

**Madurai Institute of Social Sciences (Autonomous)**

Alagarkoil Road, Madurai-2

Internal Quality Assurance Cell (IQAC)

**Date: 02.09.2022 Time: 3.00 PM**

**Place: PTR Hall**

Members Present

1. Dr.( Capt). D.V.P.Raja - Chairman, MISS
2. Dr.M. Nisanth - Principal (In Charge)
3. Dr.M.Lakshumanan - Nominee from local community
4. Mr.D.V.Dharma Singh - Nominee from Management
5. Dr.P.Jaya Kumar - Coordinator
6. Mr.Mathusudhanan -Nominee from industry
7. Dr.V.Gurumoorthi - Representing the teachers
8. Mrs.R.Rajalakshmi - Representing the teachers
9. Ms.P.Meenaloshini - Representing the teachers
10. Mr.S.Charles - Representing the teachers
11. Ms.J.Sujitha - Representing the teachers
12. Dr.Ga. Prabha - Representing the teacher
13. Mrs.Reka Priyadarshini - Representing the teacher
14. Mrs.T.M.Muthulakshmi - Representing the teacher
15. Mrs. Anitha Lakshmi - Representing the teacher
16. Mr.Athma Rishi.A - Representing the students
17. Ms.G. Periyanyaki - Representing the NTS

The meeting started with silent prayer

Sl. No	Agenda	Discussion and Action Plan
1	Academic Calendar 2022-23	All the HoDs presented the academic plan and it was approved.
2	Learning Management System (LMS)	All the faculty members were requested to upload relevant e-sources and the PPTs in the Google classroom. Students were instructed to upload the documents pertaining to curricular activities.
2	Workshop & Seminar	HoDs were informed to conduct Workshops and Seminar based on the recent trends and current topics in addition to the academic plan prepared during the commencement of the academic year.
3	MOOC courses	Reviewed the progress of the MOOC courses and it was decided to enroll our college for NPTEL local Chapter. The HoDs were requested to make a follow-up with the faculty members in completing the assignments and enrollment for examination.
4	Funded Research project	The faculty members were motivated to apply for funded research project.

5	Faculty Development Programme	It was decided to conduct Faculty Development Programmes for knowledge enrichment and skill development.
6	Employability Skill Development Programme	It was decided to conduct training programme related to Aptitude test, Resume writing and Mock interview for the final year students
7	Start Up Initiatives	It was decided to conduct seminars through Innovation and Incubation Centre to sensitize the students about start up initiatives and to guide the students to register their start ups.
8	UNNAT BHARAT ABHIYAN	The Progress of the project Prosopis Juliflora was discussed and the UBA coordinator was informed to conduct programmes in the village to sensitize the village people about Prosopis Juliflora
9	Analysis of Feedback collected from Stake holders	The IQAC presented the feedback collected from the stakeholders and discussed to incorporate the suggestions.
10	Seed Money	It was decided to provide seed money to the faculty members to promote research culture and publications.