERATURE

BAELC63

It was proposed to introduce

- Unit - III - Drama - Kalidasa's Shakunthala

It was suggested to delete

- Unit - III - Drama - Gordon Daviot's Remember Caesar

It was proposed to introduce

- Unit - V - Fiction - Veeramamuniver's Story of paramarthaguru

It was suggested to delete

- Unit - V - Samuel Vedanayagam Pillai's Prathapa Mudaliar Charithram

18. 20TH CENTURY LITERATURE

BAELE61

It was proposed to introduce

- Unit-1 - Prose - G.K.Cheston's Gardener and the Sea
- Unit-1 - Prose - T.S.Eliot's The Point of View

It was suggested to delete

- Unit-1 - Prose - Metaphysical Poetry

It was proposed to introduce

- Unit - 4 - Short Stories - Oscar Wilde's The Happy Princes

- Unit-V - William Shakespeare's Othello ✓

It was suggested to delete

- Unit V - William Shakespeare's Macbeth

14. NEW LITERATURE IN ENGLISH

BAELC52

It was proposed to introduce

- Unit-1 - Prose - Anitha Pratap's Island of Blood
- Unit-1 - Prose - Alice Walker's In Search of Our Mothers' Gardens

It was suggested to delete

- Unit I - Prose - Nirad C. Chaudri's The Eternal Silence of these infinite Crowds

It was suggested to delete

- Unit II - Poetry - Kirpal Singh's A Visitor to Singapore

It was proposed to introduce

- Unit V - Short Stories - Shirley Jackson's The Lottery
- Unit V - Short Stories - Salman Rushdie's Midnight's Children

It was suggested to delete

- Unit V - Fiction - Manju Kapoor's Home

15. TEACHING OF ENGLISH

BAELS51

- ✓ Guidance of Subject Expert we decided to change the title **ENGLISH LANGUAGE TEACHING**

It was proposed to introduce

- Unit - V - Using Technology - Mobile Analytics, Social Media, e-education (SWAYAM), Publications.

It was proposed to introduce

- Unit - 4 - Short Stories - H. G. Wells' The Magic Shop

It was suggested to delete

- Unit - 4 - Short Stories - Guy de Maupassant's Useless Beauty .

It was suggested to delete

- Unit - 4 - Short Stories - Kushwant Singh's Mr. Kanjoos and the Great Miracle

19. FILM APPRECIATION

BAELE63

It was proposed to introduce

- Unit - III - Types of Cinemas

20. TRANSLATION THEORY AND PRACTICE

BAELS61

It was proposed to introduce

- Unit - 1 - History of Translation

J. S. The

KOD ilc

J. Sujitha.

V. Nisanki
29/4/21
PRINCIPAL

Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002

DEPARTMENT OF PSYCHOLOGY
BOARD OF STUDIES MEETING

DATE: 30.4.2021

TIME: 2.45 PM

VENUE: PTR HALL

MEMBERS PRESENT:

1. MRS. G. Koperundevi
Asst. professor Dept. of Social sciences
Lady Doak college
Madurai
G.K. 30/04/2021
2. Dr. M. Buvaneshwari
Asst. prof / Dept of psychology
Madurai Kamaraj University
Madurai
Dr. M. B. 30.04.2021.
3. Dr. P.S. Saravanan kumar
Asst. professor
Anugraha Institute of Social Sciences.
Dindigul
Dr. P.S. 30/04/2021
4. Dr. P. Jayakumar
Asst prof Dept of Social Work
COE (P/c)
P. Jayakumar
30/04/2021
5. Ms. P. Meenalashni
Asst prof Dept of Social Work
MSS
Ms. P. Meenalashni
30/4/2021
6. Ms. Sangeetha
Asst prof
Dept of psychology
MSS
S. Sangeetha
7. Ms. Harini
Asst prof - Dept of Social Work
Harini

8. Dr. Jobi Babu
Asst. professor
Dept. of Social Work
Dean of Acad.


Dr. Jobi Babu

Madurai Institute of Social Sciences**Department of Psychology****Minutes of the Board of Studies held on 30.04.2021****Members Present:**

- 1. Chairperson:** Dr. M. Nisanth, Principal(I/C), MISS.
- 2. University Nominee:** Dr. M. Buvaneshwaran, Madurai Kamaraj University.
- 3. Dean of Academic Affairs:** Dr. Jobi Babu, Assistant Professor, MISS
- 4. Controller of Examination:** Dr. P. JayaKumar, Assistant Professor, MISS
- 5. External expert:** Mr. P.S. Saravana Kumar, Anugraha Institute of Social Sciences, Dindigul
- 6. External expert:** Ms. G. Koperundevi, Lady Doak College, Madurai.
- 7. Member Board of Studies:** Mrs. P. Meenaloshni, Assistant Professor, MISS
- 8. Member Board of Studies:** Ms. S. Sangeetha, Assistant Professor, MISS
- 9. Member Board of Studies:** Mrs.N. Harini, Assistant Professor, MISS

Minutes:

The meeting of the Board of Studies for Psychology was convened by Dr. P. Jayakumar, Controller of Examination, Madurai Institute of Social Sciences. It was started by 2.45 pm by formally welcoming the members by the controller of examination.

Dr. P.JayaKumar invited the members to reflect on the course structure and syllabus and that was circulated to all the members. Members went through all the papers meticulously and suggested few modifications in the context of the syllabus.

The members of Board of studies gave the following suggestions.

Semester I

Health Psychology

Unit III - Health Compromising behaviour and Health enhancing behaviour are suggested to add.

Semester II

General Psychology

Unit II - Concept of formation is reframed to concept formation. Creative thinking and its applications are suggested to move before language.

Unit III – Suggested to delete hypnotic therapy.

Social Psychology I

Unit I – Suggested to add Applications of Social Psychology

NME Paper

Since the content of the Basic Skills in Counselling paper is so heavy, board suggested to change the paper into Personality development paper.

Semester IV

Developmental Psychology I

Unit IV and Unit V are suggested to merge.

Unit V - Board suggested to Add Old Age: Characteristics – Developmental tasks – Adjustment to physical changes – Changes in motor and mental abilities. Changes in interests – Vocational Adjustment – Retirement – Changes in family life – loss of a spouse – Living arrangement for elderly hazards.

Counselling Psychology

Unit V – Suggested to add basic theories of counselling.

Semester V

Counselling and Psychotherapy

Unit IV and V are suggested to delete.

The board suggested dividing the contents of Unit II and Unit III into Unit IV and Unit V.

Educational Psychology

Board suggested changing the title from Cognitive psychology to Educational psychology

S. Srinivasan
5/5/21

S. Srinivasan
30/4/21
PRINCIPAL
Madurai Institute of Social Sciences
Alagar Kott Road, Madurai-625 002

Board of studies.

Date: 29/4/2021

Time: 10:00Am

place: PTR Hall

Members present

1. Chairman

K. Leo Godwin

2. principal i/c
M. Nisanth

P. Nisanth

3. controller of Examination
Dr. P. Jayakumar

P. Jayakumar

4. IQAC coordinator & DEAN
Dr. Jobi BabuJobi Babu
29/4/21

5. university Nominee:

6. Subject Expert:

1) Dr. S. NARAYANAN

2) Dr. K. Anurath

Anurath
29/4/2021Anurath
29/4/2021

Faculty Members:-

1) K. Leo Godwin

2) R. Barathy

3) G. Nanthini

K. Leo Godwin
R. Barathy
G. Nanthini
29/4/21

29.4.2021

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN CS & IT

MINUTES OF THE MEETING HELD ON 29-04-2021 AT 10.00 AM in PTR Hall

Members Present

1. **Dr. K. Anuratha**, Assistant Professor , Department of Computer Science, Sourasdra College, Madurai as External Subject Expert.
2. **Dr. S. Nagarajan** , Head , Department of Computer Science, Yadhava College, Madurai as External Subject Expert.

Faculty Members:

1. Mr. K. Leogodwin, HoD, Department of CS & IT
2. Ms. G.Nanthini, Assistant Professor, Department of CS & IT
3. Ms. R. Barathy. Assistant Professor, Department of CS & IT
4. Mr.Karthick Saravanan, Assistant Professor, Department of Mathematics.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences.
2. **Dr. Jobibabu**, Dean, Academic Affairs, IQAC Co-coordinator.
3. **Dr. P.Jayakumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus. Dr. **Jobi babu**, Dean, Academic Affairs, IQAC Co-coordinator of Academic affairs discussed about

the UG regulations. Dr. P.Jaya kumar, COE I/C, discussed about the proposed changes in B.Sc CS and B.Sc IT

Mr. K. Leogodwin , HoD, Department of Computer Science and Information Technology, was started the Board of Studies meeting by welcoming the subject experts, invitees and faculty members.

Syllabus corrections was presented and explained in front of board members by Ms.G.Nanthini, Asst. Professor, Department of Computer Science and Information Technology and Ms. R.Barathy Asst. Professor, Department of Computer Science and Information Technology

DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

SEMESTER - I

Title of the course: Python Programming

Resolved to introduce a Programming in C in I semester instead of Python Programming Subject.

Title of the course: Python Programming Lab

Resolved to introduce a related practical paper for Python Programming.

Title of the course: Mathematical Foundations

Unit -I

Resolved to simplify the Mathematical Foundations syllabus simplify the content of Unit I.

Unit -IV

It was decided and accepted to remove the Unit IV and Split unit I content in unit IV

Title of the course: Basics of Computer Practices Lab

Resolved to simplify lab experiments in Basics of computer practices Lab

Title of the course: Fundamentals of Computers

Unit I:

It was decided and accepted to add the topic introduction to internet in unit 1

SEMESTER - II

Title of the course: Programming in C

UNIT IV:

It was decided and accepted to add Pointer Concept

Title of the course: Web Programming

Unit-V

It was decided and accepted to include the topic CSS

Title of the course: Web Design Lab

Resolved to introduce event handling method in Web Design Lab.

SEMESTER - III

Title of the course: Computer Architectures

Resolved to newly add a Computer Architectures paper in this semester.

SEMESTER – IV

Title of the course: Relational Database Management System.

Unit – I

It was decided and accepted to reduce the following contents File Systems Versus a DBMS – Advantages of a DBMS – Describing and Storing Data in a DBMS

Unit – II

It was decided and accepted to delete the contents Destroying / Altering Tables and Views.

SEMESTER - V

11. Title of the course: Software Engineering

Unit-IV

It was decided and accepted to include Software Costing method..

It was suggested to change the unit title software costing instead of software costing.

Unit-V

It was decided and includes the unit testing, black box and white boxing testing.

12. Title of the course: Computer Graphics

Unit-I

It was decided and combine content of unit I and unit V.

Unit-V

Resolved to realign and add the contents about the three dimensional projection and Transformation of object.

*****THE SAME CHANGES HAS BEEN DONE IN B.Sc IT*****

Mr. K. Leogodwin., Assistant professor, Department of Computer Science and Information Technology, proposed a vote of thanks and concluded the board of studies meets 2021.

Leogodwin.
5/5/21
HoD

M. Nisauli
5/5/21
PRINCIPAL

BOS - Department of Commerce
Courses covered B.COM CA and B.COM (R)

Date: 29.04.2021

Time: 2.30 pm

Venue: MSW Hall.

Members present:

1. ~~Dr~~ S. Muthukruppan,
Assistant Professor, Dept. of Commerce
Dept. of Madurai Kamaraj University College,

S.MW
29/4/21

2. —

3. Dr. M. Nisanth, Principal I/c,
MSS College Madurai

M. Nisanth
29/4/21

4. Dr. Jobi babu, TOAC Co-ordinator,
Dean Academic Affairs

J. Babu

5. Dr. P. Jayakumar, CCE I/c.

P. Jayakumar

Faculty members

R. Rakha Priyadharshini

Dr. V. Dalini

A. Senthil Kumar

N.R.K. Vignesh

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING HELD ON 29-04-2021 AT 2.30 PM in MSW Hall

Members Present

1. **Dr.S.Muthukaruppan**, Assistant Professor Dept. of, Madurai Kamaraj University College, as External Subject Expert

Faculty Members:

1. **Ms. R.Rekha Priyadharshini**, Asst. Professor, Department of Commerce.
2. **Dr. V.Nalini**, Asst. Professor, Department of Commerce.
3. **Mr.A.Senthikumar**, Asst. Professor, Department of Commerce.
4. **Mr.N.R.K.Vignesh**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences.
2. **Dr.Jobibabu**, Dean, Academic Affairs, IQAC Co-coordinator.
3. **Dr. P.Jayakumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus. Dr. **Johi babu**, Dean, Academic Affairs, IQAC Co-coordinator of Academic affairs discussed about the UG regulations. Dr. **P.Jaya kumar**, COE I/C, discussed about the proposed changes in B.Com and B.Com (CA).

Ms. R.Rekha Priyndharshini, Asst. Professor, Department of Commerce, was started the Board of Studies meeting by welcoming the subject experts, invitees and faculty members.

Syllabus corrections was presented and explained in front of board members by Dr. V.Nalini, Asst. Professor, Department of Commerce and Mr.A.Senthikumar, Asst. Professor, Department of Commerce.

DEPARTMENT OF COMMERCE (REGULAR)

SEMESTER - I

- 1. Vaniga Kadithangal** 21BCOMRL11
It was decided and accepted to add the following topics are changed in Vaniga kadithangal
- Unit-I - வாங்காடி கடிதங்கள் - அடிப்படைகள்
 - Unit-III - வாங்காடி கடிதங்கள்
 - Unit-V - வாங்காடி கடிதங்கள் தொடர்பான முக்கியமான கருத்துகள்
- 2. Financial Accounting - I** 21BCOMRL12
It was decided and accepted to add
- Unit -I - Advantages and disadvantages of double entry system
- 3. Introduction To Accounting** 21BCOMRN11
It was decided and accepted to add
- Unit V - Accounts of non trading concern theory only
- 4. Principles Of Management** 21BCOMRC12
It was decided and accepted to add
- Unit-III - Organization Structure
- 5. Managerial Economics** 21BCOMRA11
It was decided and accepted to add
- UNIT III - Characteristics of Forecasting Method

SEMESTER - II

- 6. Azhuvalaga Meluanmai** 21BCOMRL21
It was decided and accepted to include
- Unit-5 - சான்றிதழ்கள் மற்றும் உதவிநிதிநலன்களைக் குறைப்பது சம்பந்தம்
பற்றி
- 7. Company Organization** 21BCOMRC22
It was decided and accepted to include
- Unit III - E- voting
- 8. Principles And Practice Of Insurance** 21BCOMRA21
It was decided and accepted to include
- Unit - III - Industrial Life Insurance
- 9. Introduction To Cost Accounting** 21BCOMRN23
It was decided and accepted to include
- Unit-I - Elements of cost, Classification of cost
- It was suggested to include
- Unit-I - Financial accounting Vs Management accounting and types of accounting.

SEMESTER - III

- 10. Partnership Accounting** 21BCOMRC31
It was decided and accepted to include
- Unit-I - Partnership deed
- It was suggested to include
- Unit-I - types of partners, Merits and demerits of partnership.
- 11. Marketing Management** 21BCOMRC32
It was decided and accepted to include
- Unit -I - Marketing Information System
- It was suggested to include
- Unit -I - marketing concepts.

12. Banking Theory Law And Practice**21BCOMRC33**

It was decided and accepted to include

- **Unit - I** - RBI and its functions.

13. Business Statistics**21BCOMRA31**

It was decided and accepted to remove the

- **Unit - II** - Geometric mean due to irrelevant to the topic.

It was suggested to remove

- **Unit - II** - Harmonic mean due to irrelevant to the topic.

14. Introduction To Computers 21BCOMRS31

It was decided and accepted to include

- **Unit I** - Computer Generation.

It was decided and accepted to include

- **Unit-2** - Input and Output devices.

15. Computer Application In Business**21BCOMRS32**

It was decided and accepted include

- **Unit I** - headers and footers - Finding and replacing text - spell check and Grammar check.

It was suggested to include

- **Unit I** - Margin setting.

It was decided and accepted to include

- **Unit III** - Adding, editing, deleting, copying, hiding slides.

It was suggested to include

- **Unit III** - blank presentation and animations.

SEMESTER - IV**16. Corporate accounting -I****21BCOMRC41**

It was decided and accepted to include

- **Unit - II** - Methods of ascertaining of profit and loss prior to incorporation.

It was suggested to include

- **Unit - II** - materials meaning and importance, FIFO, simple and weighted average method and various stock level.

17. Cost accounting**21BCOMRC42**

It was decided and accepted to include

- **Unit - I** - Simple problem of cost sheet

18. Entrepreneurship Development**21BCOMRC43**

It was decided and accepted to include

Unit-I - Entrepreneurship as a career and Women entrepreneurship in India.

It was decided and accepted to include

- **Unit- III** - How to start a business - product selection - Forms of ownership (Plant location -land, buildings, water & power, raw material, machinery), Manpower and other infrastructural facilities -Licensing, registration and Local bye laws

It was suggested to include

- **Unit- III** - project explanations.

It was decided and accepted to include

- **Unit-IV** - National Institute of Small Industries Extension Training, NAYE, NISJET

It was decided and accepted to include

- **Unit-V** - Entrepreneurship development in India -Sickness in small scale industries and remedial measures

It was suggested to include

- **Unit-V** - MSME 2006.

19. ENVIRONMENT OF BUSINESS**21BCOMRC44**

It was suggested to include

- **Unit I** - internal and external environment.

It was decided and accepted to include

- **Unit III** - Economic Planning And Development

20. Business Mathematics**21BCOMRA41**

It was decided and accepted to add

- **Unit - III** - Logarithm table

SEMESTER - V**21. Human Resource Management****21BCOMRC51**

It was decided and accepted to include

- **Unit - III** - steps in selection process in Recruitment.

22. Income Tax Law and Practice-I

21BCOMRC52

It was decided and accepted to include

- **Unit - I - the Agricultural Income**

23. Business Law-I

21BCOMRC53

It was decided and accepted to include

- **Unit-V - the Sale of Goods Act.**

It was suggested to include

- **Unit-V - types of goods, 1930.**

24. Auditing

21BCOMRC54

It was decided and accepted to include

- **Unit-I - the Routine Checking**

It was suggested to include

- **Unit-II - internal Vs external audit.**

It was suggested to include

- **Unit-V - computerized audit.**

25. Financial management

21BCOMRE52

It was decided and accepted to include

- **Unit-II - Types of securities debt equity and preference shares**

It was decided and accepted to include

- **Unit-III - Payback NPV and IRR**

It was decided and accepted to remove

- **Unit-IV - the Payback NPV and IRR and suggested to include financial leverage, operation Leverage, Combined Leverage**

SEMESTER - VI**26. Management Accounting**

21BCOMRC61

It was decided and accepted to include

- **Unit - I - Characteristics of management accounting.**

It was decided and accepted to include

- **Unit-III - Importance - Steps in Preparation - Managerial uses - Funds Flow and Cash flow statements according to AS-3**

It was decided and accepted to remove

- **Unit-III - the Changes in working capital - Preparation of funds from operation - Funds Flow statement.**

It was suggested to include

- **Unit-V - zero based budget (previous budget)**

27. Industrial Law - II

21BCOMRC62

It was decided and accepted to include

- **Unit-II - Introduction to Bonus Act**

28. Income Tax Law And Practice - II 21BCOMRC63

It was decided and accepted to include

- **Unit-I - Simple problem set of carry forward loss**

29. Advertisement And Sales Management

21BCOMRE62

It was decided and accepted to include

- **Unit-II - internet advertising, competitive advertising, media, model of internet advertising**

It was suggested to include

- **Unit-III - product life cycle and channels of distribution.**

30. Research Methods In Commerce

21BCOMRE63

It was decided and accepted to include

Mr.N.R.K.Vignesh, Assistant professor, Department of commerce, proposed a vote of thanks and concluded the board of studies meets 2021.

M. Nisanth
29/4/21

PRINCIPAL

Madurai Institute of Social Sciences
Alagar Kott Road, Madurai-625 032

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING HELD ON 29-04-2021 AT 2.30 PM in Librar Hall

Members Present

1. **Dr.S.Muthukaruppan**, Assistant Professor Dept. of, Madurai Kamaraj University College, as External Subject Expert

Faculty Members:

1. **Ms. R.Rekha Priyadarshini**, Asst. Professor, Department of Commerce.
2. **Dr. V.Nalini**, Asst. Professor, Department of Commerce.
3. **Mr.A.Senthikumar**, Asst. Professor, Department of Commerce.
4. **Mr.N.R.K.Vignesh**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. M. Nisanth**, Principal I/C, Madurai Institute of Social Sciences.
2. **Dr.Jobhabu**, Dean, Academic Affairs, IQAC Co-coordinator.
3. **Dr. P.Jayakumar**, COE I/C.

Meeting started with welcome address by Board of studies Principal Dr. M. Nisanth, which was followed by introduction of university nominee, external experts, Management Representative, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal, highlighted the importance of the course and she focused on strengthening the course by sharpening the syllabus. Dr. **Jobi babu**, Dean, Academic Affairs, IQAC Co-coordinator of Academic affairs discussed about the UG regulations. Dr. **P.Jaya kumar**, COE I/C, discussed about the proposed changes in B.Com and B.Com (CA).

Ms. R.Rekha Priyadharshini, Asst. Professor, Department of Commerce, was started the Board of Studies meeting by welcoming the subject experts, invitees and faculty members.

Syllabus corrections was presented and explained in front of board members by Dr. V.Nalini, Asst. Professor, Department of Commerce and Mr.A.Senthilkumar, Asst. Professor, Department of Commerce.

DEPARTMENT OF COMMERCE (CA)

SEMESTER - I

1. Vaniga Kadithangal 21BCOMCL11

It was decided and accepted to add the following topics are changed in Vaniga kadithangal

- Unit-I - சுயநிலை அளவு முறை அமைப்பு - நிர்வாக அளவு
- Unit-III - அளவு அளவு
- Unit-V - கூலியாளர்கள் மீது அளவு அளவு அளவு அளவு

2. Financial Accounting - I 21BCOMCL12

It was decided and accepted to add

- Unit - I - Advantages and disadvantages of double entry system.

3. Fundamentals of Computers & C Programming 21BCOMCC12

It was decided and accepted to remove

- Unit IV - the Arrays one dimensional - two dimensional and multidimensional arrays.

It was decided and accepted to add

- Unit V - Arrays one dimensional - two dimensional and multidimensional arrays

It was decided and accepted to remove

- Unit V - the pointer declaring and initializing pointers - pointer expressions - pointer and arrays - pointer and functions-Structures - Structure definition.

4. Programming in C Lab 21BCOMCA11

It was decided and accepted to remove the programs from the existing syllabus from programs no.11 to 23.

5. Introduction To Accounting 21BCOMCN11

It was decided and accepted to add

- Unit V - Accounts of non trading concern theory only

SEMESTER - II

6. Azhuvalaga Melanmai 21BCOMCL21

It was decided and accepted to include

- Unit-5 - சுயநிலை அளவு முறை அமைப்பு அளவு அளவு அளவு அளவு

7. Object Oriented Programming In C++ 21BCOMCC22

It was decided and accepted to include

- Unit I - Operators in C++ and Operator precedence

8. Introduction To Cost Accounting 21BCOMCN23

It was decided and accepted to include

- Unit-I - Elements of cost. Classification of cost.

It was suggested to include

- Unit-I - Financial accounting Vs Management accounting and types of accounting.

SEMESTER - III**9. Partnership Accounting**

21BCOMCC31

It was decided and accepted to include

- Unit-I - Partnership deed

It was suggested to include

- Unit-I - types of partners, Merits and demerits of partnership.

10. Visual Basic Theory

21BCOMCC32

It was decided and accepted to include

- Unit I - Introduction Visual Basic - What is Visual Studio and its versions

11. E-Commerce

21BCOMCS31

It was decided and accepted to include

- Unit I - Overview of development in information technology and definition of E-commerce and Scope

12. Business Statistics

21BCOMCA31

It was decided and accepted to remove

- Unit - II - the Geometric mean due to irrelevant to the topic.

It was suggested to remove

- Unit - II - Harmonic mean due to irrelevant to the topic.

SEMESTER - IV**13. Corporate accounting -I**

21BCOMCC41

It was decided and accepted to include

- Unit - II - Methods of ascertaining of profit and loss prior to incorporation.

It was suggested to include

- Unit - II - materials meaning and importance, EOQ, simple and weighted average method and various stock level.

14. Cost accounting

21BCOMCC42

It was decided and accepted to include

- Unit - I - Simple problem of cost sheet

15. Oracle And Its Application

21BCOMCC43

It was decided and accepted to include

- UNIT I - Introduction to DBMS - Advantages of DBMS

16. Business Mathematics

21BCOMCA41

It was decided and accepted to add

- Unit - III - Logarithm table

SEMESTER - V**17. Human Resource Management**

21BCOMCC51

It was decided and accepted to include

- Unit - III - steps in selection process in Recruitment.

18. Income Tax Law and Practice-1

21BCOMCC52

It was decided and accepted to include

- Unit - I - the Agricultural Income

19. Business Law-I

21BCOMCC53

It was decided and accepted to include

- Unit-V - the Sale of Goods Act.

It was suggested to include

- Unit-V - types of goods, 1930.

SEMESTER - VI

20. Management Accounting

21BCOMCC61

It was decided and accepted to include

- **Unit - I** - Characteristics of management accounting.

It was decided and accepted to include

- **Unit-III** - Importance - Steps in Preparation - Managerial uses - Funds Flow and Cash flow statements according to AS-3

It was decided and accepted to remove the

- **Unit-III** - Changes in working capital - Preparation of funds from operation - Funds Flow statement.

It was suggested to include

- **Unit-V** - zero based budget (previous budget)

21. Industrial Law - II

21BCOMCC62

It was decided and accepted to include

- **Unit-II** - Introduction to Bonus Act

22. Income Tax Law And Practice - II

21BCOMCC63

It was decided and accepted to include

- **Unit-I** - Simple problem set of carry forward loss

23. Advertisement And Sales Management

21BCOMCE62

It was decided and accepted to include

- **Unit-II** - Internet advertising, competitive advertising, media, model of internet advertising

It was suggested to include

- **Unit-III** - product life cycle and channels of distribution.

Mr.N.R.K.Vignesh, Assistant professor, Department of commerce, proposed a vote of thanks and concluded the board of studies meets 2021.

N. R. K. Vignesh
29/4/21
PRINCIPAL
Madurai Institute of Social Sciences
College Road, Madurai-625 002



Madurai Institute of Social Sciences

**Academic Council/BOS meetings highlighting the list of name of the new
courses introduced**

2022-2023

MADURAI INSTITUTE OF SOCIAL SCIENCES (AUTONOMOUS)

Minutes of the Twelfth Academic Council Meeting

HELD ON 27-07-2022

The Twelfth online academic council meeting of Madurai Institute of Social Sciences was held on 27-07-2022 through Google Meet from 02 pm. Dr.M.Nisanth, Principal i/c of Madurai Institute of Social Sciences presided over the meeting.

Welcome Address

Dr.M.Nisanth, Principal (i/c) extended a warm welcome to the university nominees, special invitees, faculty members and students. He narrated the importance of academic council for a higher educational institution in his welcome address.

BUSINESS BROUGHT FORWARD BY THE DEAN OF ACADEMICS

1.1. Confirmation of the minutes of the meeting of Board of Studies in Post Graduate Department of Social Work held on 15th July 2022

Dr.P.Jaya Kumar, the Chairman of Board of Studies in Social Work moved

1. That the minutes of the meeting of Board of Studies in Social Work held on 15th July 2022 be approved
2. That the regulation, Course structure and Syllabus of MSW be approved
3. The changes will be effect from the Academic year 2022-2023

Comments

Dr. M. Kannan asked to explore the feasibility of collaborating with Madurai Kamaraj University for offering certificate courses for 45 hours/60 hours and therefore the students will be benefitted.

Prof. Ramakrishnan, Head, Department of Computer Applications, School of Information Technology, Madurai Kamaraj University suggested to add POs and PSOs, objectives and latest reference books.

Dr. P. Jaya Kumar said that it would be explored.

Mrs. P. Meenaloshini seconded the motion.

The motion was passed and approved.

1.2. Confirmation of the minutes of the meeting of Board of Studies in Under Graduate Department of Social Work held on 15th July 2022

Mr.S.Charles, the Chairman of Board of Studies in UG – Department of Social Work moved

1. That the minutes of the meeting of Board of Studies in Social Work held on 15th July 2022 be approved
2. That the regulations, Course structure and and Syllabus of BSW be approved
3. The changes will be effect from the Academic year 2022-2023

Comments

Dr. M. Kannan asked to think about converting the UG project work as group project instead of individual project from the next academic year. He narrated the evaluation pattern of group project after a question raised by Dr. M. Lakshmanan, Former Vice Chancellor of Madurai Kamaraj University. Prof. Ramakrishnan also emphasized the importance of group project for

UG students. Dr. D. Janet Vasantha Kumari suggested Mini Research for UG students instead of Project Work.

Dr. Gurumoorthi V., Assistant Professor of Social Work and Research Coordinator said that the UG students will carry out the research work individually during the academic year 2022-23.

Mr. S. Charles said that the suggestions will be incorporated.

Mrs. J. Arulmozhi seconded the motion.

The motion was passed and approved.

1.3. Confirmation of the minutes of the Board of Studies meeting in Computer Science and Information Technology held on 14th July 2022

Mrs. T. M. Muthulakshmi, the Chairman of Board of Studies in Computer Science and Technology moved

1. That the minutes of the meeting of Board of Studies in Social Work held on 14th July 2022 be approved
2. That the regulations, Course structure and Syllabus of B.Sc (CS) be approved
3. That the regulations, Course structure and Syllabus of B.Sc (IT) be approved
4. The changes will be effect from the Academic year 2022-2023

Mrs. T. M. Muthulakshmi placed the matter for discussion and approval.

Comments

Prof. Ramakrishnan suggested that the Network Security and Cryptography should be a Core Paper instead of elective paper.

Mrs. T. Muthulakshmi said that the necessary changes will be done.

Ms. S. Vaishnavy, Assistant Professor of Psychology seconded the motion.

Then the motion was passed and approved.

1.4. Confirmation of the minutes of the Board of Studies meeting in Management held on 14th July 2022

Dr. G.A.Prabha, the chairman of Board of Studies in Management moved

1. That the minutes of the meeting of Board of Studies in Management held on 14th July 2022 be approved
2. That the regulations, Course structure and Syllabus of BBA be approved
3. The changes will be effect from the Academic year 2022-2023

Dr. G.A.Prabha placed the matter for discussion and approval.

Mr. M. Sivarama Krishnan seconded the motion.

Then the motion was passed and approved.

1.5. Confirmation of the minutes of the Board of Studies meeting in English held on 14th July 2022

Ms. J.Sujitha, the Chairman of Board of Studies in English moved

1. That the minutes of the meeting on Board of Studies in English held on 14th July 2022 be approved
2. That the regulations, Course structure and Syllabus of English be approved

3. The changes will be effect from the Academic year 2022-2023

Ms. J. Suntha placed the matter for discussion and approval.

Dr. K.S. Rajakumari, Assistant Professor of Tamil seconded the motion.

Then the motion was passed and approved.

1.6. Confirmation of the minutes of the Board of Studies meeting in Commerce held on 14th July 2022

Ms. Rekha, the Chairman of Board of Studies in Commerce moved

1. That the minutes of the meeting of Board of Studies in Computer Sciences held on 14th July 2022 be approved
2. That the regulations, Course structure and Syllabus of B.Com (Regular) be approved
3. That the regulations, Course structure and Syllabus B.Com (CS) be approved
4. The changes will be effect from the Academic year 2022-2023

Ms. R. Rekha Priyadarshini placed the matter for discussion and approval.

Ms. K. Hafisha seconded the motion.

The motion was passed and approved.

1.7. Confirmation of the minutes of the Board of Studies meeting in Psychology held on 15th July 2022

Mrs. S. Anithalakshmi, the Chairman of Board of Studies in Psychology moved

1. That the minutes of the meeting of Board of Studies in B.sc Psychology held on 15th July 2022 be approved
2. That the regulations, Course structure and Syllabus of B.sc Psychology be approved
3. The changes will be effect from the Academic year 2022-2023

Comments

Prof. Ramakrishnan asked to add POs, PSOs and latest references.

Mrs. S. Anithalakshmi said the necessary changes will be done.

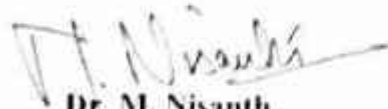
Ms. H. Thikra Masha Begum seconded the motion.

Then the motion was passed and approved.

Vote of Thanks

Mrs. P. Meenaloshini, Assistant Professor of Social work proposed vote of thanks at the end of the meeting.

The twelfth academic council meeting came to an end at 3.40.p.m



Dr. M. Nisanth

Principal i/c

Madurai Institute of Social Sciences (Autonomous)

BOARD OF STUDIES IN SOCIAL WORK.

DATE: 15.07.2022

Time: 10 am

VENUE: LIBRARY

MEMBERS PRESENT

1. Dr. C. KARUPPIAH (University Nominee)
Prof & Head,
Dept. of Sociology
MVC, Madurai
Signature
15/7/22
2. Dr. S. ARUN PRASAD [SUBJECT EXPERT]
Associate Professor
Dept. of Rural Development Science
Anil Anandas College
Signature
15/7/22
3. Dr. P. JACINTHA JOSEPHINE JOSE
Asst. Professor [SUBJECT EXPERT]
Dept. of Sociology & Social Work.
Fatima College,
Madurai
Signature
15/7/2022
4. Dr. M. NEERATHI
Principal (Vc)
Signature
15/7/22
5. Dr. P. JAYA KUMAR
Asst. Professor
Signature
15/7/22
6. Dr. GURUMURTHI V
Assistant professor
Signature
15/7/22

7 R. Rajalakshmi
Assistant Professor in Social Work

Rajalakshmi
15/07/2022

8. S. CHARLES
Assistant Professor in Social Work

S. Charles
15/07/2022

9 Ms. P. Meenaloshini
Asst Professor, Dept of Social Work

P. Meenaloshini
15/07/2022

10. J. Anilmozhi
Asst professor, Dept of social work

J. Anilmozhi
15/7/22

MADURAI INSTITUTE OF SOCIAL SCIENCES

BOARD OF STUDIES –SOCIAL WORK-2022-2023

Date: 15.07.2022

Time: 10.00 am

Venue: Library

MINUTES OF THE MEETING

Members Present

University Nominee

1. Dr. C.Karrupiah, Professor & Head, Department of Sociology, Madurai Kamaraj University

External Subject Expert

2. Dr. S.Arul Prasad, Associate Professor, Department of Rural Development Science, Karumathur, Madurai
3. Dr. Jacintha Josephin Julie, Assistant Professor, Department of Sociology & Social Work, Fatima College, Madurai

Faculty Members

4. Dr. M.Nisanth, Principal i/c, Madurai Institute of Social Sciences, Madurai
5. Dr. PJayakumar, IQAC Coordinator & COE, MISS, Madurai
6. Dr.V.Gurumoorthi, Assistant Professor & Research Coordinator, MISS, Madurai
7. Mrs.R.Rajalakshmi, Assistant Professor, Dept of Social Work, MISS, Madurai
8. Mrs.P.Meenaloshini, Assistant Professor, Dept of Social Work, MISS, Madurai
9. Mrs.Arual Mozhi, Assistant Professor, Dept of Social Work, MISS, Madurai

Dr.M.Nisanth, Principal i/c welcomed the members and briefly narrated the importance of stakeholders' feedback on curriculum revision and periodical up dation of syllabi for the benefit of students. Dr.V.Gurumoorthi, Assistant Professor, PG & Research Department of Social Work present the recommended changes in the syllabus.

The Board went through the syllabus and made the following recommendations.

MASTER OF SOCIAL WORK

SEMESTER I

1. Professional Social Work and Social Problems -21MSWC11

Unit II

- It was recommended to include Code of Ethics for Professional Social Workers

Unit III

- It was recommended to add Social Problems-Definition, Characteristics

Unit IV

- It was suggested to add "Cybercrime" and LGBTQ+
- It was suggested to add Definition, Causes, effects and preventive measures for all the social problems.
- Delete "Social Work and Legislative intervention"

2. Understanding the Society -21MSWC12

Unit II

It was recommended to give title of the theories instead of author's name.

Unit III

- It was suggested to add the concepts Culture-Definition and Characteristics, Sanskritization and modernization and delete the concept "Group behavior"
- It was suggested instead of the term meaning the term definition could added if definitions are available.

3. Psychology for Social Work (21MSWC13)

- It was suggested to rearrange all the contents of five units. The content of five units was restructured and presented below.

The entire Syllabus is restructured as follows.

Unit-1

Introduction to psychology: Meaning, Definition, History and Approaches of psychology. Perspectives of psychology-Defense Mechanism, Fields of psychology and its application.

Unit-2
Human Growth and Development: Meaning, stages of development tasks, Theories of Human Development- Role of Hereditary and Environment.

Unit-3
Learning: Definition, Characteristics of Learning, Types of Learning, Theories of Learning, Learning Disability and Learning Difficulties, Motivation- Meaning, Definition and Maslow's Hierarchy of Need

Unit-4
Memory- Definition, process and stages of memory, Types of Memory, Human Intelligence- Meaning, types of intelligence, Intelligence Quotient (IQ), Emotional Quotient (EQ), Personality- Meaning, Definition, Theories and Personality Disorder

Unit-5
Introduction to Mental Health, Mental Disability, Counselling- meaning, definition and types of counselling, Psychological testing -Relevance of psychology in Social Work practices.

Unit II

- It was also recommended to mention the stages of development with Authors name
- 4. **Social Case Work (21MSWC14)**

Unit I

- It was suggested to shift the history of Social Case Work in India and abroad in the first line of Unit I
- Principle

SEMESTER II

5. **Social Welfare Administration (21MSWC22)**

- The paper title was reframed as "Social Welfare Administration and Social Legislations"

Unit-I

- It was recommended to delete Policies in India.

Unit-II

- It was suggested to add Policies and Programmes and delete the word appraisal.
- 6. **Community Organisation (21MSWC23)**
- It was suggested to reframe the topic as Community organisation and Social Action

Unit II

- It was recommended to add the concept "History"

Unit III

- It was proposed to add Murray G Ross Model

Unit IV

- It was suggested to add the concept Social Action-Objectives
- It was suggested to add Social Movements.
- Shifting Vth Unit as IVth Unit and IVth in to Vth Unit.

SEMESTER III

7. **Rural and Tribal Community Development (21MSWCDC31)**

Unit III

It was suggested to add NSAP and delete Evaluation, ICDS, SGSY, and SGSRY

Unit V

- It was recommended to add PESA Act
- It was suggested to remove Naxalite and Maoist movement and add chipko movement

8. **Urban Community Development (21MSWCDC32)**

Unit I

- It was recommended to rearrange the Concepts in Unit I.

Unit II

- It was proposed to add Water and Land Pollution.

Unit III

- It was suggested to delete Review of Indian Experiences.

Unit IV

- It was recommended to add Tamil Nadu Urban Habitat -Role & Functions and delete "Culture of Poverty, Urbanisation".

Unit V

- It was suggested to add National Urban Health Mission, Relevance of SDG in Urban Community Development and delete the concept JNNURM.
- It was recommended to add HDI -Human Development Index

9. Mental Health

Unit II

- It was suggested to add DSM V

10. Social Entrepreneurship

Unit V

- It was recommended to add successful Tamil Nadu entrepreneurs.

11. Family Welfare (21MSWFCC31)

- Shifting the concepts of Family court from Unit III to Unit V

Unit II

- It was suggested to add Role, Family system theory and Life course perspective and delete the concepts Role conflict, Role confusion.

12. Counselling and Psychotherapy (21MSWFCC32)

- The content of Unit II is shifted to Unit III and Unit III content was shifted to Unit II.

Unit IV

- It was suggested to include Prison Counselling.

13. Women and Child welfare (21MSWFCC33)

Unit I

- It was recommended to delete Stages of Child Development

Unit IV

- It was suggested to add the concepts Marital Problems, Destitute, Problems of Working Women, Unwed Mothers, Child Marriage and Financial Harassment.
- It was suggested to delete the concepts Sexual Abuse, Religion

Unit V

- It was recommended to delete Legislation related to Women and Children.

SEMESTER IV

14. Human Resource Development (21MSWHRC42)

Unit II

- It was proposed to add Technology Based training and to delete the concepts Training for workers and supervisors, managers.

15. Human Resource Management (21MSWHRC31)

Unit III

- It was suggested to add Talent Acquisition and delete Human Resource Acquisition

16. Participatory Project planning and Management ((21MSWCDC42)

Unit IV

- It was suggested to delete Administration of Project: Management of the personal HRP Selection, Placement, induction, HR training and development, performance appraisal of personnel. Preparation, procedure and rules for the efficient functioning of the organisation.

17. Social Work in Medical and Psychiatric Setting (21MSWMPC41)

Unit I

- It was recommended to delete Current Trends in Psychiatric Social Work

18. Counselling and Psychotherapy

Unit IV

- It was suggested to add Tele Counselling

19. Disability Management (21MSWMPC43)

Unit II

- It was suggested to reterm as Rights of the Disabled instead of Disability from rights perspective

- It was recommended to add Reservation for disabled and delete Mental Health Care Act from Unit V.

20. Population Dynamics and Family Planning (21MSWFCC41)

Unit III

- It was recommended to add Crude Sex Ratio.

Unit V

- It was proposed to rearrange the concept and to add objectives before Family Planning importance.

21. Marital and Family Counselling (21MSWFCC43)

Unit II

- It was suggested to delete Consolidation of self-help skill

22. In Family and Child Welfare Specialization, IVth semester course Youth and Marginalized sections (21MSWFCC42) was removed and a new paper Social Work with Elderly (22MSWFCC42) was added.

23. It was suggested to modify all value added paper from III Units to V Units.

24. Skill Lab-HR: Application of Software in HR (21MSWV32)

Unit II

- It was recommended to add Excel-Working with multiple sheets and work sheets, sharing and protecting work books, lookup formulas and formula auditing and mapping data, pivot tables.

Unit V

- It was suggested to add MS PowerPoint, Slides, Inserting new slides, Clip Arts, Power views, running a slide show, printing a presentation, format options, editing features.

25. Resume Writing, Facing Interview and Group Discussion (21MSWV41)

Unit IV

It was recommended to add Interview-Characteristics of a good interviewer and interviewee-Tips for a Successful Interview-Do's and Don't's

Unit V

Group Discussion-Etiquette, Types, Phases and Procedure, Tips and Strategies, DO's, Evaluation Criteria, Trending topics.

26. Disaster Management (21MSWCDV42/21MSWMPV42/21MSWFV42)

- It was suggested to rearrange the entire contents of the units and include the below concepts.
- It was suggested to add Disaster Management Principles, Disaster Management Cycle, Early Warning systems, National and State Bodies for Disaster Management. Damage Assessment, Post Disaster effects and Remedial measures, Relief and Recovery.

27. School Social Work (21MSWV22)

- It was recommended to rearrange the Units

Unit III

- It was suggested to remove Coordination and Collaboration with other serving agencies outside the school.

Unit IV

- It was suggested to add Role, Functions and Skills of School Social Worker. Role of School Social Worker as a Liaison in School Community, Parent and Families.

Unit V

- It was recommended to add Mental Health Services, Participating in Special Education Assessment meetings, developing positive intervention strategies.

BSW –SOCIAL WORK

SEMESTER I

1. Introduction to Professional Social Work (21BSWC11)

Unit I

- It was suggested to delete Voluntary Social Work, Radical Social Work and Constructive Social Work

Unit V

- It was recommended to add Social Work Education in India-Problems and Challenges and delete Nature, status of Social Work training institutions in India.

2. Introduction to Social problems (21BSWC12)

Unit III

- It was recommended to add LGBTQ+

Unit II

It was suggested to add Family Planning and its methods and delete Role of Social Worker (Repetition in Unit II)

SEMESTER II

3. Basics of Psychology (21BSWN21)

Unit V

- It was proposed to delete Introduction to Psychological Testing

SEMESTER III

4. Introduction to Social Welfare Administration (21BSWC32)

Unit III

- It was recommended to add NGO Management –FCRA

Unit V

- It was suggested Instead of the term "need of Public relations" Importance of Public relations' could be added.

Unit V

- It was proposed to include the concept Documentation

5. IT Skills for Social Workers (21BSWS32)

- It was suggested to shift the course IT Skills for Social Workers from Semester III to IV th Semester with the course code (21BSWS42).

SEMESTER IV

6. Introduction to Community organisation and Social Action (21BSWC41)

Unit III

- It was recommended to Shifting the concepts social action-meaning, Definition Types/ forms of Social Action, Rational Purposeful Social Action, Value Rational social action ,affective social action and traditional action from Unit III rd to Unit IV

Unit IV

- Shifting the concept Community Power structure from Unit IV to Unit I
- Delete Community leadership-Definition, Meaning, types and functions. Qualities of Social Leader, Conflict resolution –Meaning, Definition, Methods of conflict resolution-Arbitration, mediation and conciliation.

Unit V

- Reframe the concept as Roles and Skills of Community organiser.

7. GK (21BSWS41)

Unit V

- It was suggested to update Current Affairs
- Government Publication and Journals in references.

SEMESTER V

8. Government Policies and Programmes (21BSWS51)

- Unit- II is bifurcated as Unit-II and Unit III. The Unit II content focus on rural Development and Unit-III content focus on Urban Development

Unit-II

- It was suggested to add Rural development Programmes - Pradhan Mandri Awas Yojana (G), Pradhan Mantri Gram Sadak Yojana, Mission Antyodaya 2020, Deen Dayal Upadhyaya Gramin Kaushalya Yojana, Deendayal Antyodaya Yojana- National Rural Livelihood Mission (DAY-NRLM), Shyama Prasad Mukherji Urban Mission (SPMRM) and delete Swarnajayanti Gram Swarozgar Yojana.
- Unit-III is changed as Unit-IV and it was proposed to include UJJAWALA: A Comprehensive Scheme for Prevention of trafficking and Rescue, Rehabilitation and Re-integration of Victims of Trafficking and Commercial Sexual Exploitation, SWADHAR Greh (A Scheme for Women in Difficult Circumstances)
- Unit-III
- It was recommended to delete Support and Training and Employment Programme for Women, Rashtriya Mahila Kosh.
- Unit-IV is changed as Unit-V

SEMESTER VI

9. Introduction to Social Work in industries (21BSWC61)

Unit I

- It was recommended to include the Concept of Employer and deleting "of Industries in India",

Unit III

- It was proposed to add Workers education –Concept, Meaning and Structure and to delete Concepts of Workers education, Digitalization in Industries and role of Social Worker in educating workers.

Unit IV

It was suggested to

- Add Factories Act-Welfare Provisions Tamil Nadu Labour Welfare Board-Functions and Welfare Schemes
- Delete Code Occupational and Health and Safety, Welfare and safety provisions, social security benefits, industrial accident, occupational diseases (reference to I, II and III Schedules of factories act, safety administration, welfares in IT Industries and MNC's. Tamil Nadu safety officers, rules 2005.

Unit V

- It was recommended to add CSR-Meaning, Definition, Need and Importance and to delete CSR Strategic development and Philanthropic to Strategic perspective

10. Women Development (21BSWE62)

Unit I

- Status of Women –Ancient, Medieval, Pre and Post-independence
- All the Units have to be realigned and restructured.

Unit II

It was suggested to add the terms Neglect and Abuse.

Unit V

- It was recommended to add Policies related to women and to delete Women development approaches in Indian –Five Year plan.

11. Child Protection (21 BSWE64)

Unit II

- It was suggested to add Psycho Social Support to Child victims and delete Resilience-Meaning, Importance, and Building Resilience among children

Unit I

- Shifting Policies related to children from Unit III to Unit I

Unit III

- It was recommended to include Roles and Responsibility of JJB, CWC, SJPU and DCPU under Tamilnadu Juvenile Justice (Care and Protection) Rules, 2017 and delete JJ Act, 2015

12. Research Project (21BSWE61)

- It was recommended to have Project viva voce for UG Social Work students with the below mentioned evaluation pattern.

- Internal -75 Marks and External -25 Marks.

S.No	Internal Evaluation Criteria	Marks
1	Introduction	15
2	Review of Literature	15
3	Research methodology	15
4	Tools for Data Collection	5
5	Analysis and Interpretation	10
6	Findings and Suggestions	10
7	Reference Style	5
	Total	75
	External Viva Voce	25
	Total	100

PGDC-Post Graduate Diploma in Counselling

No changes suggested in the courses

Dr.V.Guramoothi, Asst Professor, PG & Research Department of social Work, proposed the vote of thanks.

M. Nisanthi
 Dr.M.Nisanthi 15/7/22
 Principal /c

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF ENGLISH

SUBJECT EXPERTS FOR BOARD OF STUDIES 2022

S. No	Name	Designation & Address	Contact Number	Mail ID
1	Dr. S. ZAHIRA BANU	Department of English Assistant Professor Sri Meenakshi Govt Arts College for Women Madurai	99522-02438	szahirabanu@gmail.com szahirabanu@smgaew.org
2	Dr. T. DEVAKI	Department of English Assistant Professor Yadava College Thirupalai Madurai	98942- 80105	devakithulasiram@gmail.com

J. Sujitha
J. SUJITHA

HOD

De. M. Nisanth
DE. M. NISANTH 7/7/22

PRINCIPAL i/c

Board of Studies

Date :- 14/07/22

Time :- 2.00 pm

place :- Library Hall

Members present

1. Chairman
J. Sujitha, HoD - J. Sujitha 14/7/22
2. principal
Dr. M. Nisanth - Dr. Nisanth
3. IBAC Co-ordinator
Dr. P. Jayakumar - P. Jayakumar
14/7/22
4. University nominee
Dr. S. Udhayakumar - Dr. S. Udhayakumar
Madurai Kamaraj University 14/07/2022
5. Subject Expert 1
Dr. S. Zahira Banu - Dr. S. Zahira Banu
Sri Meenakshi College 14/07/2022
6. Subject Expert 2
Dr. T. Devaki - Dr. T. Devaki
Yadhava College 14/07/2022

Faculty Members

Ms P. Meenalashini
Asst Professor
PG & Research Department
of Social Work

- Ms P. Meenalashini
14/07/2022

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF ENGLISH
BOARD OF STUDIES

DATE: 14/07/2022

TIME: 02.00 PM

VENUE: LIBRARY

MINUTES OF THE MEETING

MEMBERS PRESENT

University Nominee

1. **Dr. S. UdhayaKumar**, Asst. Prof. Dept. of English and Comparative Literature, Madurai Kamaraj University.

External Subject Expert:

1. **Dr. S. Zahira Banu**, Asst. Prof, Dept. of English, Sri Meenakshi Govt Arts College for Women, Madurai
2. **Dr. T. Devaki**, Asst. Prof, Dept. of English, Yadava College, Madurai

Faculty Member:

1. **Ms. J. Sujitha**, Head & Asst. Prof, Dept. of English, Chairman of Board of Studies, Madurai Institute of Social Sciences

Special Invitees

2. **Dr. M. Nisanth**, Principal i/c, Madurai Institute of Social Sciences
3. **Dr. P. Jayakumar**, IQAC Coordinator, MISS
4. **Mrs. P.Meenaloshini**, Asst. Prof, Dept. of Social Work

J. Sujitha, Chairman of Board of Studies in English welcomed the members in Board of Studies and **Principal Dr. M. Nisanth**, Highlighted the Importance of the Course and need for enriching course by periodic revisions of the Syllabus.

The Board went through the Syllabus and made the following Recommendations,

SEMESTER - I

1. PART II ENGLISH (Poetry, Prose, Short Stories, Grammar & Compositions)
BAELL12

It was suggested to delete

- Unit - III - Short Stories - R.K. Narayan's An Astrologer's Day

2. AGE OF SHAKESPEARE AND MILTON

BAELC11

It was proposed to introduce

- Unit-V - Drama - Ben Jonson's Alchemist ²⁰

It was suggested to delete

- Unit-V - Drama - John Webster's The white devil

SEMESTER - II

3. PART - II ENGLISH (Poetry, Prose, Short Stories, Grammar & Compositions)
BAELL22

It was suggested to delete

- Unit-III - Short Stories - Fritz Karinthy's Refund

SEMESTER - III

4. PART - II ENGLISH (Poetry, Prose, Short Stories, Grammar & Compositions)
BAELL32

It was proposed to introduce

- Unit-I- Prose - A.G.Gardiner's On Habits ⁻¹⁰

It was suggested to delete

- Unit-I - Prose - James Thurber's University Days

5. AGE OF TENNYSON

BAELC32

It was proposed to introduce

- Unit-II - Poetry - Thomas Hardy's Darkling Thrush ¹⁰

It was suggested to delete

- Unit-II - Poetry - Thomas Hardy's Thy Dynasts (P- I)

SEMESTER – V

6. NEW LITERATURE IN ENGLISH

BAELC52

It was suggested to delete

- Unit II - Poetry - Langston Hughes's I Too Sing

SEMESTER – VI

7. WOMEN WRITINGS IN ENGLISH

BAELC62

It was suggested to delete

- Unit - II - Poetry - Gwendolyn Brooks' The Life of Lincoln West

It was suggested to change the title of the unit IV & unit V and rearrange the units

- Unit IV – Short stories
- Unit V – Fiction

It was proposed to introduce

- Unit- IV - Short Stories - Anita Desai's A Devoted Son
- Unit- IV - Short Stories - Mahasweta Devi's Draupadi

It was suggested to delete

- Unit- V – Fiction - Bharati Mukherjee's Jasmine
- Unit- V – Fiction - Alice Munro's The Photographer (extract from Lives of Women and Girls)

8. TRANSLATION THEORY AND PRACTICE

BAELS61

It was proposed to introduce

- Unit - I - Theories of Translation 10

It was proposed to introduce

- Unit - II - Kinds of Translation and its Methods 10

J. Sujitha
20/7/22

J. SUJITHA

HOD

M. Nisanth
20/7/22

Dr. M. NISANTH

PRINCIPAL i/c

2022 - 2023 :-

$$\frac{80}{3900} \times 100 = 2.05\%$$

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
BOARD OF STUDIES MEETING 2022

Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at PTR Hall on 14.07.2022 at 10.00 A.M.

Courses Included:

1. Bachelor of Science(Computer Science)
2. Bachelor of Science(Information Technology)

Members Present:

Chairman, Board of Studies

: G. Nanthini [G. NANTHINI]
14/7/22

University Nominee

: R. Ratnasabapathy
14/7/22

External Subject Experts

: 1. Dr. K. Anuratha [DR. K. ANURATHA]
14/7/22

2. Dr. S. Natarajan [DR. S. NATARAJAN]
14/7/22

Internal Faculty Members

: 1. Dr. K. Anuratha [DR. K. ANURATHA]
14/7/22

2. T.H. Muthulakshmi
T.H. MUTHULAKSHMI

3. A. Ahmed Sami [A. Ahmed Sami]
14/7/22

Alumni

: 1. M. Hariprakash [M. Hariprakash]
19BSCCOT

2. M. Rahul [M. Rahul]
19BSCCOT

Special Invitees:

Principal

: F. Nisaulki [F. Nisaulki]
14/7/22

Secretary

Controller of Examination

: P. Anil Kumar [P. Anil Kumar]
14/7/22

Dean, Academic Affairs

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION
TECHNOLOGY

BOARD OF STUDIES: 2022 – 2023

Date: 14.7.2022

Time: 10.30 A.M

Venue: PTR Hall

MINUTES OF THE MEETING

Members Present

University Nominee

1.Dr. R.Rathina Sababathy, Associate Professor, Department of Computer Application, Madurai Kamaraj University.

External Subject Experts

2.Dr. K. Anuratha, Assistant Professor , Department of Computer Science, Sourasdra College, Madurai as External Subject Expert.

3.Dr. S. Nagarajan , Head , Department of Computer Science, Yadhava College, Madurai as External Subject Expert.

Faculty Members:

1. Ms. G.Nanthini, HoD, Department of CS & IT
2. Mrs.T.M.Muthulakshmi, Assistant Professor, Department of CS & IT
3. Mr. A.Ahamed Sami, Assistant Professor, Department of CS & IT

Special Invitee:

1. Dr. M. Nisanth, Principal I/C, Madurai Institute of Social Sciences.
2. Dr. P.Jayakumar, IQAC Co-coordinator
3. Mrs.Meenaloshini, Assistant Professor, PG and Research department of Social Works.

Meeting started with welcome address by Principal i/c Dr. M. Nisanth, followed by the introduction of University nominee, external experts, Controller of Examination and faculty members of the department. Dr. M. Nisanth, Principal i/c,

highlighted the importance of the course and he strengthen the course by periodic updation of the syllabus. The chairperson Ms.G.Nanthini proposed the changes in B.Sc CS and B.Sc IT. The board went through the syllabus and made the following recommendation

B.Sc Computer Science

SEMESTER – I

1. Programming in C (22BSCCSC11)

It was suggested to change the title of the course as C programming with the course code 22BSCCSC11 instead of Programming in C.

2. Basics of Computer Practices Lab (22BSCCSS1P)

It was suggested to change the title of the course as Office Automation instead of Basics of Computer Practices in C with the course code 22BSCCSS1P.

3. Mathematical foundations (22BSCCSA11)

It was suggested to shift the course Mathematical Foundations with the course code 22BSCCSA1 to semester II with the course code 22BSCCSA21.

4. Fundamentals of Computers (22BSCSCN11)

It was suggested to add fundamentals of networks in unit 4 and unit 5 with the following topics

UNIT 4 – introduction to networking – networking standards – OSI model –

Transmission basics – network topologies.

UNIT 5 – Network hardware – wireless networking – network security –

troubleshooting networking – network management.

SEMESTER – II

5. Statistics (22BSCCSA21)

It was suggested to shift the course Statistics with the course code 22BSCCSA21 to semester I with the course code 22BSCCSA11.

6. Web design Lab (22BSCCSS2P)

It was suggested to add applet basics and CG exercises in the list of experiments. Exercises using <applet> , <object>, <embed>, <svg>,<canvas> tags of html.

SEMESTER – IV

7. Relational Database Management System (22BSCCSC41)

It was suggested to shift the course relational database management system with the course code 22BSCCSC41 from semester IV to semester V with the course code 22BSCCSC51. It was suggested to change the paper as Data base management system instead of Relational database management system.

SEMESTER – V

8. Java Programming (22BSCCSC51)

It was suggested to shift the course Java Programming with the course code 22BSCCSC51 from semester V to Semester IV with the course code 22BSCCSC41

9. Mini project (22BSCCSP51)

It was proposed to include mini project in semester V with the course code 22BSCCSP51.

Guidelines

- Students must select a base project as per their area of expertise.
- Data collection must be done other than college hours.
- Implementation of mini project must be done in college lab.
- Report and presentation have to be submitted for evaluation.

Evaluation Criteria

- Selected technology
- Implementation
- Report
- Presentation

10. Software Engineering (22BSCCSC52)

The paper software engineering with course code 22BSCCSC52 was shifted from semester V to semester VI as course code 22BSCCSC63.

SEMESTER VI**11. Internet of Things (22BSCCSE64)**

It was suggested to add internet of things with course code 22BSCCSE64 as core paper and shift cryptography and network security with course code 22BSCCSC61 as elective paper.

B.Sc. Information Technology**SEMESTER – I****1. Programming in C (22BSCITC11)****Unit IV**

It was suggested to remove following topics arrays of structures-arrays within structures-structures and functions.

Unit V

It was suggested to remove the following topics pointer increment and scale factors-pointer and arrays-pointers and character strings-arrays of pointers.

2. Basics of Computer Practices Lab (22BSCITS1P)

It was suggested to change the title of the course as Office Automation instead of Basics of Computer Practices in C with the course code 22BSCITS1P.

3. Fundamentals of Computers (22BSCITN11)

It was suggested to add fundamentals of networks in unit 4 and unit 5 with the following topics

UNIT 4 – introduction to networking – networking standards – OSI model – Transmission basics – network topologies.

UNIT 5 – Network hardware – wireless networking – network security – troubleshooting networking – network management.

SEMESTER – II

4. Digital principles and Computer Architectures.

Digital principles and Computer Architectures with the course code 22BSCITA21 newly added in semester II.

Unit IV

The following topics are suggested to add introduction to computer architectures- basic operational concepts-arithmetic and logic unit-instruction sets-CISC-RISC.

5. Web design Lab (22BSCITS2P)

It was suggested to add applet basics and CG exercises in the list of experiments. Exercises using <applet>, <object>, <embed>, <svg>, <canvas> tags of html.

SEMESTER-III

6. Digital Image Processing

Digital Image processing with the course code 22BSCITS31 is included newly in the semester III.

SEMESTER – IV

7. Relational Database Management System (22BSCITC41)

It was suggested to include the following topics in unit I

Unit I

Introduction to Node SQL- Features of NodeJS-Advantages of NodeJS-Applications of NodeJS-NodeJS framework.

SEMESTER - V

8. Mini project (22BSCITP51)

It was proposed to include mini project in semester V with the course code 22BSCITP51.

Guidelines

- Students must select a base project as per their area of expertise.
- Data collection must be done other than college hours.
- Implementation of mini project must be done in college lab.
- Report and presentation have to be submitted for evaluation.

Evaluation Criteria

- Selected technology
- Implementation
- Report
- Presentation

9. Data Science (22BSCITE51)

Data Science with the course code 22BSCITE51 is newly included in this syllabus as an elective paper instead of client server computing with the course code 21BSCITE51.

SEMESTER VI

10. Multimedia Technologies Lab (22BSCITS6P)

Multimedia technologies lab is newly included in semester VI as a skilled lab with the course code 22BSCITS6P.

11. Management Information System (22BSCITS51)

Management Information System is newly included in semester VI as a skilled theory with the course code 22BSCITS51.

T. H. Nisanth
For. HOD

Department of CS & IT

Dr. M. Nisanth
24/11/22
PRINCIPAL i/c

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF BUSINESS ADMINISTRATION
BOARD OF STUDIES IN DEPARTMENT OF BUSINESS ADMINISTRATION
MINUTES OF THE MEETING

Date: 14.07.2022

TIME: 10.45 A.M

VENUE: LIBRARY

Members Present

University Nominee:

1. **Dr. D. Deepa**, Assistant Professor, Department of Management Studies, Madurai Kamaraj University, Madurai.

External Subject Experts:

2. **Dr. P. Jerlin Rupa**, Head of the Department, Department of Business Administration, Arul Anandar College, Madurai.
3. **Mrs. K. Vijayalakshmi**, Associate Professor, Department of Business Administration, Lady Doak College, Madurai.

Faculty Members:

1. **Dr. Ga. Prabha**, HoD, Dept of BBA.
2. **V. C. Kanaga Priya**, Assistant Professor, Department of Commerce
3. **J. Jeen Kumar**, Assistant Professor, Department of Commerce

Special Invitees:

1. **Dr. M. Nisanth**, Principal i/c, Madurai Institute of Social Sciences.
2. **Dr. P. Jeya Kumar**, IQAC Coordinator, Madurai Institute of Social Sciences.

Meeting was started by the Board of Studies chairman **Dr. Ga. Prabha**, Head, Department of Business Administration, welcomed the University Nominee, External Subject Experts, Principal and IQAC Coordinator. **Dr. M. Nisanth**, Principle i/c introduced the members of Board of studies

Dr. Ga. Prabha, Head, Department of Business Administration, presented and explained the corrections made in the syllabus based on the feedback received from the stakeholders.

The Board went through the syllabus and made the following recommendations:

DEPARTMENT OF BUSINESS ADMINISTRATION

SEMESTER I

1. **Vaniga Kadithangal** (21BBAL11)
It was suggested to remove the paper Part I Vaniga Kadithangal (21BBAL11) and add a new paper Part I Pothu Tamil – I (22BBAL11).
2. **Fundamentals of Computer** (21BBAC12)
It was suggested to remove the paper Fundamentals of Computer (21BBAC12).
3. **Business Statistics** (21BBAA11)
It was suggested to shift the paper Business Statistics (21BBAA11) from semester I to semester II with the subject code (22BBAA21) and change the title as Business Statistics and Data analytics.

Unit – V

It was suggested to add the concept Data Analytics in Unit V.

SEMESTER II

1. **Aluvalaga Melanmai** (21BBAL21)
It was suggested to remove the paper Part I Aluvalaga melanmai (21BBAL21) and add a new paper Part I Pothu Tamil - II (22BBAL21)
2. **Managerial Economics** (21BBAC21)
It was suggested to shift the paper Managerial Economics (21BBAC21) from semester II to Semester I with the subject code (22BBAA11)
3. **Computer Application in Business** (21BBAC22)
It was suggested to remove the paper Computer Application in Business (21BBAC22)
4. **Business Mathematics** (21BBAA21)
It was suggested to shift the paper Business Mathematics (21BBAA21) from semester II to Semester III with the subject code (22BBAA31)
5. **Case Analysis** (22BBAS21)
It was recommended to add a new skill paper Case analysis (22BBAS21) to II semester.
6. **Entrepreneurial Development** (21BBAN21)
It was recommended to change the title of the paper Entrepreneurial Development (21BBAN21) as Introduction to Entrepreneurial Development.

SEMESTER III

1. **Principles of Accounting** (21BBAC31)
It was suggested to shift the paper Principles of Accounting (21BBAC31) from semester III to Semester I with the subject code (22BBAC12)
2. **Banking Theory Law and Practice** (21BBAC32)
It was suggested to remove the paper Banking Theory Law and Practice (21BBAC32)
3. **Human Resources Management** (21BBAC33)
It was suggested to shift the paper Human Resource Management (21BBAC33) from semester II to semester IV with the subject code (22BBAC41).
4. **Investment Management** (21BBAE31)
It was recommended to shift the paper Investment Management (21BBAE31) from III semester to V semester and change the title as Investment and Portfolio Management (22BBAC53) and also change the elective as core.
5. **Communication Skill** (21BBAS31)
It was suggested to shift the paper Communication Skills (21BBAS31) from III semester to V semester with the subject code (22BBAS11)
6. **Management Information System** (21BBAS32)
It was recommended to remove the paper Management Information System (21BBAS32).
7. **Working Capital Management** (21BBAS33)
It was recommended to remove the paper Working Capital Management (21BBAS33).
8. **Computer for Managers (Lab)** (22BBAS31)
It was recommended to add a new Lab paper Computer for Managers (22BBAS31)

SEMESTER IV

1. **Principles of Cost Accounting** (21BBAC41)
It was suggested to replace the paper Principles of Cost Accounting (21BBAC41) from IV semester to semester II with the subject code (22BBAC22)
2. **Organizational Behavior** (21BBAC42)
It was suggested to replace the paper Organizational Behavior (21BBAC42) from IV semester to semester III with the subject code (22BBAC31).
UNIT V - It was suggested to add the concept Organizational Development.
3. **Entrepreneurship Development** (22BBAC42)

It was recommended to add a new paper Entrepreneurship Development (22BBAC42)

4. **Business Environment** (21BBAC43)

It was suggested to shift the paper Business Environment (21BBAC43) from IV semester to semester II with the subject code (22BBAC21).

5. **Business Ethics and Social Responsibility** (22BBAC44)

It was recommended to add a new paper Business Ethics and Social Responsibility (22BBAC44)

6. **Organizational Development** (21BBAA41)

It was recommended to remove the paper Organizational Development (21BBAA41).

SEMESTER V

1. **Production Management** (21BBAC51)

It was suggested to change the core paper Production Management (22BBAC51) as elective paper (22BBAE52)

2. **Business Law** (21BBAC53)

It was recommended to shift the paper Business Law (21BBAC53) from V semester to Semester III with the subject code (22BBAC33)

3. **Customer Relationship Management** (22BBAE52)

It was recommended to add a new elective paper Customer Relationship Management (22BBAE52)

SEMESTER VI

1. **Marketing Management** (21BBAC61)

It was suggested to shift the paper Marketing Management (21BBAC61) from semester VI to semester III with the subject code (22BBAC32)

2. **Industrial Law** (21BBAC63)

It was suggested to shift the paper Industrial Law (21BBAC63) from semester VI to semester IV with the subject code (22BBAC43)

It was suggested to add the concepts Employees Compensation act 1923 and Payment of Bonus act 1965.

It was suggested to remove the concepts Workmen's Compensation act 1923 and Introduction to bonus act.

3. **Logistics and Supply Chain Management** (22BBAE64)

It was recommended to add a new elective paper Logistics and Supply Chain Management (22BBAE64) in this semester.

4. Group Discussion and Interview skills (22BBAS62)

It was recommended to add the new skill paper Group Discussion and Interview skill (22BBAS62).

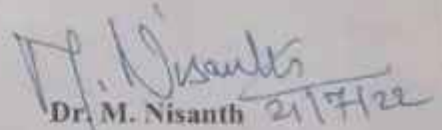
5. Research Project (22BBAC62)

It was recommended to add a new Core paper Project and Viva voce (22BBAC62).

Mr. J. JeenKumar, Assistant Professor, Department of Commerce, proposed the vote of thanks and concluded the Board of Studies Meeting 2022.


21/07/22
Dr. Ga. PRABHA

HOD


21/7/22
Dr. M. Nisanth
Principal I/c

DEPARTMENT OF PSYCHOLOGY

Board of Studies Meeting (2022-2023)

Date: 15/7/2022

TIME: 2.00 P.M.

Members present

1. Mrs. G. Koperundevi,
Ass. professor,
Lady Dook College,
Madurai
G. Koperundevi
15/07/2022
2. Dr. M. Buvaneshwari
Ass. professor,
Dept of Social Sciences,
Madurai Kamaraj University,
Madurai
B. Ummy
15/07/2022
3. Dr. P. S. Saravanan Kumar,
Ass. professor,
Anugraha Institute of Social Sciences,
Dindigul.
4. Dr. P. Jeya Kumar,
Ass. prof., Dept of Social work,
(O/E (i/c))
P. Jeyakumari
15/7/22
5. Mrs. P. Meenakshini,
Ass. prof., Dept of Social work,
MISS.
P. Meenakshini
15/7/2022
6. S. Anitha Lakshmi,
HOD, Dept of psychology,
MISS,
S. Anitha Lakshmi
15/7/22
7. Miss. H. Thikva Nisha Begum
Ass. prof., Dept of psychology
MISS.
H. Thikva
15/7/22

8. MISS. S. Vaidya,
 Ass. prof, Dept of psychology,
 MISS.

S. Va
15/7/22

9. DR. M. NISANTH
Principal, MISS

V. J. Nair
15/7/22

Madurai Institute of Social Sciences**Department of Psychology****Minutes of the Board of Studies held on 15.07.2022****Members Present:**

1. **University Nominee:** Dr. M. Buvaneswaran, Madurai Kamaraj University.
2. **External Expert:** Ms. G. Koperundevi, Lady Doak College, Madurai.
3. **Chairperson:** Dr. M. Nisanth, Principal (i/c), MISS.
4. **IQAC Co-Ordinator:** Dr. P. Jaya Kumar, Assistant professor, MISS.
5. **Member Board of Studies:** Mrs. S. Anithalakshmi, Assistant Professor in Psychology, MISS.
6. **Member Board of Studies:** Ms. S. Vaiyshnavy, Assistant Professor in Psychology, MISS.
7. **Member Board of Studies:** Ms. H. Thikra Masha Begum, Assistant Professor in Psychology, MISS.

Minutes

The meeting of the Board of Studies for Psychology was convened by Dr. M. Nisanth, Principal (i/c), Madurai Institute of Social Sciences. Ms. S. Vaiyshnavy, Assistant Professor, department of Psychology, welcomed the members of Board of Studies.

Mrs. S. Anithalakshmi, Assistant Professor in Psychology, MISS invited the members to reflect on the course structure and syllabus. She present the modifications and changes carried out based on the stakeholders feedback. It was placed before the Board of Studies members to reflect.

The members of the Board of Studies gave the following suggestions.

Semester I**NME – Introduction to Psychology (22BSCPSYN11)****Unit – I**

It was recommended to remove methods, descriptive study, correlation study, experimental study, related.

Unit – 3

It was proposed to add, Definition – attention and Perception – Types of attention and its process and board suggested to remove Selective attention- Sorting out the world- Division of attention.

Unit – 4

It was proposed to add Types of intelligence and its uses and also suggested to remove the concepts Intelligence scales, Theories of intelligence.

Unit – 5

It was proposed to add Definition- Personality and motivation – types of personality – Factors affecting personality – types of motivation – factors affecting motivation - Human Motivation and Needs, and board suggested to remove Theories of Personality-psychoanalytic, humanistic, social and cognitive, Assessment and its Development.

Semester II**Handling Emotions (22BSCPSYN21)**

The Non Major Elective course Personality Development (21BSCPSYN21) was removed and added the course Handling Emotions (21BSCPSYS51) as Non – Major Elective (22BSCPSYN21).

Semester III**Social Psychology-II (22BSCPSYA31)****Research Methodology and Statistics (22BCSPSYC54)**

The Allied paper Statistics for Psychology course (21BSCPSYA31) and the Allied course ^{Basic} Research Methodology (21BSCPSYA31) has been merged and it was titled as ^{Basic} Research Methodology and Statistics (22BCSPSYC54) as the core paper from II nd semester to V th Semester.

Instead of Allied paper Statistics for Psychology (21BSCPSYA31), the course of Social Psychology-II (21BSCPSYA41) has been shifted from IVth to IIIrd Semester (22BSCPSYA31).

IT skills for Psychologist (22BSCPSYS31)

The course —Media Psychology (21BSCPSYS32) has been shifted as the Allied paper in the IVth semester.

Instead of Media Psychology (21BSCPSYS31) the new skill paper "IT Skills for Psychologists" (22BSCPSYS31) was added and it was retitled as "Basic Computer Skills for Psychologists" (22BSCPSYS31).

Semester IV

The new course Professional Skills in Counselling (22BSCPSYC43) is added as a core paper in the Fourth semester

Counselling Psychology (22BSCPSYC42)

Unit-1

The board proposed to add Ethical issues of a Counsellor, and it was propose to delete Skills of counsellor.

Unit - 2

The board proposed to change the topic - Counselling interview and Basic Skills of Counselling as Counselling interview and its ethics.

The board proposed to add Characteristics of successful client, Ethical issues in counselling, and the board suggested to remove Basic Skills of Counselling : Micro skill model.

Unit - 3/ Unit - 5

The board proposed to shift the content of Unit - 5 to Unit - 3 and Unit - 3 to Unit - 5 and also board suggested to add Crisis - counselling and its process in Unit - 5.

Media Psychology(22BSCPSYA41)

Unit - 1

The board proposed to add Definition of Mass Media, Psychology and Media, An uneasy relationship, practicing media Psychology, and the board suggested to remove Pro-social media Research methods in media Psychology.

Unit - 4

The board proposed to add Fans and Fandom.

Unit - 5

The board proposed to add The Future of Media Psychology: Internet: one medium or several – Attitudes and theories towards the Net – Psychologist in Media – Individual and Social aspect of internet use, and the board suggested to remove Influence of Psychology in the media: Social Psychology of the media-science in the media-the Psychology of media audience — fans and fandom- the internet-sources of news-The role of Psychology in advertising-sport and the media.

General Suggestion: Board suggested adding case studies while discussing the content of the course Media Psychology (22BSCPSYA41).

Semester V

Introduction to Personality (22BSCPSYC52)

The board suggested to restructure and align the content of the course Introduction to Personality (21BSCPSYC52) by adding the concepts to the respective unit, which are as follows

Unit 1

Introduction to Personality and assessment- Definition, nature vs. nurture, Levels of personality, difference between grand theories of personality and personality psychology.

Types of Personality and six domains of Personality.

Unit II

Approaches of Personality: Psychoanalytic approach (Freud), Neo-psycho analytic approach (Carl Jung) - Individual approach (Alfred Adler)

Unit III

Approaches of personality: Trait and type approach (Cattell 16PF, Allport, Eysenck) – Life span approach (Eric Erikson) – Humanistic Personality theory (Maslow, Carl Roger).

Unit IV

Mini Theories: Locus of Control (Julian Rotter) – Sensation seeking (Zukerman), Learned helplessness and optimistic / pessimistic (Seligman).

Unit V

Personality development: Needs of learning about Personality Development, Steps to strengthen our personality, Importance of personality development, Factors affecting Personality Development.

Introduction to Psychotherapy (22BSCPSYC53)

The course Counseling and Psychotherapy (21BSCPSYC53) retitled as Introduction to Psychotherapy (22BSCPSYC53). Since the Content of the course Introduction to Psychotherapy is too heavy, board suggested to restructure and align the content of the course.

Unit I

Introduction to Psychotherapy – Definition, difference between guidance and counselling, and psychotherapy. Therapeutic alliance - essential conditions of effective therapeutic

relationships - important clinician skills, training, and experience- ethical guidelines and standards - building a positive therapeutic alliance.

Unit II

Psychoanalysis therapy, Person Centred therapy, Gestalt therapy,

(Introduction- therapeutic process – application - Evaluation.)

Unit III

Behaviour therapy, Cognitive-Behavioural Therapy, Rational Emotive Behaviour Therapy

(Introduction- therapeutic process- application- Evaluation.)

Unit IV

Existential therapy, Adlerian therapy, Family therapy. (Introduction- therapeutic process- application- Evaluation.)

Introduction: Play therapy, Art therapy.

Unit V

An Integrative perspective: Pathways Toward Psychotherapy Integration, Advantages of Psychotherapy Integration - Integration of Multicultural Issues in Counselling - Therapeutic Goals - Therapist's Function and Role - Client's Experience in Therapy - Relationship Between Therapist and Client Evaluating the Effectiveness of Counselling and Therapy.

Educational Psychology (22BSCPSYE62)

The Core paper Educational Psychology (21BSCPSYC54) it has been shifted to the Sixth semester as a 2nd elective paper (22BSCPSYE62).

Interpersonal Conflict Management (22BSCPSYA51)

Interpersonal Conflict Management (22BSCPSYA51) added as a new Allied paper in the V-th semester.

Case Studies (22BSCPSYS51)

Case Studies Skill paper (21BSCPSY S61) has been shifted from VI th Semester to V th semester (22BSCPSY S51).

For the Case Studies rubrics were added for the evaluation and also the internship days was extended from 2 days (20 hours) to 25 days.

S. No.	Components	Marks
1	Report	25
2	Presentation	25
3	Internal viva	25
4	External Evaluation	25
Total		100

Semester VI**Research Project (22BSCPSYE61)**

The Research Project (22BSCPSYE61), rubrics were added for the evaluation. The research will be evaluated as internal (75marks) and external (25 marks).

S. No.	Components	Marks
1	Abstract	5
2	Introduction	8
3	Review of Literature	10
4	Methodology	15
5	Tools for data collection	10
6	Analysis and Presentation of data	10
7	Appropriate suggestions	7
8	Directions for future research	5
9	Referencing style	5
Total		75

Geriatric Psychology (22BSCPSYE64)

The elective paper Geriatric Psychology (21BSCPSYE62) has been shifted as 3rd elective paper (22BSCPSYE64) in VI th semester. The Core paper Educational Psychology (21BSCPSYC54) course has been shifted from V-th Semester to VI th semester as 2nd Elective paper (22BSCPSYE62).

Sports Psychology (22BSCPSYE63)

The II nd elective paper Yoga Psychology (21BSCPSYE63), was removed and new elective paper "Sports Psychology (22BSCPSYE63) was added in VI th Semester.

Finally, Ms. H. Thikra Masha Begum proposed the vote of thanks, Assistant Professor in Psychology, MISS and meeting ended.

S. Anthe Lakshmi
HOD 20/7/22

P. Desai
Principal (i/c) 20/7/22

BOS - Department of Commerce

Courses covered B.Com(R) and B.Com(CA)

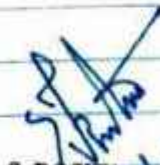
Date: 14.07.2022

Time: 11.00 A.M.


Venue: MSW Hall

Members present:

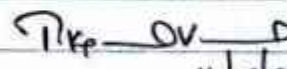
1. Dr. S. Rosita,
Head and Assistant professor,
Department of Commerce,
Madurai Kamaraj University.


14/07/2022
Dr. S. ROSITA, B.Com, B.Ed, M.Phil., Ph.D.,
Assistant Professor
Department of Commerce
School of Business Studies
Madurai Kamaraj University
Madurai-625021.

2. Dr. V. Baskaran
Assistant professor, Department
of Commerce,
Madurai Kamaraj University

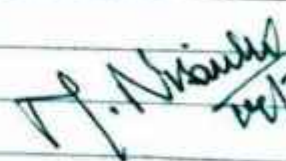

14.7.2022

3. Dr. T. Rajalvizhi
Assistant professor, Department
of Commerce,
Lady Doak College, Madurai.


14/7/2022

Special Invitee:

1. Dr. M. Nisanth
Principal i/c, Madurai
Institute of Social Sciences


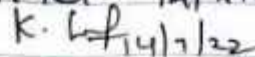
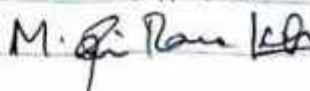

14/7/22

2. Dr. P. Jayakumar
IQAC Co-ordinator


14/7/22

Faculty Members:

1. R. Rekha Prayatharshini
2. K. Hija
3. M. Sivaramakrishnan.


14/7/22

14/7/22

14/7/22

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING

Date: 14-07-2022

TIME: 11.00 A.M.

VENUE: I MSW Class room

Members Present

University Nominee:

1. **Dr.S. Rosita**, Head and Assistant Professor, Department of Commerce, Madurai Kamaraj University, Madurai.

External Subject Experts:

1. **Dr. V. Baskaran**, Assistant Professor, Department of Commerce, Madurai Kamaraj University, Madurai.
2. **Dr. T. Kayalvizhi**, Assistant Professor, Department of Commerce, Lady Doak College, Madurai.

Faculty Members:

1. **Ms. R.Rekha Priyadharshini**, Asst. Professor, Department of Commerce.
2. **Ms. K. Hafisha**, Asst. Professor, Department of Commerce.
3. **Mr.M. Sivaramakrishnan**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. M. Nisanth**, Principal i/c, Madurai Institute of Social Sciences.
2. **Dr. P. Jayakumar**, IQAC Coordinator, Madurai Institute of Social Sciences.

Meeting was started by the Board of studies Chairman **Ms. R. Rekha Priyadharshini**, Head, Department of Commerce, welcomed the University Nominee, External Subject Experts, Principal and IQAC Coordinator. Dr.M. Nisanth, Principal i/c introduced the members of Board of studies.

Ms. K. Hafisha, Assistant Professor, Department of Commerce, presented and explained the corrections made in the syllabus based on the feedback received from the stakeholders.

The Board went through the syllabus and made the following recommendations:

DEPARTMENT OF COMMERCE (REGULAR)

SEMESTER I

Vaniga Kadithangal

21BCOMRL11

It was suggested to remove the Part I paper Vaniga Kadithangal (21BCOMRL11) and add a new paper Part I Pothu tamil-I (22BCOMRL11).

SEMESTER II

Aluvalaga Melanmai

21BCOMRL21

It was suggested to remove the Part I paper Aluvalaga Melanmai (21BCOMRL21) and add a new paper Part I Pothu tamil-II (22BCOMRL21)

Principles and practice of Insurance

22BCOMRA21

Unit- V

It was suggested to rename the concepts Other Insurance as General Insurance.

SEMESTER III

Banking theory law and practice

22BCOMRC33

It was recommended to rearrange the content of each unit with concepts followed by introduction.

Marketing Management

22BCOMRC32

Unit – IV

It was recommended to rearrange the content with concepts followed by introduction.

Unit – V

It was recommended to rearrange the content with concepts followed by introduction.

SEMESTER IV

Entrepreneurship Development

22BCOMRC33

Unit- IV

It was suggested to remove the expansion given for all the financial institution.

SEMESTER V

Human Resource Management

22BCOMRC51

Unit- II

It was recommended to rearrange the content with concepts followed by introduction.

SEMESTER VI

Industrial Law-II

22BCOMRC62

It was recommended to rearrange the content with concepts followed by introduction.

Unit – II

It suggested to add the concepts, Employee's Compensation Act, 1923 and Payment of Bonus Act, 1965.

It was suggested to remove the concepts, workmen's compensation Act, 1923 and Introduction to Bonus Act.

Research Methods in Commerce

22BCOMRE63

Unit – II

- It was suggested to add types of research design.
- It was suggested to remove the concepts content of research design.

Unit – III

It was suggested to shift the contents from Unit IV (Sampling Techniques) to Unit III.

Unit – IV

- It was suggested to shift the contents from Unit III (Sources of data collection) to Unit IV.
- It was suggested to remove the topic methods of data collection.

Commerce Practical

22BCOMRS61

Unit – I

- It was suggested to include types of business letters and general letters namely, circular letters, sales letters, trade enquiry letters, complaint letters, offers and quotation letters, outstanding debt recovery letters, application letters, bank letters and editorial letters.
- It was suggested to remove partnership deed, vouchers, invoice and cash receipts, forms used for office purpose.
- It was suggested to shift IT Returns from Unit- I to Unit- V.

Unit – II

- It was suggested to shift share warrant from Unit- II to Unit – V
- It was suggested to shift proxy form from Unit- II to Unit – IV
- It was suggested to shift stock register and payroll & wage sheet from Unit- II to Unit- III.

Unit – III

- It was suggested to shift account opening form, bank cheque, pay-in-slip & withdrawal form from Unit – III to Unit- II
- It was suggested to shift Issue register chart of an organization structure from Unit – III to Unit- IV

Unit – IV

- It was suggested to shift Fixed Deposit Receipt, ATM Debit card and credit card from Unit- IV to Unit-II

Unit – V

- It was suggested to shift Analyzing brand names from Unit- V to Unit-IV
- It was suggested to shift KYC (Know your Claims) from Unit- V to Unit-II.


R.REKHA
H.O.D


Dr. M. Nisanth
Principal i/c

DEPARTMENT OF COMMERCE (COMPUTER APPLICATION)

SEMESTER I

Vaniga Kadithangal

21BCOMCL11

It was suggested to remove the Part I paper Vaniga Kadithangal (21BCOMCL11) and add a new paper Part I Pothu tamil-I (22BCOMCL11).

SEMESTER II

Aluvalaga Melanmai

21BCOMCL21

It was suggested to remove the Part I paper Aluvalaga Melanmai (21BCOMCL21) and add a new paper Part I Pothu tamil-II (22BCOMCL21)

SEMESTER V

Human Resource Management

22BCOMCC51

Unit- II

It was recommended to rearrange the content with concepts followed by introduction.

SEMESTER VI

Industrial Law-II

22BCOMCC62

It was recommended to rearrange the content with concepts followed by introduction.

Unit – II

It suggested to add the concepts, Employee's Compensation Act, 1923 and Payment of Bonus Act, 1965.

It was suggested to remove the concepts, workmen's compensation Act, 1923 and Introduction to Bonus Act.

Commerce Practical

22BCOMCS61

Unit – I

- It was suggested to include types of business letters and general letters namely, circular letters, sales letters, trade enquiry letters, complaint letters, offers and quotation letters, outstanding debt recovery letters, application letters, bank letters and editorial letters.
- It was suggested to remove partnership deed, vouchers, invoice and cash receipts, forms used for office purpose.
- It was suggested to shift IT Returns from Unit- I to Unit- V.

Unit – II

- It was suggested to shift share warrant from Unit- II to Unit – V
- It was suggested to shift proxy form from Unit- II to Unit – IV
- It was suggested to shift stock register and payroll & wage sheet from Unit- II to Unit- III.

Unit – III

- It was suggested to shift account opening form, bank cheque, pay-in-slip & withdrawal form from Unit – III to Unit- II
- It was suggested to shift Issue register chart of an organization structure from Unit – III to Unit- IV

Unit – IV

It was suggested to shift Fixed Deposit Receipt, ATM Debit card and credit card from Unit- IV to Unit-II

Unit – V

- It was suggested to shift Analyzing brand names from Unit- V to Unit-IV
- It was suggested to shift KYC (Know your Claims) from Unit- V to Unit-II.

Mr.M. Sivaramakrishnan, Assistant professor, Department of commerce, proposed the vote of thanks and concluded the board of studies meeting 2022.


R.REKHA
H.O.D


Dr. M. Nisanth 20/7/22
Principal i/c



Madurai Institute of Social Sciences

**Academic Council/BOS meetings highlighting the list of name of the new
courses introduced**

2023-2024

Board of Studies in Social Work - 26/03/2024Venue : LibraryTime : 3.00 pm

Members Present

1. Dr. P. Rajkumar
 Professor
 Department of Sociology
 School of Social Sciences
 Madurai Kamaraj University, Madurai

2. Dr. S. Arul Prasad
 Associate Professor
 Dept of Rural Development Sciences
 Arul Anandar College
 Madurai

Arul
 26/3/24

3. Dr. P. Jacintha Josephine Julie
 Asst Professor
 Dept of Sociology and Social Work
 Fatima College
 Madurai.

J.P.J.
 26/3/24

4. Dr. P. Jaya Kumar
 Principal i/c
 Madurai Institute of Social Sciences
 Madurai

P. Jaya Kumar
 26/3/24

5. Dr. M. Nisanthi
 Asst Professor
 Dept of Social Work
 Madurai Institute of Social Sciences
 Madurai

M. Nisanthi
 26/3/24

6. Ms. T. H. Venkatasubramanian
 Asst Professor
 Madurai Institute of Social Sciences
 Madurai

T. H. Venkatasubramanian
 26/3/24

7. Dr. GURUMURTHI. V
Assistant Professor
Department of Social Work
Madurai Institute of Social Sciences
Madurai
- V. G. S.
26/3/24
8. Mrs. R. Rajalakshmi
Assistant Professor
Department of Social Work,
Madurai Institute of Social Sciences
Madurai
- Rajalakshmi
26/3/24
9. Mr. S. CHARLES
Assistant Professor
Department of Social Work
Madurai Institute of Social Sciences
Madurai
- Charles
26/03/2024
10. Dr. A. Arun Rajkumar
Asst. Professor
Dept. of Social Work
Madurai Institute of Social Sciences
Madurai - 625002
- Arun
26/3/2024
11. Dr. S. Joyce Jeyaraj
Asst. Professor
Dept. of Social Work
Madurai Institute of Social Sciences
Madurai 2.
- Joyce
26/3/24
12. Ms. P. Meenalaxhini
Asst. Professor
Dept. of Social Work
Madurai Institute of Social Sciences
Madurai
- Meenalaxhini
26/03/2024

13). J. Anil moe hi,
Dept. of social work (BSW)

Jhal in
26/3/24.

14. Margret Sharby.A
Dept- of social work (BSW)

S. Enlyb - 26/3/24



Madurai Institute of Social Sciences

BOARD OF STUDIES IN SOCIAL WORK

Date: 26.03.2024

Time: 3.00 PM

Venue: Library

MINUTES OF THE MEETING

Members Present

External Subject Expert

1. Dr.S.Arul Prasad, Associate Professor, Department of Rural Development Science, Arul Anandar College, Karumathur.
2. Dr.Jacintha Josephin Julie, Assistant Professor, Department of Sociology & Social Work, Fatima College, Madurai

Faculty Members:

1. Dr. P.Jaya Kumar, Principal i/c,
2. Mr. T.M.Venkatamurugan, Associate Professor
3. Dr.M.Nisanth, HOD- MSW (CD)
4. Dr. A. Arun Rajkumar, Asst Professor, PG & Research Department of Social Work
5. Mrs. R.Rajalakshmi, Asst Professor, PG & Research Department of Social Work
6. Dr. Guramoorthi, V. Asst Professor, PG & Research Department of Social Work
7. Mr. S.Charles, Asst Professor, PG & Research Department of Social Work
8. Mrs. P. Meenaloshini, Asst Professor, PG & Research Department of Social Work
9. Mrs. Arul Mozli, Asst Professor, PG & Research Department of Social Work

Dr.P.Jayakumar, Principal i/c welcomed the external subject expert and faculty members for the BOS for the academic year 2023-2024. Mrs.P.Meenaloshini, Asst Professor, Dept of Social Work presented the stakeholders feedback on MSW curriculum. Dr.M.Nisanth, HOD-CD Specialization read out the syllabus with changes done during this year. The board went through the syllabus and made the following recommendations. During this year 35 new courses were introduced. As per recommendations the following changes in the on TANSCHS Syllabus, course structure, course code and evaluation criteria were changed.

MSW REGULATIONS

1. Examinations

There shall be examinations at the end of each semester, for odd semesters in the month of Nov/Dec for even semesters in April / May. A candidate who does not pass the examination in any course(s) may be permitted to appear in such failed course (s) in the subsequent examinations to be held in Nov/Dec or April / May. However candidates who failed or asked to ~~mb~~ the field practicum in the previous semester/s shall be permitted to take Regular field practicum in the respective semester.

A candidate should get registered for the first semester examination. If registration is not possible owing to shortage of attendance beyond condonation limit / regulation prescribed OR belated joining OR on medical grounds, the candidates are permitted to move to the next semester. Such candidates shall re-do the missed semester after completion of the course.

2. Field Practicum

I Semester	Observational Visit to selected Social welfare organizations, hospitals, slums, villages, industries etc. After the completion of each visit, students shall submit a report about the visit.
	Rural camp in the selected village will be organized by the department for a period of seven days. Students shall submit the report after 3 days of the completion of rural camp.
II Semester	Concurrent field visits to various settings.
III Semester & IV Semester	Concurrent Field visits to organizations related to field specialization.
	Study tour will be planned based on the specialization.

Norms for Field Work Evaluation (I MSW – II Semester)

Sl.No	Norms	Marks
INTERNAL		
		5
1	Plan of Action	10
2	Individual Conference	10
3	Report Writing	5
4	Report Submission	5
5	Concept Paper	10
6	Mini Research	5
7	Community Intervention Activity	5
8	Learning Presentation	10
9	Field Knowledge and Skills	10
10	Agency Feedback	10
	Total	75
EXTERNAL		
11	Viva-voce	25
	Total	100

Norms for Field Work Evaluation (II MSW)

Sl.No	Norms	Marks
INTERNAL		
		5
1	Plan of Action	10
2	Performance in Individual Conference	10
3	Report Writing	10
4	Report Submission	5
5	Concept Paper	10
6	Learning Presentation	10
7	Field Knowledge and Skills	15
8	Agency Feedback	10
	Total	75
EXTERNAL		
9	Viva-voce	25
	Total	100

Assessment on the fieldwork visits will be done by the concerned field work supervisors. A Viva-voce in fieldwork will be conducted.

3. Rural Camp

Rural camp will be organized in a village selected by the Fieldwork Committee, for a period of seven days. Students shall submit the report three days after of the completion of rural camp.

Criteria for evaluating the performance in Rural Camp

S.No	Criteria	Marks
1	Initiative in different activities	10
2	Rapport Building skill	10
3	Attendance	10
4	Involvement	10
5	Resource Mobilizing skill	10
6	Punctuality & Discipline	10
7	Report writing and submission	15
8	Viva-Voce Examination (Fieldwork Committee)	25
	Total	100

Assessment of Performance (other than the Viva-Voce Examination) will be done by the rural camp coordinator. A Viva-Voce Examination will be conducted.

4. Summer Internship & Block Placement Training

The students will be placed on a daily and full time basis in an agency selected to provide a satisfactory learning experience. At the end of second semester, students will be placed for 30 days–summer placement (including holidays) in social welfare /development organizations, educational institutions.

community settings (slums, villages), industries and medical and psychiatric settings, and at the end of Fourth semester they will again be placed for 30 days - pre employment training (including holidays) in the field of his / her specialization. It is designed to give the trainees continuity of work experience. Summer as well as pre-employment training will be evaluated internally along with second semester and fourth semester field work.

Criteria for evaluating the performance of Summer Internship Training and Pre-Employment Training

S. No	Criteria	Marks
1	Daily Reporting to the faculty supervisor	10
2	Submission of joining report	5
3	Submission of midterm report	10
4	Submission of final report	25
5	Agency feedback	25
6	Viva-Voce Examination (Fieldwork Committee) - II MSW	25
	Learning Presentation - I MSW	
Total		100

The faculty supervisor will evaluate the reports of the students. A Viva-Voce Examination will be conducted for students who completed Pre-Employment Training and the Learning Presentation will be organized by the Fieldwork Committee for students who completed Summer Internship Training.

5. Study Tour

Trainees are expected to participate in a study tour organized by the college. Study tour is compulsory whereby the trainees get opportunities to visit the agencies engaged in activities related to his/her field of specialization in other parts of the country.

Evaluation criteria of performance in study tour

S.No	Criteria	Marks
1	Punctuality and Discipline	20
2	Team cohesiveness	10
3	Interaction during the visits	15
4	Constructive Feedback during evaluation session on each day	10
5	Report Submission	20
6	Learning Presentation by team (Fieldwork Committee)	25
Total		100

The faculty (tour) coordinator will assess the performance of the students. Learning presentation will be organized by the department. Each specialization students will form a team for sharing their learning experience. However, marks for learning presentation will be awarded to the individual student based on the prescribed criteria.

MSW-TANSICHE-Course Structure

Course Code	Course Title	Hrs/week	Credits	Marks		
				Internal	External	Total
FIRST SEMESTER						
23MSWC11	Social Work Profession	6	4	25	75	100
23MSWC12	Social Case Work	6	4	25	75	100
23MSWC13	Social Group Work	6	4	25	75	100
23MSWC14	Field Work	6	4	75	25	100
23MSWE11 (or) 23MSWE12	Sociological and Psychological Foundation for Social Work (or) Society and Human Behaviour	4	3	25	75	100
23MSWAE11	Communication for Social Work	2	2	25	75	100
23MSWRC11	Rural Camp	-	1	75	25	100
SEM I -		30	22	275	425	700
Total						

SECOND SEMESTER		6	4	25	75	100
23MSWC21	Community Organization and Social Action	6	4	25	75	100
23MSWC22	Social Work Research and Statistics	6	4	25	75	100
23MSWC23	Social Welfare Administration and Social Legislation	6	4	25	75	100
23MSWC24	Field Work	6	4	75	25	100
23MSWE21 (or) 23MSWE22	Green Social Work (or) Entrepreneurship Development	4	3	25	75	100
23MSWAE21	Life Skill for Social Work	2	2	25	75	100
23M SWSI21	Summer internship	-	2	75	25	100
SEM II -Total		30	23	275	425	700
THIRD SEMESTER Four Specializations offered in 3 rd & 4 th Semester						
1. Human Resource Management & Industrial Relations						
23MSWHRC31	Human Resource Management	6	4	25	75	100
23MSWHRC32	Labour Legislation	6	4	25	75	100
23MSWC33	Field Work	6	4	75	25	100
23MSWE31 (or) 23MSWE32	Disaster Management or Corporate Social Responsibility	4	3	25	75	100
23MSWE33 (or) 23MSWE34	Counseling in Social Work or Public Health in India	4	3	25	75	100
23MSWSE31	Skills for Competitive exams	2	2	25	75	100
23MSWAE31	Employability Skills for Social Workers	2	2	25	75	100
23MSWST31	Study Tour	-	1	75	25	100
SEM III-		30	23	300	500	800
Total						
2. Community Development						
23MSWCDC31	Rural Community Development	6	4	25	75	100
23MSWCDC32	Tribal Development in India	6	4	25	75	100
23MSWC33	Field Work	6	4	75	25	100
23MSWE31 (or) 23MSWE32	Disaster Management or Corporate Social Responsibility	4	3	25	75	100
23MSWE33 (or) 23MSWE34	Counseling in Social Work or Public Health in India	4	3	25	75	100
23MSWSE31	Skills for Competitive exams	2	2	25	75	100
23MSWAE31	Employability Skills for Social Workers	2	2	25	75	100
23MSWST31	Study Tour	-	1	75	25	100
SEM III		30	23	300	500	800
Total						
3. Medical & Psychiatric Social Work						
23MSWMPC31	Medical Social Work	6	4	25	75	100
23MSWMPC32	Mental Health and Psychiatric Disorder	6	4	25	75	100
23MSWC33	Field Work	6	4	75	25	100
23MSWE31 (or) 23MSWE32	Disaster Management or Corporate Social Responsibility	4	3	25	75	100
23MSWE33 (or) 23MSWE34	Counseling in Social Work or Public Health in India	4	3	25	75	100
23MSWSE31	Skills for Competitive exams	2	2	25	75	100
23MSWAE31	Employability Skills for Social Workers	2	2	25	75	100
23MSWST31	Study Tour	-	1	75	25	100
SEM III-Total		30	23	300	500	800
4. Family & Child Welfare						
23MSWFCC31	Family Welfare	6	4	25	75	100

23MSWFCC32	Women and Child Welfare	6	4	25	75	100
23MSWC33	Field Work	6	4	75	25	100
23MSWE31 (or) 23MSWE32	Disaster Management or Corporate Social Responsibility	4	3	25	75	100
23MSWE33 (or) 23MSWE34	Counseling in Social Work or Public Health in India	4	3	25	75	100
23MSWSE31	Skills for Competitive exams	2	2	25	75	100
23MSWAE31	Employability Skills for Social Workers	2	2	25	75	100
23MSWST31	Study Tour	-	1	75	25	100
SEM III- Total		30	23	300	500	800
FOURTH SEMESTER						
1. Human Resource Management & Industrial Relations						
23MSWHRC41	Industrial Relations and Employee Welfare	6	4	25	75	100
23MSWHRC42	Organizational Behaviour	6	4	25	75	100
23MSWHRC43	Strategic Human Resource Management	6	4	25	75	100
23MSWC44	Field Work	6	4	75	25	100
23MSWC45	Research Project	6	4	75	25	100
23MSWBP41	Block Field Work Training	-	2	75	25	100
SEM IV- Total		30	22	300	300	600
2. Community Development						
23MSWCDC41	Urban Community Development	6	4	25	75	100
23MSWCDC42	NGO Management	6	4	25	75	100
23MSWCDC43	Social Work Practice in Project Management	6	4	25	75	100
23MSWC44	Field Work	6	4	75	25	100
23MSWC45	Research Project	6	4	75	25	100
23MSWBP41	Block Field Work Training	-	2	75	25	100
SEM IV-Total		30	22	300	300	600
3. Medical & Psychiatric Social Work						
23MSWMPC41	Psychiatric Social Work	6	4	25	75	100
23MSWMPC42	Clinical Social Work	6	4	25	75	100
23MSWMPC43	Therapeutic Intervention in Social Work	6	4	25	75	100
23MSWC44	Field Work	6	4	75	25	100
23MSWC45	Research Project	6	4	75	25	100
23MSWBP41	Block Field Work Training	-	2	75	25	100
SEM IV-Total		30	22	300	300	600
4. Family & Child Welfare						
23MSWFCC41	Population Dynamics and Family Planning	6	4	25	75	100
23MSWFCC42	Social Work with Elderly	6	4	25	75	100
23MSWFCC43	Family and Marital Counselling	6	4	25	75	100
23MSWC44	Field Work	6	4	75	25	100
23MSWC45	Research Project	6	4	75	25	100
23MSWBP41	Block Field Work Training	-	2	75	25	100
SEM IV-Total		30	22	300	300	600
Grand Total		120	90	1150	1650	2800

BSW SYLLABUS

Mrs.P.Meenalashini, Asst Professor, Dept of Social Work presented the stakeholders feedback on BSW curriculum. Mr Charles, HOD-BSW Department read out the syllabus with changes done during this year. The board went through the syllabus and made the following recommendations. During this year 52 new courses were introduced. As per recommendations the following changes made in the TANSICHE Syllabus, course structure, course code and evaluation criteria.

2023 TANSICHE BSW SYLLABUS

Part	Course Code	Course Title	Credit	Hours	Marks		
					Internal	External	Total
First Semester							
I	23BSWL11	Tamil	3	6	25	75	100
II	23BSWL12	English	3	6	25	75	100
III	23BSWC11	Introduction to Social Work	4	5	25	75	100
III	23BSWC12	Field Work - I	5	5	25	75	100
III	23BSWE11 (OR) 23BSWE12	Sociology for Social Work (or) Man and Indian Society	3	4	25	75	100
IV	23BSWN11	Social Problems in India	2	2	25	75	100
IV	23BSWF11	Effective Communication	2	2	25	75	100
Total			22	30	175	525	700
Second Semester							
I	23BSWL21	Tamil	3	6	25	75	100
II	23BSWL22	English	3	6	25	75	100
III	23BSWC21	Social Case Work	4	5	25	75	100
III	23BSWC22	Field Work - II	5	5	25	75	100
III	23BSWE21 (OR) 23BSWE22	Psychology for Social Work (or) Dynamics of Human Behaviour	3	4	25	75	100
IV	23BSWN21	Marrriage and Life Skill Education	2	2	25	75	100
IV	23BSWS21	Communicative English	2	2	25	75	100
Total			22	30	175	525	700
Third Semester							
I	23BSWL31	Tamil	3	6	25	75	100
II	23BSWL32	English	3	6	25	75	100
III	23BSWC31	Social Group Work	4	5	25	75	100
III	23BSWC32	Field Work -III	5	5	25	75	100
III	23BSWE31 (OR) 23BSWE32	Child Rights and Welfare programmes (or) Crime and Correctional services	3	4	25	75	100
IV	23BSWS31	Social Entrepreneurship Development	2	2	25	75	100
IV	23BSWS32	Life Skills for Social Workers	2	2	25	75	100
Total			22	30	175	525	700
Fourth Semester							
I	23BSWL41	Tamil	3	6	25	75	100
II	23BSWL42	English	3	6	25	75	100
III	23BSWC41	Community Organization	4	5	25	75	100

		and Social Action					
III	23BSWC42	Field Work -IV	5	5	25	75	100
III	23BSWE41 (OR) 23BSWE42	Human Rights and Social Justice (or) Persons with Disability and Rehabilitation	3	4	25	75	100
IV	23BSWS41	Competitive Examinations	2	2	25	75	100
IV	23BSWRC41	Rural Camp and Social Work Skills	2	2	75	25	100
V	23BSWX41	NSS/NCC/NAVY/AICUF/CLUB/Forum etc	1	-	25	75	100
Total			23	30	250	550	800
Fifth Semester							
III	23BSWC51	Social Work Research and Statistics	4	6	25	75	100
III	23BSWC52	Social Welfare Administration	4	6	25	75	100
III	23BSWC53	Field Work-V	5	6	75	25	100
III	23BSWE51 (OR) 23BSWE52	Disaster Management and Social Work Interventions (or) Conflict and Peace Building	3	5	25	75	100
III	23BSWE53 (OR) 23BSWE54	Family and Child Welfare (or) Labour Management	3	5	25	75	100
IV	23BSWSI51	Summer Internship	2	-	75	25	100
IV	23BSWES51	Environmental Studies	2	1	25	75	100
IV	23BSWV51	Value Education	2	1	25	75	100
Total			25	30	300	500	800
Sixth Semester							
III	23BSWC61	Economic and Political System	4	5	25	75	100
III	23BSWC62	Industrial Psychology	4	5	25	75	100
III	23BSWC63	Field Work-VI	5	5	25	75	100
III	23BSWC64	Research Project with Viva-Voce	5	5	25	75	100
III	23BSWE61 (OR) 23BSWE62	Corporate Social Responsibility (or) Health Care and Social Work	3	4	25	75	100
III	23BSWE63 (OR) 23BSWE64	Social Exclusion and Inclusive Development (or) Counselling	3	4	25	75	100
IV	23BSWPS61	Computer Training	2	2	25	75	100
Total			26	30	175	525	700
Grand Total			140	180	1250	3150	4,400

I. Rural Camp

A rural camp will be organized in a village selected in Madurai District by the Fieldwork Committee, which shall consist of all the faculty members of the social work department. The rural camp will be for seven days. Students shall submit the report within 5 working days after the successful completion of the rural camp.

Criteria for Evaluating the Performance in Rural Camp

S.No	Criteria	Marks
1	Initiative in various activities held at the rural camp	10
2	Rapport Building skills	10
3	Attendance	10
4	Active Involvement	10
5	Resource Mobilizing skills	10
6	Punctuality & Discipline	10
7	Report writing and submission of report on time	15
8	Viva-Voce Examination (Fieldwork Committee)	25
Total		100

Assessment of Performance (other than the Viva-Voce Examination) will be done by the rural camp coordinator. A Viva-Voce Examination will be conducted.

2. Summer Internship & Block Placement Training

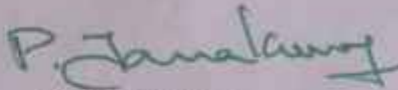
Students will be assigned to an agency on a daily, full-time basis that is selected to ensure a valuable learning experience. After the fourth semester, they will participate in a 30-day summer placement (including holidays) across various environments, such as social welfare or development organizations, educational institutions, community settings (e.g., urban deprived areas and villages), industries, and medical or psychiatric settings within Tamilnadu. This placement is designed to provide trainees with consistent work experience and serve as pre-employment training, enabling them to reflect on their knowledge, skills, and attitudes for their professional development during the upcoming final two semesters.

Criteria for Evaluating the Performance of Summer Placement Training

S. No	Criteria	Marks
1	Daily mandatory reporting to the assigned faculty supervisor	10
2	Submission of joining report (on the first day of training)	5
3	Submission of the midterm report (on the completion of fifteen days of summer internship training)	10
4	Submission of final report	25
5	Agency feedback	25
6	Viva-Voce Examination (Fieldwork Committee- Faculty members of Social Work)	25
	Learning Presentation for first-year and second-year BSW students	
Total		100

The faculty supervisor will evaluate the reports of the students. A Viva-Voce Examination will be conducted for students who completed summer placement training and the Learning Presentation will be organized by the Fieldwork Committee for students who completed Summer Internship Training.

The meeting ends up with formal vote of thanks by Dr.V.Gurumoorthy, Asst Professor, PG & Research Department of Social Work.


Dr.P.Jayakumar

Principal i/c
Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF ENGLISH
BOARD OF STUDIES**

DATE: 11/07/2023

TIME: 02.00 PM

VENUE: LIBRARY HALL

MINUTES OF THE MEETING

MEMBERS PRESENT

University Nominee

1. **Dr. S. UdhayaKumar**, Asst. Prof. Dept. of English and Comparative Literature, Madurai Kamaraj University.

External Subject Expert:

1. **Dr. S. Zahira Banu**, Asst. Prof. Dept. of English, Sri Meenakshi Govt Arts College for Women, Madurai

Faculty Member:

1. **Ms. J. Sujitha**, Head & Asst. Prof. Dept. of English, Chairman of Board of Studies, Madurai Institute of Social Sciences
2. **M.Muthu Pradaksana**, Asst.Prof,Dept. of English, Madurai Institute of Social Sciences

Special Invitees

1. **Dr. P. Jayakumar**, Principal i/c, MISS
2. **Dr. M. Nisanth**, Asst. Prof., Dept of SocialWork, Madurai Institute of Social Sciences

J. Sujitha, Chairman of Board of Studies in English welcomed the members in Board of Studies and **Principal Dr. P. Jayakumar**. Highlighted the Importance of the Course and need for enriching course by periodic revisions of the Syllabus.

The Board went through the 2023 TANSCHÉ Syllabus and made the following Recommendations in Course Structure, Courses and Evaluation criteria. During this academic year 42 new courses were introduced. The details if the courses are given below:

COURSE STRUCTURE: BA ENGLISH LITERATURE 2023- 2026

Part	Course Code	Course Title	C r e d i t	H o u r s	Marks		
					Int er n a l	Ex t e r n a l	Tot a l
First Semester							
I	23BAELL11	Tamil	3	6	25	75	100
II	23BAELL12	English	3	6	25	75	100
III	23BAELC11	Introduction to Literature	5	5	25	75	100
III	23BAELC12	Indian writing in English	5	5	25	75	100
III	23BAELE11	Social history of England	3	4	25	75	100
IV	23BAELN11	Popular Literature and Culture	2	2	25	75	100
IV	23BAELFC11	Functional English	2	2	25	75	100
Total			23	30	175	525	700

Second Semester							
I	23BAELL21	Tamil	3	6	25	75	100
II	23BAELL22	English	3	6	25	75	100
III	23BAELC21	British Literature – I	5	5	25	75	100
III	23BAELC22	American Literature – I	5	5	25	75	100
III	23BAELE21	History of English Literature	3	4	25	75	100
IV	23BAELN21	Philosophy for Literature	2	2	25	75	100
IV	23BAELS21	English for Communication	2	2	25	75	100
Total			23	30	175	525	700

Third Semester							
I	23BAELL31	Tamil	3	6	25	75	100
II	23BAELL32	English	3	6	25	75	100
III	23BAELC31	British Literature - II	5	5	25	75	100
III	23BAELC32	American Literature - II	5	5	25	75	100
III	23BAELE31	Literary Genres and Terms	3	4	25	75	100
IV	23BAELS31	Entrepreneurial Skill	2	2	25	75	100
IV	23BAELS32	Public speaking Skill	2	2	25	75	100
Total			23	30	175	525	700

Part	Course Code	Course Title	C r e d i t s	H o u r s	Marks		
					Int	Ex t	Tot a l
Fourth Semester							
I	23BAELL41	Tamil	3	6	25	75	100
II	23BAELL42	English	3	6	25	75	100
III	23BAELC41	World Literature in Translation	5	5	25	75	100

III	23BAELC42	Aspects of language And linguistics	4	4	25	75	100
III	23BAELE41	Fundamentals of Academic Writing	3	3	25	75	100
IV	23BAELS41	English for Careers	2	2	25	75	100
IV	23BAELS42	English for Business	2	2	25	75	100
V	23BAELX41	Extension Activity	1	0	25	75	100
Total			23	30	200	600	800
Fifth Semester							
III	23BAELC51	Authors in Focus	4	5	25	75	100
III	23BAELC52	Women's Writing	4	5	25	75	100
III	23BAELC53	Indian Writing in Translation	4	5	25	75	100
III	23BAE E51	Mass Communication and Journalism	3	4	25	75	100
III	23BAELE52	Communicative English	3	4	25	75	100
IV	23BAELV52	Value education	2	1	25	75	100
IV	23BAELES41	Environmental Studies	2	1	25	75	100
IV	23BAELSI51	Summer Internship	2	-	75	25	100
Total			24	30	250	550	800
Sixth Semester							
III	23BAELC61	Introduction to Literary Theory and Criticism	4	6	25	75	100
III	23BAELC62	ELT & Computer Assisted Language Learning	4	6	25	75	100
III	23BAELC63	English at Work Place	4	6	25	75	100
III	23BAELC64	Research Project with Viva Voce	4	5	75	25	100
III	23BAELE61	English for Competitive Examination	3	5	25	75	100
III	23BAELE62	Writing for Media	3	5	25	75	100
IV	23BAELPS61	Interview skills	2	2	25	75	100
Total			24	30	225	475	700
Grand Total			140	180	1200	3200	4400

Board went through the Summer Internship and Research Project guidelines and made the following Recommendations,

THIRD YEAR - SEMESTER V

SUMMER INTERNSHIP

(23BAELSI51)

OBJECTIVES

1. To help gain experience in prospective field
2. To develop skill competencies specific to an occupation or profession
3. To instill qualities such as confidence, Responsibility and social skills for personal and professional growth
4. To improve practical experience in specific domains to effective writing and oral skills
5. To enhance the job opportunities in different reputed industries

COURSE OUTCOME

1. Develop their communication skill
2. Expand their professional and social network
3. Able to relate between theoretical and practical knowledge
4. Gain knowledge in writing techniques to meet academic and professional requirements.
5. Help students in creative and critical thinking skills.

Areas:

Internship opportunities for students can foster great exploration of the field, since there are so many paths in English to consider and understand.

Some of the fields that are open to English major students include:

- Publishing and Editing
- Advertising
- Journalism
- Web Development Institution / New Media
- Teacher training at schools

Duration: **30** days during vacation

Certificate to be obtained from the organization/company/school, etc...

EVALUATION COMPONENTS

WRITTEN (Marks - 75)

The Supervisors will assess the performance of the students based on the following Criteria

S. No	Criteria	Description	Marks
1	Reflections of Observations and Understanding		20
2	Uses of Language		10
3	Professional Development		10
4	Report Submission		10
5	Feedback from the Organization		10
6	Regular Attendance		15

VIVA VOCE (Marks - 25)

The Internship Viva- Voce Examination shall be conducted by Department

S. No	Criteria	Description	Marks
1	Body Language		10
2	Narration of Field Experience	Ability to respond to questions and interpretations	10
3	Clarity of Language	Articulation of ideas, clarity in communication	5

THIRD YEAR - SEMESTER VI

RESEARCH PROJECT WITH VIVA VOCE OBJECTIVES

(23BAELC64)

1. To identify genres, conventions and relevance to border historical facts
2. To find evaluate and use appropriate bibliographic materials in the text
3. To articulate a thesis and present evidence to support it
4. To identify literary techniques and creative uses of language in literary text
5. To explaining the relevance of themes to contemporary, personal and cultural values

COURSE OUTCOME

1. Understand a wide range of literary works from many genres, historical periods, and cultural settings.
2. Enhance critical analysis skills by learning about themes, motifs, and narrative techniques in literary works.
3. Identify the ability to use a variety of academic resources and methods to conduct in-depth literary research.
4. Respond to literature in light of cultural values and literary history
5. Develop their critical reflection on the relationship between theory, Research and practice.

GUIDELINES FOR PROJECT

Students have to choose a topic relevant to the literary periods, genres, or authors studied. Topic should also be chosen after ensuring the availability of relevant text. They have to Use academic journals, books, and credible online resources to support their analysis. A minimum number of secondary sources (e.g., At least 10) should be used.

The project should include title page, name of the students, and name of the course, guide's name and date of submission. An Abstract should have 150- 250 words of the project's summary, outline of the research and main findings. An Introduction chapter should contain the topic and an outline theme, concept of the project. The second chapters focus on the review of theoretical frame work and methods used in the analysis. Methodology comprises of the approach, discuss the implications and suggest areas for further research. Conclusion should summarize the findings, sources cited in the project in the appropriate format (e.g., MLA, APA)

EVALUATION COMPONENTS

WRITTEN (Marks - 75)

The Supervisors will assess the performance of the students based on the following Criteria

S. No	Criteria	Description	Marks
1	Research Quality and Depth	Range and depth of research, use of primary and secondary sources that relevance of literature reviewed	20
2	Critical Thinking	Uniqueness of thought and ability to engage critically with the material	10
3	Theoretical Application	Use of literary theories or critical frameworks, appropriateness and effectiveness in supporting the analysis.	10
4	Structure and Coherence	Relevance of content, clearness of Argument, Flow and Coherence of all Structure.	10
5	Writing Quality and Presentation	Clarity of writing exposure, grammar, style and adherence to academic Standards	10
6	Discussion with Supervisor		10
7	Submission of Report on Time		5

VIVA VOCE (Marks - 25)

The Project Viva- Voce Examination shall be conducted by inviting the Extend Examiner.

S. No	Criteria	Description	Marks
1	Understanding of the Project	Depth of understanding of the project topic, concepts, and research findings	10
2	Ability to Defend	Ability to respond to questions, interpretations, and justifies research choices.	10
3	Communication Skills	Articulation of ideas, clarity in communication, and ability to engage with the examiners	5

Ms. M.Muthu Pradaksana, Asst. prof, Dept of English, proposed a vote of Thanks and concluded Board of Studies meet 2023

J. Sujitha
J. SUJITHA
HOD

P. Jayakumar
Dr. P. JAYAKUMAR
PRINCIPAL I/c
Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF BUSINESS ADMINISTRATION
BOARD OF STUDIES IN DEPARTMENT OF BUSINESS ADMINISTRATION
MINUTES OF THE MEETING

Date: 08.07.2023

TIME: 10.45 A.M

VENUE: LIBRARY

Members Present

University Nominee:

1. **Dr. D. Deepa**, Assistant Professor, Department of Management Studies, Madurai Kamaraj University, Madurai.

External Subject Experts:

2. **Dr. P. Jerlin Rupa**, Head of the Department, Department of Business Administration, Arul Anandar College, Madurai.
3. **Dr. K. Vijayalakshmi**, Associate Professor, Department of Business Administration, Lady Doak College, Madurai.

Faculty Members:

1. **Mrs. R. Suganya**, Assistant Professor, Department of Business Administration.
2. **Ms. K. Hafisha**, Head, Department of Commerce.
3. **Mr. M. Sivaramakrishnan**, Assistant Professor, Department of Commerce.

Special Invitees:

1. **Dr. P. Jaya Kumar**, Principal and IQAC Coordinator, Madurai Institute of Social Sciences.
2. **Dr. M. Nisanth**, Assistant Professor, Department of Social work, Madurai Institute of Social Sciences.
3. **Dr. V. Gurumoorthi**, Assistant Professor, Department of Social work, Madurai Institute of Social Sciences.

Meeting was started by the Board of Studies chairman **Dr. P. Jaya Kumar**, Principal and IQAC Coordinator, welcomed the University Nominee and External Subject Experts.

Mrs. R. Suganya, Assistant Professor, Department of Business Administration, presented and explained the corrections made in the syllabus based on the feedback received from the stakeholders.

The Board went through the 2023 TANSICHE syllabus and made the following recommendations in Course Structure. During this academic year 2023 – 2024, 47 new courses in BBA were introduced.



Board went through the TANSCHÉ syllabus and made the following recommendations

SEMESTER I

1. Accounting for Managers – I

(23BBAC12)

Unit-IV

- It was recommended to delete - Default and Repossession- Hire purchasing trading account- Installment system
- It was recommended to add - Hire Purchase system Overview, Depreciation – Methods-Straight Line Written down value method and Annuity Method
- It was suggested to interchange Unit-III & Unit V.

Board went through the Summer Internship guidelines and made the following recommendations

SEMESTER-V

SUMMER INTERNSHIP

(23BBAS151)

Objectives

1. To integrate the classroom fundamentals with the actual practices.
2. To improve the understanding of the work environment.
3. To develop decision making and team work skills.
4. To inculcate the spirit of inquiry.
5. To develop research aptitude.

Course Outcome

On completion of the course the students will

CO1 – Gain a practical knowledge on their fundamentals.

CO2 – Gain practical Knowledge on real work environment

CO3 – Able to have decision making and team work skills.

CO4 - Gain practical knowledge on information about the organisation.

CO5 – Acquire knowledge on report writing.



Areas:

Internship opportunities for the students

- Banking financial services & Insurance area
- Logistics, Automative and capital goods area
- Fast moving consumer goods and retail area
- Commerce, medium and small scale industries area.

Evaluation Criteria

S.No	Internal Evaluation	Marks	S. No	External Evaluation	Marks
1	Action Plan	10	1	Format of presentation and Quality of Intern Report	5
	Company Profile – Introduction of the Industry, The profile of the company, Conclusion	15			
2	Feedback from the Agency	10	2	Acquisition of the knowledge on Internship	5
3	Feedback from the Faculty	15	3	Originality and Innovative Contributions	10
4	Daily Reporting (Documentation)	15	4	Language Proficiency	5
6	Inclination to learning	10		Total	25
	Total	75			

SEMESTER-VI

Research Project with Viva Voce

(23BBAE64)

S. No	Internal Evaluation	Marks
1	Abstract	5
2	Introduction	10
3	Review of Literature	10
4	Methodology	15
5	Tools for the Data Collection	10
6	Analysis and Presentation of Data	10
7	Appropriate suggestion	5

8	Directions for Future Research	5
9	Reference style	5
	Total	75

S. No	External Evaluation	Marks
1	Format of presentation and Quality of Research Report	5
2	knowledge on Research	5
3	Originality and Innovative Contributions	10
4	Language Proficiency	5
	Total	25

Ms. K. Hafisha, Head, Department of Commerce. Proposed the vote of thanks and concluded the Board of Studies meeting 2023.

For 

Dr.GA.Prabha
HOD



Dr.P.Jayakumar

Principali/c

Madurai Institute of Social Sciences
Madrasi Road, Madurai, Tamil Nadu

COURSE STRUCTURE - BBA

Part	Course Code	Course Title	Credit	Hours	Marks		
					Inter nal	Exte rnal	Total
First Semester							
I	23BBAL11	Tamil	3	6	25	75	100
II	23BBAL12	English	3	6	25	75	100
III	23BBAC11	Principle of Management	5	5	25	75	100
III	23BBAC12	Accounting for Managers – I	5	5	25	75	100
III	23BBAE11	Managerial Economics	3	4	25	75	100
IV	23BBAN11	Basics of Event Management	2	2	25	75	100
IV	23BBAF11	Managerial Communication	2	2	25	75	100
Total			23	30	175	525	700
Second Semester							
I	23BBAL21	Tamil	3	6	25	75	100
II	23BBAL22	English	3	6	25	75	100
III	23BBAC21	Marketing Management	5	5	25	75	100
III	23BBAC22	Accounting for Managers – II	5	5	25	75	100
III	23BBAE21	International Business	3	4	25	75	100
IV	23BBAN21	Managerial Skill Development	2	2	25	75	100
IV	23BBAS21	Business Etiquette and Corporate Grooming	2	2	25	75	100
Total			23	30	175	525	700
Third Semester							
I	23BBAL31	Tamil	3	6	25	75	100
II	23BBAL32	English	3	6	25	75	100
III	23BBAC31	Organizational Behaviour	5	4	25	75	100
III	23BBAC32	Financial Management	5	5	25	75	100
III	23BBAE31	Business Statistics	3	5	25	75	100
IV	23BBAS31	Computer Application in Business	2	2	25	75	100
IV	23BBAS32	New Venture Development	1	2	25	75	100
Total			22	30	175	525	700
Fourth Semester							
I	23BBAL41	Tamil	3	6	25	75	100
II	23BBAL42	English	3	6	25	75	100
III	23BBAC41	Business Environment	5	4	25	75	100

III	23BBAC42	Business Regulatory Framework	5	5	25	75	100
III	23BBAE41	Operations Research	3	5	25	75	100
IV	23BBAS41	Tally	2	2	25	75	100
IV	23BBAS42	Intellectual Property Rights	2	2	25	75	100
IV	23BBAN61	Extension Activity	1		25	75	100
Total			24	30	200	600	800

Fifth Semester							
III	23BBAC51	Human Resource Management	4	5	25	75	100
III	23BBAC52	Research Methodology	4	5	25	75	100
III	23BBAC53	Business Taxation	4	5	25	75	100
III	23BBAC54	Management Information System	3	4	25	75	100
III	23BBAE51 23BBAE52 23BBAE53	Elective Digital marketing (or) Industrial Relations (or) Financial Services	3	4	25	75	100
III	23BBAE54 23BBAE55 23BBAE56	Elective Consumer Behaviour (or) Innovation Management (or) Security Analysis and Portfolio Management	3	5	25	75	100
IV	23BBAV51	Value Education	2	1	25	75	100
IV	23BBAES51	Environmental Studies	2	1	25	75	100
IV	23BBASI51	Summer Internship	2		75	25	100
Total			27	30	275	625	900

Sixth Semester							
III	23BBAC61	Entrepreneurial Development	4	6	25	75	100
III	23BBAC62	Services Marketing	4	5	25	75	100
III	23BBAC63	Production and Materials Management	4	5	25	75	100
III	23BBAE61 23BBAE62 23BBAE63	Elective Fundamentals of Logistics (or) E- Business (or) Strategic Management	4	5	25	75	100
III	23BBAE64	Research Project with Viva voce	3	5	75	25	100
IV	23BBAPS61	Qualitative Aptitude and Quantitative Aptitude	2	4	25	75	100
Total			21	30	200	400	600
Grand Total			140	180	1200	3200	4400

BOARD OF STUDIES - DEPARTMENT OF COMMERCE

COURSES COVERED - B.Com(R) and B.Com (CA)

DATE: 11.07.2023

TIME: 11 A.M.

VENUE: LIBRARY HALL

MEMBERS PRESENT:

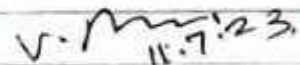
1. Dr. S. ROSITA

Head and Assistant professor,
Department of Commerce,
Madurai Kamaraj University


Dr. S. ROSITA, M.Com., B.Ed., M.Phil., Ph.D.,
Assistant Professor
Department of Commerce
School of Business Studies
Madurai Kamaraj University
Madurai-625021.

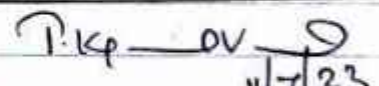
2. Dr. V. Baskaran

Assistant professor,
Department of Commerce,
Madurai Kamaraj University College.


11.7.23

3. Dr. T. Kayalvizhi

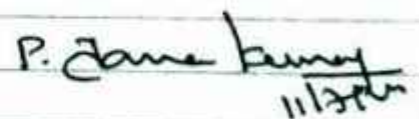
Assistant professor,
Department of Commerce,
Lady Dook College.


11/7/23

SPECIAL INVITEE:

1. Dr. P. JAYAKUMAR

Principal i/c, IQAC Coordinator,
Madurai Institute of Social Sciences


11/7/23

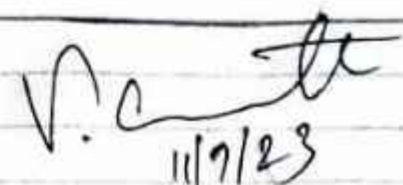
2. Dr. M. NISANTH

Assistant professor, Dept. of Social Work
Madurai Institute of Social Sciences


11/7/23

3. Dr. V. GURUMURTHY

Assistant professor & Research
Coordinator, Dept. of Social Work
Madurai Institute of Social Sciences.


11/7/23

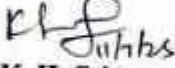
INTERNAL FACULTY MEMBERS:

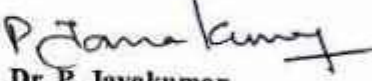
1. K. HAFIHA
2. M. SIVA RAMA KRISHNAN
3. K. VELLAPAMMAL

Prof. H. H. H.
M. S. R. H.
J. V. / 11-7-23

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
SUBJECT EXPERTS FOR THE BOARD OF STUDIES, 2023

S.No.	Name	Designation and Address	Contact No. & E- Mail
1.	Dr. T. Kayalvizhi	Assistant Professor, Department of Commerce Lady Doak College Madurai	+91-8344444555 Kayalvizhi@ldc.edu.in
2.	Dr. V. Baskaran	Assistant Professor, Department of Commerce, Madurai Kamaraj University	+91-9443293370 baskaran107@gmail.com


K. Hafisha
HOD i/c


Dr. P. Jayakumar
Principal i/c

**MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF COMMERCE
BOARD OF STUDIES IN COMMERCE**

MINUTES OF THE MEETING

Date: 11-07-2023

TIME: 11.00 A.M.

VENUE: Library

Members Present

University Nominee:

1. **Dr.S. Rosita**, Head and Assistant Professor, Department of Commerce, Madurai Kamaraj University, Madurai.

External Subject Experts:

1. **Dr. V. Baskaran**, Assistant Professor, Department of Commerce, Madurai Kamaraj University, Madurai.
2. **Dr. T. Kayalvizhi**, Assistant Professor, Department of Commerce, Lady Doak College, Madurai.

Faculty Members:

1. **Ms. K. Hafisha**, Asst. Professor, Department of Commerce.
2. **Mr. M. Siva Rama Krishnan**, Asst. Professor, Department of Commerce.
3. **Mrs. K. Vellaiammal**, Asst. Professor, Department of Commerce.

Special Invitee:

1. **Dr. P. Jayakumar**, Principal i/c, and IQAC Coordinator Madurai Institute of Social Sciences.
2. **Dr. M. Nisanth**, Assistant Professor, Department of Social Work, Madurai Institute of Social Sciences.
3. **Dr. V. Gurumoorthi**, Assistant Professor, Department of Social Work, Madurai Institute of Social Sciences.

Meeting was started by the Board of studies Chairman **Ms. K. Hafisha**, Head i/c, Department of Commerce, welcomed the University Nominee, External Subject Experts, Principal and IQAC Coordinator. Dr. P. Jayakumar, Principal i/c introduced the members of Board of studies.

Mr. M. Siva Rama Krishnan, Assistant Professor, Department of Commerce, presented and explained the corrections made in the TANSCHÉ syllabus based on the feedback received from the stakeholders.

The Board went through the syllabus and made the following recommendations:

During this academic year 2023- 2024, 41 new courses in B.Com and 37 new courses in B.Com CA were introduced. The details of the courses are given below:

**DEPARTMENT OF COMMERCE (REGULAR)
COURSE STRUCTURE**

B.Com Regular

Part	Course Code	Title of the Course	Credits	Hours	Marks		
					Internal	External	Total
FIRST YEAR							
FIRST SEMESTER							
Part I	23BCOMRL11	Tamil	3	6	25	75	100
Part II	23BCOMRL12	English	3	6	25	75	100
Part III	23BCOMRC11	Financial Accounting I	5	5	25	75	100
Part III	23BCOMRC12	Principles of Management	5	5	25	75	100
Part III	23BCOMRE11	Business Communication	3	4	25	75	100
Part III	23BCOMRE12	Indian Economic Development					
Part III	23BCOMRE13	Business Economics					
Part IV	23BCOMRN11	MS Office tools	2	2	25	75	100
	23BCOMRF11	Fundamental concepts of accounting and commerce	2	2	25	75	100
TOTAL			23	30	175	525	700
SECOND SEMESTER							
Part I	23BCOMRL21	Tamil	3	6	25	75	100
Part II	23BCOMRL22	English	3	6	25	75	100
Part III	23BCOMRC21	Financial Accounting II	5	5	25	75	100
Part III	23BCOMRC22	Business Law	5	5	25	75	100
Part III	23BCOMRE21	Business Environment	3	4	25	75	100
Part III	23BCOMRE22	Insurance and Risk Management					
Part III	23BCOMRE23	International Trade					
Part IV	23BCOMRN21	Everyday Banking	2	2	25	75	100
	23BCOMRS21	Emotional Intelligence	2	2	25	75	100
TOTAL			23	30	175	525	700
SECOND YEAR							

THIRD SEMESTER							
Part I	23BCOMRL31	Tamil	3	6	25	75	100
Part II	23BCOMRL32	English	3	6	25	75	100
Part III	23BCOMRC31	Corporate Accounting I	5	5	25	75	100
Part III	23BCOMRC32	Company Law	5	5	25	75	100
Part IV	23BCOMRE31	Business Legislation	3	5	25	75	100
	23BCOMRE32	Business Mathematics & Statistics					
	23BCOMRE33	E-Commerce					
Part IV	23BCOMRS31	Introduction to Computers	1	1	25	75	100
Part IV	23BCOMRS32	Computerized accounting in tally	2	2	25	75	100
TOTAL			22	30	175	525	700
FOURTH SEMESTER							
Part I	23BCOMRL41	Tamil	3	6	25	75	100
Part II	23BCOMRL42	English	3	6	25	75	100
Part III	23BCOMRC41	Corporate Accounting II	5	5	25	75	100
Part III	23BCOMRC42	Principles of Marketing	5	5	25	75	100
Part III	23BCOMRE41	Financial Services	3	4	25	75	100
	23BCOMRE42	Consumerism & Consumer Protection					
	23BCOMRE43	Operations Research					
Part IV	23BCOMRS41	Fundamentals of Internet and web technology	2	2	25	75	100
Part IV	23BCOMRS42	Services Marketing	2	2	25	75	100
Part V	23BCOMRX41	Extension Activity	1	-	25	75	100
TOTAL			24	30	200	600	800
THIRD YEAR							
FIFTH SEMESTER							
Part III	23BCOMRC51	Cost Accounting I	4	5	25	75	100
Part III	23BCOMRC52	Banking Law and Practice	4	5	25	75	100
Part III	23BCOMRC53	Income Tax Law and Practice I	4	5	25	75	100
Part III	23BCOMRC54	Auditing and Corporate Governance	4	5	25	75	100
Part III	23BCOMRES1 (or) 23BCOMRES2	Financial Management (OR) Indirect Taxation	3	4	25	75	100
Part III	23BCOMRES3 (or) 23BCOMRES4	Human Resource Management (OR) Office Management & Secretarial Practice	3	4	25	75	100
Part IV	23BCOMRV51	Value Education	2	1	25	75	100
Part IV	23BCOMRES51	Environmental Studies	2	1	25	75	100

Part IV	23BCOMRSI51	Summer Internship / Industrial Training	2	-	75	25	100
		TOTAL	28	30	275	625	900
SIXTH SEMESTER							
Part III	23BCOMRC61	Cost Accounting - II	4	6	25	75	100
Part III	23BCOMRC62	Management Accounting	4	6	25	75	100
Part III	23BCOMRC63	Income Tax Law and Practice II	4	6	25	75	100
Part III	23BCOMRE61 (or) 23BCOMRE62	Entrepreneurial Development (OR) Computer Application in Business	3	5	25	75	100
	23BCOMRE63 (or) 23BCOMER64	Logistics and Supply Chain Management (OR) Spreadsheet for Business	3	5	25	75	100
Part IV	23BCOMRPS61	General awareness for Competitive Examination	2	2	25	75	100
		TOTAL	20	30	150	450	600
GRAND TOTAL			140	180	1150	3250	4400

SEMESTER I

Details for Skill enhancement course and Foundation course (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- "MS Office Tools" for the Skill Enhancement Course-1 (NME) – 23BCOMRN11
- "Fundamental Concepts of Accounting and Commerce" for the Foundation Course – 23BCOMRF11

SEMESTER II

Details for Skill enhancement courses (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- "Everyday Banking" for the Skill Enhancement Course-2 (NME) – 23BCOMRN21
- "Emotional Intelligence" for the Skill Enhancement Course-3 – 23BCOMRS21

SEMESTER III

Details for Skill enhancement courses (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- "Introduction to Computers" for the Skill Enhancement Course-4 – 23BCOMRS31

- “Computerized Accounting in Tally” for the Skill Enhancement Course-5 – 23BCOMRS32

SEMESTER IV

Details for Skill enhancement courses (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- “Fundamentals of Internet and web technology ” for the Skill Enhancement Course-6 – 23BCOMRS41
- “Services Marketing” for the Skill Enhancement Course-7 – 23BCOMRS42

Extension Activities

It was suggested to shift the “Extension activities” course from Semester VI (23BCOMRX61) to Semester IV(23BCOMRX41).

SEMESTER V

Environmental Studies

It was suggested to bring the “Environmental Studies” course from Semester IV (23BCOMRES41) to Semester V (23BCOMRES51).

Summer Internship

(23BCOMRSI51)

It was suggested include the objectives, course outcomes, guidelines and evaluation pattern as follows:

OBJECTIVES

- To integrate the classroom learning with the workplace.
- To improve their understanding of experiences, challenges, and opportunities of the real world of work.
- To provide exposure to emerging technologies.
- To facilitate the development of decision-making and team work skills.

COURSE OUTCOMES

- Practical training at the Industry/ Banking Sector / Private/ Public sector organizations / Educational institutions
- Enable the students gain professional experience and also become responsible citizens.
- Gain knowledge on practical experience of work culture
- Apply theoretical concepts on field experience
- Gain Professional knowledge and work ethics.

INTERNSHIP GUIDELINES

1. The choice of organization for Internship is restricted to business enterprises and corporate establishments only. Those pursuing their CA article ship in an audit firm can consider that as their internship and accordingly submit the internship report.
2. Internships can be pursued only in Madurai city.
3. The area of Internship can be only in the fields of **Commerce**. The choice of internship is no way associated with choice of electives.
4. On completion of the internship a Certificate from the Company is to be obtained stating the period of the internship and a brief description of the nature of the internship i.e. responsibilities handled.
5. A report of internship undertaken along with certificate and confidential rating will have to be submitted.
6. The students are expected to undergo the internship for a minimum of **30** working days.
7. Details about the enterprise, where the student is planning to do internship should be informed to the respective guides and internship coordinator by email prior to the **Fourth Semester Examination**. The details about the enterprise should include Name of the organization, full address, email_id, contact no., website address and contact person. Those who fail to provide such information to their respective guides and internship coordinator will not be permitted to submit their Internship reports.

INTERNSHIP REPORT GUIDELINES

1. Font Style: Times New Roman
2. Font Size: a) For headings – 14 b) For Others – 12
3. Line & Paragraph Spacing: 1.5
4. Justification: Centre & Justified
5. Cover Page

The Internship Report should include the following

1. Declaration from the student.
2. Company details i.e., Business undertaken, Organizational Structure, etc.
3. Work profile and job responsibilities handled by the students during the course of internship, their contribution and learning experience.
4. Company certification & Certificate from the guide.
5. Internship Information Summary.

EVALUATION CRITERIA

S. No.	Internal Valuation	Marks	S. No.	External Valuation	Marks
1.	Daily report of work done in Google classroom	20	1.	Body Language	5
2.	Quality of the report	20	2.	Narration of field experience	10
3.	Delivery of Content	15	3.	Communication skills	10
4.	Feedback from the Organisation	10			
5.	Feedback from the supervisor	10			
	TOTAL	75 Marks		TOTAL	25 Marks



HoD i/c



Principal i/c
Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002

DEPARTMENT OF COMMERCE (COMPUTER APPLICATION)
COURSE STRUCTURE

B.Com COMPUTER APPLICATION

Part	Course Code	Title of the Course	Credits	Hours	Marks		
					Internal	External	Total
FIRST YEAR							
FIRST SEMESTER							
Part I	23BCOMCL11	Tamil	3	6	25	75	100
Part II	23BCOMCL12	English	3	6	25	75	100
Part III	23BCOMCC11	Financial Accounting I	5	5	25	75	100
Part III	23BCOMCC12	Principles of Management	5	5	25	75	100
Part III	23BCOMCE11	Programming in C and Lab	3	4	25	75	100
Part III	23BCOMCE12	Python Programming and Lab					
Part IV	23BCOMCN11	MS Office tools	2	2	25	75	100
Part IV	23BCOMCF11	Fundamental concepts of accounting and commerce	2	2	25	75	100
		TOTAL	23	30	175	525	700
SECOND SEMESTER							
Part I	23BCOMCL21	Tamil	3	6	25	75	100
Part II	23BCOMCL22	English	3	6	25	75	100
Part III	23BCOMCC21	Financial Accounting II	5	5	25	75	100
Part III	23BCOMCC22	Business Law	5	5	25	75	100
Part III	23BCOMCE21	Office Automation and Lab	3	4	25	75	100
Part III	23BCOMCE22	Programming in C++ and Lab					
Part IV	23BCOMCN21	Everyday Banking	2	2	25	75	100
Part IV	23BCOMCS21	Emotional Intelligence	2	2	25	75	100

		TOTAL	23	30	175	525	700
SECOND YEAR							
THIRD SEMESTER							
Part I	23BCOMCL31	Tamil	3	6	25	75	100
Part II	23BCOMCL32	English	3	6	25	75	100
Part III	23BCOMCC31	Corporate Accounting I	5	5	25	75	100
Part III	23BCOMCC32	Business Mathematics and Statistics	5	5	25	75	100
Part IV	23BCOMCE31	Programming in JAVA and Lab	3	5	25	75	100
Part IV	23BCOMCE32	Web Technology(PHP) and Lab					
Part IV	23BCOMCS31	Computer Application in Business	1	1	25	75	100
Part IV	23BCOMCS32	E-Commerce	2	2	25	75	100
		TOTAL	22	30	175	525	700
FOURTH SEMESTER							
Part I	23BCOMCL41	Tamil	3	6	25	75	100
Part II	23BCOMCL42	English	3	6	25	75	100
Part III	23BCOMCC41	Corporate Accounting II	5	5	25	75	100
Part III	23BCOMCC42	Company Law	5	5	25	75	100
Part III	23BCOMCE41	Relational Database Management System	3	4	25	75	100
Part III	23BCOMCE42	Introduction to Data Science					
Part IV	23BCOMCS41	Financial Market and Services	2	2	25	75	100
Part IV	23BCOMCS42	Services Marketing	2	2	25	75	100
Part V	23BCOMCX41	Extension Activity	1	-	25	75	100
		TOTAL	24	30	200	600	800
THIRD YEAR							
FIFTH SEMESTER							
Part III	23BCOMCC51	Cost Accounting I	4	5	25	75	100
Part III	23BCOMCC52	Banking Law and Practice	4	5	25	75	100

Part III	23BCOMCC53	Income Tax Law and Practice I	4	5	25	75	100
Part III	23BCOMCC54	Auditing and Corporate Governance	4	5	25	75	100
Part III	23BCOMCE51 (or) 23BCOMCE52	Financial Management (OR) Indirect Taxation	3	4	25	75	100
Part III	23BCOMCE53 (or) 23BCOMCE54	Software Engineering+(UML Lab) (OR) Object oriented Analysis and Design+(UML Lab)	3	4	25	75	100
Part IV	23BCOMCV51	Value Education	2	1	25	75	100
Part IV	23BCOMCES51	Environmental Studies	2	1	25	75	100
Part IV	23BCOMCS151	Summer Internship / Industrial Training	2	-	75	25	100
			28	30	275	625	900
SIXTH SEMESTER							
Part III	23BCOMCC61	Cost Accounting - II	4	6	25	75	100
Part III	23BCOMCC62	Management Accounting	4	6	25	75	100
Part III	23BCOMCC63	Income Tax Law and Practice II	4	6	25	75	100
Part III	23BCOMCE61 (or) 23BCOMCE62	Entrepreneurial Development (OR) Human Resource Management	3	5	25	75	100
Part III	23BCOMCE63 (or) 23BCOMCE64	R Language (OR) – Practical Tally	3	5	25	75	100
Part IV	23BCOMCPS61	General awareness for Competitive Examination	2	2	25	75	100
			20	30	150	450	600
GRAND TOTAL			140	180	1150	3250	4400

SEMESTER I

Details for Skill enhancement course and Foundation course (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- “MS Office Tools” for the Skill Enhancement Course-1 (NME) – 23BCOMCN11

- “Fundamental Concepts of Accounting and Commerce” for the Foundation Course – 23BCOMCF11

SEMESTER II

Details for Skill enhancement courses (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- “Everyday Banking” for the Skill Enhancement Course-2 (NME) – 23BCOMCN21
- “Emotional Intelligence” for the Skill Enhancement Course-3 – 23BCOMCS21

SEMESTER III

Details for Skill enhancement courses (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- “Computer Application in Business” for the Skill Enhancement Course-4 – 23BCOMCS31
- “E-Commerce” for the Skill Enhancement Course-5 – 23BCOMCS32

SEMESTER IV

Details for Skill enhancement courses (Course Title and content) are not available in 2023 TANSCHÉ Syllabus.

Hence, it was suggested to include the following courses:

- “Financial Markets and Services ” for the Skill Enhancement Course-6 – 23BCOMCS41
- “Services Marketing” for the Skill Enhancement Course-7 – 23BCOMCS42

Extension Activities

It was suggested to shift the “Extension activities” course from Semester VI (23BCOMCX61) to Semester IV(23BCOMCX41).

SEMESTER V

Environmental Studies

It was suggested to bring the “Environmental Studies” course from Semester IV (23BCOMCES41) to Semester V (23BCOMCES51).

Summer Internship

(23BCOMCSI51)

It was suggested to frame the objective, course outcomes, guidelines and evaluation pattern as follows:

OBJECTIVES

- To integrate the classroom learning with the workplace.
- To improve their understanding of experiences, challenges, and opportunities of the real world of work.
- To provide exposure to emerging technologies.
- To facilitate the development of decision-making and team work skills.

COURSE OUTCOMES

- Practical training at the Industry/ Banking Sector / Private/ Public sector organizations / Educational institutions
- Enable the students gain professional experience and also become responsible citizens.
- Gain knowledge on practical experience of work culture
- Apply theoretical concepts on field experience
- Gain Professional knowledge and work ethics.

INTERNSHIP GUIDELINES

1. The choice of organization for Internship is restricted to business enterprises and corporate establishments only. Those pursuing their CA article ship in an audit firm can consider that as their internship and accordingly submit the internship report.
2. Internships can be pursued only in Madurai city.
3. The area of Internship can be only in the fields of **Commerce**. The choice of internship is no way associated with choice of electives.
4. On completion of the internship a Certificate from the Company is to be obtained stating the period of the internship and a brief description of the nature of the internship i.e. responsibilities handled.
5. A report of internship undertaken along with certificate and confidential rating will have to be submitted.
6. The students are expected to undergo the internship for a minimum of **30** working days.
7. Details about the enterprise, where the student is planning to do internship should be informed to the respective guides and internship coordinator by email prior to the Fourth Semester Examination. The details about the enterprise should include Name of the organization, full address, email_id, contact no., website address and contact person. Those who fail to provide such information to their respective guides and internship coordinator will not be permitted to submit their Internship reports.

INTERNSHIP REPORT GUIDELINES

1. Font Style: Times New Roman
2. Font Size: a) For headings – 14 b) For Others – 12
3. Line & Paragraph Spacing: 1.5
4. Justification: Centre & Justified
5. Cover Page

The Internship Report should include the following

1. Declaration from the student.
2. Company details i.e., Business undertaken, Organizational Structure, etc.
3. Work profile and job responsibilities handled by the students during the course of internship, their contribution and learning experience.
4. Company certification & Certificate from the guide.
5. Internship Information Summary.

EVALUATION CRITERIA

S. No.	Internal Valuation	Marks	S. No.	External Valuation	Marks
1.	Daily report of work done in Google classroom	20	1.	Body Language	5
2.	Quality of the report	20	2.	Narration of field experience	10
3.	Delivery of Content	15	3.	Communication skills	10
4.	Feedback from the Organisation	10			
5.	Feedback from the supervisor	10			
	TOTAL	75		TOTAL	25

Mrs.K. Vellaiammal , Assistant professor, Department of commerce, proposed the vote of thanks and concluded the board of studies meeting 2023.


HoD i/c


Principal i/c
Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 082

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

BOARD OF STUDIES MEETING 2023

Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at PTR Hall on 11.07.2023 at 02.30 P.M.

Courses Included:

1. Bachelor of Science(Computer Science)
2. Bachelor of Science(Information Technology)

Members Present:

Chairman, Board of Studies

: A. Aht S 11/7/23 [A. Akhmed Sami]

University Nominee

: 11/7/2023 Dr. R. Raghavakrishnan

External Subject Experts

1. 11/7/2023 DR. S. NARAJAN
2. 11/07/23 DR. K. ANURATHA

Internal Faculty Members

1. M. NITHYA 11/7/23
2. M. Suganyaveni 11/7/23
3. S. Devi Durga 11/7/23
4. S.A. Soumya 11/7/23

Alumni

:

Special Invitees:

Principal

: P. Janakumari 11/7/23

Secretary: IQAC MEMBERS

: 11/07/2023

Controller of Examination

: P. Janakumari

Dean Academic Affairs

: M. Nisalya



MADURAI INSTITUTE OF SOCIAL SCIENCE COLLEGE

DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

COURSE STRUCTURE - B. Sc (INFORMATION TECHNOLOGY)

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
First Semester							
I	23BSCITL11	Tamil	6	3	25	75	100
II	23BSCITL12	English	6	3	25	75	100
III	23BSCITC11	C programming	5	5	25	75	100
III	23BSCITC1P	Lab : C programming Lab	5	5	25	75	100
III	23BSCITE11 (or) 23BSCITE12	1. Cryptography (or) 2. Discrete Mathematics – I	4	3	25	75	100
IV	23BSCITN11	Introduction to HTML	2	2	25	75	100
V	23BSCITF11	Fundamentals of Computers	2	2	25	75	100
TOTAL			30	23	175	525	700
Second Semester							
I	23BSCITL21	Tamil	6	3	25	75	100
II	23BSCITL22	English	6	3	25	75	100
III	23BSCITC21	Java programming	5	5	25	75	100
III	23BSCITC2P	Lab : Java programming Lab	5	5	25	75	100
III	23BSCITE21 (or) 23BSCITE22	1. Statistical methods and its Application-I (or) 2. Image Processing	4	3	25	75	100
IV	23BSCITN21	Fundamentals of Information Technology	2	2	25	75	100
V	23BSCITS21	Advanced Excel	2	2	25	75	100
TOTAL			30	23	175	525	700

Third Semester							
I	23BSCITL31	Tamil	6	3	25	75	100
II	23BSCITL32	English	6	3	25	75	100
III	23BSCITC31	Relational Database Management System	5	5	25	75	100
III	23BSCITC3P	Lab: Relational Database Management system	5	5	25	75	100
III	23BSCITE31 (or) 23BSCITE32	1. Numerical Methods (or) 2. Human Computer Interaction	4	3	25	75	100
IV	23BSCITS31	Enterprise Resource Planning	2	1	25	75	100
		Web Designing	2	2	25	75	100

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
Fourth Semester							
I	23BSCITL41	Tamil	6	3	25	75	100
II	23BSCITL42	English	6	3	25	75	100
III	23BSCITC41	.Net Programming	5	5	25	75	100
III	23BSCITC4P	Lab: .Net Programming Lab	5	5	25	75	100
III	23BSCITE41 (or) 23BSCITE42	1. Resource Management Techniques (or) 2. Trends in Computing	4	3	25	75	100
IV	23BSCITS41	Pattern Recognition	2	2	25	75	100
IV	23BSCITS42	Office Automation	2	2	25	75	100
IV	23BSCITX41	Extension Activity	--	1	25	75	100
TOTAL			30	24	200	600	800
Fifth Semester							
III	23BSCITC51	Python Programming	6	4	25	75	100
III	23BSCITC5P	Lab: Python Programming	6	4	25	75	100
III	23BSCITC52	Operating System	6	4	25	75	100
III	23BSCITE51 (or) 23BSCITE52	1. Artificial Intelligence (or) 2. Statistical Methods and its Application - II	5	3	25	75	100
III	23BSCITE53 (or) 23BSCITE54	1. Fuzzy Logic (or) 2. Nano Technology	5	3	25	75	100
III	23BSCITSI51	Summer Internship	-	2	75	25	100
IV	23BSCITV51	Value Education	1	2	25	75	100
VI	23BSCITES51	Environmental Studies	1	2	25	75	100
TOTAL			30	24	250	550	800
Sixth Semester							
III	23BSCITC61	Data Mining	5	4	25	75	100
III	23BSCITC6P	Lab : Data Mining Lab	4	4	25	75	100
III	23BSCITC62	Data Communication Network	5	4	25	75	100
III	23BSCITC63	Project with Viva Voce	4	4	75	25	100
III	23BSCITE61 (or) 23BSCITE62	1. Analytics For Service Industry (or) 2. Digital Logic Fundamentals	4	3	25	75	100
III	23BSCITE63 (or) 23BSCITE64	1. IOT and its Application (or) 2. Optimization Techniques	4	3	25	75	100
IV	23BSCITPS61	Quantitative Aptitude	4	2	25	75	100
TOTAL			30	24	225	475	700

COURSE STRUCTURE - B. Sc (COMPUTER SCIENCE)

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
First Semester							
I	23BSCCSL11	Tamil	6	3	25	75	100
II	23BSCCSL12	English	6	3	25	75	100
III	23BSCCSC11	Python programming	5	5	25	75	100
III	23BSCCSC1P	Lab : Python programming Lab	5	5	25	75	100
III	23BSCCSE11 (or) 23BSCCSE12	1. Cryptography (or) 2. Discrete Mathematics - I	4	3	25	75	100
IV	23BSCCSN11	Introduction to HTML	2	2	25	75	100
V	23BSCCSF11	Problem Solving Techniques	2	2	25	75	100
TOTAL			30	23	175	525	700
Second Semester							
I	23BSCCSL21	Tamil	6	3	25	75	100
II	23BSCCSL22	English	6	3	25	75	100
III	23BSCCSC21	Data Structure and Algorithms	5	5	25	75	100
III	23BSCCSC2P	Lab : Data Structure and Algorithms Lab	5	5	25	75	100
III	23BSCCSE21 (or) 23BSCCSE22	1. Statistical methods and its application-I (or) 2. Image Processing	4	3	25	75	100
IV	23BSCCSN21	Fundamentals of Information Technology	2	2	25	75	100
V	23BSCCSS21	Advanced Excel	2	2	25	75	100
TOTAL			30	23	175	525	700
Third Semester							
I	23BSCCSL31	Tamil	6	3	25	75	100
II	23BSCCSL32	English	6	3	25	75	100
III	23BSCCSC31	Microprocessor and Microcontroller	5	5	25	75	100
III	23BSCCSC3P	Lab: Microprocessor and Microcontroller Lab	5	5	25	75	100
III	23BSCCSE31 (or) 23BSCCSE32	1. Numerical Methods (or) 2. Human Computer Interaction	4	3	25	75	100
IV	23BSCCSS31	Enterprise Resource Planning	2	1	25	75	100
IV	23BSCCSS32	Office Automation	2	2	25	75	100
TOTAL			30	22	175	525	700

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
Fourth Semester							
I	23BSCCSL41	Tamil	6	3	25	75	100
II	23BSCCSL42	English	6	3	25	75	100
III	23BSCCSC41	.Java Programming	5	5	25	75	100
III	23BSCCSC4P	Lab: Java Programming Lab	5	5	25	75	100
III	23BSCCSE41 (or) 23BSCCSE42	1.Resource Management Techniques (or) 2.Cloud computing	4	3	25	75	100
IV	23BSCCSS41	Pattern Recognition	2	2	25	75	100
IV	23BSCCSS42	Web Designing	2	2	25	75	100
IV	23BSCCSX41	Extension Activity	--	1	25	75	100
TOTAL			30	24	200	600	800
Fifth Semester							
III	23BSCCSC51	Software Engineering	6	4	25	75	100
III	23BSCCSC52	Database Management System	6	4	25	75	100
III	23BSCCSC5P	Database Management System Lab	6	4	25	75	100
III	23BSCCSE51 (or) 23BSCCSE52	1.Big Data Analytics (or) 2. Statistical Methods and its Application - II	6	3	25	75	100
III	23BSCCSE53 (or) 23BSCCSE54	1. Fuzzy Logic (or) 2.Nano Technology	4	3	25	75	100
III	23BSCCSI51	Summer Internship	-	2	75	25	100
IV	23BSCCSV51	Value Education	1	2	25	75	100
VI	23BSCCSE51	Environmental Studies	1	2	25	75	100
TOTAL			30	24	250	550	800
Sixth Semester							
III	23BSCCSC61	Computer Networks	4	4	25	75	100
III	23BSCCSC62	.Net Programming	4	4	25	75	100
III	23BSCCSC6P	Lab: .Net Programming Lab	4	4	25	75	100
III	23BSCCSC63	Project with Viva Voce	5	4	75	25	100
III	23BSCCSE61 (or) 23BSCCSE62	1.Introduction to Data Science (or) 2.Digital Logic Fundamentals	4	3	25	75	100
III	23BSCCSE63 (or) 23BSCCSE64	1.IOT and its Application (or) 2.Optimization Techniques	4	3	25	75	100
IV	23BSCCSPS61	Quantitative Aptitude	4	2	25	75	100
TOTAL			30	24	225	475	700
GRAND TOTAL			180	140	1200	3200	4400

SUBJECT NAME: Project work/Viva Voice

SUBJECT CODE: 23BSCSC63, 23BSCITC63

OBJECTIVES:

LO1: To objective of the project work is to make use of the knowledge gained by the student at various stages of the degree programme.

Course Outcomes:

On completion of this course, students will

CO1: Explored the knowledge about software and networking

CO2: Acquire practical expose to creating new software

CO3: Demonstrate the need of clients/Server methods

CO4: Developing a project for the requirements of the clients

CO5: Get the opportunities from software companies as software developer.

Guidelines

- Determine the domain of your project and choose the language to be preferred.
- Learn and submit your project within 3 months
- Should submit the report with proper alignment by using the tools such as Latex is advisable.
- At the end of the thesis one will learn a Programming Language, Database connectivity and Designing part.
- By this project student will confidently entering into any reputed firm.

Evaluation

1. Internal Evaluation

S. no	Components	Marks
1.	Attendance	10
2.	Creativity / Involvement	10
3.	Report submission	10
4.	Willingness to learn	10
5.	Periodic discussion with Supervisor	10
6.	Originality of the content	15
Total		75

2. External Evaluation

S.NO	Components	Marks
1.	Presentation	10
2.	Participation	10
3.	Execution of Project	5
Total		25

SUBJECT NAME: Summer Internship
SUBJECT CODE: 23BSCCSSI51, 23BSCITSI51

Guidelines

Before the Internship

- Determine what you want to gain from the internship (eg., specific skills, industry experience).
- Look for internships related to your field of interest. Use job boards, company websites, and networking.
- Much competitive internship has early application deadlines.
- Understand their mission, values, and recent developments.

During the Internship

- Clarify your responsibilities, key deliverables, and whom to report to.
- Introduce yourself and understand your roles.
- Take initiative and seek out additional tasks if you have completed your assigned work.
- Keep your supervisor informed about your progress and any challenges you face.
- Regularly ask for feedback on your performance and use it to improve.
- Connect with professional in your field and other interns. Attend company events if possible.
- Be respectful and professional in all interactions.
- Identify areas where you want to develop and seek opportunities to learn.
- Assess your progress and adjust your goals as needed.

After the Internship

- Ensure all tasks are finished and provide a summary of your contributions.
- Send a thank-you email to your supervisor.
- Ask if your supervisor would be willing to provide a reference or recommendation letter.
- Stay in touch with your new contacts.
- Reflect on what you learned and how it aligns with your career goals.
- Add your internship experience and any new skills acquired.
- Use the experience and skills gained to pursue further opportunities
- Look for additional internships or job opportunities that build on what you've learned.
- Visit a firm and work for 30 days.

Evaluation

1. Internal Evaluation

S. no	Components	Marks
1.	Attendance	10
2.	Punctuality to the company	10
3.	Willingness to learn	10
4.	Periodic discussion with Supervisor	10
5.	Originality of the content	15
6.	Report submission	10
Total		75

2. External Evaluation

S.NO	Components	Marks
1.	Presentation	10
2.	Participation	10
3.	Technical skills	5
	Total	25

Subject Code	Subject Name	Category	L	T	P	S	Credits	Marks		
								CIA	External	Total
23BSCITE41 23BSCCSE41	Resource Management Techniques	Elect	4	-	-		3	25	75	100
Learning Objectives										
LO1	To introduce the concepts of OR									
LO2	To explain the Linear Programming Problem									
LO3	To illustrate the Simplex Method									
LO4	To know the Duality Theorems									
LO5	To understanding the Methods for finding IBFS for the Transportation Problems									

Course Outcomes:

On completion of this course, students will

- CO1: To understanding the concepts of Development of OR
 CO2: Develop linear programming (LP) models for shortest path, maximum flow, minimal spanning tree, critical path, minimum cost flow, and transshipment problems
 CO3: Solve the problems of Simplex Method
 CO4: To study the Duality Theorems
 CO5: Finding initial basic feasible and optimal solution of the Transportation problems

SYLLABUS**UNIT-I****(12 hours)**

Development of OR: Definition of OR –Nature –Modeling & Characteristics and Phases –Tools, Techniques &Methods
 – Limitations & uses – Scope of OR.

UNIT-II**(12 hours)**

Linear Programming Problem: Mathematical Formulation – Slack & surplus variables–Graphical solution of LPP

UNIT-III**(12 hours)**

Simplex Method: Computational Procedure–Big-M method–Concept of duality in LPP–Definition of primal dual problems – General rules for converting any primal into its dual.

UNIT-IV

(12 hours)

Duality Theorems: (without proof) Primal dual correspondence-Duality and Simplex method-Mathematical formulation of assignment problem-Method for solving assignment problem – Travelling salesman problem.

UNIT-V

(12 hours)

Transportation Problem: Mathematical formulation of Transportation problem – Initial basic feasible solution – North-west corner rule method – Least cost method – Vogel's Approximation method- MODI method.

Textbooks

Operations Research, S.D.Sharma, Kedar Nath RamNath&Co

Unit I: Chapter-1(1.1, 1.2, 1.4,1.,1.8,1.9,1.10,1.11)

Unit II: Chapter-3(3.1,3.2,3.3, 3.3.1,3.3.2, 3.3.3,3.3.4, 3.4,3.5)

Unit III: Chapter-5(5.1,5.2,5.2.1, 5.3,5.4,5.5.4)

Chapter-7 (7.1,7.2,7.3,7.4)

Unit IV:Chapter-7(7.5) (Statements only);7.6,7.7

Chapter 11(11.2,11.3,11.4)

Unit V : Chapter-12 (12.2 to 12.8)

Reference Books:

1. Operation Research, Nita H.Shah, Ravi M.Gorand
Hardiksoni,PrenticeHallofIndiaPvt.Ltd.,NewDelhi2008
2. Operation Research, R.Sivarethinamohan,Tata Mc GrawHill 2005,
3. Operations Research -An Introduction by Hamdy A.Taha.Ninth Edition, Dorling Kindersley Pvt. Ltd.,Noida,India,2012

Web Resources:

1. Web resources from NDL Library, E-content from open-source libraries

A. Ahmed Sami

[A. AHAMED SAMI]

UOD

P. Jaya Kumar

[P. JAYA KUMAR]

MADURAI INSTITUTE OF SOCIAL SCIENCES

DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

BOARD OF STUDIES MEETING 2023

Resolutions of the Board of Studies Meeting in Computer Science & Information Technology held at PTR Hall on 11.07.2023 at 02.30 P.M.

Courses Included:

1. Bachelor of Science(Computer Science)
2. Bachelor of Science(Information Technology)

Members Present:

Chairman, Board of Studies

: A. Aht S 11/7/23 [A. Akhmed Sami]

University Nominee

: 11/7/2023 Dr. R. Raghin Subapathy

External Subject Experts

1. 11/7/2023 DR. S. NARAJAN
2. 11/07/23 DR. K. ANURATHA

Internal Faculty Members

: 1. M. NITHYA 11/7/23
2. M. Suganyaveni 11/7/23
3. S. Devi Durga 11/7/23
4. S. A. Soumya 11/7/23

Alumni

:

Special Invitees:

Principal

: P. Janakumari 11/7/23

Secretary: IQAC MEMBERS

: 11/07/2023

Controller of Examination

: P. Janakumari

Dean Academic Affairs

: M. Nisalya



MADURAI INSTITUTE OF SOCIAL SCIENCE COLLEGE

DEPARTMENT OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

COURSE STRUCTURE - B. Sc (INFORMATION TECHNOLOGY)

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
First Semester							
I	23BSCITL11	Tamil	6	3	25	75	100
II	23BSCITL12	English	6	3	25	75	100
III	23BSCITC11	C programming	5	5	25	75	100
III	23BSCITC1P	Lab : C programming Lab	5	5	25	75	100
III	23BSCITE11 (or) 23BSCITE12	1. Cryptography (or) 2. Discrete Mathematics - 1	4	3	25	75	100
IV	23BSCITN11	Introduction to HTML	2	2	25	75	100
V	23BSCITF11	Fundamentals of Computers	2	2	25	75	100
TOTAL			30	23	175	525	700
Second Semester							
I	23BSCITL21	Tamil	6	3	25	75	100
II	23BSCITL22	English	6	3	25	75	100
III	23BSCITC21	Java programming	5	5	25	75	100
III	23BSCITC2P	Lab : Java programming Lab	5	5	25	75	100
III	23BSCITE21 (or) 23BSCITE22	1. Statistical methods and its Application-I (or) 2. Image Processing	4	3	25	75	100
IV	23BSCITN21	Fundamentals of Information Technology	2	2	25	75	100
V	23BSCITS21	Advanced Excel	2	2	25	75	100
TOTAL			30	23	175	525	700

Third Semester							
I	23BSCITL31	Tamil	6	3	25	75	100
II	23BSCITL32	English	6	3	25	75	100
III	23BSCITC31	Relational Database Management System	5	5	25	75	100
III	23BSCITC3P	Lab: Relational Database Management system	5	5	25	75	100
III	23BSCITE31 (or) 23BSCITE32	1. Numerical Methods (or) 2. Human Computer Interaction	4	3	25	75	100
IV	23BSCITS31	Enterprise Resource Planning	2	1	25	75	100
		Web Designing	2	2	25	75	100

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
Fourth Semester							
I	23BSCITL41	Tamil	6	3	25	75	100
II	23BSCITL42	English	6	3	25	75	100
III	23BSCITC41	.Net Programming	5	5	25	75	100
III	23BSCITC4P	Lab: .Net Programming Lab	5	5	25	75	100
III	23BSCITE41 (or) 23BSCITE42	1. Resource Management Techniques (or) 2. Trends in Computing	4	3	25	75	100
IV	23BSCITS41	Pattern Recognition	2	2	25	75	100
IV	23BSCITS42	Office Automation	2	2	25	75	100
IV	23BSCITX41	Extension Activity	--	1	25	75	100
TOTAL			30	24	200	600	800
Fifth Semester							
III	23BSCITC51	Python Programming	6	4	25	75	100
III	23BSCITC5P	Lab: Python Programming	6	4	25	75	100
III	23BSCITC52	Operating System	6	4	25	75	100
III	23BSCITE51 (or) 23BSCITE52	1. Artificial Intelligence (or) 2. Statistical Methods and its Application - II	5	3	25	75	100
III	23BSCITE53 (or) 23BSCITE54	1. Fuzzy Logic (or) 2. Nano Technology	5	3	25	75	100
III	23BSCITSI51	Summer Internship	-	2	75	25	100
IV	23BSCITV51	Value Education	1	2	25	75	100
VI	23BSCITES51	Environmental Studies	1	2	25	75	100
TOTAL			30	24	250	550	800
Sixth Semester							
III	23BSCITC61	Data Mining	5	4	25	75	100
III	23BSCITC6P	Lab : Data Mining Lab	4	4	25	75	100
III	23BSCITC62	Data Communication Network	5	4	25	75	100
III	23BSCITC63	Project with Viva Voce	4	4	75	25	100
III	23BSCITE61 (or) 23BSCITE62	1. Analytics For Service Industry (or) 2. Digital Logic Fundamentals	4	3	25	75	100
III	23BSCITE63 (or) 23BSCITE64	1. IOT and its Application (or) 2. Optimization Techniques	4	3	25	75	100
IV	23BSCITPS61	Quantitative Aptitude	4	2	25	75	100
TOTAL			30	24	225	475	700

COURSE STRUCTURE - B. Sc (COMPUTER SCIENCE)

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
First Semester							
I	23BSCCSL11	Tamil	6	3	25	75	100
II	23BSCCSL12	English	6	3	25	75	100
III	23BSCCSC11	Python programming	5	5	25	75	100
III	23BSCCSC1P	Lab : Python programming Lab	5	5	25	75	100
III	23BSCCSE11 (or) 23BSCCSE12	1. Cryptography (or) 2. Discrete Mathematics - I	4	3	25	75	100
IV	23BSCCSN11	Introduction to HTML	2	2	25	75	100
V	23BSCCSF11	Problem Solving Techniques	2	2	25	75	100
TOTAL			30	23	175	525	700
Second Semester							
I	23BSCCSL21	Tamil	6	3	25	75	100
II	23BSCCSL22	English	6	3	25	75	100
III	23BSCCSC21	Data Structure and Algorithms	5	5	25	75	100
III	23BSCCSC2P	Lab : Data Structure and Algorithms Lab	5	5	25	75	100
III	23BSCCSE21 (or) 23BSCCSE22	1. Statistical methods and its application-I (or) 2. Image Processing	4	3	25	75	100
IV	23BSCCSN21	Fundamentals of Information Technology	2	2	25	75	100
V	23BSCCSS21	Advanced Excel	2	2	25	75	100
TOTAL			30	23	175	525	700
Third Semester							
I	23BSCCSL31	Tamil	6	3	25	75	100
II	23BSCCSL32	English	6	3	25	75	100
III	23BSCCSC31	Microprocessor and Microcontroller	5	5	25	75	100
III	23BSCCSC3P	Lab: Microprocessor and Microcontroller Lab	5	5	25	75	100
III	23BSCCSE31 (or) 23BSCCSE32	1. Numerical Methods (or) 2. Human Computer Interaction	4	3	25	75	100
IV	23BSCCSS31	Enterprise Resource Planning	2	1	25	75	100
IV	23BSCCSS32	Office Automation	2	2	25	75	100
TOTAL			30	22	175	525	700

Part	Course Code	Course Title	Hours	Credits	Marks		
					Internal	External	Total
Fourth Semester							
I	23BSCCSL41	Tamil	6	3	25	75	100
II	23BSCCSL42	English	6	3	25	75	100
III	23BSCCSC41	.Java Programming	5	5	25	75	100
III	23BSCCSC4P	Lab: Java Programming Lab	5	5	25	75	100
III	23BSCCSE41 (or) 23BSCCSE42	1.Resource Management Techniques (or) 2.Cloud computing	4	3	25	75	100
IV	23BSCCSS41	Pattern Recognition	2	2	25	75	100
IV	23BSCCSS42	Web Designing	2	2	25	75	100
IV	23BSCCSX41	Extension Activity	--	1	25	75	100
TOTAL			30	24	200	600	800
Fifth Semester							
III	23BSCCSC51	Software Engineering	6	4	25	75	100
III	23BSCCSC52	Database Management System	6	4	25	75	100
III	23BSCCSC5P	Database Management System Lab	6	4	25	75	100
III	23BSCCSE51 (or) 23BSCCSE52	1.Big Data Analytics (or) 2. Statistical Methods and its Application - II	6	3	25	75	100
III	23BSCCSE53 (or) 23BSCCSE54	1. Fuzzy Logic (or) 2.Nano Technology	4	3	25	75	100
III	23BSCCSSI51	Summer Internship	-	2	75	25	100
IV	23BSCCSV51	Value Education	1	2	25	75	100
VI	23BSCCSE51	Environmental Studies	1	2	25	75	100
TOTAL			30	24	250	550	800
Sixth Semester							
III	23BSCCSC61	Computer Networks	4	4	25	75	100
III	23BSCCSC62	.Net Programming	4	4	25	75	100
III	23BSCCSC6P	Lab: .Net Programming Lab	4	4	25	75	100
III	23BSCCSC63	Project with Viva Voce	5	4	75	25	100
III	23BSCCSE61 (or) 23BSCCSE62	1.Introduction to Data Science (or) 2.Digital Logic Fundamentals	4	3	25	75	100
III	23BSCCSE63 (or) 23BSCCSE64	1.IOT and its Application (or) 2.Optimization Techniques	4	3	25	75	100
IV	23BSCCSPS61	Quantitative Aptitude	4	2	25	75	100
TOTAL			30	24	225	475	700
GRAND TOTAL			180	140	1200	3200	4400

SUBJECT NAME: Project work/Viva Voice

SUBJECT CODE: 23BSCSC63, 23BSCITC63

OBJECTIVES:

LO1: To objective of the project work is to make use of the knowledge gained by the student at various stages of the degree programme.

Course Outcomes:

On completion of this course, students will

CO1: Explored the knowledge about software and networking

CO2: Acquire practical expose to creating new software

CO3: Demonstrate the need of clients/Server methods

CO4: Developing a project for the requirements of the clients

CO5: Get the opportunities from software companies as software developer.

Guidelines

- Determine the domain of your project and choose the language to be preferred.
- Learn and submit your project within 3 months
- Should submit the report with proper alignment by using the tools such as Latex is advisable.
- At the end of the thesis one will learn a Programming Language, Database connectivity and Designing part.
- By this project student will confidently entering into any reputed firm.

Evaluation

1. Internal Evaluation

S. no	Components	Marks
1.	Attendance	10
2.	Creativity / Involvement	10
3.	Report submission	10
4.	Willingness to learn	10
5.	Periodic discussion with Supervisor	10
6.	Originality of the content	15
Total		75

2. External Evaluation

S.NO	Components	Marks
1.	Presentation	10
2.	Participation	10
3.	Execution of Project	5
Total		25

SUBJECT NAME: Summer Internship
SUBJECT CODE: 23BSCCSSI51, 23BSCITSI51

Guidelines

Before the Internship

- Determine what you want to gain from the internship (eg., specific skills, industry experience).
- Look for internships related to your field of interest. Use job boards, company websites, and networking.
- Much competitive internship has early application deadlines.
- Understand their mission, values, and recent developments.

During the Internship

- Clarify your responsibilities, key deliverables, and whom to report to.
- Introduce yourself and understand your roles.
- Take initiative and seek out additional tasks if you have completed your assigned work.
- Keep your supervisor informed about your progress and any challenges you face.
- Regularly ask for feedback on your performance and use it to improve.
- Connect with professional in your field and other interns. Attend company events if possible.
- Be respectful and professional in all interactions.
- Identify areas where you want to develop and seek opportunities to learn.
- Assess your progress and adjust your goals as needed.

After the Internship

- Ensure all tasks are finished and provide a summary of your contributions.
 - Send a thank-you email to your supervisor.
 - Ask if your supervisor would be willing to provide a reference or recommendation letter.
 - Stay in touch with your new contacts.
 - Reflect on what you learned and how it aligns with your career goals.
 - Add your internship experience and any new skills acquired.
 - Use the experience and skills gained to pursue further opportunities
 - Look for additional internships or job opportunities that build on what you've learned.
- Visit a firm and work for 30 days.

Evaluation

1. Internal Evaluation

S. no	Components	Marks
1.	Attendance	10
2.	Punctuality to the company	10
3.	Willingness to learn	10
4.	Periodic discussion with Supervisor	10
5.	Originality of the content	15
6.	Report submission	10
Total		75

2. External Evaluation

S.NO	Components	Marks
1.	Presentation	10
2.	Participation	10
3.	Technical skills	5
	Total	25

Subject Code	Subject Name	Category	L	T	P	S	Credits	Marks		
								CIA	External	Total
23BSCITE41 23BSCCSE41	Resource Management Techniques	Elect	4	-	-		3	25	75	100
Learning Objectives										
LO1	To introduce the concepts of OR									
LO2	To explain the Linear Programming Problem									
LO3	To illustrate the Simplex Method									
LO4	To know the Duality Theorems									
LO5	To understanding the Methods for finding IBFS for the Transportation Problems									

Course Outcomes:

On completion of this course, students will

- CO1: To understanding the concepts of Development of OR
 CO2: Develop linear programming (LP) models for shortest path, maximum flow, minimal spanning tree, critical path, minimum cost flow, and transshipment problems
 CO3: Solve the problems of Simplex Method
 CO4: To study the Duality Theorems
 CO5: Finding initial basic feasible and optimal solution of the Transportation problems

SYLLABUS**UNIT-I****(12 hours)**

Development of OR: Definition of OR –Nature –Modeling & Characteristics and Phases –Tools, Techniques &Methods
 – Limitations & uses – Scope of OR.

UNIT-II**(12 hours)**

Linear Programming Problem: Mathematical Formulation – Slack & surplus variables–Graphical solution of LPP

UNIT-III**(12 hours)**

Simplex Method: Computational Procedure–Big-M method–Concept of duality in LPP–Definition of primal dual problems – General rules for converting any primal into its dual.

UNIT-IV

(12 hours)

Duality Theorems: (without proof) Primal dual correspondence-Duality and Simplex method-Mathematical formulation of assignment problem-Method for solving assignment problem – Travelling salesman problem.

UNIT-V

(12 hours)

Transportation Problem: Mathematical formulation of Transportation problem – Initial basic feasible solution – North-west corner rule method – Least cost method – Vogel's Approximation method- MODI method.

Textbooks

Operations Research, S.D.Sharma, Kedar Nath RamNath&Co

Unit I: Chapter-1(1.1, 1.2, 1.4,1.,1.8,1.9,1.10,1.11)

Unit II: Chapter-3(3.1,3.2,3.3, 3.3.1,3.3.2, 3.3.3,3.3.4, 3.4,3.5)

Unit III: Chapter-5(5.1,5.2,5.2.1, 5.3,5.4,5.5.4)

Chapter-7 (7.1,7.2,7.3,7.4)

Unit IV:Chapter-7(7.5) (Statements only);7.6,7.7

Chapter 11(11.2,11.3,11.4)

Unit V : Chapter-12 (12.2 to 12.8)

Reference Books:

1. Operation Research, Nita H.Shah, Ravi M.Gorand
Hardiksoni,PrenticeHallofIndiaPvt.Ltd.,NewDelhi2008
2. Operation Research, R.Sivarethinamohan,Tata Mc GrawHill 2005,
3. Operations Research -An Introduction by Hamdy A.Taha.Ninth Edition, Dorling Kindersley Pvt. Ltd.,Noida,India,2012

Web Resources:

1. Web resources from NDL Library, E-content from open-source libraries

A. Ahmed Sami

[A. AHAMED SAMI]

UOD

P. Jaya Kumar

[P. JAYA KUMAR]

DEPARTMENT OF PSYCHOLOGY

Board of Studies Meeting (2023-2024)

Date: 15/3/2024

Members present

1. Mrs. G. Koperundevi,
Ass. professor
Lady Dore College,
Madurai
G. Koperundevi
15/03/24
2. Dr. P. S. Sarevana Kumar,
Ass. professor,
Anugraha Institute of Social Sciences
Dindigul.
15/3/24
3. Dr. P. Jaya Kumar,
Principal (P/c), Dept of Social work,
COE (I/c)
P. Jaya Kumar
4. Mrs. P. Meenalashmi
Ass. prof, Dept of Social work
Madurai Institute of Social Sciences.
15/3/2024
5. Mrs. J. L. Lalitha
HOD / Ass. prof, Department of Psychology
MISS
S. Anitha
15/3/24
6. Ms. S. Varjshamy,
Ass. prof, Department of Psychology,
Madurai Institute of Social Sciences,
S. Vari
15/3/24
7. Mr. K. T. Jambant
Ass. prof, Department of Psychology
Madurai Institute of Social Sciences,
15/3/24

MADURAI INSTITUTE OF SOCIAL SCIENCES
DEPARTMENT OF PSYCHOLOGY
Minutes of the Board of Studies held on 15. 03.2024

Date: 15. 03 .2024

TIME: 11.00 A.M.

VENUE: Library

Members Present

External Subject Experts:

1. Ms. G. Koperundevi, Assistant Professor, Lady Doak College, Madurai.
2. Dr. P. S. Saravana Kumar, Assistant Professor, Anugraha Institute of Social Sciences, Dindigul.

Faculty Members:

1. S. Anithalakshmi, Assistant Professor, Madurai Institute of Social Sciences, Madurai.
2. S. Vaiyshnavy, Assistant Professor, Madurai Institute of Social Sciences, Madurai.
3. K. T. Jaswant, Assistant Professor, Madurai Institute of Social Sciences, Madurai.

Special Invitee:

1. **Dr. P. Jayakumar**, Principal i/c, and IQAC Coordinator Madurai Institute of Social Sciences, Madurai.
2. **Ms. P. Meenaloshini**, Assistant Professor, Madurai Institute of Social Sciences, Madurai.

Minutes

The meeting of the Board of Studies for Psychology was convened by Dr. P. Jayakumar, Principal i/c, and IQAC Coordinator Madurai Institute of Social Sciences. Ms. S. Vaiyshnavy, Assistant Professor, Department of Psychology, welcomed the members of Board of Studies.

Mrs. S. Anithalakshmi, Assistant Professor in Psychology, invited the members to reflect on the course structure and syllabus. She presented the modifications and changes carried out based on the stakeholder's feedback. It was placed before the Board of Studies members to reflect.

**The members of the Board of Studies gave the following recommendations.
During this academic year 2023- 2024, 39 new courses in B.Sc Psychology were
introduced.**

DEPARTMENT OF PSYCHOLOGY
COURSE STRUCTURE
Academic Year 2023-2024

Part	Course code	Course title	Credit	Hours	Marks		
					Internal	External	Total
First Semester							
I	23BSCPSYL11	Tamil	3	6	25	75	100
II	23BSCPSYL12	English	5	6	25	75	100
III	23BSCPSYC11	Introduction to Psychology I	4	5	25	75	100
III	23BSCPSYC12	Biological Psychology	4	5	25	75	100
III	23BSCPSYE11	Building Psychological Capital	3	4	25	75	100
IV	23BSCPSYF11	Careers and Ethics in Psychology	2	2	25	75	100
IV	23BSCPSYN11	Handling Emotions	2	2	25	75	100
Total			23	30	175	525	700
Second Semester							
I	23BSCPSYL21	Tamil	3	6	25	75	100
II	23BSCPSYL22	English	5	6	25	75	100
III	23BSCPSYC21	Introduction to Psychology-II	4	5	25	75	100
III	23BSCPSYC22	Psychology of Childhood	4	5	25	75	100
III	23BSCPSYE21	Cross Cultural Psychology	3	4	25	75	100
IV	23BSCPSYS21	Psychological First Aid	2	2	25	75	100
IV	23BSCPSYN21	Self-Development	2	2	25	75	100
Total			23	30	175	525	700
Third Semester							
I	23BSCPSYL31	Tamil	3	6	25	75	100
II	23BSCPSYL32	English	5	6	25	75	100
III	23BSCPSYC31	Psychology of Adolescence and	4	5	25	75	100

		Early Adulthood						
III	23BSCPSYC32	Assessments in Psychology	4	5	25	75	100	
III	23BSCPSYE31	Statistics for behavioural Science	3	4	25	75	100	
IV	23BSCPSYS31	Business Communication	1	2	25	75	100	
IV	23BSCPSYS32	Relaxation Techniques	2	2	25	75	100	
Total			22	30	175	525	700	
Part	Course code	Course title	Credit	Hours	Marks			
					Int.	Ext.	Total	
Fourth Semester								
I	23BSCPSYL41	Tamil	3	6	25	75	100	
II	23BSCPSYL42	English	5	6	25	75	100	
III	23BSCPSYC41	Psychology of Middle age and old age	4	4	25	75	100	
III	23BSCPSYC42	Psychopathology-I	4	5	25	75	100	
III	23BSCPSYE41	Introduction to Research Methodology	3	5	25	75	100	
IV	23BSCPSYS41	Therapy Techniques	2	2	25	75	100	
IV	23BSCPSYS42	Personality development	2	2	25	75	100	
V	23BSCPSYX41	Extension Activities	1	-	25	75	100	
Total			24	30	200	600	800	
Fifth Semester								
III	23BSCPSYC51	Psychopathology II	4	5	25	75	100	
III	23BSCPSYC52	Cognitive Psychology	4	5	25	75	100	
III	23BSCPSYC53	Social Psychology I	4	5	25	75	100	
III	23BSCPSYC54	Project with Viva voce	4	4	75	25	100	
III	23BSCPSYE51	Organisational Psychology	3	5	25	75	100	
III	23BSCPSYE52	Counselling	3	4	25	75	100	

		Psychology					
IV	23BSCPSYV51	Value Education	2	1	25	75	100
IV	23BSCPSYE55 1	Environmental Studies	2	1	25	75	100
IV	23BSCPSYSI51	Summer Internship	2	-	75	25	100
Total			28	30	325	625	900
Sixth Semester							
III	23BSCPSYC61	Social Psychology II	4	5	25	75	100
III	23BSCPSYC62	Educational Psychology	4	5	25	75	100
III	23BSCPSYC63	Health Psychology	4	6	25	75	100
III	23BSCPSYE61	Sports and Exercise Psychology	3	5	25	75	100
III	23BSCPSYE62	Environmental Psychology	3	5	25	75	100
IV	23BSCPSYPS61	Communicative Skills	2	4	25	75	100
Total			20	30	150	450	600
Grand Total			140	180	1200	3250	4400

SEMESTER III

- It was suggested to shift the "Assessments in Psychology" course from Semester V (23BSCPSYC53) to Semester III (23BSCPSYC32).

Statistics for behavioural Science (23BSCPSYE31)

- It was recommended to remove below mentioned topics

Unit - I

Statistical question, statistical conclusion, research conclusion, statistical procedures

Unit - II

Abscissa, ordinate, zero point on a graph, J shaped distribution, skewed distribution, kurtosis, rectangular distribution, bimodal distribution, bell shaped distribution. Raw score method - standard scores (Z) scores - comparison of z scores and percentile ranks. Standard scores and the normal curve - nature of normal curve- standard normal curve - finding scores when the area is known.

Unit - III

Error of prediction, interpretation of correlation and regression, student's distribution of t Levels of significance vs p values, variance estimates, alternative to F test - planned comparisons - ANOVA for repeated measures - factorial analysis for two factor design for independent groups - f test.

- It was recommended to shift the Measures of Central Tendency from Unit – 1 to unit – 2

SEMESTER IV

- It was suggested to shift the “Psychopathology- I” course from Semester V (23BSCPSYC51) to Semester IV (23BSCPSYC42).

Extension Activities

- It was suggested to shift the “Extension activities” course from Semester VI (23BSCPSYX61) to Semester IV (23BSCPSYX41) in all Under Graduate Programme.

Introduction to Research Methodology - 23BSCPSYE41

- It was recommended to remove below mentioned topics

Unit – IV

Case studies, co relational research design, cross sectional research, longitudinal research, non-equivalent group designs. Mixed research designs - single participant w design, base - line design. Dairy method, narrative methods, focus group discussions, participatory observations, action research. Participatory observations, action research.

SEMESTER V

- It was suggested to shift the “Psychopathology- II” course from Semester VI (23BSCPSYC61) to Semester V (23BSCPSYC51).
- It was suggested to shift the “Social Psychology I” course from Semester III (23BSCPSYC32) to Semester V (23BSCPSYC53).

Project with Viva Voce - 23BSCPSYC54

- It was suggested to include the objectives, course outcomes, guidelines and evaluation pattern as follows:

Title of the Course		Project with Viva voce					
Paper Number		CORE XII					
Category	Core	Year	III	Credits	4	Course Code	23BSCPSYC54
		Semester	V				
Objectives of the Course		<ul style="list-style-type: none"> • To understand and apply research methods, designs, and statistical analyses to investigate psychological phenomena. • To critically evaluate research studies, identify methodological limitations, and develop well-supported 					

	<p>arguments.</p> <ul style="list-style-type: none"> • Effectively communicate research ideas, methods, and findings through written reports, and oral presentations. • To understand ethical principles in research. • Design, conduct and present an original research project that demonstrates a comprehensive understanding of research principles and methods.
<p>Course Outline</p>	<p>Guidelines for research in psychology</p> <ol style="list-style-type: none"> 1. Choose a topic: Select a specific area of interest in psychology, such as cognitive psychology, social psychology, developmental psychology, or abnormal psychology. 2. Conduct a literature review: Read and analyze existing research on your topic to gain a deeper understanding of the subject matter. 3. Formulate a research question: Based on your literature review, formulate a specific research question or hypothesis to investigate. 4. Design your study: Determine the research design, methods, and procedures for collecting and analyzing data. 5. Obtain approval: Get approval from departmental review committee. 6. Collect and analyze data: Gather data through experiments, surveys, observations, or other methods, and analyze it using statistical techniques. 7. Interpret results: Draw conclusions based on your findings, relating them back to your research question and literature review. 8. Write and present: Write a clear, concise research report and present your findings in a professional setting. 9. Follow APA guidelines: Adhere to American Psychological Association (APA) guidelines for formatting, citations, and ethics. <p>RESEARCH REPORT GUIDELINES</p> <ol style="list-style-type: none"> 1. Font Style: Times New Roman 2. Font Size: a) For headings – 14 b) For Others – 12 3. Line & Paragraph Spacing: 1.5 4. Justification: Centre & Justified 5. Cover Page

Evaluation Components

S. No.	Components	Marks
1	Abstract	5
2	Introduction	8
3	Review of Literature	10
4	Methodology	15
5	Tools for data collection	10
6	Analysis and Presentation of data	10
7	Appropriate suggestions	7
8	Directions for future research	5
9	Referencing style	5
10	Viva voce	25
Total		75 + 25=100

Course Outcome

CO1: To understand and apply fundamental research principles, including the scientific method, research ethics, and study design.

CO2: To conduct a comprehensive literature review, identifying and synthesizing relevant sources, and analyzing key concepts and findings.

CO3: To design and implement a research study, including developing research questions, selecting methods, and collecting and analyzing data.

CO4: To analyze and interpret data using basic statistical techniques and software, and draw meaningful conclusions from the results.

CO5: To effectively communicate research findings through clear and concise writing, oral presentations, and visual aids, to both academic and non-academic audiences.

Environmental Studies

- It was suggested to bring the "Environmental Studies" course from Semester IV (23BSCPSYES41) to Semester V (23BSCPSYES51).

Summer Internship

- It was suggested include the objectives, course outcomes, guidelines and evaluation pattern as follows:

Title of the Course		Summer Internship					
Paper Number		Part IV					
Category	Summer internship	Year	III	Credits	2	Course Code	23BSCPSYSI51
		Semester	V				
Objectives of the Course		<ul style="list-style-type: none"> • To apply theoretical knowledge and concepts learned in the classroom to real-world settings and practical problems. • To develop essential professional skill, such as communication, team work, and time management, in a professional setting. • To gain hands-on experience in a field related to psychology. • To reflect on career goals and aspirations, and explore potential career paths in psychology or related fields. • To integrate theoretical knowledge with practical experience, and develop deeper understanding of the field of psychology and its application. 					
Course Outline		<p>Guidelines: Visit a psychiatric clinic, counselling centre, de-addiction centre, or special schools, work for 30 days and collect case histories pertaining to different disorders. Present a case history report (printed) in APA format.</p> <p>Case Studies (any 3) to be submitted from the following areas</p> <ol style="list-style-type: none"> 1. Elementary school children 2. Adolescents 3. Middle aged 4. Old Age 5. Children with special Needs 6. Working women <p>INTERNSHIP REPORT GUIDELINES</p> <ul style="list-style-type: none"> • Font Style: Times New Roman • Font Size: a) For headings – 14 b) For Others – 12 • Line & Paragraph Spacing: 1.5 • Justification: Centre & Justified • Cover Page 					

Evaluation Components

S. No.	Components	Marks
1	Report	25
2	Presentation	15
3	Work diary and regularity	20
4	Diagnosis clarity	10
5	Proposal of interventions	5
6	Viva voce	25
Total		100

COURSE OUTCOMES

On successful completion of the course, students will be able to

- CO1: To apply psychological theories, models, and concepts to real-world settings, demonstrating an understanding of human behavior and mental processes.
- CO2: To conduct observations and interviews, demonstrating an understanding of case history, mental status examination and ethical considerations.
- CO3: To assist with mental health services, such as support groups, counseling sessions, or case management, under supervision.
- CO4: To demonstrate professionalism, ethics, and cultural competence in a psychological setting, including maintaining confidentiality and boundaries.
- CO5: To reflect on their internship experience, identifying career goals, strengths, and areas for growth, and demonstrating an understanding of the role of psychology in various settings.

SEMESTER VI

It was suggested to shift the "Social Psychology II" course from Semester IV (23BSCPSYC42) to Semester VI (23BSCPSYC61).

Mr. K. T. Jaswant, Assistant professor, Department of Psychology, proposed the vote of thanks and concluded the board of studies meeting 2023.

S. Vani

HoD i/c

P. Chana Kumar
Principal i/c

Madurai Institute of Social Sciences
Nagar Koil Road, Madurai-625 001