



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MADURAI INSTITUTE OF SOCIAL SCIENCES
Name of the head of the Institution		M NISANTH
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0452-2537142
Mobile no.		9894884467
Registered Email		mdu.miss@gmail.com
Alternate Email		missiqac@gmail.com
Address		NO 9, ALAGAR KOIL ROAD
City/Town		Madurai
State/UT		Tamil Nadu
Pincode		625002
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	27-Jan-2009
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. P Jayakumar
Phone no/Alternate Phone no.	04522537142
Mobile no.	9894884467
Registered Email	mdu.miss@gmail.com
Alternate Email	jayakumarokm@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://misscollege.edu.in/pdf/AQAR_Report_for_the_year_2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://misscollege.edu.in/pdf/Calendar_2018-2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.50	2007	31-Mar-2007	30-Mar-2013
2	A	3.07	2014	05-May-2014	04-May-2019
3	B+	2.72	2019	15-Nov-2019	14-Nov-2024

6. Date of Establishment of IQAC	29-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
FDP: Blooms Taxonomy	08-Feb-2019 4	15
Actual Ambition Achievement (AAA) Schedule	29-Aug-2018 2	28
FDP: Student Quality Circle	10-Aug-2018 3	25
Outcome based education	17-Aug-2018 3	14
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Not Applicable	Not Applicable	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. FDP Student Quality Circle 2. Workshop on the Preparation of SSR 3. Workshop on online publication of Research 4. Reviewed and Incorporated the Outcome Based Education

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Extension Activity	General Medical Camp, Swachh-Bharath, AIDS Awareness, Road Safety & Helmet Awareness, Dengue awareness rally
Celebrations of Important Days	Independence Day, Republic Day, Women's Day, International Yoga Day, Human Rights Day, World Mental Health Day, Consumer Rights Day
FDP	Students Quality Circle, Goal Setting
Orientation Programme	Children living with HIV, World Disability Day, NAAC Process, Success mantra
Skill oriented programme	Online Recruitment and Salary Structure, Therapeutic Skills in Social Work, Python Programming, Art Therapy level 1, SPSS, First aid and CPR for Road Traffic Accidents Patients
Awareness Programme	Health and Hygiene, Swachh Survekshan Grameen-2018
Seminars	Young People and Mental Health in Changing World, Trafficking of Women and Children, Rise for Rights, Counselling as a tool for organisational, Change Global Warming, Girl Child- Spirit of our Nation, Gender Sensitization, CSR, Balance for Better, Have an Attitude for Gratitude ,Expectations of Corporates in the Digi Era, Urban Sanitation and Fecal Sludge Management
Workshops	Street Theatre, Application of Software in HR, Life Skills and Career Guidance, Soft Skills, Dream Analysis, Self effectiveness, NAAC Quality Metrics
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Management Committee	14-Jan-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	06-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. MODERNLIB - Library Management System Software is implemented and it easy access of the library resources and also helps to maintain the in the library effectively. 2.Flair - ERMS is adopted in the institution in the areas of 1. Admission, 2. Fee Management, 3.Students Attendance 4. Examinations.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSW	01 MSW A	Post Graduate Social Work- Aided	31/10/2018
MSW	12MSWS	Post Graduate Social Work- Self Financing	31/10/2018
BBA	15BBA	Under Graduation	29/10/2018
BSc	07BSCCS	Under Graduation	29/10/2018
BSc	14BSCIT	Under Graduation	29/10/2018
BA	16BAE	Under Graduation	30/10/2018
BSW	11BSW	Under Graduation	31/10/2018
BCom	13BCOM	Under Graduation	29/10/2018
BCom	10BCOMCA	Under Graduation	29/10/2018

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC11	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC12	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC13	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC14	03/07/2018

MSW	01 MSW A/12MSWS	03/07/2018	18MSWE15	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC21	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC22	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC23	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWC24	03/07/2018
MSW	01 MSW A/12MSWS	03/07/2018	18MSWE25	03/07/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Psychology	20/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSW	Post Graduation in Social Work-Aided	03/07/2018
MSW	Post Graduation in Social Work Self Financing	03/07/2018
BCom	Under Graduate in Commerce	03/07/2018
BCom	Under Graduation in Commerce with Computer Application	03/07/2018
BSc	Under Graduation in Computer Science	03/07/2018
BSc	Under Graduation in Information Technology	03/07/2018
BBA	Under Graduation in Business Administration	03/07/2018
BSW	Under Graduation in Social Work	03/07/2018
BA	Under Graduation in English	03/07/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Positive Psychology	06/06/2018	54
Disaster Management	06/06/2018	29
Industrial Social Work	06/06/2018	20
Therapeutic Skills	06/06/2018	14
Resume Writing	06/06/2018	54

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	Post Graduation in Social Work	108
BSW	Under Graduation in Social Work	37
BSc	Under Graduation in Computer Science	23
BSc	Under Graduation in Information Technology	9

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from Final year students: The final year students were divided into subgroups and discussion was carried out with the support of the faculty members in order to enrich the curriculum. Based on the discussion, suggestions were consolidated and written in a prescribed form. The compilation of feedback was used for enriching the curriculum. Feedback from Alumni: Annual alumni meet is organized every year on 2nd October. On this day, common get together meeting and Department wise meetings were organized. During the meeting, current issues like curriculum, employability was discussed and feedback is collected on course content. Feedback is also collected throughout the year from Alumni at the time of their visit to college for guest lecture. These suggestions were incorporated while revising syllabus. Feedback from Parent: The feedback was collected from parents during Parent Teachers Association (PTA) meetings with the help of Class teachers. Feedbacks were collected on curriculum to enhance the teaching learning process. Feedback from Employer: Feedbacks were collected from the potential employer to enrich the employability component and to incorporate recent trends, emerging concepts in to curriculum which in turn helps the teaching learning process and Bos Syllabus revision. Feedback from Staff: Faculty members discuss together for reviewing and revising the syllabus. They give inputs on recent development and emerging concepts in curriculum. All the inputs and feedback were consolidated and incorporated in BoS Meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PSYCHOLOGY	40	23	23
BA	ENGLISH	60	103	44
BSW	BSW	40	117	43
BBA	BBA	60	73	52
BCom	BCOM	60	138	55
BCom	COMPUTER APPLICATION	40	95	46
BSc	INFORMATION TECHNOLOGY	40	36	12
BSc	COMPUTER SCIENCE	40	92	31
MSW	MSW SELF	36	69	28
MSW	MSW AIDED	50	50	43
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	306	71	25	12	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	34	6	10	1	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES The college is practicing the mentoring system in the name of AAA (Actual Ambition Achievement). The entire students are divided into sub groups and mentor is allotted for each group. A mentoring manual is followed to document the mentoring process. At the time of admission, the personality trait of each student is assessed with the support of a standardised tool, named PT Rajan Personality Assessment scale. The students are motivated to achieve the actual ambition with the hand-holding process of the mentor. Periodic monitoring of the mentoring manual will be taken place. The newly joined faculty members will be trained in the area of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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762

34

22.41

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
5	5	0	5	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. D Janet Vasanthakumary	Principal	PhD Guide under Madurai Kamaraj University
2018	Dr.S.Murugesan	Associate Professor	PhD Adjudication Examiner, Bharathidasan University, Trichy
2019	Dr. P Jayakumar	Assistant Professor	PhD Adjudication Examiner Bharathidasan University, Trichy
2019	Dr. Jobi Babu	Assistant Professor	PhD Adjudication Examiner Bharathidasan University, Trichy Bharathiyar university, Coimbatore

[View File](#)**2.5 – Evaluation Process and Reforms****2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSW	01MSWA	II/IV	09/05/2019	25/05/2019
MSW	12MSWS	II/ IV	09/05/2019	25/05/2019
BCom	13BCOM	II/IV/VI	09/05/2019	25/05/2019
BCom	10BCOMCA	II/IV/VI	09/05/2019	25/05/2019
BSc	07BSCCS	II/IV/VI	09/05/2019	25/05/2019
BSc	14BSCIT	II/IV/VI	09/05/2019	25/05/2019
BA	16BAE	II/IV/VI	09/05/2019	25/05/2019
BBA	15BBA	II/IV/VI	09/05/2019	25/05/2019
BSW	11BSW	II/IV/VI	09/05/2019	25/05/2019

PG Diploma	03PGDC	II	03/05/2019	25/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01MSWA	MSW	PG Social Work Aided	36	36	100
12MSWS	MSW	PG Social Work Self	18	17	94.44
13BCOM	BCom	UG Commerce	29	25	86.21
10BCOMCA	BCom	UG Commerce with CA	39	29	74.36
07BSCCS	BSc	UG Computer Science	23	23	100
14BSCIT	BSc	UG Information Technology	15	12	80
16BAE	BA	UG English	21	15	71.43
15BBA	BBA	UG Business Administration	22	18	81.82
11BSW	BSW	UG Social Work	36	32	88.89
03PGDC	PG Diploma	Counselling	31	23	74.19

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://misscollege.edu.in/pdf/Student_Satisfaction_Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Dr. V Gurumoorthi

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Not Applicable	Not Applicable	25/11/2019	Not Applicable

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	90	College	1	1
Any Other (Specify)	60	College	1	1

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR	Social Work	11/08/2018

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Not Applicable	NIL	NIL	25/11/2019	NIL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	25/11/2019
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Social Work	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Social Work	6	2
International	Social Work	7	2
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Social Work	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Filed	0	01/12/2019
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
NIL	NIL	NIL	2019	0	NIL	0
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
NIL	NIL	NIL	2018	0	0	NIL
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local

Presented papers	3	0	0	0
Resource persons	0	0	0	8
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Mr M Nisanth	Three day Training Programme on specialised care for Children affected by Drug Abuse for Teachers / Counsellors	NISD	206483	40
Mr M Nisanth	Three day Training Programme on specialised care for Children affected by Drug Abuse for Teachers / Counsellors of Govt. and Private Schools	NISD	206483	40
Mr M Nisanth	24-One day Awareness Programme for Drug Abuse Prevention for the School students / Parents Teachers 0	NISD	498960	2314
Mr M Nisanth	One day Awareness Programme on Drug Abuse Prevention for	NISD	246500	437

	University College students Faculties			
Mr M Nisanth	One day Capacity Building Programme on Drug Abuse Prevention for College Faculties/NSS Coordinators Students	NISD	250000	427
Mr M Nisanth	Two Day Capacity Building Programme on Drug Abuse Prevention for Teachers Counsellors Govt. Private Schools	NISD	149300	40
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Day on Anti-Drug Day rally	Department of Police, Madurai City	1	61
Yoga Day Celebration	MISS Health Awareness Centre	5	74
Awareness programme on De-addiction	Aathmick De- Addiction center	4	72
Swachh-Bharath - Cleaning activities in	Rajaji old age home	1	37
Dengue awareness rally-	Department of Health and Family Welfare	2	84
AIDS Awareness - Signature Camping	Family Planning Association of India	1	55
One Day Workshop on Human Rights	Peoples Watch-NGO	3	47
Blood Donation Camp	Red Cross Society, Madurai	3	63

Training Programme on controlling Road-Traffic	Department of Police-Traffic wing, Madurai City	1	47
Road Safety Helmet Awareness	NSS MKU	4	143
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Recognition	State	55
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh-Bharath -	NSS MKU	Cleaning activities in Vaigai river cleaning	4	143
Road Safety Helmet	Department of Police-Traffic wing, Madurai City	Awareness	3	65
Training Programme	Department of Police-Traffic wing, Madurai City	controlling Road-Traffic	1	47
Blood Donation	Red Cross Society, Madurai	Camp	3	63
Human Rights	Peoples Watch-NGO	Workshop	3	47
AIDS Awareness	Family Planning Association of India	Signature Camping	1	55
Dengue awareness	Department of Health and Family Welfare	Rally	2	84
Swachh-Bharath -	Rajaji old age home	Cleaning Activity	1	37
Awareness programme on De-addiction	Aathmick De-Addiction center	Seminar	4	72
Anti-Drug Day	Department of Police, Madurai City	International Day on rally	1	61

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Summer Placement	Aram Psychaitry Hospital, Trichirappalli	06/05/2019	06/06/2019	N.Sachin Sundaram
Internship	Summer Placement	Brindhavan Alchol Drug and De-addiction Centre, Dindugal	06/05/2019	06/06/2019	T.E.Sharmila
Internship	Summer Placement	Athma Institute of Mental Health and Social Sciences- Trichirapalli	06/05/2019	06/06/2019	D.Karthiga Rani
Internship	Summer Placement	WOW- Mind Behaviour Clinic- Chennai	06/05/2019	06/06/2019	C.Karthiyeyan
Internship	Summer Placement	WOW- Mind Behaviour Clinic- Chennai	06/05/2019	06/06/2019	D.Vigneswaran
Internship	Summer Placement	Mind Zone - Chennai	06/05/2019	06/06/2019	M.Ajith Chokkalingam
Internship	Summer Placement	Athma Institute of Mental Health and Social Sciences- Trichirapalli	06/05/2019	06/06/2019	R.Kiruba Dharani
Internship	Summer Placement	Brindhavan Alchol Drug and De-	06/05/2019	06/06/2019	S.Saraswathi

		addiction Centre, Dindugal			
Internship	Summer Placement	Aparajitha Corporate Services- Madurai	06/05/2019	06/06/2019	P.Poonthamil Selvan
Internship	Summer Placement	Grupo Antolin India Pvt, Ltd- Chennai	06/05/2019	06/06/2019	N.Ramkumar
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	25/11/2019	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
178.79	148.61

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
MODERNLIB	Fully	6.00.8169	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15041	4540683	326	293375	15367	4834058

Reference Books	2999	355780	27	72500	3026	428280
Journals	0	0	26	47475	26	47475
CD & Video	551	17081	0	0	551	17081
Library Automation	1	13800	0	0	1	13800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	01/12/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	154	0	154	12	98	8	21	8	0
Added	0	0	0	0	0	0	0	42	0
Total	154	0	154	12	98	8	21	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab	https://www.youtube.com/channel/UCA7StXKMvXUi4my0P_Wa2Zg?pbjreload=10

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
351.96	293.3	118.75	98.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The maintenance and utilization of the physical, academic and support facilities by the respective committees constituted for this purpose. The classrooms, boards and the ICT devices were monitored by the respective HODS and the services, maintenance of these were done by the Non-Teaching staff members of

the college. The college website has maintained regularly by AMC with ASARAA software solutions opc Pvt ltd, Madurai The records related to the computer lab are maintained by the HOD of Computer Science department. The systems serviced and maintained by the Non Teaching staff of the college. Library: The maintenance of the library is carried out by the library committee. Periodic monitoring is done under the leadership of the Principal and Librarian Sports: The maintenance of indoor stadium and Gym of the college sports were carried out by the sports in charge in consultation with the external experts. Electrical and the Plumbing related maintenance is done with the help local skilled persons. Mr. M Nisanth Principal i/c

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PGDC Scholarship	35	70000
Financial Support from Other Sources			
a) National	GoI Post Metric Scholarship	55	401727
b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	03/07/2018	343	All Faculty members
Personal Counselling	11/07/2018	12	Student Counselling Centre
Yoga, Meditation	22/08/2018	74	Health Awareness Centre
Bridge courses	24/07/2018	261	Department of English
Language lab	04/07/2018	65	Department of English
Remedial coaching	01/08/2018	78	Department Faculties
Soft skill development	13/12/2018	109	Galaxy Associates
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed

		examination	counseling activities		
2018	Centre of Competitive Examinations	104	239	0	0
2019	Centre of Competitive Examinations	104	239	0	45
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
JK Fenner India Ltd, Chennai	20	1	Reco Automotives	2	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.A	ENGLISH	Lady Dock College	M.A
2019	1	BBA	Management Studies	The American College	MBA
2019	1	BSW	SOCIAL WORK	Bharath Institute of Law	LLB
2019	1	BSW	SOCIAL WORK	Amritha University, Cbe	MSW
2019	1	BSW	SOCIAL WORK	Central University, Thiruvavur	MSW
2019	1	BSW	SOCIAL WORK	SMDNB College for Women, Chennai	MSW
2019	1	BSW	SOCIAL WORK	Bishop Heber College, Trichy	MSW

2019	1	BSW	SOCIAL WORK	Patrican College	MSW
2019	2	BSW	SOCIAL WORK	The American College	MSW
2019	10	BSW	Social Work	Madurai Institute of Social Sciences	MSW

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Elocution	College	32
Womens Day	College	478
Pongal Celebrations	College	650
Shot put	College	121
Volley Ball	College	48
Kabbadi	College	62

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Peace Award	National	0	1	15BSCIT13	Chandra Bose.C

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council was headed by Mr. Veermani of II MSW (CD). Dr. A.Arun Rajkumar was the faculty coordinator of the students council. Students council meeting was conducted on every Friday between 3.30pm to 4.30pm. The activities were planned and implemented were morning-Theme based prayer, Pongal celebrations, Sports Day and College Day, Creating awareness about the Ragging and its consequences, maintaining discipline. Apart from these council members were a part of the BOS, Placement Committee, Anti Ragging Committee, ICC and IQAC. Every year on the Independence day and on the Republic day parade was organised by the students council

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

? Annual Alumni meet organised on 2nd October 2018 ? Chapter level meetings were organised at Chennai, Madurai and Bangalore ? 16 programmes (Seminar, Workshop, Soft skill Training programme) were organised with the support of Alumni ? Helpful in Field Work Training, Internship, Block Placement of the UG and PG Students ? Alumni served as external examiner for Viva-Voce of the Social Work Students

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. As part of decentralization process, committees such as Anti Ragging Committee, Internal Complaints Committee, Students Grievance Redressal Committee etc were constituted and these committees comprises of Teaching, Non Teaching and Students. 2. The faculty members were appointed as the members of the Statutory Committees of the College to express their ideas and to give suggestions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The feedback on Curriculum is collected from the Students, Teachers, Parents and potential employers. The feedback given by the stakeholders were incorporated in the syllabus. The BOS is conducted once in a year , Syllabus is approved by the Academic Council
Teaching and Learning	Remedial classes were conducted for slow learners. Advanced learners play the role of peer educators.
Examination and Evaluation	Centralised valuation for Internal assessment
Research and Development	Seed money is provided to the faculty members MSW students were motivated to carry out need based research
Library, ICT and Physical Infrastructure / Instrumentation	Number of class room with ICT facilities is increased Digital lib

Human Resource Management	Faculties were encouraged to participate in Seminars/ Workshops
Industry Interaction / Collaboration	Collaboration with various industries and service organisation was helpful in training and placement of the students.
Admission of Students	The students were admitted based on the guidelines of the Madurai Kamaraj University Entrance test and Group discussion were conducted for the admission of P.G Students

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all stakeholders. Setting up virtual learning system through Skype from distant corners of the world Use of email groups and whatapps groups
Administration	Data submitted for government treasury portal for online release of Pension and other retirement benefits
Finance and Accounts	Tally is used to maintain the statement of accounts - receipts and payments
Student Admission and Support	FLAIR software is used to maintain the profile of the students FLAIR software is used for providing Transfer Certificate to the students
Examination	FLAIR software is used to provide HALL TICKET to the students at the time of End Semester Examination FLAIR Software is used to provide Semester Mark sheet and Consolidated Mark Sheet to the students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. S.Murugesan	Two day workshop on Revised NAAC Norms and Procedures jointly organised by Bhaarathiar University Association of Principals of	Association of Principals of Bharathiar University	1500

		Bharathiar University on October 26th and 27th ,2018 at Bharathiar University		
2018	Dr. P. Jaya Kumar	Two day workshop on Revised NAAC Norms and Procedures jointly organised by Bhaarathiar University Association of Principals of Bharathiar University on October 26th and 27th ,2018 at Bharathiar University	Association of Principals of Bharathiar University	1500
2018	Dr. P. Jaya Kumar	State Level Workshop on Global Ranking of Universities: Present Scenario at MKU	Madurai Kamaraj University	500
2018	Dr. Jobi Babu	State Level Workshop on Global Ranking of Universities: Present Scenario at MKU	Madurai Kamaraj University	500
2018	Dr. A. Arun Raj kumar	National Seminar on Office Automation in Higher Educational Institutions - A Strategic Approach (Fatima College)	Fathima College	200
2019	Dr. P.Ramasamy	XXXVII Annual National Conference of Indian Society of Professional Social Work on Social Work and Wellbeing:	NIMHANS	3500

		Practice and Strategies		
2019	Ms. S.Joyce Jeyarani	XXXVII Annual National Conference of Indian Society of Professional Social Work on Social Work and Wellbeing: Practice and Strategies	NIMHANS	3500
2018	Mr.S.Charles	Membership fee	NIPM	11800
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Students Quality Circle		10/08/2018	10/08/2018	25	0
2018	AAA format ,Goal Setting		29/08/2018	29/08/2018	28	0
2018	Preparation of SSR		28/09/2018	28/09/2018	25	0
2018	Online Publication of Research		27/10/2018	27/10/2018	26	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	01/12/2019	01/12/2019	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
State Government employee Schemes Interest free loan Fee Concession for ward of the teaching and non teaching	State Government employee Schemes Interest free loan Fee Concession for ward of the teaching and non teaching	Scholarship for SC, ST and OBC

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The Governing Body of the College regularly conducts informal audit of the receipts and expenditures pertaining to the annual College budget and oversees whether the expenditures incurred under various heads are spent judiciously / appropriately for the intended purpose. A balance of accounts statement is also published to maintain financial transparency and accountability. **External Audit:** Annual external audit is conducted by the Office of the Accountant General, and local JDCE office of Government of Tamil Nadu.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	AG Office and Local JDCE Office		

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents provided feedback regarding curriculum Performance based feedback was shared with the parents Discipline and behaviour of the students were discussed with the parents Suggestions given by the parents were considered

6.5.3 – Development programmes for support staff (at least three)

Orientation on Application of software Personality Development Programme Free Health Check-up

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Increased number of Smart Classrooms Faculty with higher qualifications in specific areas were recruited Strengthening the Actual, Ambition and Achievement Schedule through periodical reviews and orientation to the faculty members

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Outcome based Education introduced Academic Calendar	17/08/2018	17/08/2018	17/08/2018	14
2019	Review of Academic Calendar Preparation and Submission of SSR	08/02/2019	08/02/2019	08/02/2019	15

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation on Trafficking of Women and Children	05/12/2018	05/12/2018	81	72
Nationwide Competition on Legal Awareness related to Women legislations	15/12/2018	15/12/2018	91	55
Celebration of Girl Child Day	25/01/2019	25/01/2019	68	55
Seminar on Gender Sensitization	28/01/2019	28/01/2019	53	156
Women's Day Celebration	05/03/2019	05/03/2019	70	87
Seminar on Balance for	13/03/2019	13/03/2019	219	30

Better

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	14/08/2018	3	Awareness on Good Touch and Bad Touch for School Students	Child Abuse	37
2018	1	1	21/09/2018	3	Medical Camp for Women	Cervical Cancer	145
2019	1	1	24/01/2019	4	Swach Bharath at Poikarapatti	Public Sanitation	67
2019	1	1	08/03/2019	5	Social Security of Un Organised Women Workers	Women Empowerment	83

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
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Code of conduct for Teachers	05/06/2018	The Detailed Code of Conduct for Teachers is Published in the College Website
Code of conduct for Students	05/06/2018	The Detailed Code of Conduct for students is Published in the College Website and in the Handbook-Academic Calendar
Code of conduct for Non Teaching Staff	05/06/2018	The Detailed Code of Conduct for Non Teaching Staff is Published in the College Website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Raise for Rights Human Rights Awareness Programme	12/12/2018	12/12/2018	135
Peace Rally on the Background of Pulwama Attack	22/02/2019	22/02/2019	1225
Essay Writing Competition on Communal Harmony	28/02/2019	28/02/2019	30
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Increase of LED Bulbs ? Paperless Office ? Usage of Plastic bags were banned in the campus ? Incinerator is available in the Girls hostel. ? Rain water harvesting structure is available

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. CONTEXT: WOMEN EMPOWERMENT Objective: To improve the self confidence and to enable them to be an independent Practice: The women empowerment programme is carried out by the Centre for Women's studies of the College. The self defence classes were conducted weekly once for the girls students with the help of trained personnel and with the support of innovation centre training programmes and seminars were organized to enhance their entrepreneurship skills for self employment. Evidence of Success : Students were trained in self defense mechanisms and zero level tolerance on sexual harassment in the campus , increased level of confidence among the girl students Problems Encountered: Lack of time. 2. CONTEXT: ENRICHMENT PROGRAMME Objective: To enrich the knowledge of students on the recent trends, to involve the alumni in the development of the students Practice: The departmental HODs in consultation with the alumni association conduct programmes Such as Seminars, Workshops, Guest lectures, and Industrial visits. This helps the present students to interact with the alumni and gain knowledge about the current trends in their respective fields. Evidence of Success: The students were highly motivated and inspired by the alumnus. The students were also placed in reputed organisation with the support of the alumni Problems Encountered: The availability of alumni for certain programme on the specified date is difficult

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://misscollege.edu.in/pdf/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

EXTENSION THROUGH THE CENTRES OF EXCELLENCES Overview of the Centres of Excellence As the very name of the college is self - explanatory the focus of education in this institute is selfless service to society. As such the vision of the college lays emphasis on the development of human resources in order to serve humanity. Nearly half a century back when students were particular in choosing the career - oriented studies which would unlock the golden period of bright future through hortative jobs, Capt. DVP Raja, the founder of this institute chose to pursue the course in social work so as to render tireless service to the society, particularly for the upliftment of the downtrodden. As a true visionary he founded this institute on 2nd October 1969, on Gandhiji's Birth Centenary Day to provide Post Graduate Education in Social Work at affordable cost, particularly to the socially, economically and educationally backward and first generation students. The ever-vibrating mind of founder which centres around the welfare of the society and students, day-in and day-out, conceived an innovative way of fulfilling the vision and mission of the institute. The result is the formation of twelve centers, a unique brain-child of the founder, to instill the spirit of service and particulars as well, into the students. All these centers started in quick succession, in the past have proved an important and indispensable step in helping the students to fully understand the motto of the college 'strive to serve'. In order to upload the value of the precept that practice is better than preaching. The teaching - learning process in this institute is extended outside the classroom and college campus the Ground Zero through these centers, where not only our students but also our staff gets intellectually sharpened and spiritually fortified. Thus the projection and formation of these centers, as a bridge between the class room and community, which in turn yield a rich harvest in the long run. 1. Centre for Vivekananda Studies 2. Centre for Indian Culture and Heritage for Humanism 3. Health Awareness Centre 4. Centre for Human Resource Development 5. Centre for Madurai Studies 6. Centre for Local Bodies 7. Centre for Women Studies 8. Centre for Studies in Poverty 9. Centre for Gandhian Studies 10. Centre for Entrepreneurship Development 11. Centre for Disaster Management 12. Centre for Buddha Studies 13. Centre for Thiruvalluvar Studies 14. Centre for Thirumoolar Studies 15. Centre for Thiruvallar Studies 16. Centre for Information Technology for Social Development 17. Centre for Jesus Studies 18. Centre for Mohammed Nabi Studies 19. Counselling Support Centre 20. Centre for Child Development

Provide the weblink of the institution

<http://misscollege.edu.in/centers.html>

8.Future Plans of Actions for Next Academic Year

1. To Participate in NIRF 2. To Continue the Quality Initiatives 3. To Apply for the Research Projects Funded by Government and Non Government Agencies 4. To Generate Fund through Consultancy and Corporate Training 5. To Enhance the Activities of Various Centres of Excellence, Planned to Adopt Villages under Unnat Bharath Abhiyan