YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Madurai Institute of Social Sciences, Madurai
• Name of the Head of the institution	Dr. M.Nisanth
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	7708977759
• Alternate phone No.	9894884467
• Mobile No. (Principal)	9629616474
• Registered e-mail ID (Principal)	nisanthmiss@gmail.com
• Address	No.9, Alagarkoil Road
• City/Town	Madurai
• State/UT	Tamil Nadu
• Pin Code	625002
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	27/01/2009
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr. P.Jaya Kumar**
• Phone No.	**04522537977**
• Mobile No:	**9894884467**
• IQAC e-mail ID	**jayakumarokm@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.misscollege.edu.in/pdf/AQAR-20-21.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.misscollege.edu.in/pdf/Academic-calendar_2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**80.50**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**A**	**3.07**	**2014**	**05/05/2014**	**04/05/2019**
Cycle 3	**B+**	**2.72**	**2019**	**15/11/2019**	**14/11/2024**

6.Date of Establishment of IQAC	**29/07/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	[View File](#)	

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Student Induction Programme,

Faculty Development Programme,

Soft Skill Development Programme,

Effective Implementation of LMS

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Awareness Programme	Awareness on Prevention of Child Marriage, Ayush Awareness Programme
Webinar	The Rise of Democracy, World Suicide Prevention Day on the theme 'Creating Hope through Actions, Cervical Cancer, Overview on Tobacco and Role of Social Worker in Prevention of Tobacco Use, Stress Management, Women's Safety, Social Welfare Policies, Social Media and Mental Health, Career as an Entrepreneur
Workshop	International Perspectives of

	Social Work Profession, Excel Functions, Social Waste Management -Opportunities in Recycling Industry, "Imago Therapy & Hypnotherapy, System Insight
Seminar	Social Work in Contemporary Scenario, Bonded Labour Abolition, Water Management in the Current Scenario, HR Jobs in Public Sector, Understanding Reservation Policy, Livelihood Promotion, Role of Social Worker in Promoting Human Rights, Gender Equity, Language and Literature :Interpretation to Communication, Recent Trends in IT
Student Induction Programme	I year UG and I PG
FDP	Research & Publication, Blooms Taxonomy, SPSS
Skill Development Programme	Soft Skill development Programme for Final years, Training Programme on PRA, Healing the Inner Child, Training to Think Positive, Basics in Psychological Research,

13.Was the AQAR placed before the statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2020-2021	25/02/2022

15.Multidisciplinary / interdisciplinary

Under the Choice Based Credit System, Open Elective Courses are offered in all the programs to encourage the students to acquire knowledge and skills and get acquainted with cross-discipline subjects.

16.Academic bank of credits (ABC):

Initiatives have been taken to enable the students to register in National Academic Depository.

Introducing ABC is subject to the approval of Madurai Kamaraj University

17.Skill development:

Initiatives have been taken to organize different types of events geared towards the skill development of the students.

Value Added Courses are offered to equip the students in different areas that would match the job requirements.

Faculty members were encouraged to attend conferences and workshops for enhancing their skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The medium of instruction in our college is English. The teachers explain the concepts in the Tamil Language also as and when further clarifications are required by the students.

The college has different Centres of Excellence to propagate Indian culture. The State of Tamil Nadu is known for its Pongal Celebrations. The Students' Council of the College coordinated the Pongal Celebrations in a grand manner. The college organized Inter-Departmental Cultural events with a view to bring the hidden talents of the students and disseminate the existing culture of the region.

Students were emphasized to complete a minimum of two MOOC courses before the completion of their programme. As a result, all the

students joined in the academic year 2021-22,enrolled themselves in various online courses and received certificates. Faculty members were also encouraged to attend online courses to refresh and regain knowledge on different domains pertaining to teaching and research.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has well-designed Course Outcomes, Progam Specific Outcomes, and Program Outcomes for all the programs. Teachers prepare lesson plans during the commencement of the odd and even semesters in such a way that it would meet all the outcomes prescribed.

20.Distance education/online education:

Distance education is not offered by the college.

Some of the activites and classes were conducted through online.

Students and faculty members completed various courses through online education.

Extended Profile

1.Programme

1.1   **11**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **528**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **206**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **442**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **393**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **24**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**11**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**528**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**206**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**442**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**393**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**24**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

Number of full-time teachers during the year:

3.3 Number of sanctioned posts for the year:	**41**
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**383**
4.2 Total number of Classrooms and Seminar halls	**31**
4.3 Total number of computers on campus for academic purposes	**158**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**4529375**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The syllabus of all the programmes is systematically developed, revised and implemented once in year. To ascertain the knowledge competencies, Professional ethics and employability skills, and the syllabi has been revised based on the requirements of Local, National and Global needs. Feedback on curriculum in a prescribed format is received from all the stakeholders.

- **Reflections of stakeholders towards the achievement of PO's, PSO's and CO's of all the programmes are sought through**

feedback forms periodically and also during Alumni meet. The feedback on following aspects recollected from the stakeholders:

- Suggestions to include emerging trends and new concepts
- Opinion towards relevance and need of the syllabus
- Employability and Soft Skill components
- Job compatibility
- Students self-experience and reflections

The cyclic connection of feedback from stakeholders and syllabus enrichment ensure that the curriculum fulfils the Local, National and Global level needs which are reflected on all the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes. Further MOOC Courses are considered as mandatory for the completion of degree programmes.

-

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

11

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

393

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Sensitization:The curriculum of all the programmeshas

separate courses that speak about gender equality and empowerment .The objective of the curriculum is to change personal attitude, belief and behaviour of the individuals through questioning and examining stereotyped cultural practices. These courses makeit possible to gain a better understanding of the emerging issues relating to Women.

Environment and Sustainability- Allthe UGProgrammes have compulsory course on Environmental studies. In PG Social Work a new value added course on CSR was introduced from the academic year 2021 to inculcate sustainable practices and to integrate social and environmental concern in their daily walksof life. It renders a fundamental understanding about environmental issues and creates an insight to develop innovative actions and solution.

Professional Ethics-All the programmes havemandatory courses on Professional ethics which talks about principles of beneficence, autonomy, non-maleficence and justice. It hasseries of professional attitude and behaviour to act professionally.

Human Values-The UG students havecourse on Value Education that focuses on personal values, family values, social values and the illustrations to deal with social problems.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	[View File](#)
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

102

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

166

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.misscollege.edu.in/pdf/STAKE%20HOLDERS%20FEEDBACK%20REPORT.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.misscollege.edu.in/pdf/STAKE%20HOLDERS%20FEEDBACK%20REPORT.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

528

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

208

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessment Procedure

a. AAA Format -Actual, Ambition and Achievement

b. Internal and External evaluation

The Institution assesses every student from entry to exit level. This assessment was carried out periodically. The faculty members assessed the students through AAA format.In entry level, it gives

an insight and enables the students to aware about their current Academic performance, co-curricular performance, personality traits and enables them to set goals during each evaluation.After providing an opportunity to reflect upon the self development,the enabler teachers share comprehensive feedback for each student so as to enable himto strengthen the skills.These records are maintained by the respective departments.

Special programmes

Advanced learner

- Giving more references for reading

- Motivating students for paper presentation and to attend webinar, E-Quiz, competitions,workshops and seminarst o enhance their skills and knowledge

- Providing analytical assignments to tap their critical thinking

Slow learners

- Tutoring by peer mentors and faculty mentors.

- Compensatory teaching (Videos, discussion, PPT's etc).

- In Google classroom, reading materials and subject relevant videos were uploaded to facilitate slow learners

- Individualized reading material

Field exposure visits, fieldwork training, special guest lectures, workshops and seminars are offered in different programmes to gain practical exposure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
09/02/2022	528	24

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The primary objective of the student-centric method is totransformstudents from passive listener to active learner and thereby they become active performer. To attain this objective, the following student centric methods were adopted

Experiential Learning

- **Concurrent fieldwork –MSW/BSW**

- **Demonstration of understanding –Fieldwork Record and Psychological Assessment Note.**

- **Academic research (Mini and Major research).**

- **Community Intervention programmes were organised by students.**

- **Stalls in entrepreneur mela**

Participative learning

- **Guest lecture, Workshops and seminars**

- **NPTEL MOOC Course**

- **Inter and Intradepartmental competitions**

- **Activitiesby Students'Council**

- **Participation inAcademic Council meeting**

- **Get acquianted with therapy sessions**

Problem-solving methodologies

- **Case study and analysis**

- **Case study presentation**

- **Practice of Case Work, Group work,Community organization,Social Welfare administrationand Social Work Researchmethods during fieldwork**

- **Peer counselling**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution strongly believes on blended learning to let students grow at their own pace and explore advanced learning tools and techniques.

- **The institution has wifi connection.The faculty members enable the students to access Google classroom and useKahoot, canva, Render forest, Smart board, google meet, Jamboard, Power Point presentation etc .**

- **Materials uploaded in Google classroom can be referred even after the completion of the course. Alumni of the college also upload E-text books, reading materials, modules in the google classroom which serveas platform for sharing their knowledge and expertise among themselves and to their juniors.**

- **The college alumni sharethe placement opportunity, training details, achievements of alumnus in Whatsapp group.The**

institution also connects with the alumnithroughout the year by updating the college activities, special events, programmes and department activities through whatsapp group.

- MOOC courses are mandatory for course completion.

- The departments and various centresofexcellence of the college conductE-Quiz, E-Poster making competitions to ensure online learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	[View File](#)

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar & Handbook

A goal without a plan is just a wish .The institution plansthe academic calenderwell in advance and executes the same throughout theacademic year.The calendar gives direction to attain the PO's, PSO's and CO's of the institution.The calendar gives information on holidays,activities of the department, fieldwork days, examinations dates , commemoration of important days and so on.The handbook shares information about the college,Programmesoffered,

examination rules, Teaching and Non-Teaching Staff,Research & Consultancy, Placement Cell, Alumni Association, Hostel, NSS, Students Club, Childline 1098, Computer & Internet facilities.

Lesson Plan

The Lesson plan of the course is designed in such a way to synthesize the curriculum goals with pedagogy. The lesson plan has the elements such ashours needed,duration for eachunits,teaching methodology and evaluation pattern for continuos internal assessment The lesson plan is linked with PO's, PSO's and Co's.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

24

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

7

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

118

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

18

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

FLAIR Software is used for the examination in the college. The students' profiles and other basic details are enrolled at the time of their admission. The allotment of subject and finalization of syllabus is officially at the beginning of each semester.

The College is using the support of IT for the smooth conduct of the examination.

The software is used in the following areas;

1. Students' Profile

2.Course Code Creation

3.Internal Marks Entry

4.Hall Ticket Generation

5.Entry of External Marks

6.Generation of Mark Sheets (Statement)

7.TC is generated through FLAIR software

8. Payment of the exam fees through online.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the programmes of the institution aremarching towards accomplishing the Programme Specific Outcomes which definethe knowledge and skill components.It isdesigned in such a way to fulfil the requirements of Local, National, Global needs and strive for the betterment of the society.

Course Outcome (CO's)

The course outcome was designed in such a way to align with Programme Outcome and Programme Specific Outcomes. Each course of the programme has been structured to develop knowledge and skill components emphasising the ethical values and professionalism.

- The PO's, PSO's and CO's arecommunicated to the students at

the time of orientation.

- The CO's are modified based on the stakeholders'feedback on courses after discussing in BOS meeting and getting approval from the Academic council.

- The PO's, PSO's and CO's are included in the students'Syllabus copy for their reference and also published in website

- The PO's, PSO'sare displayed in the college campus.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The concepts of PO, PSOs and COs were introduced in the 2018-19 academic year onwards, The attainment of the same was not yet evaluated. The POs, PSOs and COs are included in the teaching plan and given unit wise. Once the unit is covered through the mentioned teaching pedagogy the POs, PSOs and COs will be achieved. The components of the internal assessment of the students, that is the assignments and the seminars are linked with the POs, PSOs and COs. The completion of the same will also be another mechanism for the evaluation of the attainment. The question bank for the internal assessment is also prepared on the basis of linking the POs, PSOs and COs. The POs, PSOs and COs are linked each other for measuring the attainment of the same.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

196

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.misscollege.edu.in/pdf/Student_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research policy of the Institution is uploaded on the Institutional Website and it is being practiced.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://www.misscollege.edu.in/Research_Policy.html
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs.5000/-

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs.7050/-

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	**Nil**
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

MISS Innovation and Incubation Cell of the College plays vital role in teaching students the basics of entrepreneurship while providing support through competitions, experiential learning opportunities, mentorships, accelerator programs, and start-up labs. Most importantly, college provide a network of alumni who may want to mentor or invest in these students.

OBJECTIVES

- **To encourage, instil interest among youth by rendering scope for innovation &entrepreneurship ideas**
- **To facilitate the students to identify their inherent innovation/ entrepreneurship talents & skills**
- **To provide information on start-up ideas & supportive linkages in business trends, source of executing innovative ideas, finance and skill training**

The college is registered as a spoke institution under MKU-EDII Hub and also organized several programmes funded by EDII, Tamil Nadu.The following programmes were organised for the year 2021-2022.

Programme Title

Date

Resource Person

Intellectual Property Rights

05.03.2022

Mr.Vinoth Rajendran

Assistant Manager, MABIF,NABARD

Design Thinking Workshop

09.03.2022

Mr.I.Shebas Khan,

Infiniti Media, Madurai

Business Plan Preparation

11.03.2022

Dr.M.Subburajan,

Nodal Officer, CED, Madurai

Entrepreneurial Competencies

14.03.2022

Mr.N.K.Mithun

Managing Director

JEKA Corporate Services, Madurai

Schemes and Programmes for young Entrepreneurs

23.03.2022

Ms.Jeya,

Deputy Director

Dept of Industries & Commerce, Madurai

Entrepreneur Stalls by the students

23.03.2022

MISS Campus –PTR Hall Outside

With the support of innovation and incubation cell Ms.Renuka of IInd year psychology registered her Organic Mehendi cone preparation in Udhayam portal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

6

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.misscollege.edu.in/research-consultancy.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

199483

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	[View File](#)
Any additional information	[View File](#)

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The NSS Units (104 & 229) of the Madurai Institute of Social Sciences organised extension programmes as follows

1. Awareness Programmes- 8

2. Blood Donation- 2

3. Swachh Bharath Activies- 6

4. Competitions- 2

5. Awareness Rally- 1

6. One Month Yoga Training- 1

Impact

The NSS Volunteers cleaned the urban deprived areas and sensitized the women. children and eldersregarding the children's rights and functioning of the childline-1098.

The NSS Volunteers were involved in cleaning activities at Rajaji Home for the aged to provide a clean and green environment

The NSS Volunteers were provided one month of Yoga, pranayama and meditation training for one month.

The NSS Units have organised two blood donation camps and received appreciation awards and rolling shied from the district collector, Madurai. The NSS Units have a unique practice of providing blood donations to government hospitals rather than private hospitals.

The NSS Units have provided awareness programmes related to cardiovascular diseases, Cybercrime, Free Legal Aid Services, Child rights and regarding Indian Constitution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through

NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1531

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

110

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated on a lovely 3.15-acre property, with a total built-up area of 7843 square metres. The campus is made up of one administration building and four academic buildings, each with 31 classrooms, three seminar halls (one of which is air-conditioned) and an LCD projector and sound system.

- **Computer Lab facility for all the students is available forimproving their technical skills.**
- **Wi-Fi with 100 MBPS bandwidth is available in the campus.**
- **Separate hostel facilities for boys and girls**
- **CCTV cameras installed for the safety of the pupils**
- **Ramp facility is available for physically challenged**
- **AC Guest rooms are available to accommodate resourcepersons/visiting faculties/examiners.**
- **An alumni auditorium and an open air auditorium are available.**
- **The central library has a carpet size of 2304 square feet and a reading hall that can accommodate 100 students. Separatesection in the library for research scholars. The library isfully automated with library management software 'MODERNLIB'.The library has an OPAC system to access the books. To accessthe e-resources, a section is available in the library. Thelibrary is located on the ground floor and the open accesssystem is followed. Reprographic facilities are also providedfor the users.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Physical education is essential for unlocking the potential of students. The institution provides opportunity to gain physical fitness in order to live a healthy life.

Sports and Games

Both indoor and outdoor sports facilities are available at the College. An indoor sport cum auditorium with built-up area of 7576 sq. ft. is utilized by the students to play badminton, table tennis, carom and chess. Outdoor sports and games are also held on the college grounds. Outdoor events include volleyball, shot-put, handball, kabadi, cricket, ring ball, kho-kho, and others.

Gym

Gym facility is available in the campus with separate timings for boys and girls.

Yoga and Meditation

In the college, there is a pyramid-like structure available for Yoga practice. Every year on June 21st, International Yoga Day is observed through the Health Awareness centre.

Cultural Activities

The College has a cultural team that is functioning under the Cultural Committee. Students participate in cultural activities on Foundation Day, Independence Day, Republic Day and during Pongal celebrations. Students participate in cultural activities as part of interdepartmental programmes. Students are encouraged to participate in intercollegiate competitions and events.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

11

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

265297

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

'MODERNLIB' software was used to automate the library services. It is a completely automated, menu-driven, interactive, user-friendly package that has been carefully created to suit the information demands of the student, including book availability, book status, user details, and so on. The college uses MODERNLIB version V.1.0.0. Students and faculty can search for book availability, book status, and user information in the Online Public Access Catalogue (OPAC). The library has 18409 book volumes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: **E. None of the above**
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.05942

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

70

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT POLICY

The IT policy of the college is to support and facilitate teaching, learning, and evaluation, research, and administrative functions of the college through wireless, high-speed network, secured from intruders, with routine data backup and recovery techniques, as well as updates for better performance and flexibility.

- **Although the user may use the facility to a limited extent for personal purposes, it is advised that users use it primarily for academic and professional purposes.**
- **Faculty and students will each be given a special password to access the college's wireless network, which should not be divulged to anyone else.**
- **Antivirus software is used in all IT-related services to protect data from theft and stop malware from harming equipment.**
- **To stop data leaks or virus attacks on servers or IT equipment, usage of data storage hardware or devices without permission must be avoided.**
- **Periodically upgrading the campus's IT infrastructure in accordance with needs.**
- **To guarantee the efficient operation of IT-related services, an IT support centre must be developed with well-trained technical people.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/pdf/IT%20Policy%20final.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
528	158

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3302547

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college's operations are governed by a number of policies, procedures, and practises. The policies are designed to govern day-to-day operations. They provide academic advice to their members in a range of fields. Non-teaching personnel efficiently maintain and clean classrooms and furniture, and in some situations, the college engages experts to do so.

The college website is regularly updated. Regular UPS, electrical, and plumbing maintenance is carried out with the assistance of qualified experts.

Computer Labs

The College has 4 computer labs which consist of 158 desktopcomputers.

Library

Library software is maintained under AMC. Library staff disinfects and cleans the library on a regular basis. The provider performs annual MODERNLIB Software maintenance.

ClassRooms

The classroom has ample fans, tube lights, and furnishings. All of the facilities are well-maintained; carpenters and electricians do maintenance in the case of a repair or damage to the goods. Every facility is cleaned and maintained on a regular basis.

Sports

The Sports in charge takes care of the sports facilities. The propermaintenance of sports equipmentis done by the sports committee inthe college under the chairmanship of the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.misscollege.edu.in/pdf/Procedures_and_Policy_for_Maintanenace.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

39

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

28

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://misscollege.edu.in/Capability_enhance_scheme.html
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

345

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

51

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of outgoing students progressing to higher education

59

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

4

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Student's Council of MISS 2021-2022 was formed under the leadership of Mr. Arun Kumar, II MSW (MPSW) as the Student Chairman. Dr.P.Jaya kumar is the Faculty Coordinator of the Student Council. An orientation to all the class representatives was organized before the installation of the office bearers of the

student council. Student council members were briefed about the nature and functioning of the council, roles and responsibilities of every member in the council. Members were elected for various roles and capacities.

Office Bearers-Academic Year-2021-22

S.No.

Student Name

Dept./Class

Position

1

K. Arun Kumar

II MSW (MPSW)

Chairman

2

T.Satish Kumar

I MSW

Vice- Chairman- I

3

S.Gurusundrarasevarrao

III B.Sc Psychology

Vice- Chairman- II

4

M.Sivasankar

II MSW (CD)

Secretary

5

N.Raja Ram

III BSW

Joint Secretary- I

6

S.Karthikeyan

II BCOM CA

Joint Secretary- II

7

T.Velunachiyar

III BBA

Treasurer

8

C. Pravithasree

I B Com

EC-Member- 1

9

A.AthmaRishi

I MSW

EC-Member- 2

10

S.Priyadarshini

I BBA

EC-Member- 3

11

Rathnakumar

III BCom

EC-Member- 4

12

N.Boomika

III B.Sc IT

EC-Member- 5

13

R.NithilaDarshini

I B Com

EC-Member- 6

14

C.Ramkumar

I B.Sc Psychology

EC-Member- 7

15

V.Divyashree

III B.Sc Computer Science

EC-Member- 8

16

K.Vedhaabirami

II B.Sc Psychology

Discipline i/c

17

R.Shivani

II B.Sc Psychology

Academic i/c

19

Velamithravarshini

II BCOM

Prayer i/c

20

Hariharan

II BBA

Sports i/c

21

A.Vishali

III B.Sc Psychology

Cultural i/c

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

MISS Alumni association has its chapters in Madurai, Chennai and Bengaluru. Webinars, Skill development programmes were orgnised with the support of the alumni association. The alumni association have extended its support for the succesful completion of the field work training programmes and the Intership, Project work of the students.The alumniof the institution actively support for the Placement of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year   **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution is of its very first in South India established to provide quality education at an affordable cost. The fee collected by the institution is nominal. Students enrolled for admission are mostly from rural areas and belong to the poor economic background. The institution focuses on developing human resources with adequate knowledge and skills to meet the job requirements in the contemporary scenario. Committed faculty members and visionary management always strive to mould the students not only in terms of their professional development and also the in thier self realization and development.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.misscollege.edu.in/Goal.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Head of the Various departments in consultation with the faculty members of the concerned department prepares an academic plan during the beginning of every academic year. All faculty members actively participate and contribute their views with regard to the activities to be carried out in the context of the existing demands and requirements at the national and international levels. The prepared academic plan will be presented by the HoDs in the presence of their department faculty members, IQAC coordinator, and the Principal. All faculty members are provided with an opportunity in initiating and organising various academic events.

Similarly, the HoDs and faculty members were empowered to conduct BoS at the department level once in a year to upgrade the syllabus. The academic council meeting is organised once a year in which all the stakeholders namely the Principal, HoDs, faculty members,the students' representatives and experts in the field participate to develop the curriculum. Faculty members were provided with different responsibilities to equip their skills and knowledge. Students' Council is formed once a year in order to develop leadership qualities and to represent the concerns of the students to the faculty members and the Principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.misscollege.edu.in/Adminstration_Academic_Council.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Teaching-learning process The faculty members were motivated to use LMS in teaching-learning process. Initiatives were taken to understand the effectiveness of online teaching and learning. Feedback from the students was collected to ensure an excellent and conducive academic environment. Heads of Departments were directed to submit the academic plan of the year during its commencement. Periodical faculty meetings wereorganised to understand whether the planned activities are implemented.

Research Activities The research centre of the institute plans its activities during the beginning of the academic year. The planned activities such as organizing conferences, seminars, and workshops were implemented. In addition to this, faculty members were encouraged to publish papers in the journal of international and national repute. Faculty members took the initiative to submit the proposals for funded research projects and sponsored conferences and seminars. A funded research project was undertaken. Research articles were published by the faculty members.

Developing human resources Number of programmes were organised for the professional development of the faculty members. They were also motivated to collaborate with different educational institutions to organize webinars/workshops for improving their knowledge and skills on different issues.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/research-consultancy.html
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The activities of the institution are in line with the policies framed. The institution has its own structure of administration right from the Principal to the students. Students and faculty members of the departments report to the HoDs. All HoDs, teaching, and nonteaching staff report to the Principal. Principal reports to the management. The IQAC Coordinator, Controller of Examinations, Dean of Academic Affairs, and the Research Coordinator join hands in various activities of the institute. Apart from this, the institute has various centres of excellence headed by the faculty membersand the clubs headed by faculty in-charge. All the stakeholders of the institute comprise the Organogram. All curricular and co-curricular activities are discussed along with the stakeholders to ensure transparency. The non-teaching staffs of the institute supportthe Principal and the management indealing with various matters such as, the admission of the students, recruitment, finance & accounts and administration. The rules and procedures prescribed by the Government of Tamil Nadu are followed.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.misscollege.edu.in/pdf/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	NIL

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and　　　**A. All of the above**

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare facilities provided to staff are as follows: Interest-free loan Flexi-working hours for two days in a month Advance amount to the needy faculty members On Duty for attending the conferences, workshops, and seminars with financial support Fee concession to the children of teaching and non-teaching staff Fee concession to the teaching and non-teaching staff for enrolling in the part-time academic programmes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal audits and external audits regularly. The Internal audit is being conducted by the Governing body of the institution. The Regional Joint Directorate of Collegiate Education, Madurai, Government of Tamil Naduconducts the external audit every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs.10000/-

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Persons with affinity towards the institution and alumni provide financial support to develop infrstructure facilities, to purchase books and appreciate the students through monetary and non-monetary rewards. During the academic year, 2021-2022, Benudhar Behera Smarak endowment fund was provided for talented needy students. The institution has a strong network with Alumni whose positive energy, spirit, and enthusiasm help us to function effectively. The alumni of the institution share their expertise and knoweldge to develop the talents and skills of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	[NIL](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The faculty members were motivated to enroll themselves in Online Courses and Faculty Development Programmes.

Seminars, workshops and capacity building programmes were organized by various departments inviting eminent speakers.

Students were instructed to enroll for a minimumof two SWAYAM/MOOCCourses bearingat least 2 creditsfor fulfilling the course completion requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Faculty meetings wereconducted on a periodical basis to check whether the progress is gearing towards the annual plan prepared during the academic year. During the meetings, HoDs and faculty members were appreciated for the initiatives taken. Further, they have been motivated to work with the same spirit and enthusiasm in the ensuing days to create a constant learning environment for the students and the teachers. The syllabus completion by the faculty members were monitored and discussed before conducting the Internal Tests and End Semester Examinations. Feedback was collected from the students to understand the efectiveness of teaching-learning process. Faculty members were oriented about the importance of curriculum development, organising programmes at National and International levels, participating in conferences and workshops, and publishing research papers in the journals of National and International repute at all the meetings. As a result, all faculty members worked tirelessly to ensure the quality of various academic activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.misscollege.edu.in/quality_report.html
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is committed to promoting gender equality. Departments including the centre for women's studies, they regularly hold discussions, seminars, and sensitisation programmes in the college, which support academic efforts towards gender parity.

Name of the programme

Date

Organized by

Awareness program on effects of Child Marriage

18.08.2021

CWC/ MISS

Webinar on Women's Safety

01-09-2021

Centre for women's studies

Webinar Social Welfare Policies

27.08.2021

MSW- FCW

Pavanthrin kurunkapiyangalil penngal

31.08.2021

Tamil dept

Awareness of Prevention of Child Marriages at Y.Pudupatti

28.08.2021

UBA/Childline

Webinar on Gender Equality

27.09.2021

Dept of BSW

Guest Lecture on Understanding of Reservation Policy

09.10.2021

Dept of MSW – CD Specialization

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1CcGT5Qwcwsqki8fc5g7PT0J_oJvC7s0q/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The College periodically collects and separates waste from each block of the college anddeposit the biodegradable waste into a composting pit whereasnonbiodegradable wastes are collected by the Madurai Corporation. The wastesgathered in the compost yard areused as fertiliser. The electronic wasteswere reused asdemonstrations in the classroom to the students.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geotagged photographs of the facilities	[View File]()
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **D. Any 1 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File]()
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

    D. Any 1 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

    D. Any 1of the above

**reader, scribe, soft copies of reading
materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college is concerned with fostering societal harmony and upholds the values of equity in society. The institution conductsa variety of eventslike lectures, poster competitions, &celebratingthe birth anniversariesof leaders and national days of importance. The college hosts cultural festival every year. Studentsare given the chance to comprehend sociocultural differences and their impact on society throughfield visits.

S.no

Date

Programme name

Programme objective

1

31.08.2021

Webinar on Paventharin kurunkapiyangalil Pengal

To discusslinguistic works and women empowerment

2

06.10.2021

Observance of World Mental Health Day

To orient on the importance of mental health

3

25.09.2021

Guest lecture on Rise of Democracy

To enrich the knowledge onDemocracy

4

08.10.2021

Photography Competitions on Happiness Is?

To develop positive mental health

5

23.10.2021

Ayush awareness Program

To Motivate on the importance of Ayush medicines and healthy Life style

6

10.12.2021

International Human Rights Day

To sensitise aboutHuman Rights

7

01.03.2022

Online quiz conducted by Centre for Buddha studies

To impart values of Buddha

8

16.03.2022

World Consumer Day

To impart the knowledge on Consumerism

9

22.04.2022

Observance of National Administrative Day

To provide knowledge onAdministration

10

12.05.2023

Training onPositive Thinking

To orient on Positivity among students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college provides important to educate students on their constitutional rights, ideals, obligations, and responsibilities.Various topics covered include Rise of Democracy, Human Rights Day, National Voters Day, Signature Campaign on Gender Equality, World Consumer Day, and National Administrative Day Additionally, all students take an environmental studies course in their third year, which provides them with knowledge of the value of the environment and the ecosystem.

S.no

Date

Programme name

Programme objective

1

25.09.2021

Guest lecture on Rise of Democracy

To enrich the knowledge of Democracy

2

10.12.2021

International Human Rights Day

To sensitize on Human Rights Day

3

24.12.2021

National Voters Day

To motivate on the importance of Voters Day

4

25.01.2022

National Voters Day – E quiz

Impart of Voting among the students

5

18.02.2022

E- Poster-making competition by Health Awareness Centre

To Inform about the Biological, Social & Mental Wellbeing

6

08.03.2022

Signature Campaign on Gender Equality

To be aware of the gender equality

7

16.03.2022

World Consumer Day

To impart the knowledge on Consumer Day

8

22.04.2022

Observance of National Administrative Day

To Provide knowledge on Administration

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes festivals, events, and days of remembrance on a global and national level. Our institution actively commemorates these occasions in recognition of the nationalism concept and to remember our great National Leaders. To celebrate these milestones and disseminate a message of solidarity, harmony, affection, and enthusiasm throughout, students, staff, and faculty of the college all join together under an umbrella.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Best Practices for the academic year 2021-22 are as follows:

1. Promotion of Entrepreneurial Spirit among the students

2. Need based Extension and Outreach activities

The further detials are uploaded in the Institutional website.

File Description	Documents
Best practices in the Institutional website	https://www.misscollege.edu.in/pdf/Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Through its entrepreneurship development cell, the MISSInnovation and Incubation Centre organizes programmes on women empowerment, gender equality, and gender sensitization. The college has a broader vision of cultivating human resources in the domains of skill development and outstanding entrepreneurship. The college takes part in national initiatives like the Swachh Bharat Mission, Unnat Bharat Abhiyan, and Jal Shakti Abiyan. Students served as the leaders of the student's council, sports and cultural events. Taking into account how crucial it is for students to develop their leadership abilities, the institution provides a lot of opportunities to the students. They work under the direction of faculty members and are free to come up with new concepts, experiment with various methods of performance and manage events. These activities were aimed to develop leadership quality. These exercises helped students to strengthen their professional qualities. These initiatives developed students' academic performance and personality to be responsible citizen.

Part B
CURRICULAR ASPECTS
1.1 - Curriculum Design and Development
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The syllabus of all the programmes is systematically developed, revised and implemented once in year. To ascertain the knowledge competencies, Professional ethics and employability skills, and the syllabi has been revised based on the requirements of Local, National and Global needs. Feedback on curriculum in a prescribed format is received from all the stakeholders.

- Reflections of stakeholders towards the achievement of PO's, PSO's and CO's of all the programmes are sought through feedback forms periodically and also during Alumni meet. The feedback on following aspects recollected from the stakeholders:
- Suggestions to include emerging trends and new concepts
- Opinion towards relevance and need of the syllabus
- Employability and Soft Skill components
- Job compatibility
- Students self-experience and reflections

The cyclic connection of feedback from stakeholders and syllabus enrichment ensure that the curriculum fulfils the Local, National and Global level needs which are reflected on all the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes. Further MOOC Courses are considered as mandatory for the completion of degree programmes.

-

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

11

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

393

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Sensitization: The curriculum of all the programmeshas separate courses that speak about gender equality and empowerment .The objective of the curriculum is to change personal attitude, belief and behaviour of the individuals through questioning and examining stereotyped cultural practices. These courses makeit possible to gain a better understanding of the emerging issues relating to Women.

Environment and Sustainability- Allthe UGProgrammes have compulsory course on Environmental studies. In PG Social Work a new value added course on CSR was introduced from the academic year 2021 to inculcate sustainable practices and to integrate social and environmental concern in their daily walksof life. It renders a fundamental understanding about environmental issues and creates an insight to develop innovative actions and solution.

Professional Ethics- All the programmes havemandatory courses on Professional ethics which talks about principles of beneficence, autonomy, non-maleficence and justice. It

hasseries of professional attitude and behaviour to act professionally.

Human Values-The UG students havecourse on Value Education that focuses on personal values, family values, social values and the illustrations to deal with social problems.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

102

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

166

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.misscollege.edu.in/pdf/STAKE% 20HOLDERS%20FEEDBACK%20REPORT.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.misscollege.edu.in/pdf/STAKE% 20HOLDERS%20FEEDBACK%20REPORT.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

528

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

208

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessment Procedure

a. AAA Format -Actual, Ambition and Achievement

b. Internal and External evaluation

The Institution assesses every student from entry to exit level. This assessment was carried out periodically. The faculty members assessed the students through AAA format.In entry level, it gives an insight and enables the students to aware about their current Academic performance, co-curricular performance, personality traits and enables them to set goals during each evaluation.After providing an opportunity to reflect upon the self development,the enabler teachers share comprehensive feedback for each student so as to enable himto strengthen the skills.These records are maintained by the respective departments.

Special programmes

Advanced learner

- **Giving more references for reading**

- **Motivating students for paper presentation and to attend webinar, E-Quiz, competitions,workshops and seminarst o enhance their skills and knowledge**

- **Providing analytical assignments to tap their critical thinking**

Slow learners

- **Tutoring by peer mentors and faculty mentors.**

- **Compensatory teaching (Videos, discussion, PPT's etc).**

- **In Google classroom, reading materials and subject relevant videos were uploaded to facilitate slow learners**

- **Individualized reading material**

Field exposure visits, fieldwork training, special guest lectures, workshops and seminars are offered in different programmes to gain practical exposure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
09/02/2022	**528**	**24**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The primary objective of the student-centric method is totransformstudents from passive listener to active learner and thereby they become active performer. To attain this objective, the following student centric methods were adopted

Experiential Learning

- Concurrent fieldwork –MSW/BSW

- Demonstration of understanding –Fieldwork Record and Psychological Assessment Note.

- Academic research (Mini and Major research).

- Community Intervention programmes were organised by students.

- Stalls in entrepreneur mela

Participative learning

- Guest lecture, Workshops and seminars

- NPTEL MOOC Course

- Inter and Intradepartmental competitions

- Activitiesby Students'Council

- Participation inAcademic Council meeting

- Get acquianted with therapy sessions

Problem-solving methodologies

- Case study and analysis

- Case study presentation

- Practice of Case Work, Group work,Community organization,Social Welfare administrationand Social Work Researchmethods during fieldwork

- Peer counselling

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution strongly believes on blended learning to let students grow at their own pace and explore advanced learning tools and techniques.

- The institution has wifi connection.The faculty members enable the students to access Google classroom and useKahoot, canva, Render forest, Smart board, google meet, Jamboard, Power Point presentation etc .

- Materials uploaded in Google classroom can be referred even after the completion of the course. Alumni of the college also upload E-text books, reading materials, modules in the google classroom which serveas platform for sharing their knowledge and expertise among themselves and to their juniors.

- The college alumni sharethe placement opportunity, training details, achievements of alumnus in Whatsapp group.The institution also connects with the alumnithroughout the year by updating the college activities, special events, programmes and department activities through whatsapp group.

- MOOC courses are mandatory for course completion.

- The departments and various centresofexcellence of the college conductE-Quiz, E-Poster making competitions to ensure online learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	[View File](#)

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar & Handbook

A goal without a plan is just a wish .The institution plansthe academic calenderwell in advance and executes the same throughout theacademic year.The calendar gives direction to attain the PO's, PSO's and CO's of the institution.The calendar gives information on holidays,activities of the department, fieldwork days, examinations dates , commemoration of important days and so on.The handbook shares information about the college,Programmesoffered, examination rules, Teaching and Non-Teaching Staff,Research & Consultancy, Placement Cell, Alumni Association, Hostel, NSS, Students Club, Childline 1098, Computer & Internet facilities.

Lesson Plan

The Lesson plan of the course is designed in such a way to synthesize the curriculum goals with pedagogy. The lesson plan has the elements such ashours needed,duration for eachunits,teaching methodology and evaluation pattern for continuos internal assessment The lesson plan is linked with

PO's, PSO's and Co's.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

24

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

7

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

118

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

18

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<u>View File</u>
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

FLAIR Software is used for the examination in the college. The students' profiles and other basic details are enrolled at the time of their admission. The allotment of subject and finalization of syllabus is officially at the beginning of each semester.

The College is using the support of IT for the smooth conduct of the examination.

The software is used in the following areas;

1. Students' Profile

2.Course Code Creation

3.Internal Marks Entry

4.Hall Ticket Generation

5.Entry of External Marks

6.Generation of Mark Sheets (Statement)

7.TC is generated through FLAIR software

8. Payment of the exam fees through online.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the programmes of the institution aremarching towards accomplishing the Programme Specific Outcomes which definethe knowledge and skill components.It isdesigned in such a way to fulfil the requirements of Local, National, Global needs and strive for the betterment of the society.

Course Outcome (CO's)

The course outcome was designed in such a way to align with Programme Outcome and Programme Specific Outcomes. Each course of the programme has been structured to develop knowledge and skill components emphasising the ethical values and professionalism.

- **The PO's, PSO's and CO's arecommunicated to the students at the time of orientation.**

- **The CO's are modified based on the stakeholders'feedback on courses after discussing in BOS meeting and getting approval from the Academic council.**

- **The PO's, PSO's and CO's are included in the students'Syllabus copy for their reference and also published in website**

- **The PO's, PSO'sare displayed in the college campus.**

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The concepts of PO, PSOs and COs were introduced in the 2018-19 academic year onwards, The attainment of the same was not yet evaluated. The POs, PSOs and COs are included in the teaching plan and given unit wise. Once the unit is covered through the mentioned teaching pedagogy the POs, PSOs and COs will be achieved. The components of the internal assessment of the students, that is the assignments and the seminars are linked with the POs, PSOs and COs. The completion of the same will also be another mechanism for the evaluation of the attainment. The question bank for the internal assessment is also prepared on the basis of linking the POs, PSOs and COs. The POs, PSOs and COs are linked each other for measuring the attainment of the same.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

196

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.misscollege.edu.in/pdf/Student_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research policy of the Institution is uploaded on the Institutional Website and it is being practiced.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://www.misscollege.edu.in/Research_Policy.html
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs.5000/-

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	[View File](#)
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs.7050/-

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	[View File](#)
List of projects and grant details	[View File](#)
Any additional information	[View File](#)

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

MISS Innovation and Incubation Cell of the College plays vital role in teaching students the basics of entrepreneurship while providing support through competions, experiential learning opportunities, mentorships, accelerator programs, and start-up labs. Most importantly, college provide a network of alumni who may want to mentor or invest in these students.

OBJECTIVES

- To encourage, instil interest among youth by rendering scope for innovation &entrepreneurship ideas
- To facilitate the students to identify their inherent innovation/ entrepreneurship talents & skills
- To provide information on start-up ideas & supportive linkages in business trends, source of executing innovative ideas, finance and skill training

The college is registered as a spoke institution under MKU-EDII Hub and also organized several programmes funded by EDII, Tamil

Nadu.The following programmes were organised for the year 2021-2022.

Programme Title

Date

Resource Person

Intellectual Property Rights

05.03.2022

Mr.Vinoth Rajendran

Assistant Manager, MABIF,NABARD

Design Thinking Workshop

09.03.2022

Mr.I.Shebas Khan,

Infiniti Media, Madurai

Business Plan Preparation

11.03.2022

Dr.M.Subburajan,

Nodal Officer, CED, Madurai

Entrepreneurial Competencies

14.03.2022

Mr.N.K.Mithun

Managing Director

JEKA Corporate Services, Madurai

Schemes and Programmes for young Entrepreneurs

23.03.2022

Ms.Jeya,

Deputy Director

Dept of Industries & Commerce, Madurai

Entrepreneur Stalls by the students

23.03.2022

MISS Campus –PTR Hall Outside

With the support of innovation and incubation cell Ms.Renuka of IInd year psychology registered her Organic Mehendi cone preparation in Udhayam portal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

6

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.misscollege.edu.in/research-consultancy.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

199483

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The NSS Units (104 & 229) of the Madurai Institute of Social Sciences organised extension programmes as follows

1. Awareness Programmes- 8

2. Blood Donation- 2

3. Swachh Bharath Activies- 6

4. Competitions- 2

5. Awareness Rally- 1

6. One Month Yoga Training- 1

Impact

The NSS Volunteers cleaned the urban deprived areas and sensitized the women. children and eldersregarding the children's rights and functioning of the childline-1098.

The NSS Volunteers were involved in cleaning activities at Rajaji Home for the aged to provide a clean and green environment

The NSS Volunteers were provided one month of Yoga, pranayama and meditation training for one month.

The NSS Units have organised two blood donation camps and received appreciation awards and rolling shied from the district collector, Madurai. The NSS Units have a unique practice of providing blood donations to government hospitals rather than private hospitals.

The NSS Units have provided awareness programmes related to cardiovascular diseases, Cybercrime, Free Legal Aid Services, Child rights and regarding Indian Constitution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1531

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

110

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated on a lovely 3.15-acre property, with a total built-up area of 7843 square metres. The campus is made up of one administration building and four academic buildings, each with 31 classrooms, three seminar halls (one of which is air-conditioned) and an LCD projector and sound system.

- Computer Lab facility for all the students is available forimproving their technical skills.
- Wi-Fi with 100 MBPS bandwidth is available in the campus.
- Separate hostel facilities for boys and girls
- CCTV cameras installed for the safety of the pupils
- Ramp facility is available for physically challenged
- AC Guest rooms are available to accommodate resourcepersons/visiting faculties/examiners.
- An alumni auditorium and an open air auditorium are available.
- The central library has a carpet size of 2304 square feet and a reading hall that can accommodate 100 students. Separatesection in the library for research scholars. The library isfully automated with library management software 'MODERNLIB'.The library has an OPAC system to access the books. To accessthe e-resources, a section is available in the library. Thelibrary is located on the ground floor and the open accesssystem is followed. Reprographic facilities are also providedfor the users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Physical education is essential for unlocking the potential of students. The institution provides opportunity to gain physical fitness in order to live a healthy life.

Sports and Games

Both indoor and outdoor sports facilities are available at the College. An indoor sport cum auditorium with built-up area of 7576 sq. ft. is utilized by the students to play badminton, table tennis, carom and chess. Outdoor sports and games are also held on the college grounds. Outdoor events include volleyball, shot-put, handball, kabadi, cricket, ring ball, kho-kho, and others.

Gym

Gym facility is available in the campus with separate timings for boys and girls.

Yoga and Meditation

In the college, there is a pyramid-like structure available for Yoga practice. Every year on June 21st, International Yoga Day is observed through the Health Awareness centre.

Cultural Activities

The College has a cultural team that is functioning under the Cultural Committee. Students participate in cultural activities on Foundation Day, Independence Day, Republic Day and during Pongal celebrations. Students participate in cultural activities as part of interdepartmental programmes. Students are encouraged to participate in intercollegiate competitions and events.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

11

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

265297

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

'MODERNLIB' software was used to automate the library services. It is a completely automated, menu-driven, interactive, user-friendly package that has been carefully created to suit the information demands of the student, including book availability, book status, user details, and so on. The college uses MODERNLIB version V.1.0.0. Students and faculty can search for book availability, book status, and user information in the Online Public Access Catalogue (OPAC). The library has 18409

book volumes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.05942

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

70

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT POLICY

The IT policy of the college is to support and facilitate teaching, learning, and evaluation, research, and administrative functions of the college through wireless, high-speed network, secured from intruders, with routine data backup and recovery techniques, as well as updates for better performance and flexibility.

- **Although the user may use the facility to a limited extent for personal purposes, it is advised that users use it primarily for academic and professional purposes.**
- **Faculty and students will each be given a special password to access the college's wireless network, which should not be divulged to anyone else.**
- **Antivirus software is used in all IT-related services to protect data from theft and stop malware from harming equipment.**
- **To stop data leaks or virus attacks on servers or IT equipment, usage of data storage hardware or devices without permission must be avoided.**
- **Periodically upgrading the campus's IT infrastructure in accordance with needs.**
- **To guarantee the efficient operation of IT-related services, an IT support centre must be developed with well-trained technical people.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/pdf/IT%20Policy%20final.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
528	158

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

D. Any one of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3302547

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college's operations are governed by a number of policies, procedures, and practises. The policies are designed to govern day-to-day operations. They provide academic advice to their members in a range of fields. Non-teaching personnel efficiently maintain and clean classrooms and furniture, and in some situations, the college engages experts to do so.

The college website is regularly updated. Regular UPS, electrical, and plumbing maintenance is carried out with the assistance of qualified experts.

Computer Labs

The College has 4 computer labs which consist of 158 desktopcomputers.

Library

Library software is maintained under AMC. Library staff disinfects and cleans the library on a regular basis. The provider performs annual MODERNLIB Software maintenance.

ClassRooms

The classroom has ample fans, tube lights, and furnishings. All of the facilities are well-maintained; carpenters and electricians do maintenance in the case of a repair or damage to the goods. Every facility is cleaned and maintained on a regular basis.

Sports

The Sports in charge takes care of the sports facilities. The propermaintenance of sports equipmentis done by the sports committee inthe college under the chairmanship of the Principal.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/pdf/Procedures_and_Policy_for_Maintanenace.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

39

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

28

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://misscollege.edu.in/Capability_enhance_scheme.html
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

345

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

51

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of outgoing students progressing to higher education

59

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

4

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

6

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Student's Council of MISS 2021-2022 was formed under the leadership of Mr. Arun Kumar, II MSW (MPSW) as the Student Chairman. Dr.P.Jaya kumar is the Faculty Coordinator of the Student Council. An orientation to all the class representatives was organized before the installation of the office bearers of the student council. Student council members were briefed about the nature and functioning of the council, roles and responsibilities of every member in the council. Members were elected for various roles and capacities.

Office Bearers-Academic Year-2021-22

S.No.

Student Name

Dept./Class

Position

1

K. Arun Kumar

II MSW (MPSW)

Chairman

2

T.Satish Kumar

I MSW

Vice- Chairman- I

3

S.Gurusundrarasevarrao

III B.Sc Psychology

Vice- Chairman- II

4

M.Sivasankar

II MSW (CD)

Secretary

5

N.Raja Ram

III BSW

Joint Secretary- I

6

S.Karthikeyan

II BCOM CA

Joint Secretary- II

7

T.Velunachiyar

III BBA

Treasurer

8

C. Pravithasree

I B Com

EC-Member- 1

9

A.AthmaRishi

I MSW

EC-Member- 2

10

S.Priyadarshini

I BBA

EC-Member- 3

11

Rathnakumar

III BCom

EC-Member- 4

12

N.Boomika

III B.Sc IT

EC-Member- 5

13

R.NithilaDarshini

I B Com

EC-Member- 6

14

C.Ramkumar

I B.Sc Psychology

EC-Member- 7

15

V.Divyashree

III B.Sc Computer Science

EC-Member- 8

16

K.Vedhaabirami

II B.Sc Psychology

Discipline i/c

17

R.Shivani

II B.Sc Psychology

Academic i/c

19

Velamithravarshini

II BCOM

Prayer i/c

20

Hariharan

II BBA

Sports i/c

21

A.Vishali

III B.Sc Psychology

Cultural i/c

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

MISS Alumni assocition has its chapters in Madurai, Chennai and Bengaluru. Webinars, Skill development programmes were orgnised with the support of the alumni association. The alumni association have extended its support for the succesful completion of the field work training programmes and the Intership, Project work of the students.The alumniof the institution actively support for the Placement of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution is of its very first in South India established to provide quality education at an affordable cost. The fee collected by the institution is nominal. Students enrolled for admission are mostly from rural areas and belong to the poor economic background. The institution focuses on developing human resources with adequate knowledge and skills to meet the job requirements in the contemporary scenario. Committed faculty members and visionary management always strive to mould the students not only in terms of their professional development and also the in thier self realization and development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.misscollege.edu.in/Goal.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Head of the Various departments in consultation with the faculty members of the concerned department prepares an academic plan during the beginning of every academic year. All faculty members actively participate and contribute their views with regard to the activities to be carried out in the context of the existing demands and requirements at the national and international levels. The prepared academic plan will be presented by the HoDs in the presence of their department faculty members, IQAC coordinator, and the Principal. All faculty members are provided with an opportunity in initiating and organising various academic events.

Similarly, the HoDs and faculty members were empowered to conduct BoS at the department level once in a year to upgrade the syllabus. The academic council meeting is organised once a year in which all the stakeholders namely the Principal, HoDs, faculty members,the students' representatives and experts in the field participate to develop the curriculum. Faculty members were provided with different responsibilities to equip their skills and knowledge. Students' Council is formed once a year in order to develop leadership qualities and to represent the concerns of the students to the faculty members and the Principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.misscollege.edu.in/Adminstration_Academic_Council.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Teaching-learning process The faculty members were motivated to use LMS in teaching-learning process. Initiatives were taken to understand the effectiveness of online teaching and learning. Feedback from the students was collected to ensure an excellent and conducive academic environment. Heads of Departments were directed to submit the academic plan of the year during its commencement. Periodical faculty meetings wereorganised to understand whether the planned activities are implemented.

Research Activities The research centre of the institute plans its activities during the beginning of the academic year. The planned activities such as organizing conferences, seminars, and workshops were implemented. In addition to this, faculty members were encouraged to publish papers in the journal of international and national repute. Faculty members took the initiative to submit the proposals for funded research projects and sponsored conferences and seminars. A funded research project was undertaken. Research articles were published by the

faculty members.

Developing human resources Number of programmes were organised for the professional development of the faculty members. They were also motivated to collaborate with different educational institutions to organize webinars/workshops for improving their knowledge and skills on different issues.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/research-consultancy.html
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The activities of the institution are in line with the policies framed. The institution has its own structure of administration right from the Principal to the students. Students and faculty members of the departments report to the HoDs. All HoDs, teaching, and nonteaching staff report to the Principal. Principal reports to the management. The IQAC Coordinator, Controller of Examinations, Dean of Academic Affairs, and the Research Coordinator join hands in various activities of the institute. Apart from this, the institute has various centres of excellence headed by the faculty membersand the clubs headed by faculty in-charge. All the stakeholders of the institute comprise the Organogram. All curricular and co-curricular activities are discussed along with the stakeholders to ensure transparency. The non-teaching staffs of the institute supportthe Principal and the management indealing with various matters such as, the admission of the students, recruitment, finance & accounts and administration. The rules and procedures prescribed by the Government of Tamil Nadu are followed.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.misscollege.edu.in/pdf/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	NIL

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare facilities provided to staff are as follows: Interest-free loan Flexi-working hours for two days in a month Advance amount to the needy faculty members On Duty for attending the conferences, workshops, and seminars with financial support Fee concession to the children of teaching and non-teaching staff Fee concession to the teaching and non-teaching staff for enrolling in the part-time academic programmes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

14

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal audits and external audits regularly. The Internal audit is being conducted by the Governing body of the institution. The Regional Joint Directorate of Collegiate Education, Madurai, Government of Tamil Naduconducts the external audit every year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs.10000/-

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Persons with affinity towards the institution and alumni provide financial support to develop infrstructure facilities, to purchase books and appreciate the students through monetary and non-monetary rewards. During the academic year, 2021-2022, Benudhar Behera Smarak endowment fund was provided for talented needy students. The institution has a strong network with Alumni whose positive energy, spirit, and enthusiasm help us to function effectively. The alumni of the institution share their expertise and knoweldge to develop the talents and skills of the students.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional Information	[NIL]

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The faculty members were motivated to enroll themselves in Online Courses and Faculty Development Programmes.

Seminars, workshops and capacity building programmes were organized by various departments inviting eminent speakers.

Students were instructed to enroll for a minimumof two SWAYAM/MOOCCourses bearingat least 2 creditsfor fulfilling the course completion requirements.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	[NIL]

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Faculty meetings wereconducted on a periodical basis to check whether the progress is gearing towards the annual plan prepared during the academic year. During the meetings, HoDs and faculty members were appreciated for the initiatives taken. Further, they have been motivated to work with the same spirit and enthusiasm in the ensuing days to create a constant learning environment for the students and the teachers. The syllabus completion by the faculty members were monitored and discussed before conducting the Internal Tests and End Semester Examinations. Feedback was collected from the students to understand the efectiveness of teaching-learning process. Faculty members were oriented about the importance of

curriculum development, organising programmes at National and
International levels, participating in conferences and
workshops, and publishing research papers in the journals of
National and International repute at all the meetings. As a
result, all faculty members worked tirelessly to ensure the
quality of various academic activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.misscollege.edu.in/quality_report.html
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is committed to promoting gender equality.
Departments including the centre for women's studies, they
regularly hold discussions, seminars, and sensitisation

programmes in the college, which support academic efforts towards gender parity.

Name of the programme

Date

Organized by

Awareness program on effects of Child Marriage

18.08.2021

CWC/ MISS

Webinar on Women's Safety

01-09-2021

Centre for women's studies

Webinar Social Welfare Policies

27.08.2021

MSW- FCW

Pavanthrin kurunkapiyangalil penngal

31.08.2021

Tamil dept

Awareness of Prevention of Child Marriages at Y.Pudupatti

28.08.2021

UBA/Childline

Webinar on Gender Equality

27.09.2021

Dept of BSW

Guest Lecture on Understanding of Reservation Policy

09.10.2021

Dept of MSW – CD Specialization

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1CcGT5Qwc wsqki8fc5q7PT0J_oJvC7s0q/view?usp=drive_l ink

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment | **D. Any 1of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The College periodically collects and separates waste from each block of the college anddeposit the biodegradable waste into a composting pit whereasnonbiodegradable wastes are collected by the Madurai Corporation. The wastesgathered in the compost yard areused as fertiliser. The electronic wasteswere reused asdemonstrations in the classroom to the students.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities | **D. Any 1 of the above**

available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards	D. Any 1 of the above

5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**D. Any 1of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college is concerned with fostering societal harmony and

upholds the values of equity in society. The institution conductsa variety of eventslike lectures, poster competitions, &celebratingthe birth anniversariesof leaders and national days of importance. The college hosts cultural festival every year. Studentsare given the chance to comprehend sociocultural differences and their impact on society throughfield visits.

S.no

Date

Programme name

Programme objective

1

31.08.2021

Webinar on Paventharin kurunkapiyangalil Pengal

To discusslinguistic works and women empowerment

2

06.10.2021

Observance of World Mental Health Day

To orient on the importance of mental health

3

25.09.2021

Guest lecture on Rise of Democracy

To enrich the knowledge onDemocracy

4

08.10.2021

Photography Competitions on Happiness Is?

To develop positive mental health

5

23.10.2021

Ayush awareness Program

To Motivate on the importance of Ayush medicines and healthy
Life style

6

10.12.2021

International Human Rights Day

To sensitise aboutHuman Rights

7

01.03.2022

Online quiz conducted by Centre for Buddha studies

To impart values of Buddha

8

16.03.2022

World Consumer Day

To impart the knowledge on Consumerism

9

22.04.2022

Observance of National Administrative Day

To provide knowledge onAdministration

10

12.05.2023

Training onPositive Thinking

To orient on Positivity among students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college provides important to educate students on their constitutional rights, ideals, obligations, and responsibilities.Various topics covered include Rise of Democracy, Human Rights Day, National Voters Day, Signature Campaign on Gender Equality, World Consumer Day, and National Administrative Day Additionally, all students take an environmental studies course in their third year, which provides them with knowledge of the value of the environment and the ecosystem.

S.no

Date

Programme name

Programme objective

1

25.09.2021

Guest lecture on Rise of Democracy

To enrich the knowledge of Democracy

2

10.12.2021

International Human Rights Day

To sensitize on Human Rights Day

3

24.12.2021

National Voters Day

To motivate on the importance of Voters Day

4

25.01.2022

National Voters Day – E quiz

Impart of Voting among the students

5

18.02.2022

E- Poster-making competition by Health Awareness Centre

To Inform about the Biological, Social & Mental Wellbeing

6

08.03.2022

Signature Campaign on Gender Equality

To be aware of the gender equality

7

16.03.2022

World Consumer Day

To impart the knowledge on Consumer Day

8

22.04.2022

Observance of National Administrative Day

To Provide knowledge on Administration

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes festivals, events, and days of remembrance on a global and national level. Our institution actively commemorates these occasions in recognition of the nationalism concept and to remember our great National Leaders. To celebrate these milestones and disseminate a message of solidarity, harmony, affection, and enthusiasm throughout, students, staff, and faculty of the college all join together under an umbrella.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Best Practices for the academic year 2021-22 are as follows:

1. Promotion of Entrepreneurial Spirit among the students

2. Need based Extension and Outreach activities

The further detials are uploaded in the Institutional website.

File Description	Documents
Best practices in the Institutional website	<u>https://www.misscollege.edu.in/pdf/Best_Practices.pdf</u>
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Through its entrepreneurship development cell, the MISSInnovation and Incubation Centre organizes programmes on women empowerment, gender equality, and gender sensitization. The college has a broader vision of cultivating human resources in the domains of skill development and outstanding entrepreneurship. The college takes part in national initiatives like the Swachh Bharat Mission, Unnat Bharat Abhiyan, and Jal Shakti Abiyan. Students served as the leaders of the student's council, sports and cultural events. Taking

into account how crucial it is for students to develop their leadership abilities, the institution provides a lot of opportunities to the students. They work under the direction of faculty members and are free to come up with new concepts, experiment with various methods of performance and manage events. These activities were aimed to develop leadership quality. These exercises helped students to strengthen their professional qualities. These initiatives developed students' academic performance and personality to be responsible citizen.

File Description	Documents
Appropriate link in the institutional website	https://www.misscollege.edu.in/pdf/Institutional%20Distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To organise Faculty Development Programme

To apply for more research fund from government/NGOs/Industries/UBA

To organise more skill development programmes

To conduct training programme to strengthe the placement