

Madurai Institute of Social Sciences (Autonomous)

Alagarkoil Road, Madurai-2

Internal Quality Assurance Cell (IQAC)

Date: 16-02-2018 Time: 3.30 PM

Place: PTR Hall

Members Present

- | | |
|-----------------------------|--------------------------------|
| 1. Dr.(Capt). D.V.P.Raja | - Chairman, MISS |
| 2. Dr.D.JanetVasanthaKumari | - Principal |
| 3. Dr.M.Lakshumanan | - Nominee from local community |
| 4. Mr.P.Murugesan | -Nominee from industry |
| 5. Mr.M.Nisanth | - Representing the teachers |
| 6. Mr.D.V.Dharma Singh | - Nominee from Management |
| 7. Mrs.R.Rajalaskmi | - Representing the teachers |
| 8. Miss.R.Dharini | - Representing the teachers |
| 9. Mrs.S.Kirubha | - Representing the teachers |
| 10. Miss.J.Sujitha | - Representing the teachers |
| 11. Dr.P.Ramasamy | - Representing the teachers |
| 12. Mrs.S.Brindha | - Representing the teachers |
| 13. Mr.Malaichamy | - Representing the students |
| 14. Dr.S.Murugesan | - Coordinator |

The meeting started with silent prayer

Dr.D.Janet Vasantha Kumari, chairperson, and Principal of the college welcomed the gatherings.

Dr.(Capt).D.V.P.Raja, the founder and chairman emphasised the importance working for the betterment of higher education system and the better future of the students.

Dr.S.Murugesan, IQAC Coordinator presented the agenda and discussion was carried and finalised

Sl.No	Agenda	Discussion and action plan
1	Orientation on New NAAC Manual	It was decided to give training to teachers on various criterion of NAAC manual. The work will be begin at the earliest.
2	Review Academic Activities for the year 2017-18	The academic plans of various departments and centres were reviewed and requested to complete all activities in time.
3	Research Project	It was decided to complete students research project on or before March 2018.
4	Academic & Administrative Audit	It was decided to conduct AA Audit in the first week of May.
5	Student Satisfaction Survey	It was decided to go through the model form given by NAAC and define the survey format. It was decided to administrate to all the students
5	Collecting Feedback from Stake holders	It was decided to collect the feedback from the Alumni , employer and parents on curriculum and on various aspects for strengthening the teaching learning process

The IQAC Coordinator extended heartfelt thanks to all the members to actively participating in the meeting and contributing for strengthening the quality of the institution

The meeting came to an end at 4.30 pm